



Superintendent
Jack Copps
324-2001

Business Manager
Janelle Mickelson
324-2040

Board Work Session

Capital High School
100 Valley Drive. Helena, MT 59601

April 24, 2018
3:30pm tour / 4:00pm meeting

AGENDA

- I. TOUR OF SCHOOL / CALL TO ORDER / PLEDGE OF ALLEGIANCE**
- II. GENERAL PUBLIC COMMENT:** *This is the time for comment on public matters that are not on the agenda. Public matters do not include any pending legal matters, private personnel issues or private student issues. Please do not attempt to address such issues at this time or you will be ruled out of order. The Board cannot enter into a discussion during General Public Comment.*
- III. REVIEW OF AGENDA**
- IV. RECOGNITION**
 1. Montana Economic Challenge Team
- V. CAPITAL HIGH SCHOOL PRESENTATION (See Attached)**
- VI. JIM DARCY FINAL SCHOOL DESIGN PRESENTATION BY DOWLING STUDIO ARCHITECTS**
- VII. NEW BUSINESS**
 - 1. Items for Action**
 - a. 3-20-18 Board Work Session Minutes (See Attached)
 - b. 4-5-18 Board Special Meeting Minutes (See Attached)
 - c. Jim Darcy Construction Budget Approval (See Attached)
 - d. New Bryant School Final Plat & Quit Claim Deed (See Attached)
 - 2. Consent Action Items**
 - a. Personal Property Surplus for Maintenance Vehicles (See Attached)
 - 3. Items for Information**

Helena Public Schools foster dynamic educational experiences that prepare all students for life.

- a. Rossiter Flood Mitigation FEMA Grant

VIII. SUPERINTENDENT REPORT

IX. BOARD COMMENTS

X. ADJOURNMENT

Montana Economics Challenge 2018

Montana State Winner: David Ricardo Division

School: Capital High School

Teacher: Mr. Kent Haab

Team Name: Util Noodles

Students: Alex Northey, Mariah Thomas, Sophie Sticht

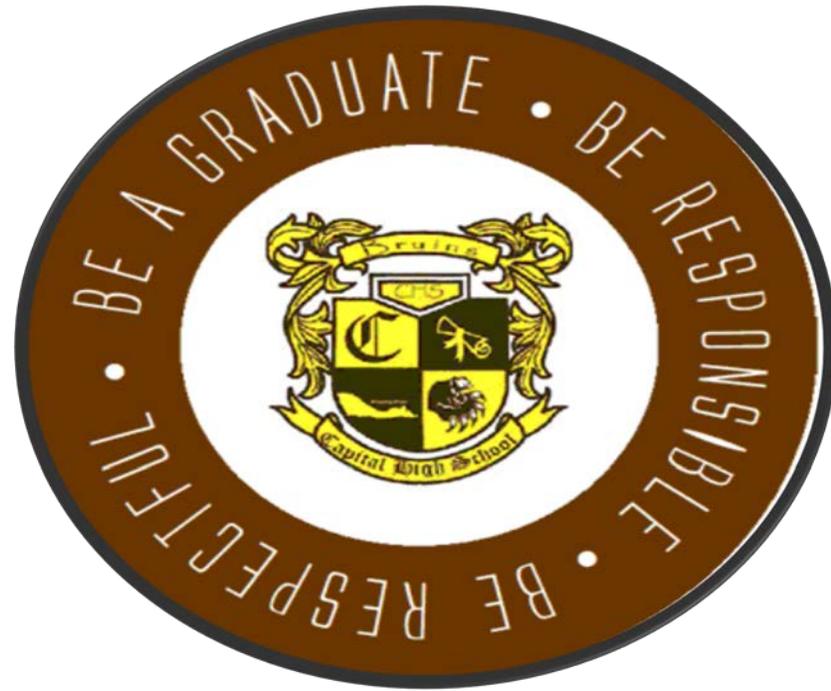
Top Scoring Individuals – All from CHS

1st Place: Jonah Bibeau

2nd Place: Alex Northey

3rd Place: Norris Blossom

Capital High School School Board Presentation 4.24.18



Where are we at:

- Clubs/Activities
- AP courses/data
- Dual Credit courses found at CHS
- ACT data
- District Writing Assessment Data
- Interventions
- Role of the BLC
- MBI

Clubs at CHS

- There are at least 40 clubs at CHS
- They range from meeting at lunchtime to after school
- Get involved!

Niceness Is Priceless Club

NICENESS IS PRICELESS IS A MOVEMENT THAT WAS STARTED BY MARIAH SWINGLEY BEFORE SHE DIED IN WHICH SHE ENCOURAGED RANDOM ACTS OF KINDNESS. WE WANT TO START A CLUB BASED ON THIS PREMISE BUT WANT IT TO BE SPECIFIC TO DOING THINGS FOR OTHER STUDENTS IN THE SCHOOL. SOME THINGS THAT WE'VE TALKED ABOUT DOING ARE AS FOLLOWS:

- **HELP STRUGGLING STUDENTS/FAMILIES** IF WE HEAR OF A STUDENT/FAMILY OF A STUDENT WHO IS STRUGGLING WE WILL DO A FUNDRAISER/VOLUNTEER TO DO THINGS THAT WILL HELP THAT INDIVIDUAL/FAMILY OUT IN THEIR TIME OF NEED.
- **RANDOM ACTS OF KINDNESS** - EACH MEMBER OF THE CLUB WOULD FOCUS ON DOING SOMETHING NICE FOR ANOTHER INDIVIDUAL IN THE SCHOOL EACH WEEK
- **VOLUNTEER** AROUND THE SCHOOL/COMMUNITY
- TUTOR/HELP STUDENTS RECEIVE REFERRALS FROM TEACHERS/COUNSELORS TO IDENTIFY STUDENTS WHO HELP IN SOME WAY (TUTORING, SOMEONE TO EAT WITH AT LUNCH ETC.)
- **NEW STUDENTS** WE WANT TO MAKE SURE THAT NEW STUDENTS AND EXCHANGE STUDENTS FEEL WELCOMED, SO THE STUDENTS WANT TO VOLUNTEER TO SPEND TIME/EAT LUNCH WITH THESE NEW STUDENTS.
- **START A SCHOLARSHIP FUND** - WE WANT TO START A SCHOLARSHIP FUND TO GO TO A SENIOR EACH YEAR THAT BEST REFLECTS OUR SCHOOL CODE/IS A GOOD PERSON/LOVES TO HELP OTHERS/DISPLAYS QUALITIES SIMILAR TO MARIAH'S

Things We've Done

- ▶ New student luncheon
- ▶ New student tours
- ▶ Gift Baskets for students & staff with family deaths
- ▶ Stocked Bruin Pantry in October
- ▶ Special Olympics – goody bags, decorated lockers, spaghetti lunch
- ▶ Helped sell coffee for 2 scholarships (to be awarded senior awards night)
- ▶ Started feeder club at CR
- ▶ Working on launching Sit with Us App
- ▶ 4 G's PT Conference babysitting
- ▶ Hot Cocoa Greeting
- ▶ Freshman Movie Night
- ▶ Valentine's Lunch Party
- ▶ Free Bake Sale
- ▶ Candy Cane Candy Grams
- ▶ Funded Holiday Food Gift Card
- ▶ Bought Counselors Lunch
- ▶ Janitor Surprise Party
- ▶ Gifts for faculty going through a hard time
- ▶ Cleaned all teacher's boards
- ▶ Offered free valentines babysitting for teachers
- ▶ Prom Dress Drive
- ▶ Fancy Friday's
- ▶ Cleared snow off windshields (multiple occasions)
- ▶ Put nice notes on every student's lockers

Art Seen



Fundraiser for L and C County Library

- The club came up with ideas for their design and began working on them in February
- The completed houses were on display at the Lewis and Clark Library for the month of April and all were up for sale
- Raised \$1000 for the Lewis and Clark Public Library

AP Data

	2013	2014	2015	2016	2017	
Capital High School (270449)						
Total AP Students	126	110	118	136	190	
Number of Exams	179	171	180	191	328	
AP Students with Scores 3+	87	81	70	84	128	
% of Total AP Students with Scores 3+	69	73.6	59.3	61.8	67.4	

AP Courses at CHS

- Human Geography (new)
- European History
- American History
- American Government
- Spanish
- Biology
- Chemistry
- Physics (new)
- Environmental Studies (new)
- Calculus
- English Language
- English Literature

Dual Credit Courses found at CHS:

- WRIT 101-College Writing
- LIT 110-Intro to Lit
- WRIT 111-Technical Writing
- COMM 111-Intro to Public Speaking
- M111-Technical Math
- M121-College Algebra
- M151-Pre- Calculus
- M171-Calculus I
- STAT 216-Intro to Statistics
- ACTG 101-Accounting Procedures

Cont.

- CAPP 154-MS Word
- CAPP 156-MS Excel
- MCH 234-CNC Milling Operations 1
- WLDG 112-Cutting Processes
- AUTO 104-Auto Mechanics
- M131-College Calculus
- M232-Linear Algebra
- CS110 -Computer Science

How much do students save? In the fall...

In our dual credit programs through Helena College and Carroll College we have 113 students taking 194 dual credit classes. With the Dual Credit average class costing \$51 per 1 credits (most classes are 3 or 4 credits) and the average cost per credit for full-time students in Montana being about \$450, our students saved approximately \$234,000.

In the spring, and for the entire year...

- We had approximately 144 more classes selected by these same students when enrolling in College Lit, College Statistics, Auto, and 2nd semester of Word, Excel, and Speech
- When you add fall to spring, you are looking at 338 sections @ \$154 (\$52,052 spent) versus \$1350 per 3 credits (\$456,300) So for the year the savings looks closer to \$404,248- Almost half a million dollars!

