



Superintendent
Tyler Ream, Ed. D
324-2001

Business Manager
Janelle Mickelson
324-2040

Board of Trustees Meeting

Ray Bjork Learning Center
1600 8th Avenue

Tuesday October 8, 2019
5:30 p.m.

MINUTES

The Board of Trustees Meeting of the Board of Trustees was called to order by Chair Luke Muszkiewicz at the Ray Bjork Learning Center, 1600 8th Avenue, Helena, Montana at 5:33 p.m.

ATTENDANCE – Present unless otherwise noted

Luke Muszkiewicz, Board Chair
Terry Beaver, Board Vice Chair
Sarah Sullivan, Trustee
Jeff Hindoien, Trustee
Elizabeth “Libby” Goldes, Trustee
Jennifer Walsh, Trustee – Unexcused
Siobhan Hathhorn, Trustee
John McEwen, Trustee
Hannah Muszkiewicz, Helena High School Representative
Zyanne Cervantes, Capital High School Representative

Dr. Tyler Ream, Superintendent
Josh McKay, Assistant Superintendent
Janelle Mickelson, Business Manager
Barb Ridgway, Chief of Staff
Stacy Collette, Human Resources Administrator
Sean Maharg, Special Education Administrator
Sean Morrison, Special Education Administrator
Tim McMahan, Activities Administrator
Pat Boles, Technology Administrator
Jane Shawn, Helena Education Association President

Guests:

Lisa Cordingley, Helena Education Foundation
Trish Klock, Bryant Elementary School Principal
Brian Cummings, Jim Darcy Elementary School Principal
Brett Zanto, Capital High School Principal
Steve Thennis, Helena High School Principal
Dr. Wynn Randall, Project for Alternative Learning Principal
Kelly Elder, Helena Public Schools Teacher
Bill Kaiser, Helena Public Schools Teacher
Alana Listoe, Shodair Children's Hospital
Craig Aasved, Shodair Children's Hospital
Tyler Manning, Helena Independent Record

I. CALL TO ORDER/PLEDGE OF ALLEGIANCE

Chair Luke Muszkiewicz called the meeting to order at 5:33 p.m. and led the Pledge of Allegiance.

II. REVIEW OF AGENDA

No changes.

III. EDUCATOR & STUDENT RECOGNITIONS

- A.** Jacob Warner, Capital High Teacher, was introduced by Capital High School Principal Brett Zanto. Jacob was selected as a State-level Finalist for the Montana Professional Teaching Foundation's Excellence in Mathematics and Science Teaching Award.
- B.** Cade Duran, student at Helena High School, was introduced by Helena High School Principal Steve Thennis and Helena Schools Teacher Kelly Elder. Cade has been selected as an Ambassador for the Montana Association of Student Councils (MASC), the District III President, and a member of the MASC Executive Committee for 2019-2020.
- C.** Thomas Penley, Capital High School student, was unable to attend the meeting. He was elected to Lieutenant Governor for the 49th Annual YMCA Youth in Government Conference.
- D.** Jacob Torgerson, Capital High School student, was introduced by Helena Schools Teacher Bill Kaiser. Jacob has been elected as the President of the Senate for the 49th Annual YMCA Youth in Government Conference.
- E.** Emilie Lonoire, Capital High School student, was also introduced by Bill Kaiser. Emilie has been elected Chief Justice of the Supreme Court for the 49th Annual YMCA Youth in Government Conference.
- F.** Bella Nyman, Project for Alternative Learning student, was introduced by Project for Alternative Learning Principal, Dr. Wynn Randall. Bella has been named a 2020 Children's Miracle Network Champion Child for her advocacy work related to mental health. Bella was 1 of 10 people chosen in the US and Canada. Board Chair Luke Muszkiewicz thanked Bella for her courageous and heroic work in representing mental health nationwide.

A short break was called at 6:10 p.m. The meeting was called back to order by Board Chair Luke Muszkiewicz at 6:22 p.m.

