



Superintendent
Jack Copps
324-2001

Business Manager
Janelle Mickelson
324-2040

Board of Trustees Meeting

Ray Bjork Learning Center
1600 8th Avenue

Tuesday March 13, 2018
5:30 p.m.

AGENDA

I. CALL TO ORDER / PLEDGE OF ALLEGIANCE

II. REVIEW OF AGENDA

III. RECOGNITIONS

1. Isaac Romero: Two-Time State Wrestling Champion
2. Speech and Debate State Champions and National Competitors
 - a. Capital High School: Lea Hohenlohe (Domestic Extemporaneous Speaking), Grace Bender (Worlds School Debate)
 - b. Helena High School: Daniel Ruether-Affor (Congressional Debate), James Blanchard (World Schools Debate), Christopher Bokovoy (World Schools Debate), Gunter Roylance (World Schools Debate)

IV. NEW BUSINESS

1. **Items for Action** (*The Board of Trustees will accept Public Comment on the Following Items*):
 - a. Approval of Minutes (See Attached)
 1. Board Meeting 1-9-2018
 2. Board Meeting 2-13-2018
 3. Special Board Meeting 2-21-2018
 - b. 2018-2019 Calendar Approval
 - c. Rossiter Safety & Security Upgrades
 - i. Recommended contractor, Beason Enterprises, Base Bid, \$427,582
 - d. CRA Re-roof
 - i. Recommended contractor, Summit Roofing, Base Bid Area 3 & Alt #1 Areas 8 & 11, \$307,697
 - e. HHS Re-roof
 - i. Recommended contractor, Summit Roofing, Base Bid Areas 3 & 5, \$415,420
 - f. Helena School District No. 1, Lewis and Clark County Resolution to Dispose of Personal Property (See Attached)
2. **Consent Action Items**
 - a. Personnel Actions (See Attached)

- b. Approval of Out-of-District Attendance Agreements (See Attached)

3. Reports

- a. Budget & Program Committee Report
- b. Policy Committee Report
- c. Facilities & Maintenance Report
- d. Health Benefits Committee Report
- e. Montana School Boards Association Report
- f. Helena Education Association Report
- g. Student Representative Reports

4. Bond / Project Update

5. Board Comments

V. SUPERINTENDENT'S REPORT

VI. GENERAL PUBLIC COMMENT: *This is the time for comment on public matters that are not on the agenda. Public matters do not include any pending legal matters, private personnel issues or private student issues. Please do not attempt to address such issues at this time or you will be ruled out of order. The Board cannot enter into a discussion during General Public Comment.*

VII. ADJOURNMENT

Next regular board meeting April 10, 2018



Board of Trustees Meeting

Ray Bjork Learning Center
1600 8th Avenue
Helena, Montana

Tuesday, January 9, 2018
5:30 p.m.

MINUTES

Attendance – Present unless otherwise noted

Sarah Sullivan, Board Chair
Terry Beaver, Board Vice Chair
Tyler Emmert, Trustee, Excused
Sanjay Talwani, Trustee
Jeff Hindoien, Trustee
Luke Muszkiewicz, Trustee, Excused
Elizabeth “Libby” Goldes, Trustee
Karen Goldsberry, Trustee, Excused
Jennifer Walsh, Trustee, Unexcused
Francie Tupper, CHS Representative
Jordan Straub, HHS Representative, Excused

Jack Copps, Superintendent
Greg Upham, Assistant Superintendent
Janelle Mickelson, Business Service Administrator
Barbara Ridgway, Administrator, Staff & Student Services
Kalli Kind, Director of Support Services
Sarah Bohorquez, Recording Transcriptionist

- I. INTRODUCTIONS.** Chair Sarah Sullivan called the meeting to order at 5:30p.m.
- II. GENERAL PUBLIC COMMENT.** None.
- III. REVIEW OF AGENDA.** Approval of 12-12-17 Board Minutes were moved for approval at another time.
- IV. NEW BUSINESS**
 - 1. Items for Action**
 - a. Kalli Kind presented the Broadwater Re-Roof Award Recommendation to the Board of Trustees. The administration recommended that the contract be awarded to Abraham Construction, the lowest bidder. In attendance was Diamond Construction, who also bid on the project and differences in the bids were discussed. The Board recognized Dean

Helena Public Schools foster dynamic educational experiences that prepare all students for life.

Bjerke and thanked him for his interest/bid but explained their decision was solely based on numbers.

Terry Beaver moved to accept the administrative recommendation to award the Broadwater Re-Roofing project to Abraham Construction. Libby Goldes seconded the motion. The motion carried.

b. Board Policy

1. Second Reading: Policy #7520: Data Governance and Security Policy: Discussion ensued regarding the verbiage for communication under item C. The policy states, "Communication sent by post/courier, fax, electronic mail, text, chat and or any form of social media, etc." and it was decided to remove all words past electronic mail as the verbiage does not fit the policy. Further, Libby Goldes asked about data storage on more obsolete devices and Pat stated there is no requirement to preserve that data.

Jeff Hindoien moved to adopt policy #7520 as presented and amended, and Sanjay Talwani seconded the motion. No additional comments. Motion carried, policy adopted

2. Second Reading: Policy #2140: Suicide Awareness and Prevention Training: Jeff Hindoien addressed the Board and stated that this policy will come as an accreditation standard in the near future.

Jeff Hindoien moved to adopt the policy, and Sanjay Talwani seconded the motion. No additional comments. Motion carried, policy adopted.

3. Second Reading: Policy #1055: Communication To and From the Board: there was a change to the policy on line 20, "or designee" was stricken from verbiage. Sarah Sullivan asked for clarification as to whom would be in charge if Superintendent Jack Copps had to be gone. Barb Ridgeway stated it would be Assistant Superintendent Greg Upham.

Jeff Hindoien moved to adopt the policy, Terry Beaver seconded the motion. No additional comments. Motion carried, policy adopted.

2. Consent Action Items

- a. Personnel Actions
- b. Acknowledge Out-of-District Attendance Agreements
- c. Approve Out-of-District Attendance Agreements

Libby Goldes moved to approve Consent Action Items. Jeff Hindoien seconded the motion. Motion carried.

3. Reports

- a. Budget and Program Committee Report: Libby Goldes, committee member, reported at the last committee meeting, the discussion centered on the Montessori and Gifted Education Programs. The focus was the financial aspects and how the number of students in the programs have increased. It appears to be aligned with the district, but more information is needed as far as cost beyond instructional materials and students on the waitlist. In addition, Jane McDonald, Coordinator of programs at Ray Bjork, presented the committee with data as to how many qualify verses how many participate. Data showed more participation in the elementary than originally thought but it does taper off as those students enter middle school due to other interests they are exploring. Financially moving forward, it appears as if the program maintenance would not affect a cost differentiation if the programs were not in place. The next meeting is February 2, 2018, at noon.

- b. Policy Committee Report: Jeff Hindoien, Committee Chairperson, the next meeting is February 6, 2018, at noon in the May Butler building.
- c. Facilities and Land Use: Terry Beaver, Committee Chairperson reported the committee did not meet.
- d. Health Benefits Committee: Libby Goldes reported the committee met on January 4, 2018, and reported that there were no high cost claims in November. A discussion was held regarding the distribution of the bonus awarded to individual staff that meet the health screening criteria. These bonus stipends have typically been spread out over time and the idea to award them in September may be a better participation incentive.
- e. Montana School Boards Association Report (MTSBA): Luke Muszkiewicz was absent from the Board meeting and will present next board meeting.
- f. Helena Education Association Report (HEA): Trish Klock, Union Representative, shared with the board that HEA is unique in that it not only represents teachers, but Para educators as well. There are only two districts in the state of Montana that fall into this approach. Further, on January 20, 2018, there is a meeting being held to merge at the state level. Last month, the rep counsel was able to put into place a "Para educator" of the year award. This recipient will have the option of making a speech for Opening Day Ceremonies but not required. In addition, a Bryant para, Leighann Wilson, was selected and will travel to Florida to attend an Educational Support Staff conference in March.
- g. Student Representative Report: Francie Tupper reported January 23, 2018 there will be a Chasing the Dragon assembly, registration is coming up and eighth graders will be visiting the high school. January 19, 2018, there is no school and a Science Camp is being held for elementary students for a small fee. Capital high school will begin a new leadership program as introduced by Helena High. Lastly, due to fund raising efforts, Capital High was able to provide 25 families with a \$50 gift card to Vans Thriftway for the holidays. Chairperson Sullivan asked if anyone wanted to sponsor a child for the Science Camp could they do so? Superintendent Copps stated, yes. Sarah asked Francie to let her know of any students that were in need of financial assistance for the camp.
- h. Superintendent's Report: Superintendent Copps discussed the first bond meeting after thanking Madam chair for her appointment of Trustee Hindoien and Trustee Goldes. One of the areas that he is dealing with right now is Sierra Park and who is responsible for maintaining the property. He is looking for partnership with the Park Board and trying to share the responsibilities, but it is ultimately coming down to the school district. This property could be of value down the road to the school district but will have to proceed with caution and make sure there is control of the property.

- 4. Board Comments: Next regular Board meeting will be held on February 13, 2018 at Ray Bjork Learning Center (1600 8th Avenue) at 5:30 pm.

V. ADJOURNMENT

There being no other topics for future meetings, and no public comments on issues not on the agenda, the meeting adjourned at 6:29 p.m.

Respectfully Submitted,

Sarah Sullivan, Chair

T. Janelle Mickelson, Clerk

Date



Board of Trustees Meeting

Ray Bjork Learning Center
1600 8th Avenue
Helena, Montana

Tuesday, February 13, 2018

5:30 p.m.

MINUTES

Attendance – Present unless otherwise noted

Sarah Sullivan, Board Chair

Terry Beaver, Board Vice Chair

Tyler Emmert, Trustee, Excused

Sanjay Talwani, Trustee

Jeff Hindoien, Trustee

Luke Muszkiewicz, Trustee

Elizabeth “Libby” Goldes, Trustee

Karen Goldsberry, Trustee, Excused

Jennifer Walsh, Trustee

Francie Tupper, CHS Representative

Jordan Straub, HHS Representative

Jack Copps, Superintendent, Excused

Greg Upham, Assistant Superintendent

Janelle Mickelson, Business Service Administrator

Barbara Ridgway, Administrator, Staff & Student Services

Kalli Kind, Director of Support Services

Trish Klock, HEA President

Sarah Bohorquez, Recording Transcriptionist

Guests: Lona Carter, Thomas Baty

- I. INTRODUCTIONS.** Chair Sarah Sullivan called the meeting to order at 5:35p.m. and led the Pledge of Allegiance.
- II. GENERAL PUBLIC COMMENT.** None.
- III. REVIEW OF AGENDA.** Nancy Potter’s presentation was placed after the Math Team
- IV. RECOGNITIONS.**
 1. Chair Sarah Sullivan invited up Dennis Peterson, a math teacher and coach at Capital High School. Dennis began by discussing the International Competition that the Capital High Math Modeling Team has participating in for the past 10 years. Last year, the team were national finalists and this

Helena Public Schools foster dynamic educational experiences that prepare all students for life.

year they achieved the Co-National Championship title. The team, consisting of Tommy Jergeson, Jaskrit Singh, Jake Michaletz, and Jessica Maynard, were introduced and gave their version of the competition. The team was faced with two problems, a ski slope or a drone light show. After some practice and thought, they agreed to pursue the drone light show. The four students took turns describing their role in the problem and how they animated the project. Taking into consideration cost, FAA regulations, air space, launching patterns, and flight patterns this group soared to the top three teams out of 938 total teams to clinch the Co-National Championship title.