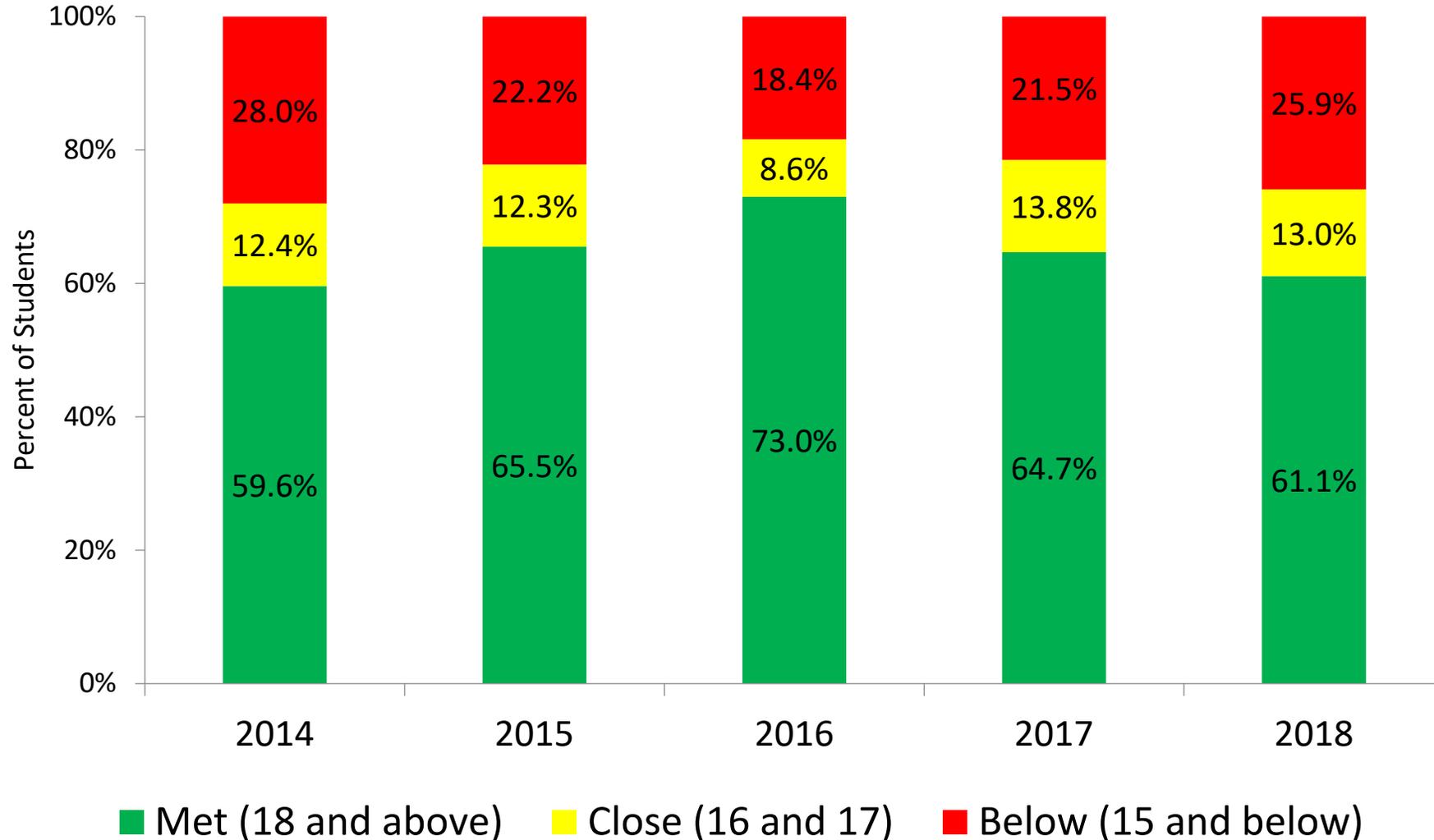
ACT Data Summary

- All data compiled and provided by Joan Meyer

CHS

ACT English Test

Percentage Distribution for ACT Benchmark



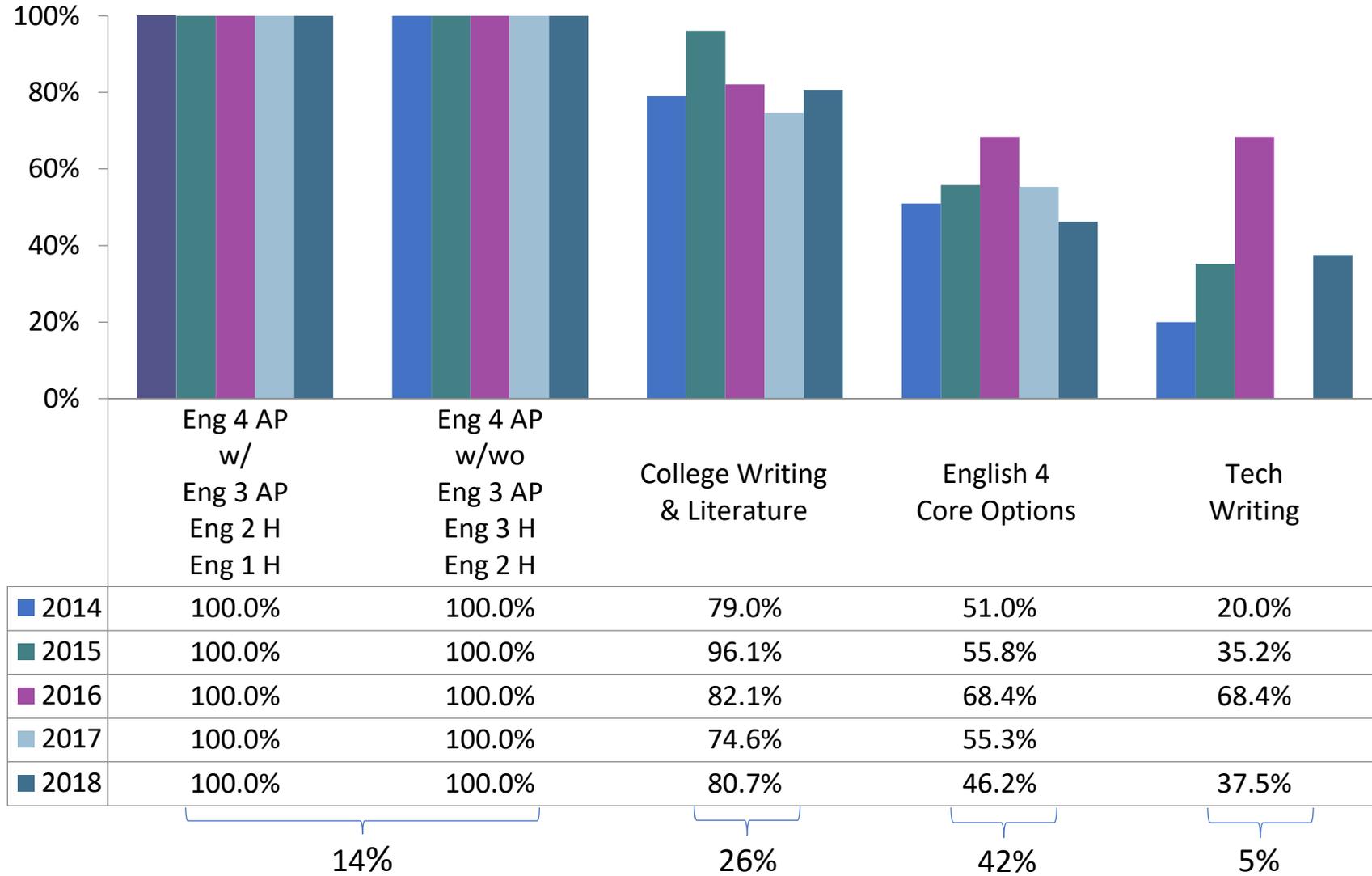
In the 2016 cohort, CHS posted the highest percent of students meeting benchmark in AA High Schools.

The percent meeting benchmark in English in **Montana** is decreasing.

