



*The Helena Public Schools educate, engage, and empower each student to maximize his or her individual potential with the knowledge, skills and character essential to being a responsible citizen and life-long learner.*

## Board of Trustees – Executive Committee Meeting

May Butler Center | 55 S. Rodney Ave

Tuesday, November 19, 2019 – 11:00 a.m.

### AGENDA

- I. **CALL TO ORDER**
- II. **GENERAL PUBLIC COMMENT:** *This is the time for comment on public matters that are not on the agenda. Public matters do not include any pending legal matters, private personnel issues or private student issues. Please do not attempt to address such issues at this time or you will be ruled out of order. The Board cannot enter into a discussion during General Public Comment.*
- III. **APPROVAL OF MINUTES**  
November 12, 2019 Executive Committee Meeting Minutes (see attached)
- IV. **REVIEW OF NOVEMBER 19, 2019, BOARD WORK SESSION AGENDA** (see attached)
- V. **BOARD COMMENTS**
- VI. **ADJOURNMENT**  
The next Executive Committee Meeting is scheduled for December 10, 2019.

#### Helena Public Schools Board of Trustees

Luke Muszkiewicz  
*Board Chair*  
Jeff Hindoien  
*Trustee*

Terry Beaver  
*Vice Chair*  
John E McEwen  
*Trustee*

Libby Goldes  
*Trustee*  
Sarah Sullivan  
*Trustee*

Siobhan Hathhorn  
*Trustee*  
Jennifer Walsh  
*Trustee*



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## Board of Trustees – Executive Committee Meeting

May Butler Center | 55 S. Rodney Ave

Tuesday, November 22, 2019 – 11:00 a.m.

### MINUTES - DRAFT

#### ATTENDANCE

Luke Muszkiewicz, Board Chair	Siobhan Hathhorn, Trustee
Terry Beaver, Board Vice Chair	John McEwen, Trustee
Sarah Sullivan, Past Board Chair	Tyler Ream, Superintendent
	Josh McKay, Assistant Superintendent
	Stacy Collette, Human Resources Director

#### I. CALL TO ORDER

The meeting was called to order at 11:06am by Chair, Luke Muszkiewicz.

#### II. GENERAL PUBLIC COMMENT

No public was present.

#### III. APPROVAL OF MINUTES

Clarification was requested on the ELA grant information.

#### IV. REVIEW OF 11.12.2019 BOARD AGENDA

Mr. Muszkiewicz said he anticipated all board members would be in attendance.

Ms. Sullivan asked when individuals to be recognized were notified. Dr. Ream said he would encourage principals to notify individuals sooner or to designate another staff member to make the notification. Ms. Sullivan asked if individuals could reschedule if they were unable to attend the predetermined meeting date. Mr. Muszkiewicz said they could. Ms. Sullivan inquired into the process of deciding who would receive recognition. Mr. Muszkiewicz answered that if a board member wanted to recognize someone, that recognition should be added. Mr. McEwen asked if anyone other than the board was aware of the recognitions. Mr. Muszkiewicz answered that several recognitions had gotten media coverage. Mr. McEwen asked if recognized individuals were expected to offer any

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comments, and Mr. Muszkiewicz said he would continue to defer to each recognized individual but wouldn't make it an expectation.

Mr. Muszkiewicz referenced the 7<sup>th</sup> Ave. Gym Feasibility Study and asked the committee what its strategy was for acting on the property. He asked for the best way to receive public comment on the issue. Ms. Sullivan recommended encouraging community entities to submit a business plans to the board, regardless of whether their interest was to purchase, lease, or lease-to-own the property. Mr. Muszkiewicz asked for expectations from the board's discussion during the meeting. Dr. Ream said the district needs a process for keeping or listing the building and what the district would charge if the decision was made to list it. Mr. Muszkiewicz suggested setting parameters for entities wishing to submit a business plan.

Mr. McEwen asked if an estimate on the property value was included in the feasibility study. Ms. Sullivan recommended asking the presenter for that information at the board meeting. Mr. McEwen asked for the maintenance costs each year. Dr. Ream answered that the District's Business Services Administrator, Janelle Mickelson, could provide that information.

Mr. Muszkiewicz asked if the board could allow public comment on that specific information item, adding he didn't want to set a precedent for allowing public comment during the non-public comment section of the agenda. Ms. Sullivan recommended the board accept public comment over the next few months.

Dr. Ream mentioned that Jeff Hindoiien requested an early retirement incentive update. He said it would be presented into the Superintendent's Report and that the District's Human Resources Director, Stacey Collette, would assist with questions. Ms. Hathorn asked how much information had been released to the public regarding replacing the retirees. Ms. Collette answered that the district is currently in negotiations with Helena Education Association (HEA). She continued that anytime the salary matrix is brought up, people assume the worst, but the district is not trying to manage the budget through teacher salaries. Mr. Muszkiewicz confirmed that the district's priority was retaining the best teachers.

Mr. Muszkiewicz referenced Items for Information 1 and 2 on the agenda and asked for questions from the committee. He addressed Ms. Sullivan and asked the expectations for Item for Information 2: Wellness Committee Report. Ms. Sullivan answered that the formation of the committee was in District policy, and its primary focus was on healthy food choices for students. She said presenter, Lisa Lee, worked well with Robert Worthy from Sodexo, so the juxtaposition of the two presentations would not be uncomfortable for either presenter. Mr. McEwen asked who was on the committee. Ms. Sullivan answered there were teachers, community members, and representatives from DPHHS and the Health Department, and HHS Assistant Principal, Brian Kessler, was the committee chair. Dr. Ream said the committee focused over the last 16 months on narrowing its goals and determining actionable items to be accomplished for student health.

## **V. BOARD COMMENTS**

No additional comments were offered.

## **VI. ADJOURNMENT**

Meeting was adjourned at 12:03pm by Mr. Muszkiewicz. The next Executive Committee Meeting will be November 19, 2019.



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## Board of Trustees Work Session

Tuesday, November 19, 2019

Jim Darcy Elementary School | 990 Lincoln Rd. W.

Tour at 3:30 p.m. / Meeting at 4:00 p.m.

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## AGENDA

I. TOUR OF SCHOOL at 3:30pm

II. CALL TO ORDER / PLEDGE OF ALLEGIANCE

III. REVIEW OF AGENDA

IV. PRESENTATION: Jim Darcy Elementary School (see attached)

V. GENERAL PUBLIC COMMENT

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VI. NEW BUSINESS

A. Item for Action

1. HB 387: Montana Advanced Opportunity Act proposal (see attached)

B. Consent Items

1. Approval of 9.24.2019 Board of Trustees Work Session Minutes (see attached)

2. Approval of 10.22.2019 Board of Trustees Work Session Minutes (see attached)

VII. SUPERINTENDENT'S REPORT

VIII. BOARD COMMENTS

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**IX. ADJOURNMENT**

Next Board Meeting: Tuesday, December 10, 2019, at the Ray Bjork Learning Center

Next Board Work Session: Tuesday, January 28, 2020, at the Ray Bjork Learning Center