2. Dr. Nancy Potter, College Board, AP Honor Roll was introduced by Assistant Superintendent Greg Upham to recognize Helena School District and their academic achievements. Dr. Potter presented a slide show, *Clearing a path for all students to own their future*, in which the College Board's motto is to promote excellence and equality in education through programs for K-12 and higher education institutions. Through their work, they serve more than seven million students and parents and 3,800 colleges and universities. The AP District Honor Roll is to recognize school districts committed to increasing access to AP for underrepresented students will simultaneously maintaining or increasing the percentage of students earning AP exam scores of 3 or higher. The College Board was able to honor 447 school districts across the U.S. and Canada for appearing on this year's Annual AP Honor Roll. Helena is one of 25 districts to be honored 5 years in a row. Participation in AP exams have a potential cost savings for student/family college expenses of \$310,119.81. Chair Sarah Sullivan was presented with a certificate honoring the Helena School District for this award.

Trustee Libby Goldes thanked Dr. Potter for coming and pointed out that it is in fact an accomplishment due to the efforts of our teachers and inspiring our students. Assistant Superintendent Greg Upham called upon the high school principals and AP teachers present at the Board Meeting. Principal Steve Thennis and Principal Brett Zanto introduced the staff and applauded their efforts through rigorous teaching and training. Trustee Luke Muszkiewicz commented that it is extraordinary to see the amount of AP classes now offered to our high school students and how many students are participating. He asked if the staff had any compelling stories or stats about colleges looking specifically at students who have taken AP classes even beyond the scores and tuition saved. Jordan Straub, Helena High Student Representative spoke on this matter and indicated because of the efforts of her AP educators she feels confident and has been accepted to all the colleges in which she has applied. John Peterson, AP teacher, pointed out that students take AP for two reasons: to get college credit and to get college admission. Trustee Jennifer Walsh asked how students are selected and what the criteria is for AP classes. Principal Thennis said the students mark it on their registration sheet and qualified kids are encouraged by teachers. He said that the PSAT students take their junior year is one of the tools educators use to see how a student will perform in AP classes. The biggest source of recruitment for AP classes is word of mouth and students being willing to challenge themselves.

V. NEW BUSINESS

1. Items for Action
 - a. Approval of Minutes
 1. Board Meeting 1-9-2018

Chair Sarah Sullivan asked for an amendment the minutes from 1-9-2018 to include saying the Pledge of Allegiance. Libby Goldes moved to approve the Board Meeting Minutes for 1-9-2018 as amended. Luke Muszkiewicz seconded the motion. The motion carried.

2. Special Board Meeting 1-16-2018

Libby Goldes asked for an amendment on the sixth paragraph down it says annual but then on three items it says monthly. She states the monthly should be stricken from the minutes. Luke Muszkiewicz asked for amendment of page

two, sixth paragraph down it states the projects will be over a four-year span but follows with 2020 being completion date. Kalli Kind was asked for clarification and the year was changed to 2021. Libby Goldes moved to approve the Special Board Meeting Minutes for 1-16-2018 as amended. Luke Muszkiewicz seconded the motion. The motion carried.

b. Board Policy

1. First Reading: Policy #2010: Instructional Program. The change to this policy points to line seven in which the instructional levels are adding PRE-Kindergarten as the district now offers that program. Barb Ridgway pointed out that citation xxxx is not a legal citation but should be a cross reference and that change will be brought back on second reading.
2. First Reading: Policy #2015: Curriculum Development, Content and Assessment Policy. One change to this policy occurs on line six as the school board does not adopt new textbooks but does adopt curriculum. In line seven, the “suspension or elimination of courses” was added because language in 2016 did not promote them together. Luke Muszkiewicz asked for clarification as to if the Board would approve adding or removing a specific course. Barb Ridgway stated it would not.
3. First Reading: Policy #2016: Jeff Hindoien clarified this policy is being eliminated due to the blending into Policy #2015.

Jeff Hindoien moved to adopt the amended Policy #2010, Policy #2015, and eliminate the current Policy #2016 as presented in the agenda. Sanjay Talwani seconded the motion. Motion carried.

Luke Muszkiewicz asked if a school were going to get rid of an AP course, would that be a superintendent duty and not a Board duty like AP curriculum. Greg Upham, Assistant Superintendent, stated the curriculum is the responsibility of the Board and the Instructional Resources is a duty of the building in which it is being used. Chair Sarah Sullivan asked for clarification as to the reason an AP class would be eliminated. Greg stated that it would be due to a lack of enrollment and staff resources. However, he continued, the schools are proficient in the AP offerings and the staff are dedicated to having them available. Libby Goldes recalled a discussion on expansion of AP courses and how it may take a couple of years to increase the participation in AP courses. Greg pointed out you cannot increase the AP culture in the high school without preparing the mindset of the middle school students.

- c. MTSBA Resolutions: Luke Muszkiewicz will address these in the reports.
- d. Trustee Resolution Calling for the Annual Regular Election: Assistant Superintendent, Greg Upham stated that the recommendation from Superintendent Jack Copps is to move forward with the operational levies. For obvious reasons, there is a need to be proactive as it supports the operational aspects of the schools. In conjunction with our negotiated agreement, it does say that if we do not run an operational levy we will need to reopen negotiations. It is a 1.5% salary increase for teachers, 1.5% for paras if the levy is successful. If the levy is run and is unsuccessful it is a .5% pay increase for all staff. Jeff Hindoien asked for clarification as to whether the board had to take any other discrete action to make the call on the levy vote. When does the time come when the Board has to put out the public impact? Janelle Mickelson, Business Service Administrator pointed out that comes later as they do not have the enrollment sheets until at least March. It is just a need to call for the election but there is language in the law that states a levy can be canceled if necessary. This resolution is not only for operational levies but for the trustees election and if there is one person per slot, the Board could cancel that portion of the levy

as well. Luke Muszkiewicz asked Janelle if the last operational levy was run in 2015 for both the elementary and high school levels. Greg stated the reason an operational levy was not run in 2016 was that the staff agreed there was a higher need to get the bond to pass and went without an increase. Luke further asked if the estimated impact was on an annual basis, which Janelle Mickelson confirmed.

Luke Muszkiewicz moved to approve the Trustee Resolution Calling for the Annual Regular Election for the Elementary School District #1. Terry Beaver seconded the motion. Motion carried. Jeff Hindoiien moved to approve the Trustee Resolution Calling for the Annual Regular Election for the High School District #1. Libby Goldes seconded the motion. Motion carried.

- e. Helena Elementary School District #1 Resolution of Intent to Increase Nonvoted Levies: Assistant Superintendent Greg Upham informed the Board that it was the recommendation of the Superintendent's office to increase the nonvoted levies. Libby Goldes commented that this a new process of the Board being required to state the increase that is planned for the nonvoted levies and to make that public. This was considered in the Budget and Programming Committee and the committee recommended that it be brought before the Board. One of the issues that the committee discussed was a need for more funds in special education, especially for students with Individualized Education Plans (IEPs) who need more significant support than the school can provide. Goldes noted that this will cover that cost of care for those students, whether that be in the schools or in a day treatment program.

Chair Sarah Sullivan pointed out and asked for Janelle Mickelson's input that this is not just a blanket special education fund but for a specifically identified number of students. Janelle stated that the cost needed to be associated to a specific student after subtracting all the other resources that come in for that student. She pointed out that these are in-district students so the real concept behind this was the ability to service in-district students in-district verses sending them somewhere else. Greg Upham commented that school districts are experiencing an increase across Montana. The needs of the students in this capacity have superseded the public education system to offer them the appropriate instructional areas and emotional support. Many of the proposed fixes for this issue are clinical, such as day treatment programs attached to Intermountain Children's Home and Shodair, which are designed to meet those needs.

Libby said that another component of the nonvoted levies is the building reserve and noted that the money from this levy is to be used to repair areas that were identified in a 2008 report that the district has not had the funds to address. She said that the money must first be used for those items before it can be used for other things. Luke asked if the Board were to go ahead and approve these funds, what percentage of the 2008 inventory could be worked through? Kalli Kind, Director of Support Services, stated the overview is pretty general and was surprised at some of the items on the list as opposed to others. For instance, she noted, there is little to no money allocated for roofing. The bulk of the projects will be boilers and the approach to those will be retro-commissioning, which will help in identifying the problem areas within the boilers. Temperature control is currently done by building and the goal is to promote more comfort in the classrooms while also driving down utility costs.

Kalli addressed "commissioning" of what a system is going through and doing all the checks and balances to make sure it is operating per the design. She said there is a third-party contractor, Joe Derosa of Elkhorn Commissioning, that has been a wealth of knowledge. He will also be commissioned for the three new elementary schools. Capital High School has already been recommissioned and changes are now taking place at Helena Middle School. Kalli states that due to the number of projects on the report, a small portion will be knocked out.

Greg Upham addressed Luke Muszkiewicz by stating it is important for the public to understand what the district is dealing with in regard to nonvoted levies. For example, Broadwater Elementary had roofing issues this year that nearly wiped out the district's yearly elementary budget, which prompted the state to recognize that facilities were declining at a rate that superseded district means. Libby Goldes reiterated that the impact shown is per annum. Janelle Mickelson followed up to Luke's comment, stating that the list needs to be updated by July 1, 2019. A new list could be developed and prioritized. Luke asked Janelle if the district could revise the list up until the budget, fiscal year 2019. Jeff Hindoiien pointed out the language presented to the public should be clear. He noted that Building reserve major maintenance and repair is not the same as the Building reserve fund that goes out to public vote.

Luke Muszkiewicz moved to approve the Helena Elementary School District #1 Resolution of Intent to Increase Nonvoted Levies. Libby Goldes seconded the motion. Motion carried.

- f. Helena High School District #1 Resolution of Intent to Increase Nonvoted Levies.

Jeff Hindoiien moved to approve the Helena High School District #1 Resolution of Intent to Increase Nonvoted Levies. Libby Goldes seconded the motion. Motion carried.