IV. GENERAL PUBLIC COMMENT

None

V. NEW BUSINESS

A. Items for Action

1. Discussion and Determination of Feedback regarding MTSBA Member Resolutions.

There was an extensive discussion about the MTSBA member proposed resolutions.

The Board Supported proposed resolutions for the following: Columbia Falls Public Schools #1 (jointly with Great Falls Public Schools) – levy for Health Insurance, Columbia Falls Public Schools #2 – Change Formula Inflation Index, Lockwood K-12 School District & East Helena K-12 School District #1 – Allow Use of Electronic Evidence of Traffic Offense, Lockwood K-12 School District & East Helena K-12 School District #2 – Create Funding Mechanism to Expand Middle School Career and Technical Education Programs, Billings Public Schools #1 – Six week Summer Pilot Program for Proficiency, and Billings Public Schools #3 – Fund Tuition for K-12 Teachers to Gain Dual Enrollment Licensure.

The Board was Neutral on the following proposed resolutions: Bozeman Public Schools #2 – Improve Access to Drivers Education, Laurel Public Schools & Joliet Public Schools – Allow Limited Waiver of Tuition, Billings Public Schools #2 – Increase Funding for OPI to Support Trauma Informed Classrooms.

The Board Opposed the proposed resolution Billings Public Schools #4 – Six Week Summer Pilot Program for Kindergarten Readiness

The Board Strongly Opposed the proposed resolution Bozeman Public Schools #1 – Allow Transfer of District Funds to Nonprofit Foundation to Support School District.

Motion: Jeff Hindoien moved to authorize Board Chair Luke Muszkiewicz to complete the MTSBA Survey given those designations and to do his best to accurately portray any necessary comments. John McEwen seconded the motion.

Public Comment: None

Board Comment: None

Vote: 7-0 The motion carried.

2. HSD Policy 5256: Reduction in Force
Barb Ridgway presented the second reading of Policy 5256: Reduction in Force. There have been no changes since the first reading.
Motion: Libby Goldes moved to approve Policy 5256. Sarah Sullivan seconded the motion.
Public Comment: None
Board Comment: None
Vote: 7-0 The motion carried.

3. HSD Policy 7005: Revenue and Investments
Barb Ridgway presented the second reading of Policy 7005. There were changes made to lines 38-40 to allow the Superintendent flexibility to determine advertising on a case by case basis.
Motion: Libby Goldes moved to approve Policy 7005. Sarah Sullivan seconded the motion.
Public Comment: None
Board Comment: None
Vote: 7-0 The motion carried.

B. Items for Information

1. HSD Policy 7012: Procurement of Supplies, Materials, Equipment and Services Using Federal Funds.
Barb Ridgway presented the first reading of Policy 7012. This is a new policy that is recommended to provide the standards applicable under federal law for the procurement of goods and services using federal funds.
2. HSD Policy 7065: Contracts with Third Parties Affecting Student Records
Barb Ridgway presented the first reading of Policy 7065. This is a new policy that must be adopted to enter into contracts with providers of educational software applications and services that will be used in schools.

C. Consent Action Items

1. Board of Trustees Meeting – September 10, 2019 Minutes
2. Approval of Personnel Actions
3. Approval of Warrants
4. Acknowledge Discretionary Out-of-District Tuition Agreements
5. Approval of Out-of-District Attendance Agreements
Motion: Libby Goldes moved to approve the Consent Action Items. Sarah Sullivan seconded the motion.
Public Comment: None
Board Comment: None
Vote: 7-0 The motion carried.

D. Reports

1. Budget & Program Committee Report

Trustee Jeff Hindoien reported the committee was working towards finalizing the retirement incentive. The deadline is Friday for interested applicants. Currently 22 applicants have been accepted, there are 18 spots remaining and 5 employees rejected the offer. Todd Watkins will also continue working on the budget projections. The next meeting is November 1, 2019.

