



Board of Trustees – Executive Committee Meeting

Online Meeting

Tuesday, March 24, 2020 – 11:00 a.m.

Notice of Online Meeting:

In compliance with the guidance of local and state Health Officials, the Helena Public Schools are conducting this Board of Trustees Work Session as an online meeting. This meeting will not occur at any specific location as all members will attend online.

Members of the public are able to attend by clicking on the below link. We ask that all participants mute their microphone until called upon by the Board Chair for general and/or specific public comments. Upon completing public comment, please ensure that your microphone is again muted.

This meeting will take place using Microsoft Teams. However, participants need only to click on the below link to join the meeting from any internet enabled device.

https://teams.microsoft.com/l/meetup-join/19%3ameeting_YTA2NDkxNzgtZDc1NC00YzAxLWlzOGQtODVkdODczMmZhNTY0%40thread.v2/0?context=%7b%22Tid%22%3a%22f4b4f9cd-c417-4e65-8143-10d0fe789053%22%2c%22Oid%22%3a%22c065943b-e7ea-4ff8-ad53-8851a166377b%22%7d

AGENDA

I. CALL TO ORDER

II. **GENERAL PUBLIC COMMENT:** *This is the time for comment on public matters that are not on the agenda. Public matters do not include any pending legal matters, private personnel issues or private student issues. Please do not attempt to address such issues at this time or you will be ruled out of order. The Board cannot enter into a discussion during General Public Comment.*

III. APPROVAL OF MINUTES

March 10, 2020, Executive Committee Meeting Minutes (see attached)

Helena Public Schools Board of Trustees

Luke Muszkiewicz
Board Chair
Jeff Hindoiem
Trustee

Terry Beaver
Vice Chair
John E McEwen
Trustee

Libby Goldes
Trustee
Sarah Sullivan
Trustee

Siobhan Hathhorn
Trustee
Jennifer Walsh
Trustee

IV. REVIEW OF MARCH 24, 2020, BOARD WORK SESSION AGENDA (see attached)

V. BOARD COMMENTS

VI. ADJOURNMENT

The next Executive Committee Meeting is scheduled for April 14, 2020.



The Helena Public Schools educate, engage, and empower each student to maximize his or her individual potential with the knowledge, skills and character essential to being a responsible citizen and life-long learner.

Board of Trustees – Executive Committee Meeting

May Butler Center | 55 S. Rodney Ave

Tuesday, March 10, 2020 – 11:00 a.m.

MINUTES - DRAFT

ATTENDANCE

Luke Muszkiewicz, Board Chair	John McEwen, Trustee
Terry Beaver, Board Vice Chair	Tyler Ream, Superintendent
Sarah Sullivan, Past Board Chair	Josh McKay, Assistant Superintendent
	Barb Ridgway, Chief of Staff
	Stacy Collette, Human Resources Director

I. CALL TO ORDER

The meeting was called to order at 11:00am by Chair, Luke Muszkiewicz.

II. GENERAL PUBLIC COMMENT

No public was present.

III. APPROVAL OF MINUTES

Minutes were approved with changes.

IV. REVIEW OF THE MARCH 10, 2020, BOARD MEETING AGENDA

Mr. Muszkiewicz reviewed the student recognitions and confirmed both high school principals would be in attendance to present the awards.

Mr. Muszkiewicz referenced the non-voted levies and said that thought it didn't necessarily reflect final numbers, but it did meet the requirements for public notice.

Dr. Ream mentioned the bid approvals included the last safety and security update: Ray Bjork Learning Center. He added though the PV System would be complete at Jim Darcy and Central after the pending bid approval at Central with the exception of Bryant, which was still in process.

Mr. Muszkiewicz asked trustees to communicate with Dr. Ream regarding any questions they had on the process for non-renewals. Mr. McEwen asked for clarification on the temporary non-renewals as

they related to the new hires. Mr. McKay answered that all temporary one-year contracts were non-renewed, and all employees knew they were being hired on temporary contracts with specified end dates for employment. He continued that if their contract was renewed, they were listed in the new hire section. Mr. McEwen asked if every non-tenured teacher was non-renewed each year. Mr. McKay replied they were not; just temporary educators with an end date on employment were non-renewed. He added temporary position typically included late hires – those employees hired in the middle of a school year.

