

**Facility Committee Meeting  
Minutes  
Friday, November 20, 2015**

**Present:** Terry Beaver, Sarah Sullivan, Tina Huffsmith, John Carter, Kent Kultgen, Diane Neff

**Guests:** Brett Zanto, Jon Rush, Darryl James

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Mr. Beaver began the meeting at 8:30 a.m. at Capital High School.

**General Public Comment:** There were no comments.

**Tour of Capital High School:** Dr. Kultgen introduced Mr. Zanto, Principal at Capital High School. The tour began in the foyer of CHS. On this day, Mr. Zanto apologized for no lighting in the hallway which was due to a faulty sensor. Mr. Zanto said the main doors from the outside are left unlocked during the day. The main office is right around the corner along with the counseling room which once was the library. There are four counselors; students are divided up among the counselors based on alphabetic last names. The group moved down the hallway near the library which also has doors to the outside that go to the West parking lot. These doors are also left unlocked during the day. This is the main student entrance. Students pay \$5.00 to park in this parking lot. Students also sit on the floor near the entry of these doors and eat their lunch.

The group entered the library lab. Mr. Zanto said this lab is used the most.

There are three floors at CHS. Each floor replicates the one above it.

Next the committee went to the Career Technical Education (CTE) building. They entered the Green Room which is a mini production room and the Bruin Vision Room. The math class also uses this room. Next they entered the automotive area and the Welding area. The Carl Perkins Grant helped furnish the area. There is a Welding I, II, and III class held here. Students become certified here and usually have a job when they graduate. HHS students can come to these classes

because there is no classroom for welding at HHS. Mr. Zanto talked about the top of the line plasma cutter they have; this was purchased through a grant. Mr. Zanto then took the committee outside the welding room and pointed out the cracked parking lot that has very poor drainage. They next entered the ceramics room as the students were busy with their pottery.

The square footage at CHS is more than that of HHS with approximately 300 students less. CHS has approximately 1,250 kids.

Next the committee went to the basement floor. One-half of this floor has no windows. In those rooms are Social Studies, English, and support classes.

The committee moved on to the cafeteria. Breakfast is available to students in the morning. There are three or four places within the building that students can go for lunch and students are allowed to leave campus. Lunch is 35 minutes. All clubs hold their meetings at lunch which are sometimes held in classrooms. Teachers welcome students to eat in the classrooms. Only about 15% of the students eat lunch through Sodexo which is average.

Next they went to the boiler room. Mr. Carter said that work was recently done to the boiler. It should work adequately for quite a few years.

Mr. Zanto pointed out that the “Green Club” or student council work very diligently to eliminate wastes in the school. They purchased water fountains that easily fill water bottles.

There are two sets of boys and girls restrooms on each floor.

Text book center: This is where the books are stored. Students come here to get their books for their classes. This area is new. When books are distributed, it goes relatively smoothly. The group also went into the storage area. Because of lack of space in the school, the robotics team holds practices here.

In 1998, two elevators were added to the building. Mr. Zanto said he would like to have another elevator in the science room.

Technology labs: Technology labs in the high schools are different than those in the elementary schools. There is no software required with the use of chrome books.

Auditorium: The orchestra was playing. The orchestra teacher works both at Helena High and Capital. The two schools come together to perform as one orchestra.

Multi-Purpose Room: There is much activity in this room most of the day. Mr. Zanto said he wishes it was bigger.

Mr. Zanto and Mr. Carter talked about the problems at Capital. Some mentioned were:

1. Lack of space in the gymnasium
2. The boilers are old but were recently rebuilt. They should be okay for a few years.
3. Plumbing is aging. Over the winter break, some of the piping will be replaced.
4. The building needs a partial new roof.
5. There are mechanical needs
6. The flooring will need replaced soon
7. The building doesn't meet seismic codes
8. The fire alarms will need to be looked at in the next five years

The meeting adjourned at 9:45 p.m. The next facility committee meeting is scheduled for Friday, December 18<sup>th</sup> at 8:30 a.m. at Helena High School.