2. **New Safety and Security Systems:** Pat Boles, Information Technology Administrator, presented on the district's new Safety and Security Systems. He noted that this meeting's presentation focused on the communications system and the power supplies. The communications system is actually made up of multiple of individual components that connect together: bell/time, paging/intercom, emergency notification, telephone (dial tone and voicemail), audio/video control systems, and the door lock system. Warren has been used as a pilot school and contractors and architects have come in to see results. Pat Boles encouraged the Board to visit Warren and see the talents of Kevin Heide and Mike Tolon. He noted that Warren Elementary School was paid for out of the technology funds as this project was started prior to the Elementary bond. He noted that Broadwater has most of their phones replaced at this point. Rossiter, Smith and Four Georgians are complete with the phones and Helena Middle School is in the works. Pat presented the question – how long is this communication system going to work? Although no one can predict the future, he is confident in the overall program.

He then listed the elements to put into place to best obtain longevity: avoid solutions that require fork lift replacements; stick with market leaders; utilize products that adhere to open standards; use hardware as a commodity; use mature technology, not emerging or subsiding technology; use state contracts; leverage solutions that can be managed on premise or in the cloud (Solutions as a Service).

With this system, there are two servers: Helena Middle School and Capital High School. Pat Boles then listed the component warranties:

- Cisco Call Manager (Software/Server): 3 Years, Next Business Day, Extended with Support Contract till advertised end of Support Date. Anticipated 7 Years for hardware. Software in perpetuity with support contract.
- Cisco Phones: 1-year hardware warranty, extended with Support Contract till advertised end of Support Date. Anticipated 15 years.
- Front Row System Audio / Video Control: 3 years on components, 2 years on batteries, 5 years on Infrared microphones and receivers,
- Digital Signage: 2 years.
- In-ceiling speakers: 5 years
- Voice of Internet Protocol Loudspeakers: 1 year.

The costs and extended support contracts:

- Approximately \$30,000 (Elementary Budget) Unified Communications with Survivable Remote Site Telephone equipment.
- Approximately \$16,000 (High School Budget) Unified Communications with Survivable Remote Site Telephone equipment,
- Approximately \$5,200 (Elementary Budget) Informacast software.

Luke Muszkiewicz asked what happens if the power goes out, how reliable is this? Pat Boles said it is very reliable and accessible. If one goes out, the traffic is rerouted without confusion and it also has a two-hour battery life. Luke asked if multiple people are being shown or trained so the system isn't just being relied upon a few individuals. Pat pointed out that Warren is the pilot program and their goal is to promote knowledge amidst all shareholders. Chair Sarah Sullivan asked if this maintenance comes out of the tech fund? Pat said at this point it does. Trustees on the Board thanked Pat Boles and his team for all their hard work on these projects.

3. Consent Action Items

- a. Personnel Actions
- b. Approve of Out-of-District Attendance Agreements
- c. Sabbatical Leaves for 2018-2019

Libby Goldes moved to approve Consent Action Items. Sanjay Talwani seconded the motion. Motion carried.

Jeff Hindoiien asked for clarification from Janelle Mickelson if 130 was a standard number for out-of-district attendance for the high school. Greg Upham pointed out there are several students coming from Jefferson County and Broadwater County as well as a minimal amount from the Elliston/Avon area to equal that amount.

4. Reports

- a. Budget and Program Committee Report: Libby Goldes reported on behalf of Tyler Emmert who was unable to be at this board meeting. The committee met Feb. 2, 2018 and during the public comment period, Jane McDonald, the program manager for the Gifted and Talented Program, came to provide the committee a breakdown of the percentage of students who had been identified as Gifted/Talented who were participating in the program. A parent, Margaret Brentwood, commented that in Colorado, school districts are required to post three years of budget information on their websites and that the Every Student Succeeds Act (ESSA) will require that expenditures per pupil be required in the 2019-2020 school year for all US public schools. However, the district's budget information is contained in the minutes and is available to the public. Emmert said that there was a discussion with Janelle Mickelson about posting the budget online in the interest of transparency. The rest of the meeting was devoted to discussion on the nonvoted and operational levies. The next meeting is March 9, 2018 at noon.
- b. Policy Committee Report: Jeff Hindoiien, Committee Chairperson, stated that most of the February meeting was spent going through policies and preparing to bring forth the policies discussed at this board meeting (see above notes). This committee is continuing to move through the 2000 series policies and there is at least one currently being discussed for appropriate language.
- c. Facilities and Land Use: Terry Beaver, Committee Chairperson reported the committee will meet sometime next week so they can look to update the 2019 and beyond facility needs, which is due July 1st of 2019.
- d. Health Benefits Committee: Libby Goldes reported the committee met on January 25, 2018, and reported claims and revenue was up but nothing seemed to cause alarm. The Wellness Sub-committee decided the stipends of \$100 and \$400 will be awarded in September instead of being spread throughout the year. This will be done to promote participation in the Wellness Program. There was also concern that some benefits are

going unused. One factor is that spouses can also participate for the Wellness incentive and also receive flu shots for entire family. The committee will look at better publicizing that information.

- e. Montana School Boards Association Report (MTSBA): Luke Muszkiewicz stated they are looking at what resolutions to prioritize as they enter the next legislative session. The MTSBA passed a package of resolutions. The two Luke mentioned were: 1) protect and advocate for the commitments that Legislature made including the building reserve, nonvoted levy that has been discussed. Luke state that it looks like the legislature plans to take over half of that fund from the general tax payers by 2021 and contribute funds to it. 2) To project the inflation cost for all areas. Currently, the costs of Special Education, GT, CTE is not adjusted for inflation.

Luke brought up Early Education as a priority and although the MTSBA Board did not make it an explicit priority, they did consider the strategic plan of the K-12 Vision group as being a very guided document. That group has specifically made formula-based early childhood education as a priority and assured MTSBA they will advocate for that. It is a controversial issue amongst all the districts in Montana. Luke pointed out Billings Public Schools introduced three resolutions: provide ANB for 19 year olds, fund CTE at the middle school level, and obtain funding to partner with other districts to create synchronized platforms. Luke questions how this will compete with Montana Digital Academy and what the context of this resolution will be.

Luke noted that by the end of the day on Thursday, the district will know what resolutions have been submitted. The Montana School Board Association Leadership and Staff just got back from their advocacy summit in Washington D.C. where they met with all three delegates from Montana. One thing to come from that is a law in place that says if an adequate subsidy is available to districts, they can bond over 30 years as opposed to 20 years. Senator Tester thinks there may be room in a future farm bill to provide those subsidies to Montana School Districts which could possibly allow them to bond over 30 years. In addition, everyone should have received an email from MTSBA reminding it is time to pay dues. Luke encouraged everyone to read that email and keep in mind his focus is advocacy with the legislature and beyond. He feels there are two underappreciated entities of MTSBA: training and dues-based consultation and counsel. He pointed out that there is a Budgets School Meeting all day on March 8, 2018 in Helena that Luke and Chair Sarah Sullivan will attend.

- f. Helena Education Association Report (HEA): Trish Klock, Helena Education Association President, announced that Kayla Ryan, a fourth-grade teacher at Bryant, in her first year at Helena School District after five years in the Whitefish School District, received an NEA Student Achievement grant of \$5,000. She noted that only 42 of these were awarded nationally and Kayla was the only one in the state of Montana. With this grant, students will learn about Montana history and culture through research, exploration, and hands-on lessons in Yellowstone National Park. Now officially MFPE, there has been a lot of member organizing work and Jane Shawn, first grade teacher at Four Georgians, and Maria Foot, a teacher at Capital High School, have been visiting HEA member's houses. They have gone to 316 houses and made contact with 146 members. The mission has been asking for support which has produced a list of members willing to knock on doors, write letters, display yard signs, and do phone banking when it comes to the Operational Levy. In addition, Trish Klock and Jane Shawn will be in Denver this weekend to participate in a member organizing retreat. There is also a general membership meeting, open to anybody who is an HEA member, on March 13, 2018, at 3:45 at Ray Bjork. During this meeting, they will take nominations for any open office positions which at this time are: 2-year President, Vice president and several board members.
- g. Student Representative Report: Francie Tupper reported that registration season has begun and 8th grade students have visited the Capital High School Campus. The Capital High DECA team has qualified for Nationals and Lea Hohenlohe has qualified for

National Speech Competition. In addition, Capital had students go to State tournaments for wrestling and swimming. Finally, the first leadership team meeting was a success with many more students attended than anticipated. The topic discussed was parking lot issues and the group intends to meet the first Wednesday of each month.

Jordan Straub reported that Helena High School has five Presidential Scholarship Semi-finalists: Konnor Donaldson, Devin Seyler, Emma Sihler, Elizabeth Rigby, and Sean Tuttle. There are three students, Amanda Klein, Sami Zander, and Raina Shaw that will be competing at the State Poetry Out Loud Competition. One student, Dan Ruether, qualified for Nationals for Speech and Debate. The Speech and Debate Team also won a Team Trophy from the number of points received over the past five years. Isaac Romero, a sophomore, won his second State Wrestling Championship title. Senior Austin Murphy finished as the state runner-up at 126 lbs. The boys swim team placed fourth and the girls swim team placed seventh. Bengal Boys Soccer Coach Carl Straub is a finalist for National Coach of the Year by the National High School Coaches Association. Helena High Schools Competitive Mock Trial, led by coach Kacey Askin, was successful in producing two out of three teams to advance. The club will now travel to Idaho as there are not currently enough teams for the competition to be held in Montana.

Luke Muszkiewicz asked the student representatives their thoughts on the showing of Chasing the Dragon. Overall, both Francie and Jordan felt it was a positive experience. It really showed students and parents the dangers of the opioid problem in Montana. Francie pointed out that a focus has always been on meth and other drugs in Montana and how many had no idea about the opioid crisis. Jordan pointed out that this felt “real” to students verses other drug training videos that have felt “forced” or “fake” before. Specifically, with the panel and real life experiences, students took a lot from the video.

5. **Bond/Project Update:** Greg Upham reported they are in the process of finishing up the design drawings and going into construction drawings. He stated the district is close, with Central being a little further along than the other two schools. He hoped to see equipment on those sites early March 2018.