- 2014 - 57.72%
- 2015 - 53.98%
- 2016 - 53.00%
- 2017 - 52.98%
- 2018 - 49.47%

CHS ACT English Test

Percent at or above ACT Benchmark in English Course Patterns

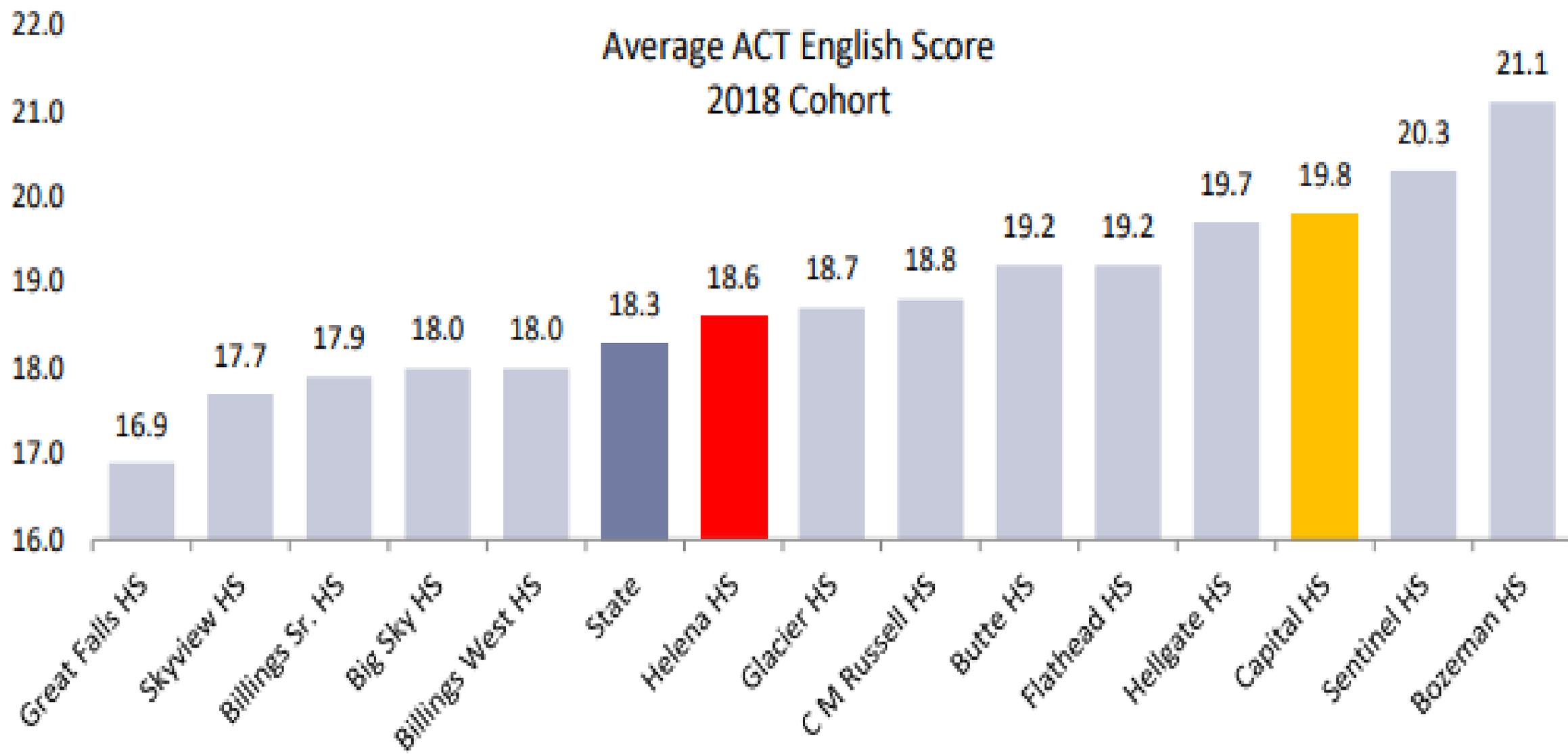


Examining ACT performance in relation to course patterns informs instruction.

Percent of students in course patterns -- 2018 cohort

8% - Transferred senior year
4% - Applied Eng. 4

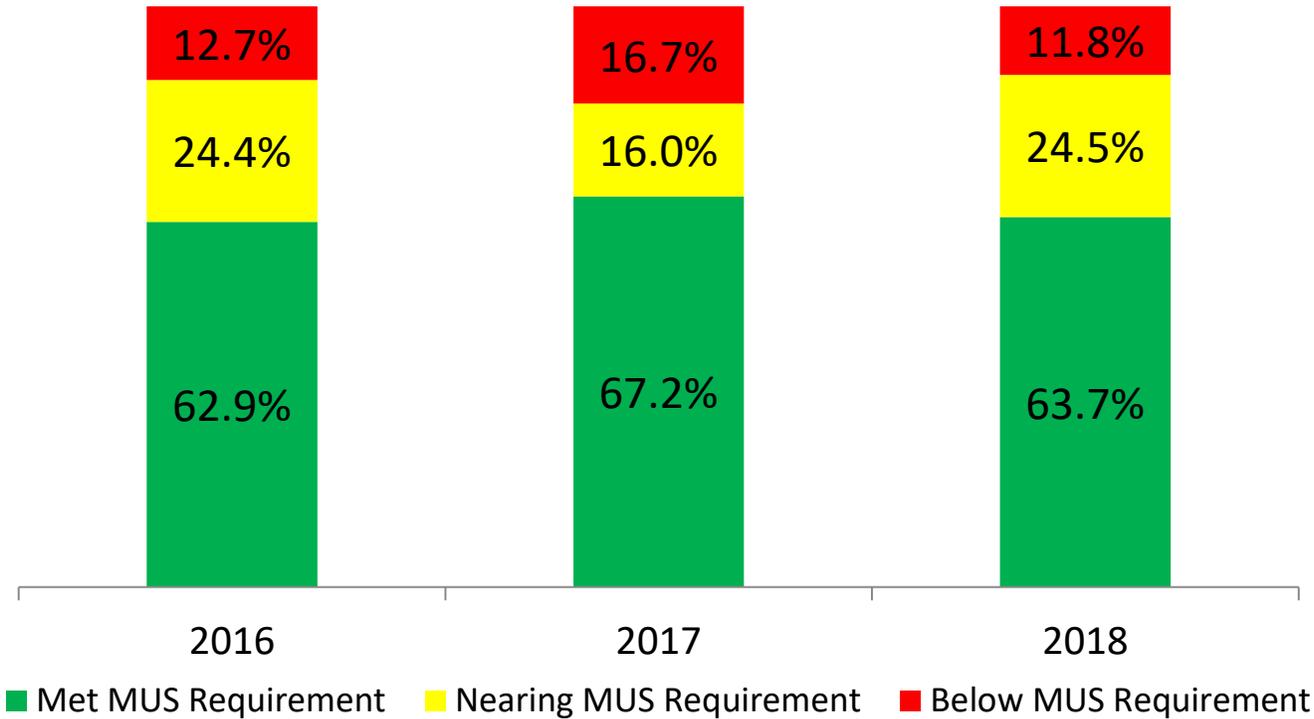
Average ACT English Score 2018 Cohort



CHS

ACT Writing Test

Distribution Percentage for MUS Admission Requirement (No ACT Benchmark for Writing)



District Writing Assessment - Implemented 2014

- 2014 cohort - CHS was the 2nd lowest performing AA High School
- 2017 cohort - CHS was the 3rd highest performing AA High School
- OPI hasn't posted the AA High School Writing scores for the 2018 cohort

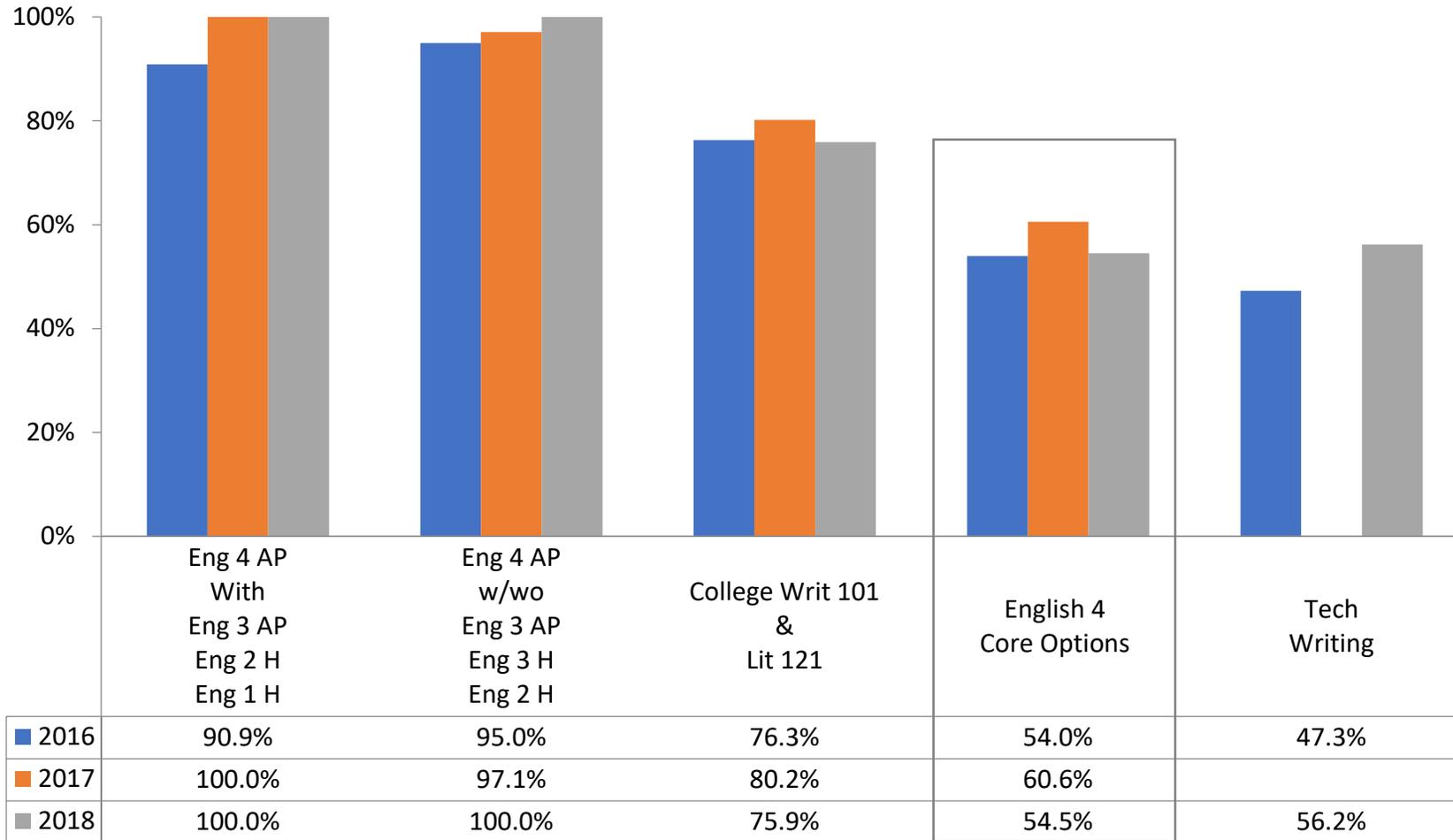
District Literacy Initiative - Implemented 2016 Yolanda Westerberg, Literacy Instructional Consultant