Dr. Ream described the multi-year budget projections as a result of the discussion at the last Budget Committee meeting. Upon asking the committee what they would like to change prior to presenting to the board, it was decided the information should be presented as is. Ms. Sullivan asked for clarification regarding the methodology showing 1% of budget in the Superintendent fund but the spreadsheet showing 3%. Dr. Ream answered 3% was the actuals due largely to increases in Special Education needs that were not budgeted for under the Special Education fund. He continued that non-budgeted items typically come out of the Superintendent and Assistant Superintendent fund. Mr. McKay added that the district was committed to serving Special Education students regardless of what was budgeted. He said two buses had been purchased to serve additional Special Education students along with the hiring of additional paras and support staff.

Ms. Sullivan asked if the 4% increase in elementary staff was due to steps. Dr. Ream confirmed and added the increase varies each year depending on staffing and when specific employees cross certain step thresholds.

Mr. Muszkiewicz voiced his appreciation for the work done, specifically the methodology and projections. He requested a color version of the projections for all trustees.

Mr. McEwen requested a summary page with critical rows projected into future years.

Ms. Sullivan asked for clarification on whether Policy 9460 had revisions since the board had just reviewed it in August. Dr. Ream answered it wasn't a new or revised policy; it was an existing policy being moved into the 9000 Series.

Dr. Ream said the Superintendent's Report will include an update on COVID-19. The committee discussed how the restrictions and recommendations will affect school and personal trips for students and staff.

V. BOARD COMMENTS

No additional comments were offered.

VI. ADJOURNMENT

Meeting was adjourned at 11:50am by Mr. Muszkiewicz. The next Executive Committee Meeting will be March 24, 2020.



The Helena Public Schools educate, engage, and empower each student to maximize his or her individual potential with the knowledge, skills and character essential to being a responsible citizen and life-long learner.

Board of Trustees Work Session

Tuesday, March 24, 2020

Meeting at 4:00 p.m.

Notice of Online Meeting:

In compliance with the guidance of local and state Health Officials, the Helena Public Schools are conducting this Board of Trustees Work Session as an online meeting. This meeting will not occur at any specific location as all members will attend online.

Members of the public are able to attend by clicking on the below link. We ask that all participants mute their microphone until called upon by the Board Chair for general and/or specific public comments. Upon completing public comment, please ensure that your microphone is again muted.

This meeting will take place using Microsoft Teams. However, participants need only to click on the below link to join the meeting from any internet enabled device.

https://teams.microsoft.com/l/meetup-join/19%3ameeting_NDY5MjNhNjctOTdkZi00NWM5LTg3Y2ItNmM2MTY2ODM4NWMw%40thread.v2/0?context=%7b%22Tid%22%3a%22f4b4f9cd-c417-4e65-8143-10d0fe789053%22%2c%22Oid%22%3a%22c065943b-e7ea-4ff8-ad53-8851a166377b%22%7d

AGENDA

I. CALL TO ORDER / PLEDGE OF ALLEGIANCE

II. REVIEW OF AGENDA

III. GENERAL PUBLIC COMMENT

This is the time for comment on public matters that are not on the agenda. Public matters do not include any pending legal matters, private personnel issues or private student issues. Please do not attempt to address such issues at this time or you will be ruled out of order. The Board cannot enter into a discussion during General Public Comment.

Helena Public Schools Board of Trustees

Luke Muszkiewicz
Board Chair
Jeff Hindoién
Trustee

Terry Beaver
Vice Chair
John E McEwen
Trustee

Libby Goldes
Trustee
Sarah Sullivan
Trustee

Siobhan Hathhorn
Trustee
Jennifer Walsh
Trustee

IV. NEW BUSINESS

A. Items for Action

1. Declaration of Unforeseen Emergency (see attached)
2. Authorization to Determine Student Proficiency (see attached)
3. Authorization to Provide Offsite Instruction (see attached)
4. Approval of Ballot Language for Helena Elementary School District No. 1 General Fund Levy Proposition (see attached)
5. Approval of Ballot Language for Helena High School District No. 1 General Fund Levy Proposition (see attached)
6. Resolution to Cancel Election of School and Student Safety and Security Building Reserve Fund Levy (see attached)

B. Item for Consent

1. Approval of 02.25.2020 Board of Trustees Work Session Minutes (see attached)
2. Acknowledge Out-of-District Attendance Agreements (see attached)

V. SUPERINTENDENT'S REPORT

VI. BOARD COMMENTS

VII. ADJOURNMENT

Next Board Work Session: Tuesday, April 28, 2020, at Helena Middle School