VI. SUPERINTENDENT REPORT: Superintendent Jack Copps was excused from tonight’s meeting. Assistant Superintendent, Greg Upham reported on his behalf. Under the leadership of Joslyn Davidson and the four building learning coordinators, a literacy grant was written for 1.8 million that was awarded to the district last week. It will focus on the elementary schools, predominately Bryant and Central, but will share out the information attached specifically to literacy, reading and writing. That work will then progress to Helena Middle School which will in turn support Helena High. Deb Hunsaker, Division Administrator with OPI, oversees the grants and said it was one of the best grants ever written. Greg pointed out the most interesting thing about this grant is that it will put tools in front of our teachers that we are already using. Another grant the district was awarded thanks to Board Chair Sarah Sullivan and her work with the Good Behavior Game was a \$15,000 grant that will be implemented at Smith Elementary. The “Ice Day 2017” decision was made based on previous experience and the need to make the school closure announcement prior to people being in route to the schools. Due to the weather patterns, as well as water running down the streets, it was mirroring a situation that occurred last year that was unusual in Montana. Upham noted that as we deal with weather patterns that we haven’t seen before, trying to handle them with a traditional method isn’t realistic. Therefore, the district decided to release students early and have no school the following day. It’s important for the community to know we can handle the cold and the snow, but we are having extreme difficulty handling the ice. In fact, the maintenance department has gone through two years of sand so far and we aren’t through with winter yet. The Make-up day is tentatively set for June 7, 2018. Chair Sarah Sullivan thanked Assistant Superintendent Greg Upham for filling in tonight.

VII. Board Comments: Jeff Hindoien commented it would be helpful as a Board to be in the loop with how the district sees as potential ramifications of an East Helena K-12 expansion, so the Board can then think

Helena Public Schools foster dynamic educational experiences that prepare all students for life.

about that from a High School sense. Janelle Mickelson pointed out she has worked with Paul Taylor, of OPI, and the finances have been modeled out for Helena. The plan is to provide that information at the next Program and Budget Meeting. Greg Upham said they have talked extensively at the Executive Committee Meeting and the recommendation was for the administration to begin looking actively at all of the components that are attached. He believes the best course of action is to develop a tiered system and what that number will look like in the overall master schedule. The out-of-district tuition also comes into play into enrollment. Jennifer Walsh asked if incoming Freshman would have the option of attending our schools. Greg Upham said absolutely, but it is a discussion in the works. Libby Goldes pointed out that there is an agreement if the bond passes to build a school, that the first year would only be 9th grade, 10th the following year and so forth. Luke Muszkiewicz asked if we had a role to play in providing information prior to this bond. Chair Sarah Sullivan stated she doesn't think it is the Helena School District's role to provide information on what East Helena voters are voting on. She suggested saying the East Helena School Board is investigating all the issues surrounding what the real costs will be and questions should really be addressed there because they are the ones doing the research in what that would look like for them. Jeff Hindoiien agreed that it is a decision East Helena is making and it is up to the voters. Luke also asked about Seventh Avenue Gym and the fire. Greg Upham indicated it was decided there was no need to open a ticket. Chair Sarah Sullivan ended the meeting by expressing her appreciation for all the time and effort everyone puts into the Board Meetings.

Next regular Board meeting will be held on March 13, 2018 at Ray Bjork Learning Center (1600 8th Avenue) at 5:30 pm.

VIII. ADJOURNMENT

There being no other topics for future meetings, and no public comments on issues not on the agenda, the meeting adjourned at 8:15 p.m.

Respectfully Submitted,

Sarah Sullivan, Chair

T. Janelle Mickelson, Clerk

Date

Superintendent
Jack Copps
324-2001

Business Manager
Janelle Mickelson
324-2040

Board of Trustees Special Meeting

May Butler Center
55 S. Rodney

Wednesday February 21, 2018
11:00 a.m. – 2:00 p.m.

MINUTES

Attendance

Sarah Sullivan, Board Chair
Terry Beaver, Vice Chair
Jeff Hindoien, Trustee
Luke Muszkiewicz, Trustee
Sanjay Talwani, Trustee
Libby Goldes, Trustee
Tyler Emmert, Trustee
Karen Goldsberry, Trustee for High School District, Excused
Jennifer Walsh, Trustee for High School District, Not Excused
Francie Tupper, Capital HS Representative, Excused
Jordan Straub, Helena HS Representative, Excused

Others Present

Dr. Carolyn McKennan, Hazard, Young, Attea & Associates Search Consultant

For Public Meeting Only:

Jack Copps, Superintendent
Alison O'Neil, Recording Secretary

I. CALL TO ORDER / PLEDGE OF ALLEGIANCE

Sarah Sullivan called the meeting to order at 11:08 am.

Jack Copps, Superintendent, briefed the Board on an incident involving a student at Capital High School who posted a video to Snapchat with a gun asking if owning that gun automatically made him a threat to society and to his school. Copps explained that the student had been removed from school while the district and the police investigated, but that at this point, he did not think the student posed a threat to the school. Copps said that the district and the school had not yet made a decision about any disciplinary actions the student might face. Luke Muszkiewicz said, as a follow-up from the last meeting, if it would be appropriate

Helena Public Schools foster dynamic educational experiences that prepare all students for life.

for the district to start sending out a newsletter about the district's safety and security measures. Sarah Sullivan, Chair, noted that this was not an agenda item and said that this issue would have to be discussed further at a later meeting.

The Board then said the pledge of allegiance.

II. GENERAL PUBLIC COMMENT

No public comment.

The Board then closed the session to the public.

III. REVIEW OF AGENDA

IV. NEW BUSINESS

- 1. Items for action**
- 2. Review of Superintendent Candidates (Closed Session)**
- 3. Board Comments**
- 4. Adjournment** The meeting was adjourned at 2:15 pm

DRAFT

Holiday and Student Dismissal Dates

July 2018

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

August 2018

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	(27)	(28)	29	30	31	

September 2018

S	M	T	W	T	F	S
						1
2	(3)	4	5	6	7	8
9	(10)	11	12	13	14	15
16	(17)	18	19	20	21	22
23	(24)	25	26	27	28	29
30						

October 2018

S	M	T	W	T	F	S
	(1)	2	3	4	5	6
7	(8)	9	10	11	12	13
14	(15)	16	17	(18)	(19)	20
21	(22)	23	24	25	26	27
28	(29)	30	31			

November 2018

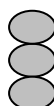
S	M	T	W	T	F	S
				1	2	3
4	(5)	6	7	8	9	10
11	(12)	13	14	15	16	17
18	(19)	20	(21)	(22)	(23)	24
25	(26)	27	28	29	30	

December 2018

S	M	T	W	T	F	S
						1
2	(3)	4	5	6	7	8
9	(10)	11	12	13	14	15
16	(17)	18	19	20	21	22
23	(24)	(25)	(26)	(27)	(28)	29
30	(31)					

August 27 & 28....	Staff Orientation
August 29.....	First Day of School
Grades 1-5, Grade 6 CRA & HMS, Grades 9-12 PAL, Grade 9 CHS & HHS	
August 30.....	First Day of School
Grades 7-8 CRA & HMS, Grades 10-12 CHS & HHS	
September 3.....	Labor Day - No School - District Closed
September 4.....	First Day of School for Kindergarten
October 18 & 19...	State Conventions - No School
November 5.....	2nd Quarter Begins
November 21-23	Thanksgiving Break - No School
November 22 & 23.....	District Closed
December 24 - January 1.....	Winter Break - No School
December 25, 26 & January 1.....	District Closed
January 15-17.....	High School Semester Testing
January 17.....	K-8 12:00 p.m. Early Dismissal
January 18.....	HS Staff in Service Records Day, No School K-12
January 21.....	Martin Luther King Day - No School
January 22.....	3rd Quarter Begins
February 18.....	President's Day - No School - District Closed
March 25-29.....	Spring Break - No School
April 1.....	4th Quarter Begins
May 3.....	Vigilante Parade - No School Grades 9-12/11:00 a.m. Dismissal K-8
May 27.....	Memorial Day - No School - District Closed
June 1.....	High School Graduation
June 4-6.....	High School Semester Testing
June 6.....	Last Day & 12:00 p.m. Early Dismissal Students K-8
	P.M. K-8 Staff Records Day
	Last Day for Staff K-8
June 6.....	Last Day for Students 9-11
June 7.....	High School Staff In-Service-Records Day
	Last Day for Staff 9-12

Every Monday are Professional Release days for Helena School District staff. School will dismiss early. Please see below for your school's Professional Release schedule.



*Elementary: 8:30 a.m. - 2:30 p.m.

*Middle School: 8:05 a.m. - 2:15 p.m.

*High School: 8:20 a.m. - 2:30 p.m.

****Buses will run according to the above schedule on Mondays.**



Holiday/Break - No School - All Grades



Staff Orientation



Last Day of School 9-11 Students



High School Semester Testing



Early Dismissal Students K-8 Records Day



HS Staff in-service- records day - No School K-12



Vigilante Day - K-8 released 11:00 a.m./High School -No School

January 2019

S	M	T	W	T	F	S
		(1)	2	3	4	5
6	(7)	8	9	10	11	12
13	(14)	15	16	(17)	(18)	19
20	(21)	22	23	24	25	26
27	(28)	29	30	31		

February 2019

S	M	T	W	T	F	S
						1
2						
3	(4)	5	6	7	8	9
10	(11)	12	13	14	15	16
17	(18)	19	20	21	22	23
24	(25)	26	27	28		

March 2019

S	M	T	W	T	F	S
						1
						2
3	(4)	5	6	7	8	9
10	(11)	12	13	14	15	16
17	(18)	19	20	21	22	23
24	(25)	(26)	(27)	(28)	(29)	30
31						

April 2019

S	M	T	W	T	F	S
	(1)	2	3	4	5	6
7	(8)	9	10	11	12	13
14	(15)	16	17	18	19	20
21	(22)	23	24	25	26	27
28	(29)	30				

May 2019

S	M	T	W	T	F	S
						1
						2
3	(4)	5	6	7	8	9
10	(11)	12	13	14	15	16
17	(18)	19	20	21	22	23
24	(25)	26	27	28	29	30
31						

June 2019

S	M	T	W	T	F	S
						1
2	(3)	4	5	(6)	(7)	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

Last Modified:

12/14/2017

CWG Project ID #10-48-03

BID TABULATION

Wednesday, February 07, 2018
3:30 P.M. M.S.T.
in Helena, Montana

ROSSITER ELEMENTARY SCHOOL
SAFETY AND SECURITY UPGRADES PROJECT
1497 Sierra Road
Helena, MT 59601

TIME: 3:30 pm

CONTRACTOR	Registration #	ADDENDA #1	LUMP SUM BASE BID	ALTERNATE #1 Door Hardware
Beason Enterprises	149286	✓	\$427,582	\$8,150
Golden Eagle Const.	7880	✓	\$469,000	\$3,900
Wadsworth Builders	8108	✓	\$461,567	\$4,669
Diamond Const.	6626	✓	\$482,500	\$3,700

} will not take door hardware ad.