2. Policy Committee Report

Trustee Libby Goldes reported that they are reviewing Policy 3010: School Admissions. They are also working on developing a new chapter on Facilities. The committee continues to read the policy manual in their own time.

3. Facilities & Maintenance Report

Board Vice Chair Terry Beaver reported that the committee met on October 7. Dr. Ream attempted contact with Copper Demographics but has not gotten a response. Bozeman did their own study. Missoula had a local group do theirs but the cost was extensive. Dr. Ream will continue to attempt contact. The remaining loose ends of the Bond Committee will be moved to the Facilities Committee. Sarah Sullivan was able to acquire a block grant for the 7th Avenue Gym. Information has been uploaded to the district website with the reports from the MT Preservation Alliance and SMA.

4. Teaching & Learning Committee Report (TLC)

Trustee Sarah Sullivan reported that the committee had their first meeting on October 2. They reviewed the Purpose Statement and had an overview and discussion of what the committee wants to accomplish. They will review more specifics and overlay data actuals for current measurements of academics. They are hoping to improve the connectivity of students to schools. The next meeting is November 6, 2019.

5. Health Benefits Committee Report

Trustee Libby Goldes reported that the committee met on September 26, 2019. The monthly financials continue to be where the committee expected in terms of usage. Alliant looked at changing the stop loss from \$145,000 to between \$165,000 to \$185,000 composite. Plan claims are historically lower than expected. Doing this would cause a surplus in the plan of around \$200,000. At the next meeting, a new Committee Chair will be elected.

6. Montana School Boards Association Report

Board Chair Luke Muszkiewicz thanked the Board for their work on the proposed MTSBA resolutions. He hopes Helena Public Schools continues to take an active role in the legislative platform.

7. Helena Education Association Report

Jane Shawn, HEA President, reported that negotiations for the teaching contract have formally opened. She has spoken to many para educators throughout the district that were very happy with their first paycheck on September 25th and their new pay rates. Jane gave kudos to former HEA President, Kim Stout, for her hard work during negotiations.

8. Student Representative Reports

Zyanne Cervantes, Capital High School Representative, reported that CHS students had taken the District Writing Assessment and 9th and 10th grade students had taken the ACT Aspire tests. The PSAT will be given on October 16th at the Civic Center. There is concern over safety in the parking lot due to so many people. During Montana College Application Week, 192 Capital High School students completed college applications.

Hannah Muszkiewicz, Helena High School Representative, reported that Helena High has 200 students that completed college applications during Free Application Week. Helena High has brought back the Homecoming Dance; students were very excited. There has been an increase in school spirit and good attendance at the games. The thermostat in the Band Room is malfunctioning. This is causing instruments to have to be replaced or repaired due to inconsistent temperatures.

VI. SUPERINTENDENT’S REPORT

Dr. Tyler Ream thanked the Sun Run and Clean Energy Expo participants and all those involved, with a special thank you to Sarah Sullivan, Tony Napoletano and Justine Alberts. There were over 200 runners in the Sun Run. Bryant Elementary will benefit from the funds raised this year, with Central and Jim Darcy benefitting in subsequent years. Governor Steve Bullock issued an emergency order for a 120-day ban on flavored electronic cigarettes, starting on October 22. Principal Brett Zanto was present when the Governor signed the order. Russ Van Hook has stepped in as a temporary principal at Rossiter Elementary in Doug Baker’s absence. MCEL is occurring the week of October 16-19. The legal seminar is on Wednesday. Capital High Golf took 3rd place at State in the snow.

VII. BOARD COMMENTS

None

VIII. ADJOURNMENT

There being no other topics for future meetings and no public comment on issues not on the agenda, the meeting adjourned at 9:16 p.m. The next Board Work Session will be held at Bryant Elementary School on October 22, 2019 at 4:00 p.m. The next Regular Board Meeting will be held on November 12, 2019.

Respectfully submitted,

Luke Muszkiewicz, Chair

Angie Ford, Recording Secretary

Date