- 2016-17 - Focus on Elementary
- 2017-18 - Focus on MS and HS

Distribution	2016 (2-12 score)	2017 (1-36 score)	2018 (2-12 score)
Below	5 and below	16 and below	5 and below
Nearing	6	17 and 18	6
Met or Exceeded	7 and above	19 and above	7 and above

CHS ACT Writing Test

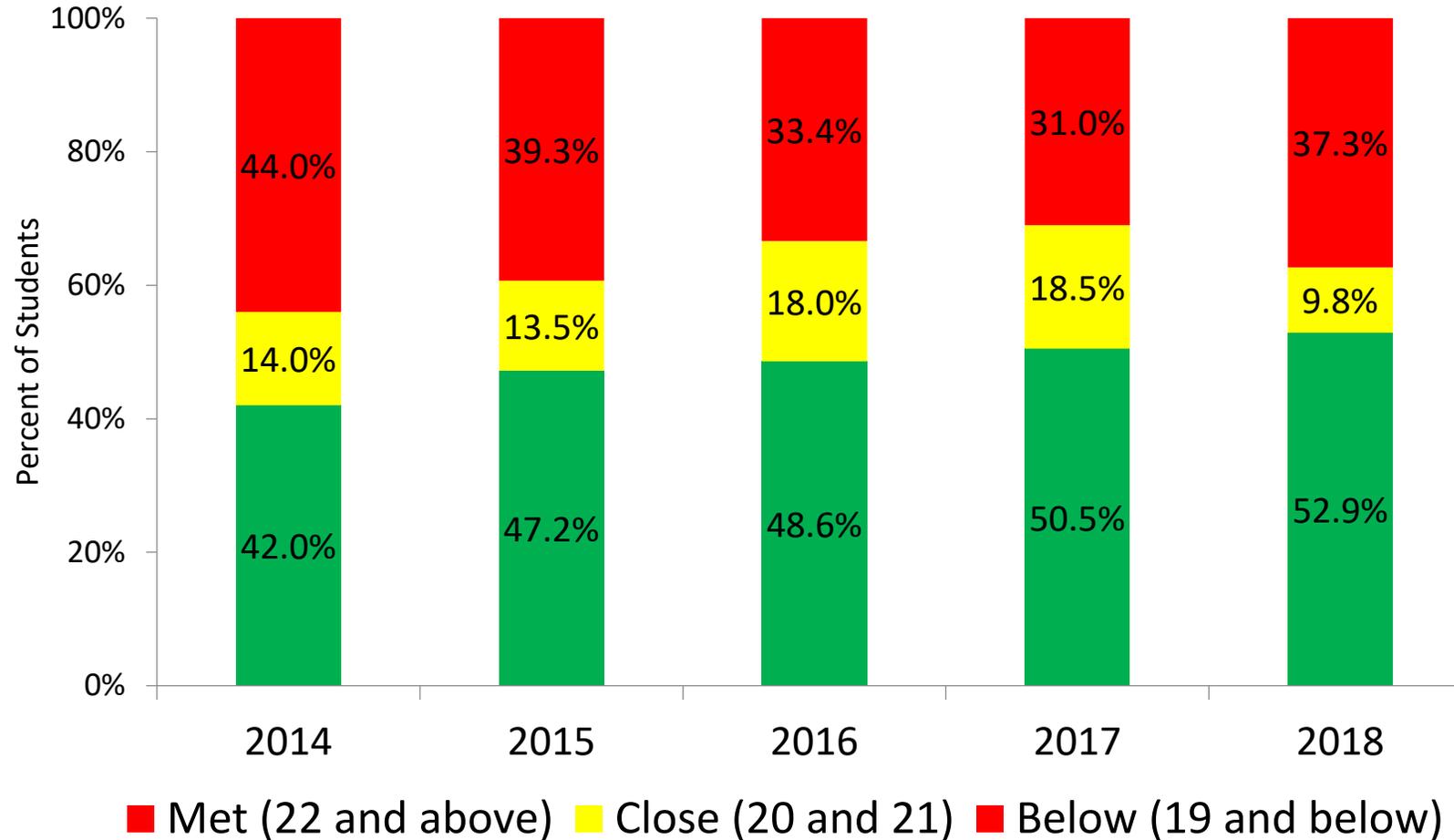
Percent at or above MUS Admission Requirement for Writing



Over the last three years, 56.5% of the students enrolled in Core Options were at or above the MUS admission requirement for Writing.

CHS ACT Reading Test Percentage Distribution for ACT Benchmark

District Literacy Initiative - Implemented 2016
Yolanda Westerberg, Literacy Instructional
Consultant, started work with MS and HS during
the 2017-18 school year.



There has been a steady increase in the percent meeting benchmark each year at CHS.

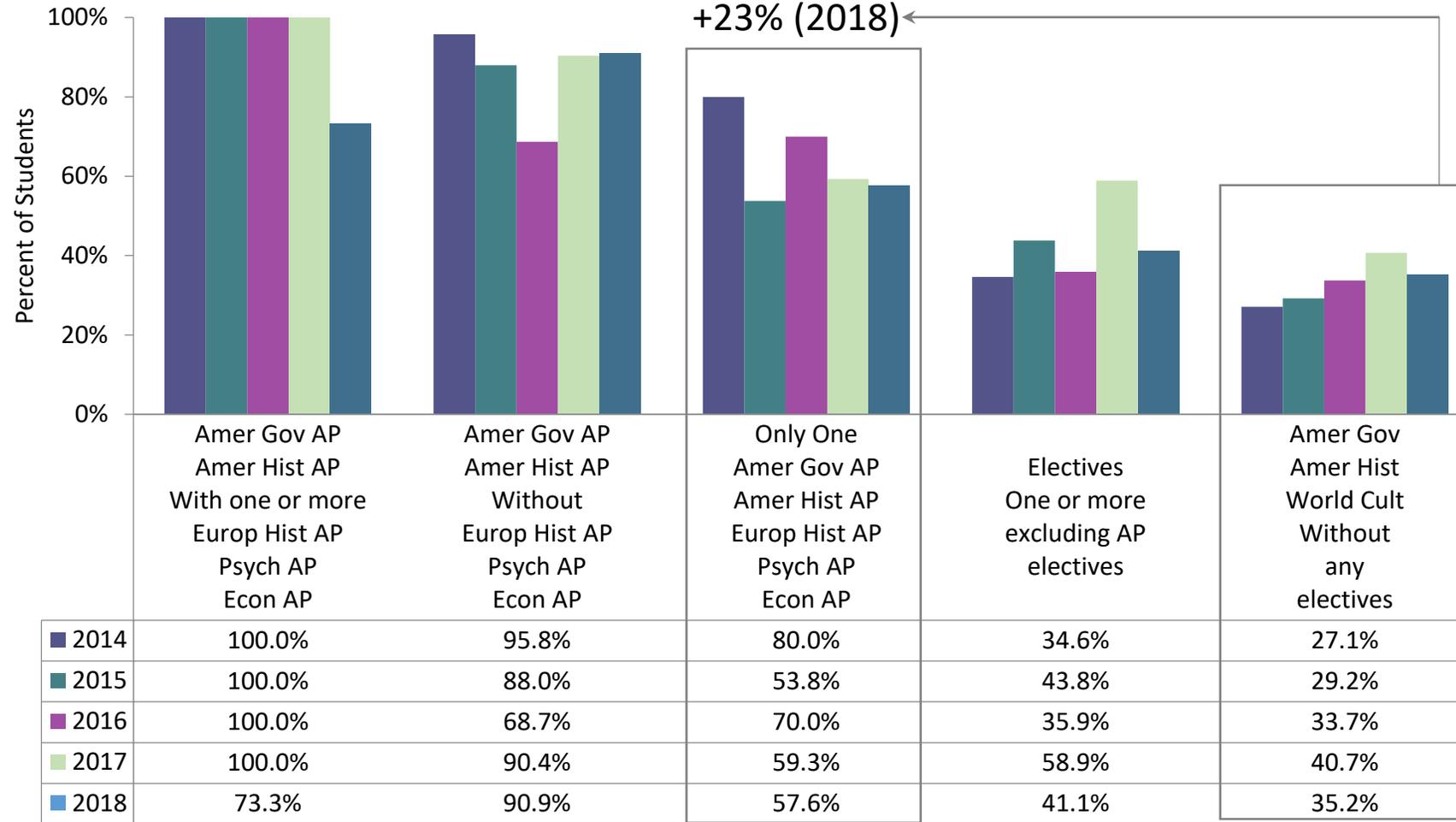
In the 2018 cohort, 38.66% of Montana students met the ACT Reading benchmark compared to 52.9% of CHS students.

ACT Reading Benchmark - 22

CHS ACT Reading Test

Percent at or Above Benchmark in Social Studies Course Patterns

The percent meeting benchmark increases significantly with one Advanced Placement class.