CWG Architects
650 Power (59601)
P. O. Box 1198
Helena, Montana 59624

Architect: Anthony Perpignano

PROPOSAL FOR:

**SAFETY AND SECURITY UPGRADES
FOUR GEORGIANS ELEMENTARY SCHOOL**

For
Helena School District No. 1
Lewis and Clark County
Helena, Montana

ATTENTION: Janelle Mickelson, Business Services Administrator
Helena School District No. 1
Lewis and Clark County
May Butler Center
55 South Rodney
Helena, Montana 59601

The undersigned, having familiarized himself with the conditions of the work and the contract documents as prepared by Crossman, Whitney, Griffin, P.C., 650 Power Street, Helena, Montana, agrees to furnish all labor, materials, equipment and services necessary to complete all work, including general construction, mechanical and electrical work, as bid herein, for the construction of " SAFETY AND SECURITY UPGRADES FOR FOUR GEORGIANS ELEMENTARY SCHOOL, for Helena School District No. 1, Helena, Montana," in accordance with the contract documents, including all addenda.

Bidder's Declaration and Understanding

The undersigned hereby declares, as Bidder, that the only persons or parties interested in the proposal are those named herein, that this proposal is, in all respects fair and without collusion with any official of the Owner, and that the proposal is made without any connection or collusion with any person submitting another proposal for the work. The Bidder further declares that he/she has personally made all inspections and examinations necessary, that he/she acknowledges that the work will be completed per the required schedule and agrees to liquidated damage amounts for failure to complete the project per the required schedule, and that this proposal is made according to the provisions and under the terms of the Contract Documents, which Documents are made part of this proposal.

The undersigned bidder hereby acknowledges receipt of the following addenda:

Addendum No. 1 Dated 1-18-18
Addendum No. 2 Dated 1-26-18

ROSSITER ELEMENTARY SCHOOL TOTAL LUMP SUM BASE BID NUMBER ONE:

Furnish all the work necessary for a complete project and as shown in the construction drawings, project manual and any addendums:

TOTAL LUMP SUM BASE BID NUMBER ONE

Sum of Four hundred sixty seven Thousand four Hundred
Dollars (\$ 467,400.00)
(Price in Words)

ALTERNATE NO. 1: Fire Alarm System relocation (See Electrical)

Sum of Eight Thousand Six hundred
Dollars (\$ 8,600.00)
(Price in Words)

ALTERNATE NO. 2: Door Hardware (See Addendum)

Sum of Three Thousand Three hundred
Dollars (\$ 3,300.00)
(Price in Words)

Overhead and Profit

All of the above listed Bid prices include overhead, profit and all other expenses involved.

Bonds

The undersigned bidder hereby agrees to furnish the required bonds and to enter into a contract for the work awarded under this proposal within ten (10) consecutive calendar days from and including the date of acceptance of this proposal.

Rights of Owner

In submitting this bid it is understood that the right is reserved by the Owner, Helena School District No. 1, to reject any and all bids, to waive any and all informalities and irregularities, and to accept the bid that is considered to be in the best interest of the Owner.

Authorization:

The name of the Bidder and the address to which all communications concerned with this proposal and with the Contract shall be sent are as follows:

Firm Name ABRAHAM CONSTRUCTION SERVICES LLC
Business Address 4 Dornier Blvd, Clancy MT 59634
Telephone Number (including area code) 406-442-2140
Montana Contractor's License No. 207 828

The firm represented above is a:

Sole Proprietorship _____ Partnership _____
Corporation LLC Joint Venture _____
Other _____

I, the undersigned, as duly authorized agent of ABRAHAM CONSTRUCTION SERVICES LLC
(Firm Name)

do hereby submit the enclosed bid. This proposal is provided in full consideration of the Contract Documents. It is understood and agreed that this bid may not be withdrawn during a period of thirty (30) calendar days after the scheduled time for the receipt of bids.

DATED AT HELENA, MONTANA, THIS 30th DAY OF JANUARY 2018

Legal Name of Agent: Richard Abraham

Signature: (Please Print)

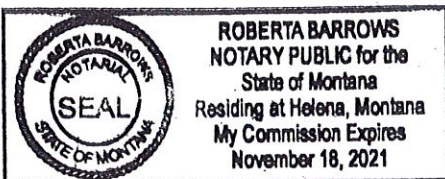
Notary Attest:

Subscribed and sworn to before me this 30 day of January, 2018, by Richard Abraham

Notary Public for the State of Montana

Residing at Helena

State of MT
Lewis & Clark Co



Document A310™ – 2010

Conforms with The American Institute of Architects AIA Document 310

Bid Bond

CONTRACTOR:

(Name, legal status and address)

Abraham Construction Services, LLC
4 Bompert Blvd
Clancy, MT 59634

OWNER:

(Name, legal status and address)

Helena School District #1
55 South Rodney
Helena, MT 59601

BOND AMOUNT: \$ 10%

Ten Percent of Amount Bid

PROJECT:

(Name, location or address, and Project number, if any)

Safety and Security Upgrades at Four Georgians Elementary School

SURETY:

(Name, legal status and principal place of business)

North American Specialty Insurance Company
5200 Metcalf OPN111
Overland Park, KS 66202 - 1391

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

Any singular reference to Contractor, Surety, Owner or other party shall be considered plural where applicable.

The Contractor and Surety are bound to the Owner in the amount set forth above, for the payment of which the Contractor and Surety bind themselves, their heirs, executors, administrators, successors and assigns, jointly and severally, as provided herein. The conditions of this Bond are such that if the Owner accepts the bid of the Contractor within the time specified in the bid documents, or within such time period as may be agreed to by the Owner and Contractor, and the Contractor either (1) enters into a contract with the Owner in accordance with the terms of such bid, and gives such bond or bonds as may be specified in the bidding or Contract Documents, with a surety admitted in the jurisdiction of the Project and otherwise acceptable to the Owner, for the faithful performance of such Contract and for the prompt payment of labor and material furnished in the prosecution thereof; or (2) pays to the Owner the difference, not to exceed the amount of this Bond, between the amount specified in said bid and such larger amount for which the Owner may in good faith contract with another party to perform the work covered by said bid, then this obligation shall be null and void, otherwise to remain in full force and effect. The Surety hereby waives any notice of an agreement between the Owner and Contractor to extend the time in which the Owner may accept the bid. Waiver of notice by the Surety shall not apply to any extension exceeding sixty (60) days in the aggregate beyond the time for acceptance of bids specified in the bid documents, and the Owner and Contractor shall obtain the Surety's consent for an extension beyond sixty (60) days.

If this Bond is issued in connection with a subcontractor's bid to a Contractor, the term Contractor in this Bond shall be deemed to be Subcontractor and the term Owner shall be deemed to be Contractor.

When this Bond has been furnished to comply with a statutory or other legal requirement in the location of the Project, any provision in this Bond conflicting with said statutory or legal requirement shall be deemed deleted herefrom and provisions conforming to such statutory or other legal requirement shall be deemed incorporated herein. When so furnished, the intent is that this Bond shall be construed as a statutory bond and not as a common law bond.

Signed and sealed this 23rd day of January, 2018

Michael J. M. K.
(Witness)

Abraham Construction Services, LLC

(Principal)

(Seal)

By: [Signature]

(Title)

North American Specialty Insurance Company

(Surety)

(Seal)

By: [Signature]

(Title) Jonathan M. Emmons Attorney-in-Fact



Kris Schmaus
(Witness)

SWISS RE CORPORATE SOLUTIONS

NORTH AMERICAN SPECIALTY INSURANCE COMPANY
WASHINGTON INTERNATIONAL INSURANCE COMPANY

GENERAL POWER OF ATTORNEY

KNOW ALL MEN BY THESE PRESENTS, THAT North American Specialty Insurance Company, a corporation duly organized and existing under laws of the State of New Hampshire, and having its principal office in the City of Overland Park, Kansas, and Washington International Insurance Company, a corporation organized and existing under the laws of the State of New Hampshire and having its principal office in the City of Overland Park, Kansas, each does hereby make, constitute and appoint: Jonathan M. Emmons

Principal: Abraham Construction Services, LLC

Bond Number: Bid Bond

Obligee: Helena School District #1

Bond Amount: See Bond Form

Bond Description: Safety and Security Upgrades at Four Georgians Elementary School

Its true and lawful Attorney-in-Fact, to make, execute, seal and deliver, for and on its behalf and as its act and deed, bonds or other writings obligatory in the nature of a bond on behalf of each of said Companies, as surety, on contracts of suretyship as are or may be required or permitted by law, regulation, contract or otherwise, provided that no bond or undertaking or contract or suretyship executed under this authority shall exceed the amount of:

FIFTY MILLION (\$50,000,000.00) DOLLARS

This Power of Attorney is granted and is signed by facsimile under and by the authority of the following Resolutions adopted by the Boards of Directors of both North American Specialty Insurance Company and Washington International Insurance Company at meetings duly called and held on the 9th of May, 2012:

"RESOLVED, that any two of the Presidents, any Managing Director, any Senior Vice President, any Vice President, any Assistant Vice President, the Secretary or any Assistant Secretary be, and each or any of them hereby is authorized to execute a Power of Attorney qualifying the attorney named in the given Power of Attorney to execute on behalf of the Company bonds, undertakings and all contracts of surety, and that each or any of them hereby is authorized to attest to the execution of any such Power of Attorney and to attach therein the seal of the Company; and it is

FURTHER RESOLVED, that the signature of such officers and the seal of the Company may be affixed to any such Power of Attorney or to any certificate relating thereto by facsimile, and any such Power of Attorney or certificate bearing such facsimile signatures or facsimile seal shall be binding upon the Company when so affixed and in the future with regard to any bond, undertaking or contract of surety to which it is attached."



By [Signature]
Steven P. Anderson, Senior Vice President of Washington International Insurance Company
& Senior Vice President of North American Specialty Insurance Company



By [Signature]
Michael A. Ito, Senior Vice President of Washington International Insurance Company
& Senior Vice President of North American Specialty Insurance Company

IN WITNESS WHEREOF, North American Specialty Insurance Company and Washington International Insurance Company have caused their official seals to be hereunto affixed, and these presents to be signed by their authorized officers this 12th day of October, 2017.

North American Specialty Insurance Company
Washington International Insurance Company

State of Illinois
County of Cook

ss:

On this 12th day of October, 2017, before me, a Notary Public personally appeared Steven P. Anderson, Senior Vice President of Washington International Insurance Company and Senior Vice President of North American Specialty Insurance Company and Michael A. Ito, Senior Vice President of Washington International Insurance Company and Senior Vice President of North American Specialty Insurance Company, personally known to me, who being by me duly sworn, acknowledged that they signed the above Power of Attorney as officers of and acknowledged said instrument to be the voluntary act and deed of their respective companies.



[Signature]
M. Kenny, Notary Public

I, Jeffrey Goldberg, the duly elected Assistant Secretary of North American Specialty Insurance Company and Washington International Insurance Company, do hereby certify that the above and foregoing is a true and correct copy of a Power of Attorney given by said North American Specialty Insurance Company and Washington International Insurance Company, which is still in full force and effect.

IN WITNESS WHEREOF, I have set my hand and affixed the seals of the Companies this 23rd day of January, 2018.

