



**Superintendent**  
Tyler Ream, Ed. D  
324-2001

**Business Manager**  
Janelle Mickelson  
324-2040

## **Board of Trustees Meeting**

Ray Bjork Learning Center  
1600 8th Avenue

**Tuesday June 11, 2019**  
5:30 p.m.

### **MINUTES**

The Board of Trustees Meeting of the Board of Trustees was called to order by Chair Luke Muszkiewicz at the Ray Bjork Learning Center, 1600 8<sup>th</sup> Avenue, Helena, Montana at 5:32 p.m.

**ATTENDANCE – Present unless otherwise noted.**

Luke Muszkiewicz, Board Chair  
Terry Beaver, Board Vice Chair  
Sarah Sullivan, Trustee – Excused  
Jeff Hindoien, Trustee – Excused  
Elizabeth “Libby” Goldes, Trustee  
Jennifer Walsh, Trustee  
Siobhan Hathhorn, Trustee  
John McEwen, Trustee  
Hannah Muszkiewicz, 2019-2020 Helena High School Representative  
Zyanne Cervantes, 2019-2020 Capital High School Representative

Dr. Tyler Ream, Superintendent  
Josh McKay, Assistant Superintendent  
Janelle Mickelson, Business Manager  
Barb Ridgway, Chief of Staff  
Stacy Collette, Human Resources Administrator  
Sean Maharg, Special Education Administrator  
Sean Morrison, Special Education Administrator  
Tim McMahan, Activities Administrator  
Kim Stout, HEA President  
Trish Klock, Bryant Elementary School Principal

Guests:

Lisa Cordingley, Helena Education Foundation  
Stephanie Thennis, Assistant Principal Helena High School  
MaryAnn McMahon, Helena High School  
Leighann Wilson, Warren Elementary School  
Sheila Williams, Helena High School  
Aleisha Sumner, Helena Middle School  
Nicole Hansen, Helena Middle School  
Jake Ziska, WWC Engineering  
Virginia Reeves, Helena MT  
David & Lyndsey Crowson, Helena MT

**I. CALL TO ORDER/PLEDGE OF ALLEGIANCE**

Chair Luke Muszkiewicz called the meeting to order at 5:32 p.m. and led the Pledge of Allegiance.

**II. REVIEW OF AGENDA**

Consent Action Items #4 and #5 will be moved to New Business, Items for Action #10 & #11. The 2018/19 Evaluation of the Superintendent is not an Item for Action but will be a closed session with no action taken. The next regular Board Meeting will be on August 13, 2019. Student Recognition Items C & D were also removed from the Agenda.

**III. OATH OF OFFICE FOR 2019-2020 STUDENT BOARD REPRESENTATIVES**

- A. Zyanne Cervantes, Capital High School Representative to the Board of Trustees
- B. Hannah Muszkiewicz, Helena High School Representative to the Board of Trustees  
Business Manager, Janelle Mickelson, administered the Oath of Office for the High School Representatives to the Board of Trustees.

**IV. STUDENT RECOGNITIONS**

- A. State Track and Field Championships: Odessa Zentz, 400m and 800m Champion  
Stephanie Thennis, Assistant Principal at Helena High School, introduced Coach Sheila Williams. Coach Williams has been coaching for 35 years. Coach Williams introduced Odessa Zentz who is the State Champion in the 400m and 800m. Odessa is a freshman at Helena High School.
- B. Montana Trig STAR Math Competition: Paul Schuele, 1<sup>st</sup> Place  
Stephanie Thennis introduced MaryAnn McMahon who is a math teacher and AP Calculus teacher at Helena High School. Ms. McMahon introduced Paul Schuele, a senior at Helena High School who was awarded first place in the Montana Trig STAR Math Competition and Jake Ziska, with WWC Engineering. The Trig STAR Math Competition is a written trigonometry exam. There are approximately 10,000 students that take the exam and they are given 60 minutes to complete it. Paul received a perfect score on the exam and completed it in 47:37.

**V. GENERAL PUBLIC COMMENT**

None

**VI. NEW BUSINESS**

**A. Items for Action**

1. Board Meeting Minutes 5-14-19  
**Motion:** John McEwen moved to approve the 5-14-19 minutes. Libby Goldes seconded the motion.  
**Public Comment:** None  
**Vote:** 6-0 The motion carried.
  