+23% (2018) ←

AP Class Enrollment Increased

- 21% - 2017 cohort
- 41% - 2018 cohort

41%

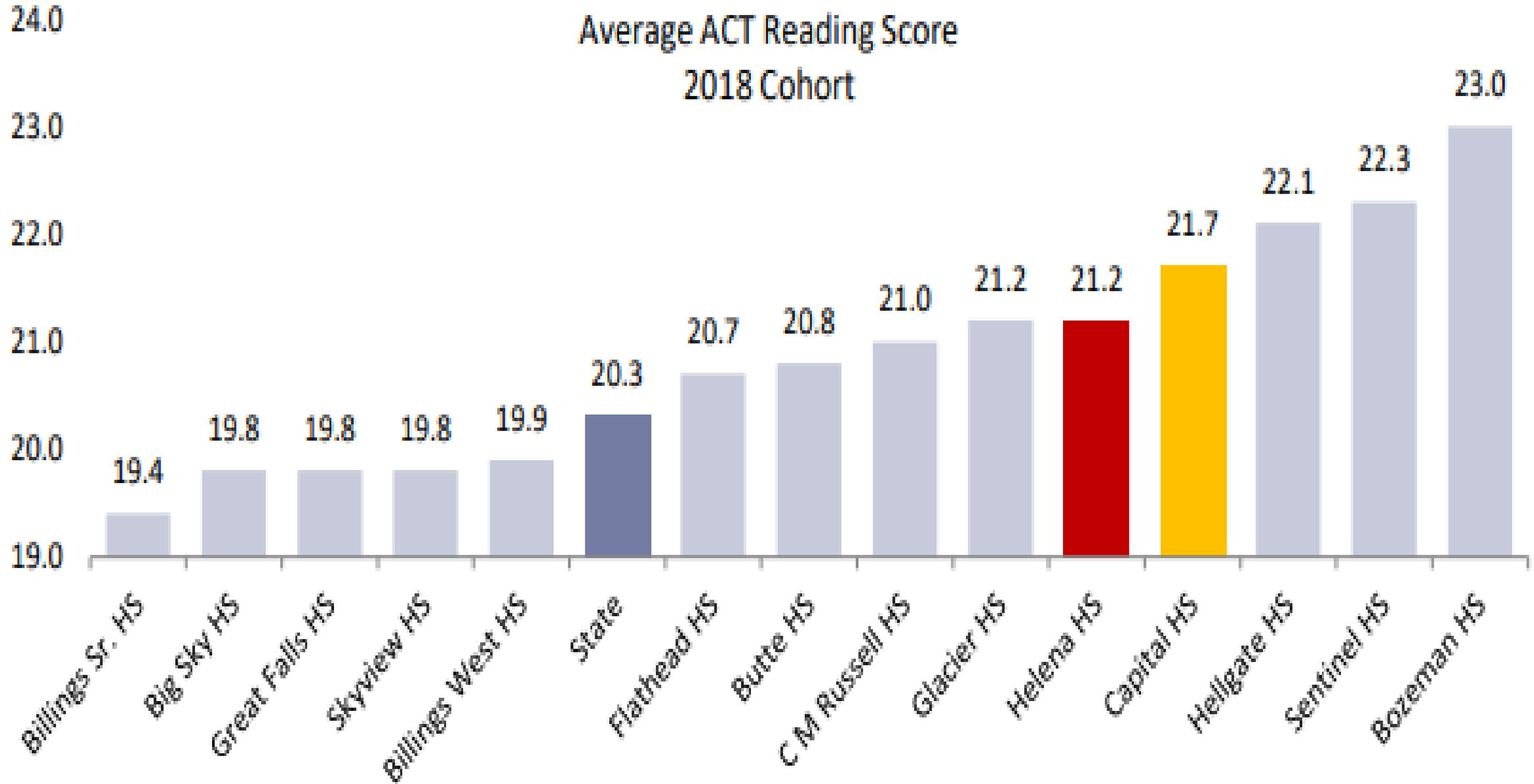
16%

32%

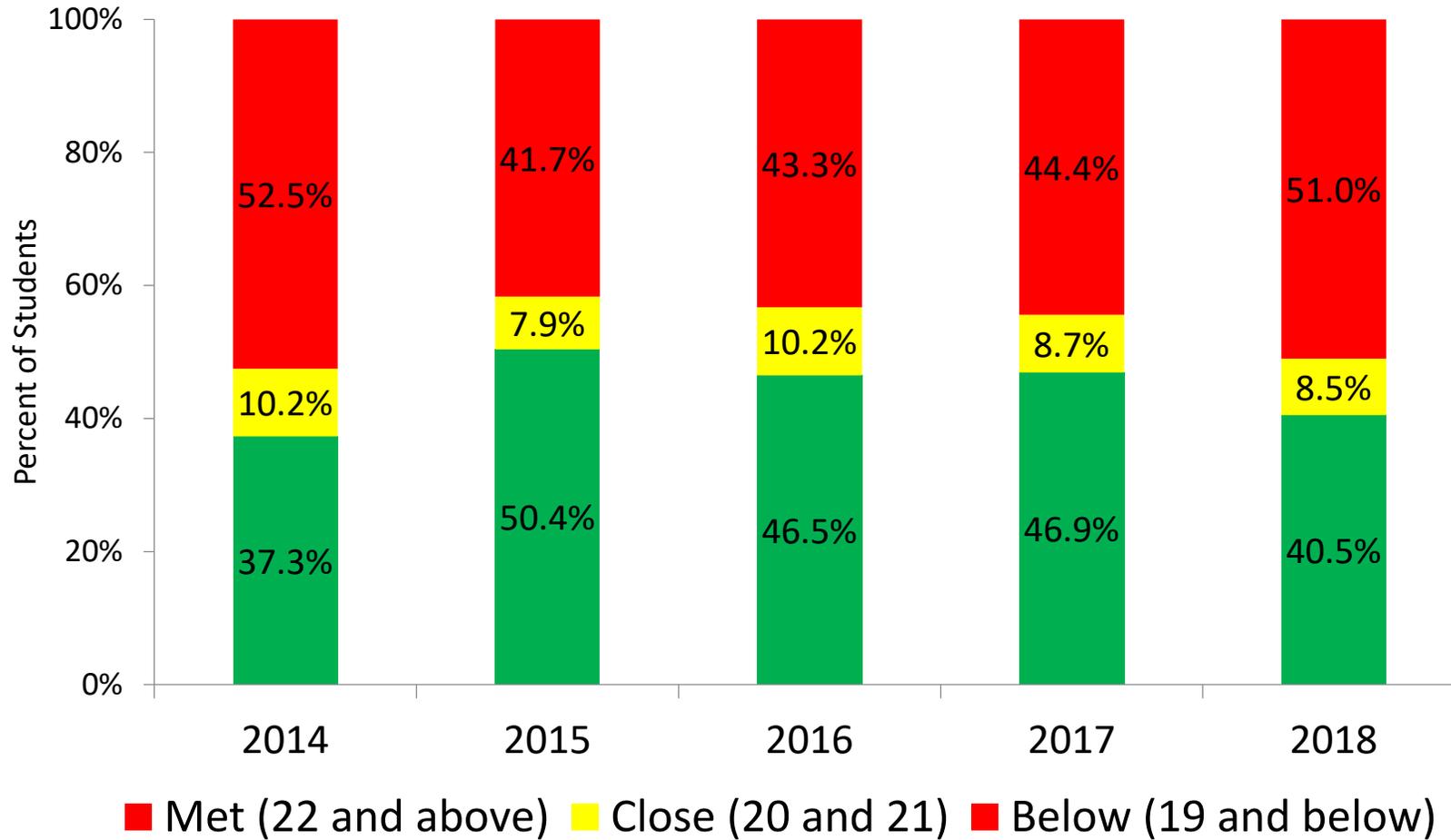
Percent of students in course patterns -- 2018 cohort

7% - Transferred, withdrew, other
2% - Amer. Gov. through MT Digital Academy

Average ACT Reading Score 2018 Cohort



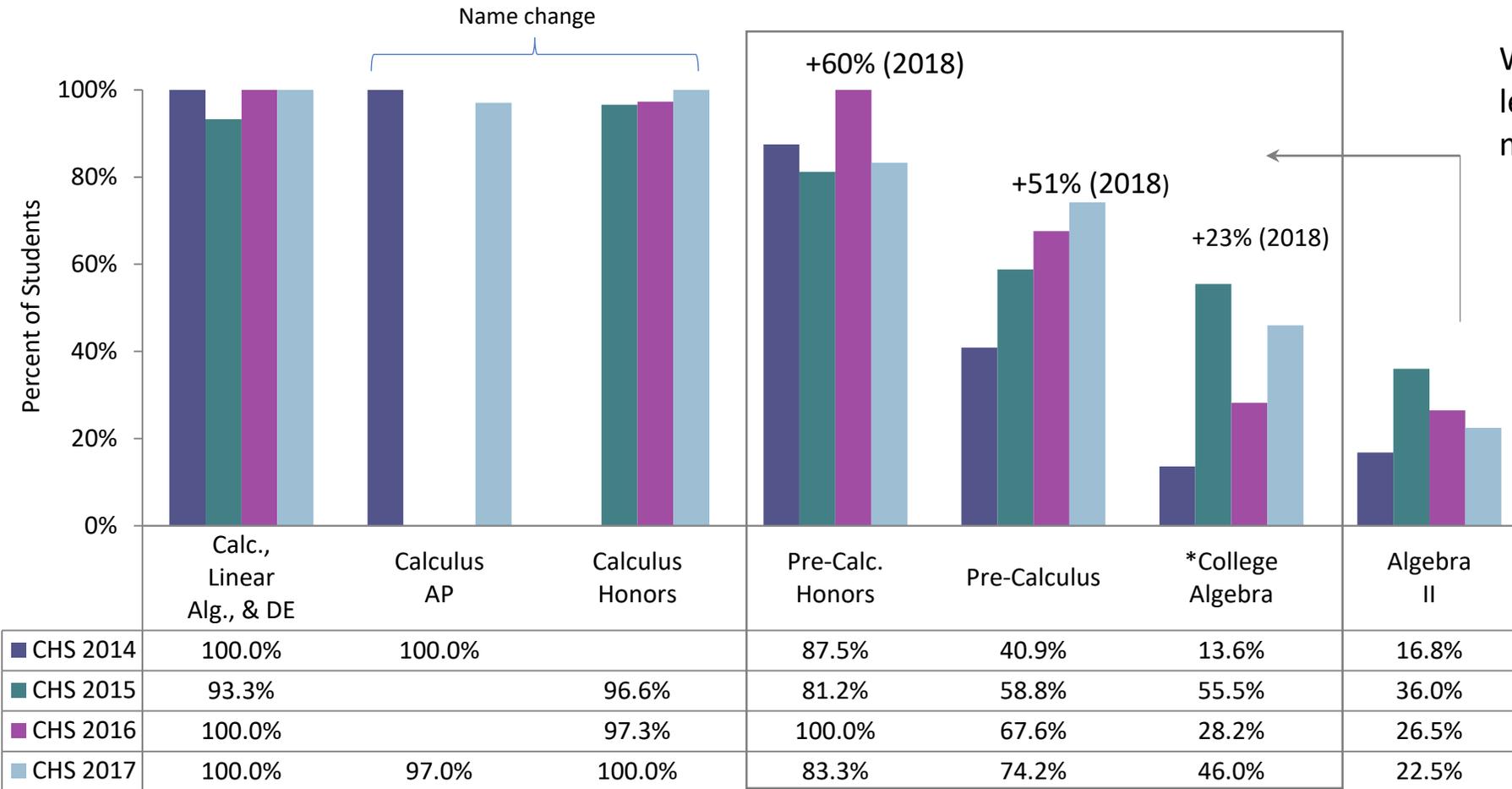
CHS
ACT Math Test
Percentage Distribution for ACT Benchmark