[Signature]
Jeffrey Goldberg, Vice President & Assistant Secretary of
Washington International Insurance Company & North American Specialty Insurance Company

Helena Public Schools
CR Anderson Middle School
Partial Roof Replacement Project

BID TABULATION

7-Mar-18
Facility Bldg @ 2:00 P.M.

CONTRACTOR	Rec'd 10% Bid Bond	Rec'd. Add. # 1	Rec'd. Add. # 2	Rec'd. Add. # 3	Lump Sum Price Base Bid Roof Area 3	Alternate # 1 Roof Area 8, 11	TOTAL
Progressive Contractor Registration # 160160	✓	✓	✓	✓	\$360,550	\$46,600	\$407,150
ACE Contractor Registration # 161199	✓	✓	✓	✓	\$414,342	\$47,498	\$461,840
Summit Contractor Registration # 55892	✓	✓	✓	✓	\$281,582	\$26,115	\$307,697
Metal Works Contractor Registration # 8192	✓	✓	✓	✓	\$395,768	\$26,429	\$422,197
Contractor Registration #							
CTA					\$ 286,488.00	\$ 40,941.00	\$ 327,429.00
Budget					\$ 333,754.00		

Document A310™ – 2010

Conforms with The American Institute of Architects AIA Document 310

Bid Bond

CONTRACTOR:

(Name, legal status and address)

Summit Roofing, Inc.
9550 Derby Drive, PO Box 17227
Missoula, MT 59808

SURETY:

(Name, legal status and principal place of business)

North American Specialty Insurance Company
5200 Metcalf OPN111
Overland Park, KS 66202 - 1391
Mailing Address for Notices

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

Any singular reference to Contractor, Surety, Owner or other party shall be considered plural where applicable.

OWNER:

(Name, legal status and address)

Helena Public Schools
1200 Sanders
Helena, MT 59601

BOND AMOUNT: 10% Ten Percent of Amount Bid

PROJECT:

(Name, location or address, and Project number, if any)

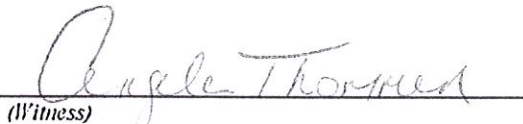
CR Anderson Middle School Partial Roof Replacement Project, Helena, Montana

The Contractor and Surety are bound to the Owner in the amount set forth above, for the payment of which the Contractor and Surety bind themselves, their heirs, executors, administrators, successors and assigns, jointly and severally, as provided herein. The conditions of this Bond are such that if the Owner accepts the bid of the Contractor within the time specified in the bid documents, or within such time period as may be agreed to by the Owner and Contractor, and the Contractor either (1) enters into a contract with the Owner in accordance with the terms of such bid, and gives such bond or bonds as may be specified in the bidding or Contract Documents, with a surety admitted in the jurisdiction of the Project and otherwise acceptable to the Owner, for the faithful performance of such Contract and for the prompt payment of labor and material furnished in the prosecution thereof; or (2) pays to the Owner the difference, not to exceed the amount of this Bond, between the amount specified in said bid and such larger amount for which the Owner may in good faith contract with another party to perform the work covered by said bid, then this obligation shall be null and void, otherwise to remain in full force and effect. The Surety hereby waives any notice of an agreement between the Owner and Contractor to extend the time in which the Owner may accept the bid. Waiver of notice by the Surety shall not apply to any extension exceeding sixty (60) days in the aggregate beyond the time for acceptance of bids specified in the bid documents, and the Owner and Contractor shall obtain the Surety's consent for an extension beyond sixty (60) days.

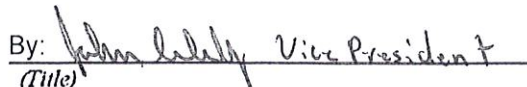
If this Bond is issued in connection with a subcontractor's bid to a Contractor, the term Contractor in this Bond shall be deemed to be Subcontractor and the term Owner shall be deemed to be Contractor.

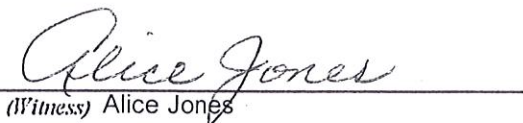
When this Bond has been furnished to comply with a statutory or other legal requirement in the location of the Project, any provision in this Bond conflicting with said statutory or legal requirement shall be deemed deleted herefrom and provisions conforming to such statutory or other legal requirement shall be deemed incorporated herein. When so furnished, the intent is that this Bond shall be construed as a statutory bond and not as a common law bond.

Signed and sealed this 27th day of February, 2018.

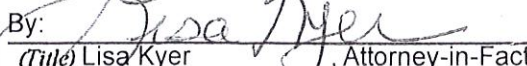

(Witness)

Summit Roofing, Inc.
(Principal) (Seal)

By:  Vice President
(Title)


(Witness) Alice Jones

North American Specialty Insurance Company
(Surety) (Seal)

By: 
(Title) Lisa Kyer, Attorney-in-Fact



SWISS RE CORPORATE SOLUTIONS

NORTH AMERICAN SPECIALTY INSURANCE COMPANY
WASHINGTON INTERNATIONAL INSURANCE COMPANY

GENERAL POWER OF ATTORNEY

KNOW ALL MEN BY THESE PRESENTS, THAT North American Specialty Insurance Company, a corporation duly organized and existing under laws of the State of New Hampshire, and having its principal office in the City of Overland Park, Kansas, and Washington International Insurance Company, a corporation organized and existing under the laws of the State of New Hampshire and having its principal office in the City of Overland Park, Kansas, each does hereby make, constitute and appoint: Lisa Kyer

Principal: Summit Roofing, Inc.

Bond Number: Bid Bond

Obligee: Helena Public Schools

Bond Amount: See Bond Form

Bond Description: CR Anderson Middle School Partial Roof Replacement Project, Helena, Montana

Its true and lawful Attorney-in-Fact, to make, execute, seal and deliver, for and on its behalf and as its act and deed, bonds or other writings obligatory in the nature of a bond on behalf of each of said Companies, as surety, on contracts of suretyship as are or may be required or permitted by law, regulation, contract or otherwise, provided that no bond or undertaking or contract or suretyship executed under this authority shall exceed the amount of:

FIFTY MILLION (\$50,000,000.00) DOLLARS

This Power of Attorney is granted and is signed by facsimile under and by the authority of the following Resolutions adopted by the Boards of Directors of both North American Specialty Insurance Company and Washington International Insurance Company at meetings duly called and held on the 9th of May, 2012:

"RESOLVED, that any two of the Presidents, any Managing Director, any Senior Vice President, any Vice President, any Assistant Vice President, the Secretary or any Assistant Secretary be, and each or any of them hereby is authorized to execute a Power of Attorney qualifying the attorney named in the given Power of Attorney to execute on behalf of the Company bonds, undertakings and all contracts of surety, and that each or any of them hereby is authorized to attest to the execution of any such Power of Attorney and to attach therein the seal of the Company; and it is

FURTHER RESOLVED, that the signature of such officers and the seal of the Company may be affixed to any such Power of Attorney or to any certificate relating thereto by facsimile, and any such Power of Attorney or certificate bearing such facsimile signatures or facsimile seal shall be binding upon the Company when so affixed and in the future with regard to any bond, undertaking or contract of surety to which it is attached."



By

Steven P. Anderson, Senior Vice President of Washington International Insurance Company
& Senior Vice President of North American Specialty Insurance Company

By

Michael A. Ito, Senior Vice President of Washington International Insurance Company
& Senior Vice President of North American Specialty Insurance Company



IN WITNESS WHEREOF, North American Specialty Insurance Company and Washington International Insurance Company have caused their official seals to be hereunto affixed, and these presents to be signed by their authorized officers this 12th day of October, 2017.

North American Specialty Insurance Company
Washington International Insurance Company

State of Illinois
County of Cook

ss:

On this 12th day of October, 2017, before me, a Notary Public personally appeared Steven P. Anderson, Senior Vice President of Washington International Insurance Company and Senior Vice President of North American Specialty Insurance Company and Michael A. Ito, Senior Vice President of Washington International Insurance Company and Senior Vice President of North American Specialty Insurance Company, personally known to me, who being by me duly sworn, acknowledged that they signed the above Power of Attorney as officers of and acknowledged said instrument to be the voluntary act and deed of their respective companies.



M. Kenny, Notary Public

I, Jeffrey Goldberg, the duly elected Assistant Secretary of North American Specialty Insurance Company and Washington International Insurance Company, do hereby certify that the above and foregoing is a true and correct copy of a Power of Attorney given by said North American Specialty Insurance Company and Washington International Insurance Company, which is still in full force and effect.

IN WITNESS WHEREOF, I have set my hand and affixed the seals of the Companies this 27th day of February, 2018.

Jeffrey Goldberg, Vice President & Assistant Secretary of
Washington International Insurance Company & North American Specialty Insurance Company

HELENA PUBLIC SCHOOLS
CR ANDERSON MIDDLE SCHOOL
PARTIAL ROOF REPLACEMENT PROJECT
HELENA, MONTANA

HPS17_CRA_RR

PROJECT: CR ANDERSON MIDDLE SCHOOL
PARTIAL ROOF REPLACEMENT PROJECT
HELENA, MONTANA

CTA Project No: HPS17_CRA_RR

TO: Helena Public Schools
Mary Butler Center
Attn: Janelle Mickelson
55 South Rodney
Helena, Montana 59601

BID FROM: Summit Roofing
P.O. Box 17227 Missoula, MT 59808

I have received the documents titled Project Manual for Helena Public Schools – Helena High School Partial Roof Replacement Project and the following Contract Drawings: Cover Sheet, A100, A101, A102, A103 & Morrison Maierle Structural sheet. I have also received Addenda Nos. 1,2,3, and have included their provisions in my Bid. I have examined both documents and the site and submit the following Bid:

In submitting this Bid, I agree:

1. To hold my Bid open until (60) days from the date of submission.
2. To accept the provisions of the Instructions to Bidders regarding disposition of Bid Security.
3. To enter into and execute a Contract, if awarded on the basis of this bid, and to furnish all Bonds and Insurance required by the Contract Documents.
4. To accomplish the Work in accordance with the Contract Documents.
5. To accomplish the Work no later than August 24, 2018. I certify that I am not presently working beyond the Contract Time including and authorized extensions of time on any previously awarded Public Contract in the State of Montana (MT).

BASE BID – ROOF AREA 3

I will perform all of the Work indicated in the Contract Documents for the lump sum price of:

Two Hundred Eighty One Thousand Five Hundred Eighty Two dollars (\$ 281,582⁰⁰)

ALTERNATE # 1 – ROOF AREA 8 and 11

I will perform all of the Work indicated in the Contract Documents for the lump sum price of:

Twenty Six Thousand One Hundred Fifteen dollars (\$ 26,115⁰⁰)

I have attached the required Bid Security to this Bid. I understand that if I do not answer the above questions and complete all blank spaces provided, my Bid may be rejected as an incomplete Bid.