2. Approval of Multidistrict Cooperative Agreements  
**Motion:** Libby Goldes moved to approve the Multidistrict Cooperative Agreement for a period of three (3) years. Siobhan seconded the motion.  
**Public Comment:** None  
**Vote:** 6-0 The motion carried.
  
3. Health Insurance Plan Detail 2019-2020  
**Motion:** Libby Goldes moved to approve the Health Insurance Plan Detail. Terry Beaver seconded the motion.  
**Public Comment:** None  
**Vote:** 6-0 The motion carried.
  
4. Approval of the HSD-HEA Paraprofessional Collective Bargaining Agreement  
**Motion:** John McEwen moved to approve the HSD-HEA Paraprofessional Collective Bargaining Agreement. Siobhan Hathhorn seconded the motion.  
**Public Comment:** None  
**Vote:** 6-0 The motion carried.
  
5. Approval of the HSD-MFPE Secretaries Collective Bargaining Agreement  
**Motion:** John McEwen moved to approve the HSD-MFPE Secretaries Collective Bargaining Agreement. Siobahn Hathhorn seconded the motion.  
**Public Comment:** None  
**Vote:** 6-0 The motion carried.
  
6. Approval of the HSD Carpenters Collective Bargaining Agreement  
**Motion:** John McEwen moved to approve the HSD Carpenters Collective Bargaining Agreement. Jennifer Walsh seconded the motion.  
**Public Comment:** None  
**Vote:** 6-0 The motion carried.
  
7. Approval of HSD Transportation Contract Renewal  
Barb Ridgway introduced Bev Hammill with First Student. She also introduced Katie Horner, driver of Bus 31, who was awarded nationally as the

Driver of the Year for her safety project of reflective safety belts for students waiting for a bus.

**Motion:** Libby Goldes moved to approve the HSD Transportation Contract Renewal with First Student for a period of five (5) years. Jennifer Walsh seconded the motion.

**Public Comment:** None

**Vote:** 6-0 The motion carried.

8. HSD Policy 5025: Employment and Assignment

Barb Ridgway presented the second reading of Policy 5025: Employment and Assignment.

**Motion:** Terry Beaver moved to approve Policy 5025: Employment and Assignment. Libby Goldes seconded the motion.

**Public Comment:** None

**Vote:** 6-0 The motion carried.

9. HSD Policy 5255: Disciplinary Action

Barb Ridgway presented the second reading of Policy 5255: Disciplinary Action.

**Motion:** Terry Beaver moved to approve Policy 5255: Disciplinary Action. Libby Goldes seconded the motion.

**Public Comment:** None

**Vote:** 6-0 The motion carried.

10. Early Kindergarten Admission Request: Student 1

11. Early Kindergarten Admission Request: Student 2

There was a very extensive discussion regarding the request for early kindergarten admission and the procedures that District Staff go through to determine kindergarten readiness.

**Motion:** John McEwen moved to deny the Early Kindergarten Admission Request for Student 1 and for Student 2. Terry Beaver seconded the motion.

**Public Comment:** None

**Board Comment:** Siobhan Hathhorn stated that she believes in the teachers and their ability to meet the needs of children. Terry Beaver stated he felt if we had a Pre-K program, early kindergarten admission requests would be a non-issue. Luke Muszkiewicz stated that this was a robust, thorough discussion and he wanted to thank Josh McKay, Dr. Ream and Erika McMillan for their work on the evaluations of these students. He also acknowledged his fellow Trustees and Student Representatives for a spirited and respectful conversation about a controversial issue. He stated that he disagreed with the motion on the table because he doesn't feel like the District is making the recommendation lightly and knows a lot of work went into it. He feels if the District is recommending these students for early admission to Kindergarten that he doesn't feel there is information to suggest that the recommendation isn't sound.

**Vote:** 3-2 Luke Muszkiewicz and Libby Goldes voted against the motion. Trustee Jennifer Walsh did not vote as this is an Elementary District issue. The motion carried.