Although overall student performance is important, it is critical that we examine performance in relation to courses completed.

CHS ACT Math Test

Percent at or above Benchmark Based on Highest Math Class Taken



ACT recommends that students take three or more years of math.

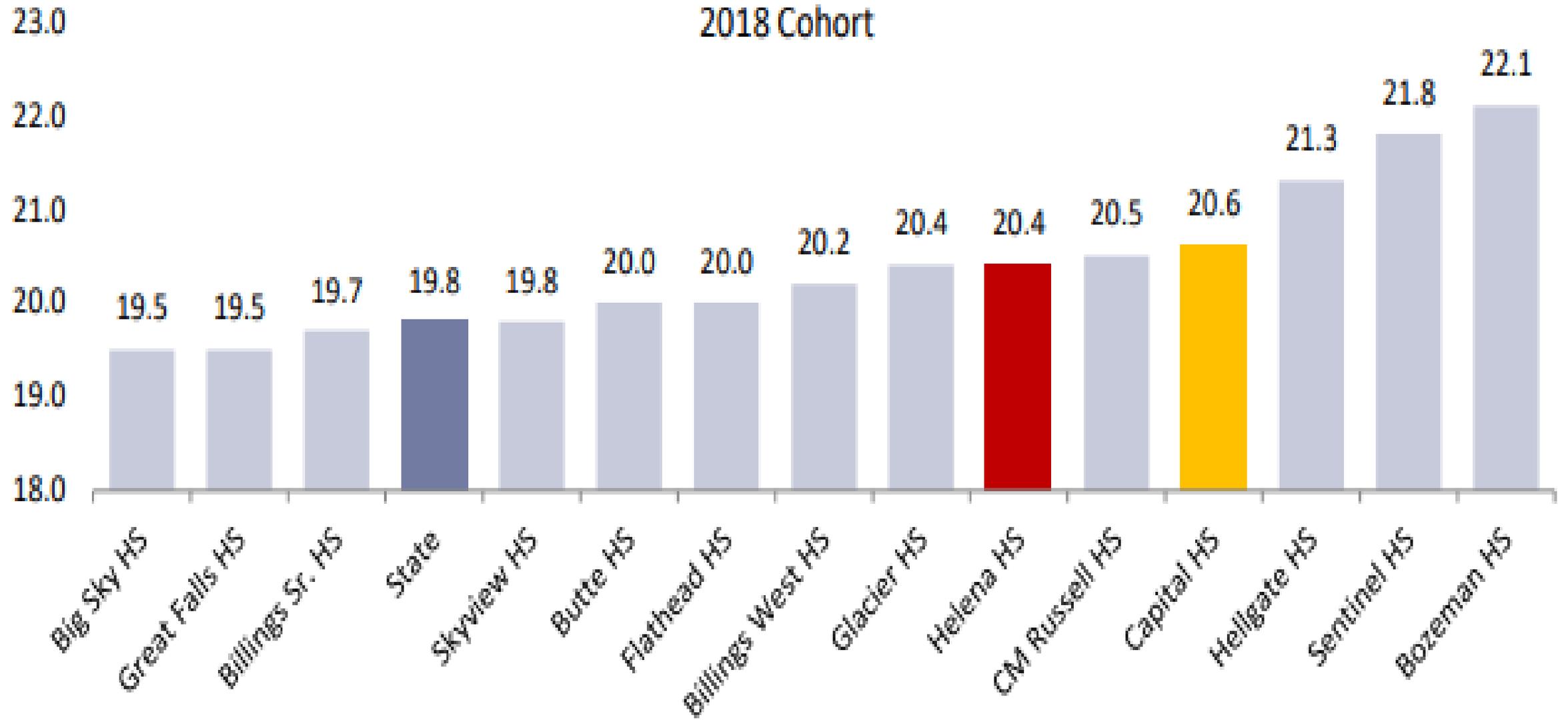
With each additional higher level math class, the percent meeting benchmark increases.

Math Initiative
Starting in the fall of 2013, additional assessment and intervention programs were introduced into the elementary and middle school math programs resulting in a significant increase in math proficiency. The first wave of students entered high school in the fall of 2017 and will test in the spring of 2020.