HELENA PUBLIC SCHOOLS
CR ANDERSON MIDDLE SCHOOL
PARTIAL ROOF REPLACEMENT PROJECT
HELENA, MONTANA

HPS17_CRA_RR

Respectfully Submitted:

Date: 3/6/18

By: Summit Roofing
Contractor

[Signature]
Signature

Vice President
Title

(Seal - if by a Corporation)

P.O. Box 17227 Missoula, MT 59808
Business Address

55897
Montana Public Contractor's Registration No.

**Helena Public Schools
Helena High School
Partial Roof Replacement Project**

CONTRACTOR	Rec'd 10% Bid Bond	Rec'd. Add. # 1	Rec'd. Add. # 2	Rec'd. Add. # 3	Lump Sum Price Base Bid Area 3, 5	Alternate # 1 Area 12	Alternate # 1 Area 14	Alternate # 2 Area 7	Alternate # 2 Area 18	TOTAL
<i>Summit</i> Contractor Registration # <i>55897</i>	✓	✓	✓	✓	<i>\$ 415,420</i>	<i>\$ 43,610</i>	<i>\$ 19,650</i>	<i>\$ 38,562</i>	<i>\$ 93,940</i>	<i>\$ 721,182</i>
<i>Mohawk</i> Contractor Registration # <i>8192</i>	✓	✓	✓	✓	<i>\$ 525,717</i>	<i>\$ 42,242</i>	<i>\$ 110,576</i>	<i>\$ 110,508</i>	<i>\$ 89,080</i>	<i>\$ 899,093</i>
Contractor Registration #										
Contractor Registration #										
Contractor Registration #										
Contractor Registration #										
CTA					\$ 373,925	\$ 38,148	\$ 84,306	\$ 86,735	\$ 93,177	\$ 676,291.00
Budget					\$ 387,585					

Document A310™ – 2010

Conforms with The American Institute of Architects AIA Document 310

Bid Bond

CONTRACTOR:

(Name, legal status and address)

Summit Roofing, Inc.
9550 Derby Drive, PO Box 17227
Missoula, MT 59808

SURETY:

(Name, legal status and principal place of business)

North American Specialty Insurance Company
5200 Metcalf OPN111
Overland Park, KS 66202 - 1391
Mailing Address for Notices

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

Any singular reference to Contractor, Surety, Owner or other party shall be considered plural where applicable.

OWNER:

(Name, legal status and address)

Helena Public Schools
1200 Sanders
Helena, MT 59601

BOND AMOUNT: 10% Ten Percent of Amount Bid

PROJECT:

(Name, location or address, and Project number, if any)

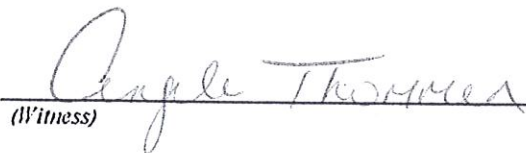
Helena High School Partial Roof Replacement Project, Helena, Montana

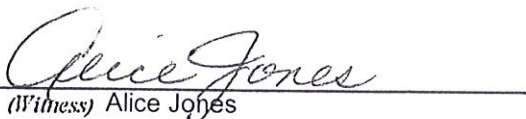
The Contractor and Surety are bound to the Owner in the amount set forth above, for the payment of which the Contractor and Surety bind themselves, their heirs, executors, administrators, successors and assigns, jointly and severally, as provided herein. The conditions of this Bond are such that if the Owner accepts the bid of the Contractor within the time specified in the bid documents, or within such time period as may be agreed to by the Owner and Contractor, and the Contractor either (1) enters into a contract with the Owner in accordance with the terms of such bid, and gives such bond or bonds as may be specified in the bidding or Contract Documents, with a surety admitted in the jurisdiction of the Project and otherwise acceptable to the Owner, for the faithful performance of such Contract and for the prompt payment of labor and material furnished in the prosecution thereof; or (2) pays to the Owner the difference, not to exceed the amount of this Bond, between the amount specified in said bid and such larger amount for which the Owner may in good faith contract with another party to perform the work covered by said bid, then this obligation shall be null and void, otherwise to remain in full force and effect. The Surety hereby waives any notice of an agreement between the Owner and Contractor to extend the time in which the Owner may accept the bid. Waiver of notice by the Surety shall not apply to any extension exceeding sixty (60) days in the aggregate beyond the time for acceptance of bids specified in the bid documents, and the Owner and Contractor shall obtain the Surety's consent for an extension beyond sixty (60) days.

If this Bond is issued in connection with a subcontractor's bid to a Contractor, the term Contractor in this Bond shall be deemed to be Subcontractor and the term Owner shall be deemed to be Contractor.

When this Bond has been furnished to comply with a statutory or other legal requirement in the location of the Project, any provision in this Bond conflicting with said statutory or legal requirement shall be deemed deleted herefrom and provisions conforming to such statutory or other legal requirement shall be deemed incorporated herein. When so furnished, the intent is that this Bond shall be construed as a statutory bond and not as a common law bond.

Signed and sealed this 27th day of February, 2018.

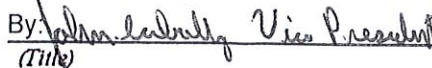

(Witness)


(Witness) Alice Jones

Summit Roofing, Inc.

(Principal)

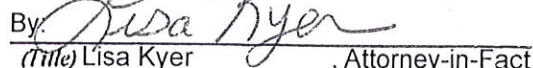
(Seal)

By: 
(Title) Vice President

North American Specialty Insurance Company

(Surety)

(Seal)

By: 
(Title) Lisa Kyer, Attorney-in-Fact



SWISS RE CORPORATE SOLUTIONS

NORTH AMERICAN SPECIALTY INSURANCE COMPANY
WASHINGTON INTERNATIONAL INSURANCE COMPANY

GENERAL POWER OF ATTORNEY

KNOW ALL MEN BY THESE PRESENTS, THAT North American Specialty Insurance Company, a corporation duly organized and existing under laws of the State of New Hampshire, and having its principal office in the City of Overland Park, Kansas, and Washington International Insurance Company, a corporation organized and existing under the laws of the State of New Hampshire and having its principal office in the City of Overland Park, Kansas, each does hereby make, constitute and appoint: Lisa Kyer

Principal: Summit Roofing, Inc.

Bond Number: Bid Bond

Obligee: Helena Public Schools

Bond Amount: See Bond Form

Bond Description: Helena High School Partial Roof Replacement Project, Helena, Montana

Its true and lawful Attorney-in-Fact, to make, execute, seal and deliver, for and on its behalf and as its act and deed, bonds or other writings obligatory in the nature of a bond on behalf of each of said Companies, as surety, on contracts of suretyship as are or may be required or permitted by law, regulation, contract or otherwise, provided that no bond or undertaking or contract or suretyship executed under this authority shall exceed the amount of:

FIFTY MILLION (\$50,000,000.00) DOLLARS

This Power of Attorney is granted and is signed by facsimile under and by the authority of the following Resolutions adopted by the Boards of Directors of both North American Specialty Insurance Company and Washington International Insurance Company at meetings duly called and held on the 9th of May, 2012:

"RESOLVED, that any two of the Presidents, any Managing Director, any Senior Vice President, any Vice President, any Assistant Vice President, the Secretary or any Assistant Secretary be, and each or any of them hereby is authorized to execute a Power of Attorney qualifying the attorney named in the given Power of Attorney to execute on behalf of the Company bonds, undertakings and all contracts of surety, and that each or any of them hereby is authorized to attest to the execution of any such Power of Attorney and to attach therein the seal of the Company; and it is

FURTHER RESOLVED, that the signature of such officers and the seal of the Company may be affixed to any such Power of Attorney or to any certificate relating thereto by facsimile, and any such Power of Attorney or certificate bearing such facsimile signatures or facsimile seal shall be binding upon the Company when so affixed and in the future with regard to any bond, undertaking or contract of surety to which it is attached."



By

Steven P. Anderson, Senior Vice President of Washington International Insurance Company
& Senior Vice President of North American Specialty Insurance Company

By

Michael A. Ito, Senior Vice President of Washington International Insurance Company
& Senior Vice President of North American Specialty Insurance Company



IN WITNESS WHEREOF, North American Specialty Insurance Company and Washington International Insurance Company have caused their official seals to be hereunto affixed, and these presents to be signed by their authorized officers this 12th day of October, 2017.

North American Specialty Insurance Company
Washington International Insurance Company

State of Illinois
County of Cook

ss:

On this 12th day of October, 2017, before me, a Notary Public personally appeared Steven P. Anderson, Senior Vice President of Washington International Insurance Company and Senior Vice President of North American Specialty Insurance Company and Michael A. Ito, Senior Vice President of Washington International Insurance Company and Senior Vice President of North American Specialty Insurance Company, personally known to me, who being by me duly sworn, acknowledged that they signed the above Power of Attorney as officers of and acknowledged said instrument to be the voluntary act and deed of their respective companies.



M. Kenny, Notary Public

I, Jeffrey Goldberg, the duly elected Assistant Secretary of North American Specialty Insurance Company and Washington International Insurance Company, do hereby certify that the above and foregoing is a true and correct copy of a Power of Attorney given by said North American Specialty Insurance Company and Washington International Insurance Company, which is still in full force and effect.

IN WITNESS WHEREOF, I have set my hand and affixed the seals of the Companies this 27th day of February, 2018.

Jeffrey Goldberg, Vice President & Assistant Secretary of
Washington International Insurance Company & North American Specialty Insurance Company

HELENA PUBLIC SCHOOLS
HELENA HIGH SCHOOL
PARTIAL ROOF REPLACEMENT PROJECT
HELENA, MONTANA

HPS17_HHS_RR

PROJECT: HELENA HIGH SCHOOL
PARTIAL ROOF REPLACEMENT PROJECT
HELENA, MONTANA

CTA Project No: HPS17_HHS_RR

TO: Helena Public Schools
Mary Butler Center
Attn: Janelle Mickelson
55 South Rodney
Helena, Montana 59601

BID FROM:

Summit Roofing, Inc.
PO Box 17227 Missoula, MT 59807

I have received the documents titled Project Manual for Helena Public Schools – Helena High School Partial Roof Replacement Project and the following Contract Drawings: Cover Sheet, A100, A101, A102, & A103 and Morrison Maierle Structural Sheet. I have also received Addenda Nos. 1, 2, 3, and have included their provisions in my Bid. I have examined both documents and the site and submit the following Bid:

In submitting this Bid, I agree:

1. To hold my Bid open until (60) days from the date of submission.
2. To accept the provisions of the Instructions to Bidders regarding disposition of Bid Security.
3. To enter into and execute a Contract, if awarded on the basis of this bid, and to furnish all Bonds and Insurance required by the Contract Documents.
4. To accomplish the Work in accordance with the Contract Documents.
5. To accomplish the Work no later than August 24, 2018. I certify that I am not presently working beyond the Contract Time including and authorized extensions of time on any previously awarded Public Contract in the State of Montana (MT).