## **B. Consent Action Items**

1. Approval of Personnel Actions
2. Approval of Warrants
3. Approval of Out-of-District Attendance Agreements – Incoming Students

**Motion:** Libby Goldes moved to approve the Consent Action Items. Terry Beaver seconded the motion.

**Public Comment:** None

**Vote:** 6-0 The motion carried.

## **C. Reports**

### **1. Budget & Program Committee Report**

Superintendent Tyler Ream reported that Committee met on June 7<sup>th</sup>. At that meeting Janelle Mickelson spoke about the FY19-20 Budget. There was discussion about what all goes into putting that budget together. As the remaining unknown items are worked out, the budget will be updated. There will be a draft budget for review at the summer retreat. There was also a discussion with Mr. Tim McMahon about the state of his budgets and the potential of various options they may have in regard to bringing forward an increase of \$10 participation fees at the high school level.

### **2. Policy Committee Report**

Trustee Libby Goldes reported that the Committee met on June 4<sup>th</sup>. Barb Ridgway provided copies of the Policy Manual to both Libby Goldes and John McEwen. They also received the student/parent handbooks. There is work being done to expedite the process of getting policies updated and approved and also aligned with MTSBA when possible. Policy 2090, which assesses credit transfer for placement purposes was reviewed. The next meeting will be on August 6, 2019.

### **3. Facilities & Maintenance Report**

Board Vice Chair Terry Beaver reported that the Committee has not met recently. Demolition has begun Jim Darcy Elementary. Demolition will begin on Bryant in a couple of weeks, they are currently still working on asbestos abatement. The demolition date is currently set for June 21<sup>st</sup>. Dr. Ream reported that Jim Darcy will be 80% done with demolition by the end of the week. The stack on the 7<sup>th</sup> Avenue Gym will be reinforced.

### **4. Health Benefits Committee Report**

Trustee Libby Goldes reported that the Committee discussed the increase and renewal of the Health Benefits Plan that was presented for Board Approval at tonight's meeting. They have also discussed the measures being taken to address the new website with Allegiance. The Committee is also working on

the transition to the new pharmacy plan with Express Scripts. High benefit claims continue to be a continued concern within the plan.

**5. Montana School Boards Association Report**

Board Chair Luke Muszkiewicz reported that the June Board Meetings have wrapped up. The annual meeting addressed the vote limits to increase representations of AA Districts. The annual meeting will now be held in Helena and not in conjunction with MCEL. Helena will now have the opportunity to utilize all of their votes.

**6. Helena Education Association Report**

Kim Stout, HEA President, reported that the school year ended on a positive note. This is her last official presentation so provided an overview of what she did this year. Kim started her term August 15, 2018. She mentioned that she attended 5 HEF Fabulous First Celebrations, made 48 building visits, formally met with Dr. Ream 36 times to discuss various issues around the District, had 95 meetings with teachers, attended 19 bargaining meetings, attended 32 other meetings, answered 78 phone calls, responded to 106 text messages, sent 1433 emails, had more meetings with Stacy Collette than she could count, successfully advocated for teachers and para educators through difficult situations and learned a lot! Kim stated that she had a great year and looks forward to standing in front of the Board again someday.

Trustee John McEwen asked Kim what she would be doing next year, to which she responded that she would be teaching 4<sup>th</sup> grade at Four Georgians. Trustee Libby Goldes thanked Kim for all of her hard work. Trustee Siobhan Hathhorn also thanked Kim for her work on the Collective Bargaining Agreements. Board Vice Chair Luke Muszkiewicz also thanked Kim for everything she did this year.

**7. Student Representative Reports**

Hannah Muszkiewicz, Helena High School Representative, thanked the Board for the opportunity and for listening and validating her opinions. She hopes to continue her time as a Student Representative by giving her opinion when she has one, to make her voice heard and to represent her peers adequately.

Zyanne Cervantes, Capital High School Representative, also thanked the Board for the opportunity. She is excited to work with the Board to make sure that the voices of her fellow Capital High students are heard.

The Board of Trustees went into a closed session for the Evaluation of the Superintendent at 8:15 p.m.

**VII. ITEM FOR INFORMATION:**

A. 2018/2019 Evaluation of the Superintendent

(Personnel Specific: This portion of the meeting was closed because the demands of individual privacy clearly exceed the merits of public disclosure. MCA 2-3-203)

**VIII. SUPERINTENDENT'S REPORT**

None

**IX. BOARD COMMENTS**

None

**X. ADJOURNMENT**

There being no other topics for future meetings and no public comment on issues not on the agenda, the meeting adjourned at 8:44 p.m. The next Regular Board Meeting will be held on August 13, 2019.

Respectfully submitted,

Luke Muszkiewicz, Chair

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Angie Ford, Recording Secretary

Date