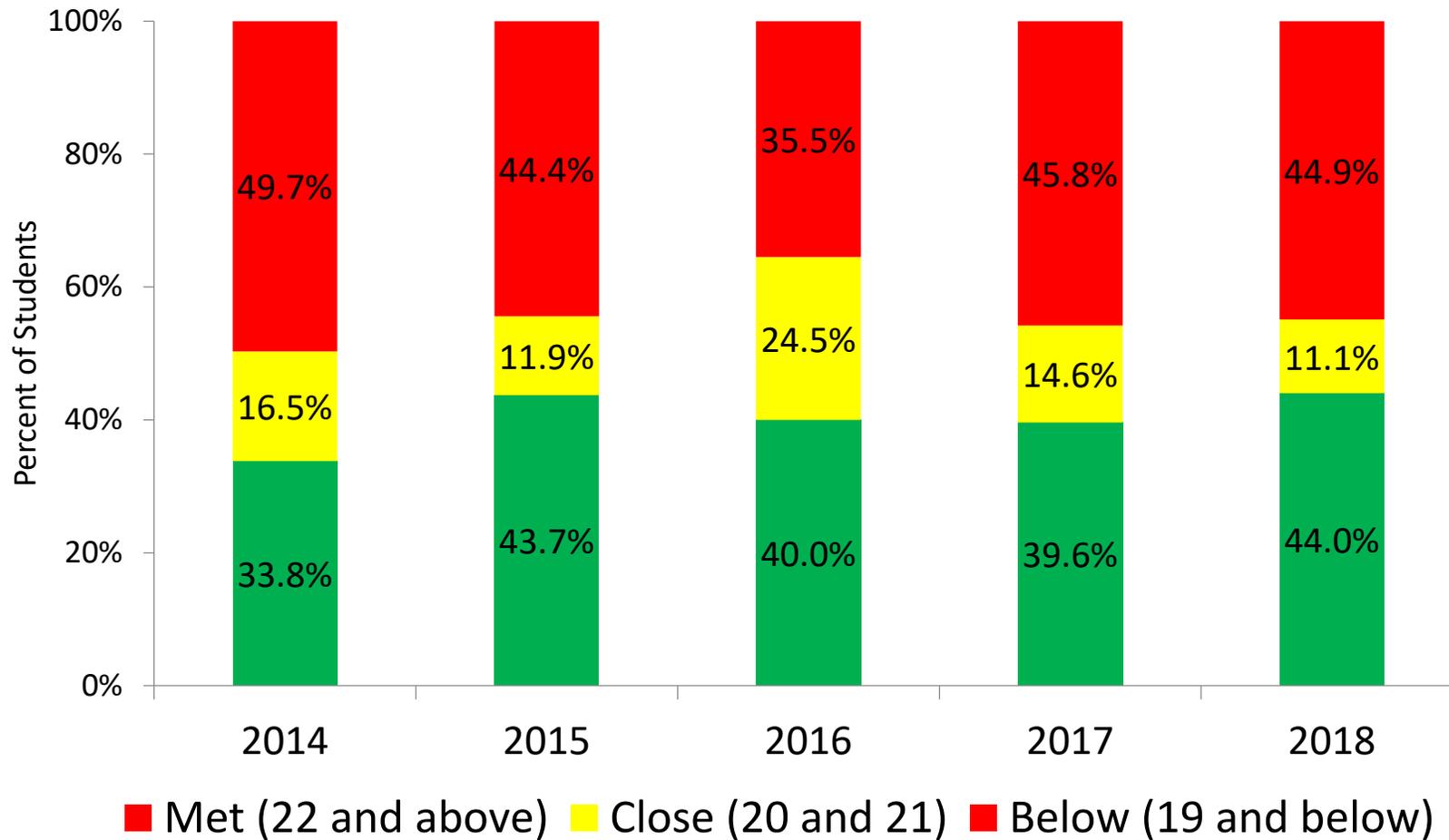
Data for 2018 cohort not yet completed

* Includes Algebra III in 2015

Average ACT Math Score 2018 Cohort



CHS ACT Science Test Percentage Distribution for ACT Benchmark

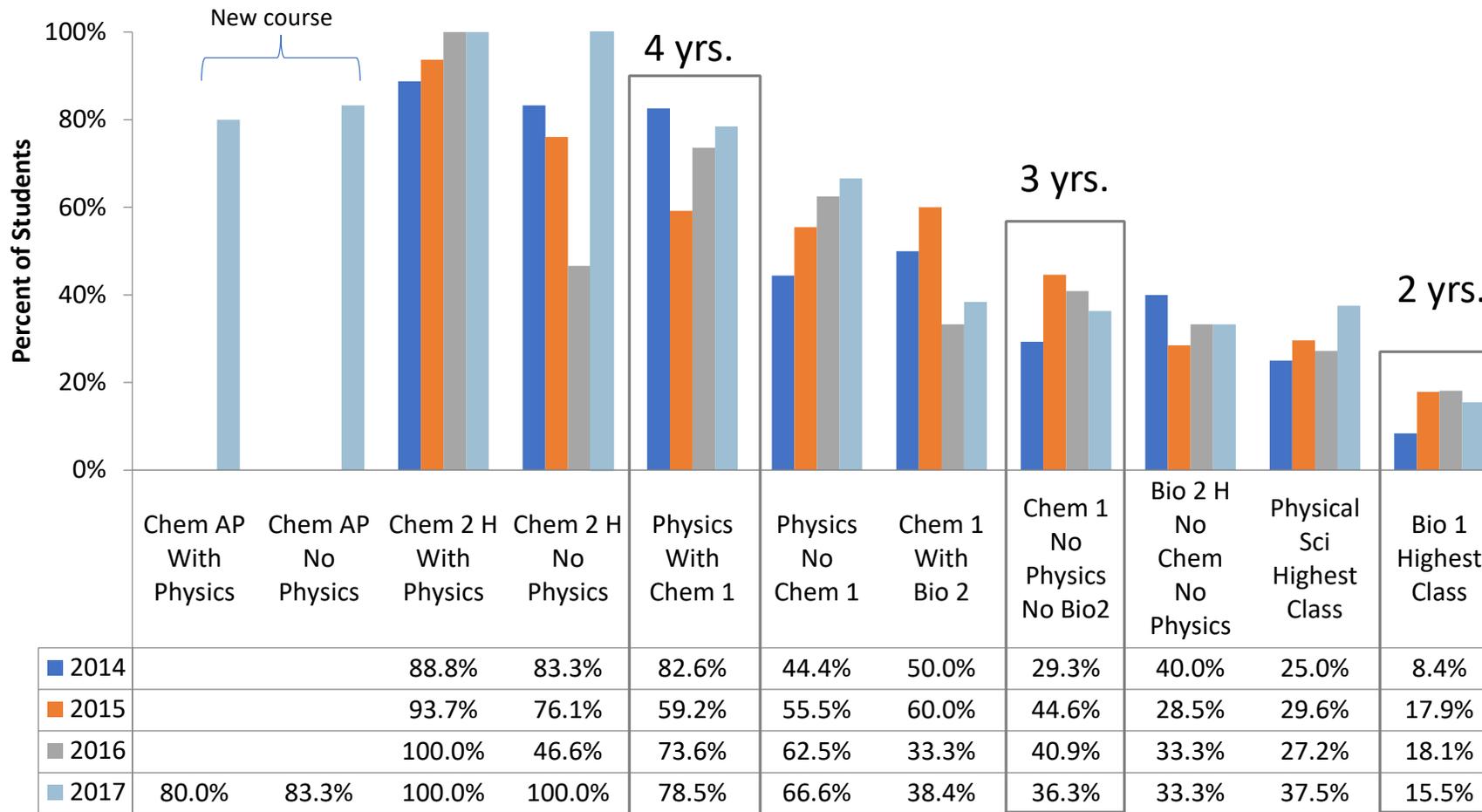


In the 2018 cohort, CHS posted the second highest percent of students meeting benchmark in the AA High Schools.

In the 2018 cohort, 31.07% of Montana students met the Science benchmark compared to 44% of CHS students.

ACT Science Benchmark - 23

CHS ACT Science Test Percentage Distributions Based on Highest Science Class Taken



Data for 2018 cohort not yet completed

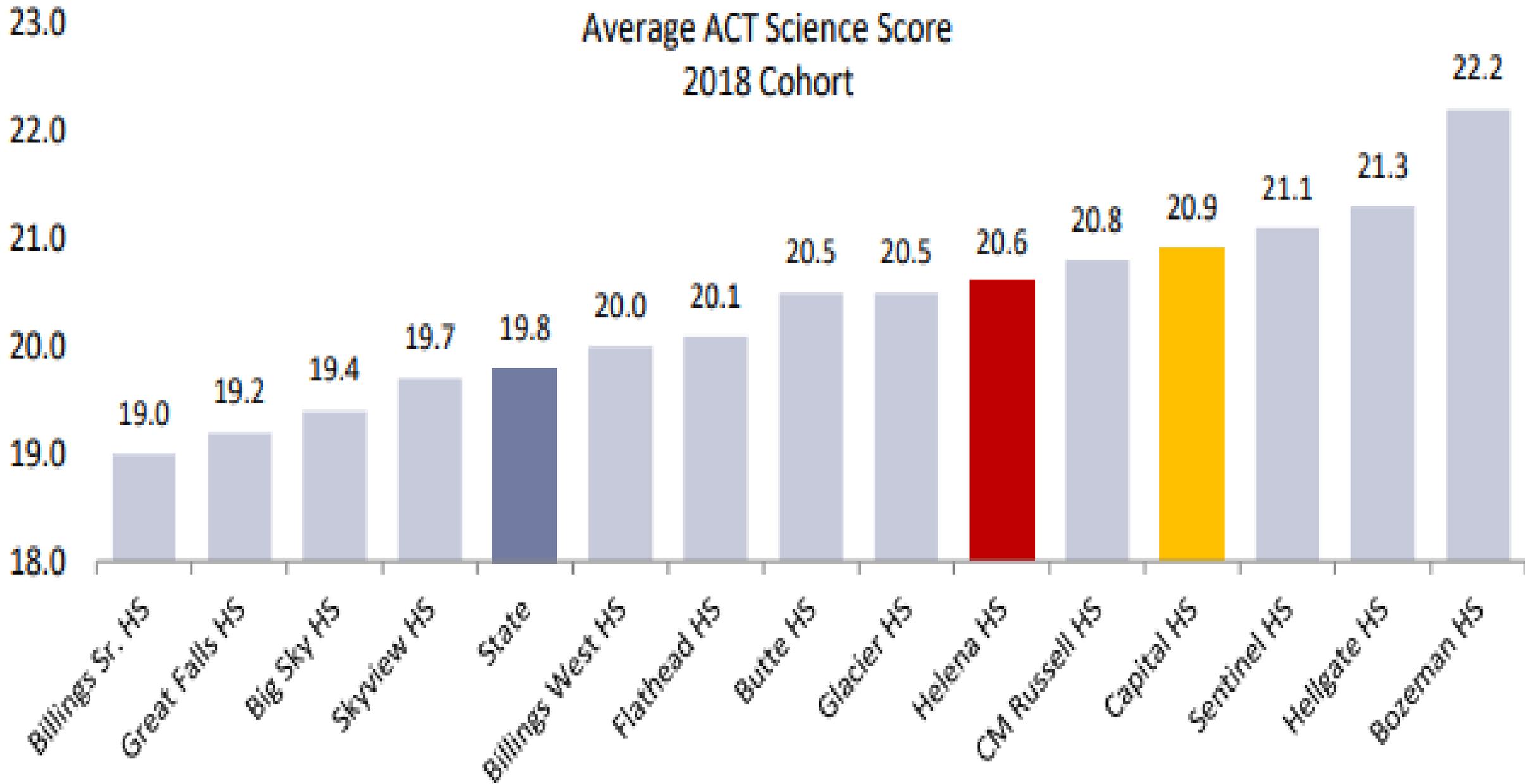
ACT recommends that students take three or more years of science.

The number of students taking Physics without Chemistry is less than 10 in every cohort, while the number of students taking Physics with Chemistry ranges from 19-42 in the four cohorts.