BASE BID – ROOF AREA 3, 5

I will perform all of the Work indicated in the Contract Documents for the lump sum price of:

Four Hundred Fifteen Thousand Four Hundred Twenty dollars (\$ 415,420⁰⁰)

ALTERNATE # 1 – ROOF AREA 12

I will perform all of the Work indicated in the Contract Documents for the lump sum price of:

Forty Three Thousand Six Hundred Ten dollars (\$ 43,610⁰⁰)

I have attached the required Bid Security to this Bid. I understand that if I do not answer the above questions and complete all blank spaces provided, my Bid may be rejected as an incomplete Bid.

ALTERNATE # 1 – ROOF AREA 14

I will perform all of the Work indicated in the Contract Documents for the lump sum price of:

Eighty Nine Thousand Six Hundred Fifty dollars (\$ 89,650⁰⁰)

I have attached the required Bid Security to this Bid. I understand that if I do not answer the above questions and complete all blank spaces provided, my Bid may be rejected as an incomplete Bid.

ALTERNATE # 2 – ROOF AREA 7

I will perform all of the Work indicated in the Contract Documents for the lump sum price of:

Seventy Eight Thousand Five Hundred Sixty Two dollars (\$ 78,562⁰⁰)

I have attached the required Bid Security to this Bid. I understand that if I do not answer the above questions and complete all blank spaces provided, my Bid may be rejected as an incomplete Bid.

ALTERNATE # 2 – ROOF AREA 18

I will perform all of the Work indicated in the Contract Documents for the lump sum price of:

Ninety Three Thousand Nine Hundred Forty Dollars dollars (\$ 93,940⁰⁰)

I have attached the required Bid Security to this Bid. I understand that if I do not answer the above questions and complete all blank spaces provided, my Bid may be rejected as an incomplete Bid.

HELENA PUBLIC SCHOOLS
HELENA HIGH SCHOOL
PARTIAL ROOF REPLACEMENT PROJECT
HELENA, MONTANA

HPS17_HHS_RR

Respectfully Submitted:

Date: 3/7/18

By: Summit Roofing, Inc.
Contractor

John Landolt
Signature

Vice President
Title

(Seal - if by a Corporation)

PO Box 17227 Missoula, MT 59808
Business Address

55897
Montana Public Contractor's Registration No.

HELENA SCHOOL DISTRICT NO. 1, LEWIS AND CLARK COUNTY
RESOLUTION TO DISPOSE OF PERSONAL PROPERTY

WHEREAS, the trustees of any district have the power and the responsibility to hold in trust all real and personal property of the District for the benefit of the schools and children of the district, and;

WHEREAS, the trustees of any district have the authority to determine that certain personal property of the District is or is about to become abandoned, obsolete, undesirable, or unsuitable for the school purposes of the district pursuant to Mont. Code Ann. § 20-6-604, and;

WHEREAS, the District owns items of personnel property consisting of art supplies, kits and equipment; and

WHEREAS, the Board of Trustees of Helena School District No. 1 desires to dispose of art equipment because they are abandoned, obsolete, undesirable or unsuitable for school purposes;

THEREFORE, BE IT RESOLVED, that the Board of Trustees of Helena School District No. 1, Lewis and Clark County, Montana, shall sell or otherwise dispose of the art equipment identified below:

- Vertical electric steamer for steam setting silk dyes
- 50-shelf portable drying rack
- Vintage tabletop etching press
- Vintage bench grinder bugger sharpener polisher (minimum bid of \$15)
- Vintage Solidox solid oxygen welding torch kit (minimum bid of \$40)

The items may be viewed at Capital High School, located at 100 Valley Drive, Helena, MT, April 18th and 19th, between the hours of 3:30 p.m. to 6:30 p.m. Please call Geneivieve Anderson at 406.459.9311 for more information (leave TEXT if no answer). Interested parties must submit sealed bids to the Helena School District #1 Business Office, 55 S. Rodney, Helena, MT 59601 by 3:00 p.m. on April 30th. The exterior of all bid envelopes or packages must clearly state: Sealed Bid for Art Supplies, Kits, and Equipment. In the event that no bids are received for an item listed above, the District will dispose of the item(s) in any manner deemed appropriate.

This Resolution shall not become effective for 14 days. Upon expiration of the 14-day period, the Superintendent of the District shall effectuate the sale or disposal of the above-described property. Money realized from the sale of any of the above-identified items shall be credited to the high school miscellaneous fund.

Adopted this 13th day of March 2018.

By:_____

Chairperson, Board of Trustees

DISTRICT CLERK CERTIFICATION:

I attest the above-referenced signature of the Chairperson of the Board of Trustees, and further certify as follows: _____made the motion to approve this RESOLUTION TO DISPOSE OF PERSONAL PROPERTY and _____ seconded the motion; the following Trustees voted in favor of the motion: _____; the following Trustees voted against:_____; and the following Trustees were absent: _____

By:_____

Janelle Mickelson, District Clerk

Helena School District No. 1

PERSONNEL ACTIONS
February 14, 2018 – March 13, 2018

CERTIFICATED PERSONNEL

Appointments

<u>Name</u>	<u>Effective</u>	<u>Location/Assignment</u>	<u>Salary</u>
Lund, Joanna	3/8/2018	Kessler/Grade 5	\$205.91/day*
Galt, Vicky	3/9/2018	Rossiter/Resource	\$400.66/day*

*Temporary Contract: Contract expires at the discretion of the District or 6/7/2018 whichever occurs first.

Terminations

<u>Name</u>	<u>Effective</u>	<u>Location/Assignment</u>	<u>Reason</u>
Sommer-Collins, Nancy	6/7/2018	HHS/Spanish	Resignation
Eickmeyer, Cody	6/7/2018	Kindergarten/Smith	Resignation

Leave

<u>Name</u>	<u>Term</u>	<u>Location/Assignment</u>	<u>Type of Leave</u>
Boutilier, Krista	2018-2019	CRA/English	LWOP
Reiter, Samantha	2018-2019	Grade 1/Central	LWOP

Change in Contract

<u>Name</u>	<u>From</u>	<u>To</u>	<u>Effective Date</u>
-------------	-------------	-----------	-----------------------

**Temporary Assignment*

CLASSIFIED PERSONNEL

Appointments

<u>Name</u>	<u>Effective</u>	<u>Location/Assignment</u>	<u>Salary</u>
Kuhn, Kelly	01/22/2018	HHS/Temporary Spanish Tutor	\$15.25/hr.
Markuson, Tamera	02/20/2018	Broadwater/Para Educator	\$10.71/hr.
White, Brianna	02/20/2018	Secretary/Maintenance	\$13.75/hr.
Thompson, Jessica	02/26/2018	Secretary/Jim Darcy	\$13.75/hr.
Brewer, Robert	02/22/2018	Maint/Tran Supervisor	\$25.06/hr.
Mayernik, Lori	03/05/2018	Secretary/CHS	\$13.75/hr.
Hughes, Danielle	02/26/2018	SACC Para/Rossiter	\$10.71/hr.
Slevin, Brooke	02/20/2018	SACC Para/Kessler	\$12.88/hr.
Smith, Kemery	02/28/2018	Special Education Para/Jim Darcy	\$12.54/hr.
Enger, Michael	02/21/2018	SACC Para/Jefferson	\$10.71/hr.

Hamper, Madisen	03/05/2018	Special Education Para/Warren	\$10.71/hr.
McGregor, John	03/19/2018	Hawthorne/Maintenance	\$14.58/hr.

**Temporary Assignment*

Terminations

<u>Name</u>	<u>Effective</u>	<u>Location/Assignment</u>	<u>Reason</u>
Parisi, Pamela	06/07/2018	Bryant/Special Education Para	Retirement

Leaves

<u>Name</u>	<u>Term</u>	<u>Location/Assignment</u>	<u>Type</u>
-------------	-------------	----------------------------	-------------

SUPPLEMENTARY CONTRACT ASSIGNMENTS

<u>Last Name</u>	<u>First Name</u>	<u>Assignment</u>	<u>Location</u>	<u>Amount</u>
Engstrom	Jacqueline	Track-Asst Girls	CHS	\$1165.88
Kelly	Timothy	Track-1/2 Contract Girls	CHS	\$2104.62
Lane	Scott	Track-1/2 Contract Girls	CHS	\$1165.88
McMahon	Richard	Track-Head Girls	CHS	\$4162.15
Downey	Timothy	Track-Asst Girls	CHS	\$1,962.92
Wrigg	Kam	Track-Asst Girls	CHS	\$1,366.39
Leslie	David	Coordinator-Track	CHS	\$1,616.00
McMahon	Richard	Track-Head Girls Coach	CHS	\$4,762.15
Clark	Kenney-Paesler	Basketball-6 th Grade Boys	CRA	\$551.00
Tipton	Robert	Coordinator-6 th /7 th Boys	CRA	\$229.00
Crofutt	Justi	Softball-JV Asst	HHS	\$2,268.00
Miller	Ashley	Softball-Asst JV Coach	CHS	\$2,428.12
Miller	Lynn	Softball-Varsity Asst Coach	CHS	\$3,586.39
Miller	Mike	Softball-Head Coach	CHS	\$5,425.88
Rensmon	Patrick	Softball-Head JV Coach	CHS	\$2,442.00
*Gilstrap	Lindsey	Soccer- Head Girls Coach	CHS	\$2,948.00
*Brisko	Nan	Soccer-Assistant Girls Coach	CHS	\$2,385.00

*Conditioned. Requires MOU.

Out-of-District Attendance Agreements to be Approved 3-13-2018

Grade	District of Residence	Address	School of Attendance
9	Jefferson High School	Clancy	Helena High School
10	Jefferson High School	Clancy	Helena High School
10	Jefferson High School	Clancy	Helena High School
10	Jefferson High School	Clancy	Helena High School
11	Jefferson High School	Clancy	Capital High School
11	Jefferson High School	Clancy	Capital High School
11	Jefferson High School	Clancy	Helena High School
11	Jefferson High School	Clancy	Helena High School
11	Jefferson High School	Clancy	Helena High School
11	Jefferson High School	Clancy	Helena High School

Running Total of Out-of-District Attendance Agreements

Grade	Address							Total
	East Helena	Clancy	MT City	Jefferson City	Boulder	Townsend	Wolf Creek	
9	3	26	7					36
10	1	27	6	3			1	38
11	3	35	6		1	1	1	47
12		26	3					29
	7	114	22	3	1	1	2	150