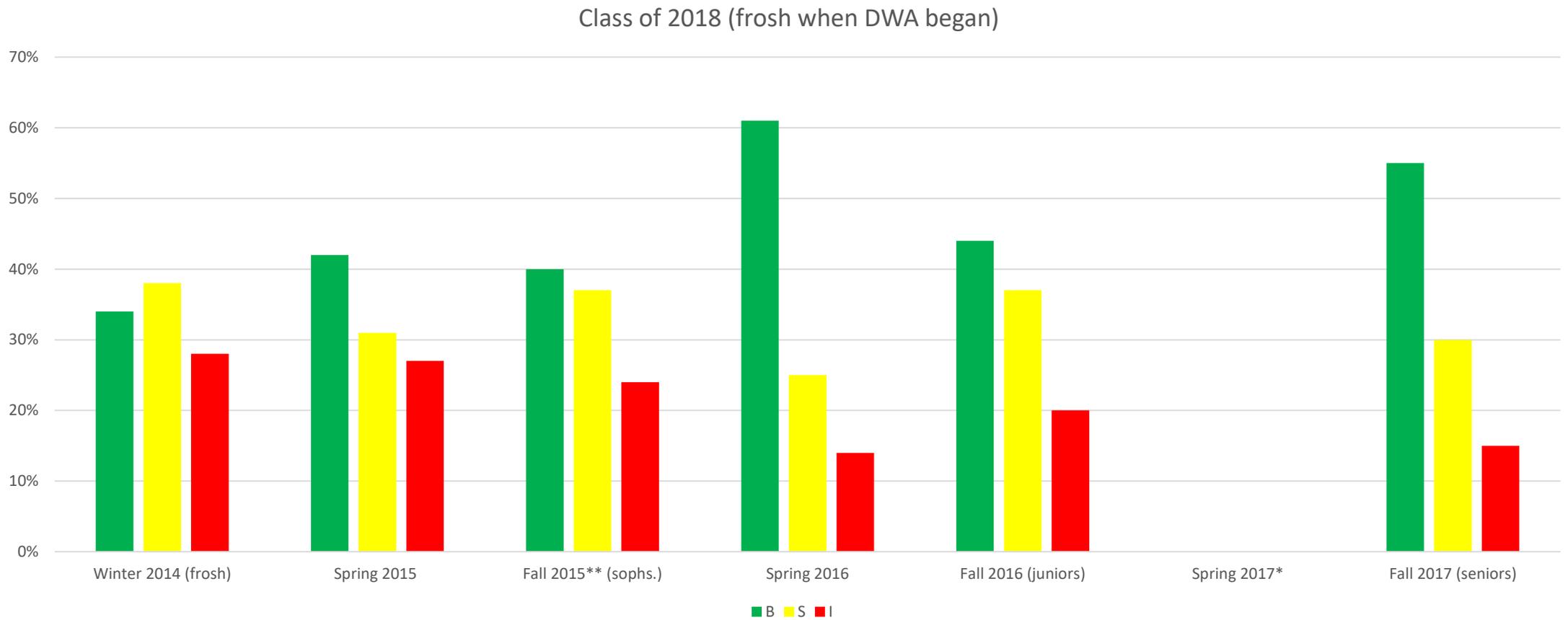
2018 Cohort – Percent Meeting Benchmark

- 15.5% – Two years of science
- 36.3% -- Twofold increase with the addition of Chemistry
- 78.5% -- Fivefold increase with the addition of Physics

Average ACT Science Score 2018 Cohort



District Writing Assessment



- High school writing assessments use the format of the ACT writing section and are scored using the 6-point ACT writing rubric. Each essay is scored by at least two scorers. (If the two scores vary by more than 1 point, a resolver assigns the final score for the essay.) The two scores are averaged together for a score of 1-6. (Half points can be given, such as a 4.5 if one scorer gave the essay a 5 and one gave it a 4.) ACT adds the two scores together for a total point scale of 12 instead of 6.
- **B = Benchmark – 3.5 -6** (would be 7-12 on the 12-point ACT scale – benchmark for MUS = 7)
- **S = Strategic – 2.5 and 3** (would be 5-6 on the 12-point ACT scale)
- **I = Intensive – 0-2** (would be 0-4 on the 12-point ACT scale)

Mentoring Program

- Organized by Mrs. O'Dell for Seven years
- At risk Freshmen students (determined by Failing at least one class 2nd semester of their 8th grade year)
- 2015-16 Added Sophomores needing assistance
- Over the course of 13 semesters the program has averaged 49% of the mentored students not failing a single class

Mentoring 2017-18, 1st Semester

- 30 Students (14 Frosh/16 Soph)
- 15 students did not fail a single class (50%)
- 7 failed 1 class
- 4 failed 2 classes
- 3 Failed 3 classes
- 2 failed 4 classes
- 0 failed 5 classes or more
- 32 classes failed out of 191 classes taken for 16.7%

SLC DATA 2017-18, 1st Semester

Failures Sem 1 2017-18	Brown	Gold	Gray	Non-SLC
Students: 5 F's				
Students: 4 F's	(1) 4			
Students: 3 F's	(1) 3			(1) 3
Students: 2 F's	(2) 4			(7) 14
Students: 1 F	(6) 6	(3) 3	(1) 1	(12) 12
Total F's	17	3	1	29
Total % Failures	5.7%	1.5%	1.1%	2.9%
# of Students	Brown	Gold	Gray	Non-SLC
Sem 1 Students: 2= F's	4	0	0	8

Role of the BLC

- oversee 53 PLC teams
- scope/sequence/pacing documents, common assessments, data collection and analysis, and technology
- literacy coach- focus on cross-curricular writing
- instructional coach- help teachers be reflective about their teaching practices by setting goals and working toward achieving those goals
- plan, prepare for, and administer twice-yearly district high school writing assessment (along with other high school BLC and Jilyn Chandler)
- assist with district curriculum work and literacy training – will move into full training mode at times with other BLCs beginning next year
- assist with district Title 1 and MCLP grant work

Capital High School—MBI/MTSS



All students should be taught all the skills necessary for success: academic, social, emotional, and behavioral

MONTANA BEHAVIORAL INITIATIVE

MONTANA BEHAVIORAL INITIATIVE is proud of your school for making a positive difference!

Capital High School

2012
BRONZE

2014
SILVER

2013
BRONZE

2015
SILVER

2016
GOLD

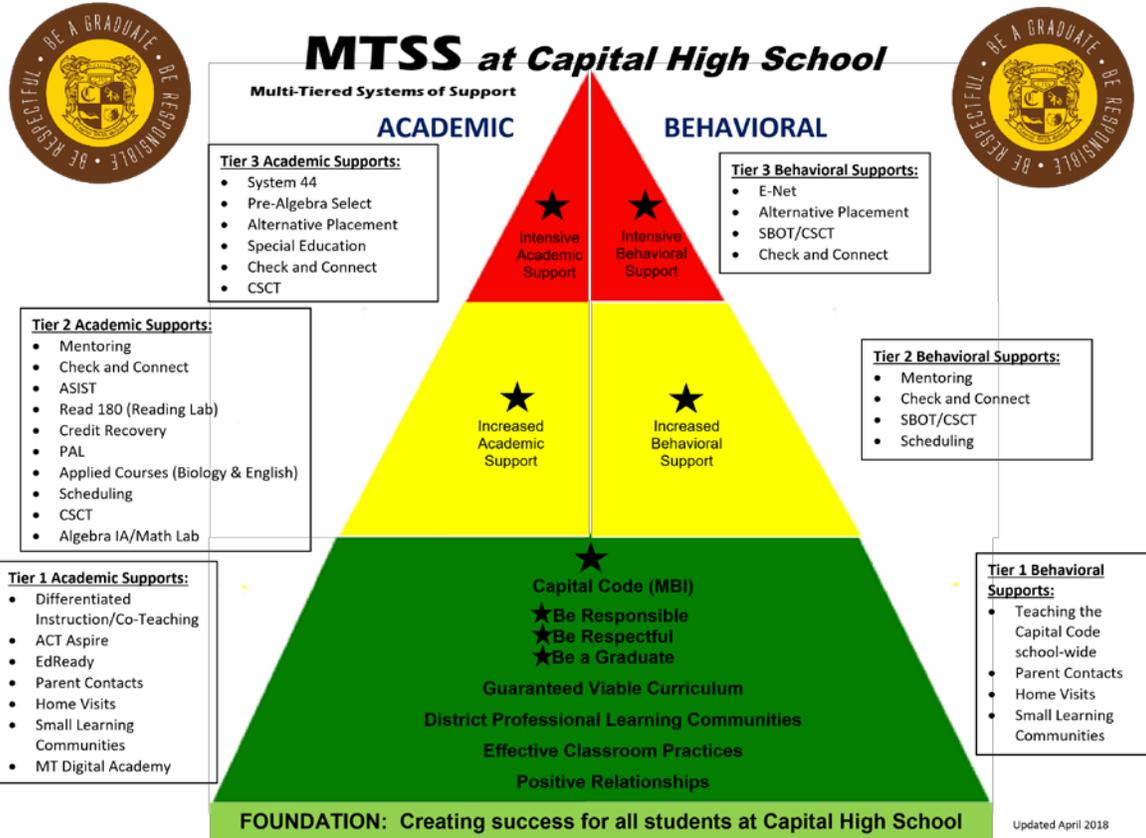
2017
PLATINUM



Platinum Level Recognition

- Sustaining school-wide foundation of MBI and Effective Classroom Practices and successfully implementing Tier II interventions with integrity.

MBI/MTSS



Capital Code

Be Responsible

Be on time and prepared

Take ownership for your actions ~ be honest

Take care of yourself physically, mentally, emotionally

Ask for what you need

Know where you stand academically – check Power School regularly

Help others ~ Volunteer

Be Respectful

Treat others as you wish to be treated (Golden Rule)

Use appropriate language

Respect personal space, property, school grounds

Apologize when you make a mistake

Use manners ~please/thank you

Be a Graduate

Meet / Exceed graduation requirements

Comprehend the bigger picture in the world ~ and your role in it

Be academically prepared to get to the next phase of your life

Value the education of others as a way to better educate yourself ~ Be a lifelong learner

Be a Capital High Ambassador

Teaching “The Code”

- Teaching the expectations:
 - *Class Assemblies
 - *Student led classroom discussions
 - *Weekly expectations via announcements, emails and broadcasts on TV's in foyers/library

- GOAL: Continue to provide a safe and positive learning environment

CHS Office Discipline Referrals 2009-2018



Student Voice ~ Teacher Voice ~ Parent Voice

- **Student Voice: Completed**
- **Teacher Voice: Completed**
- **Parent Voice: Completed**

New Developments

- *Revision of hat policy
- *School Safety - parking
- *Whole School Engagement—recognition at respect rallies
- *Youth Leadership — working with students with disabilities (PEERS Club, MBI/YAC)
- *Unified Sports Opportunities—Special Olympics (Track and Field)



Board Work Session

Warren Elementary School
2690 Old York Road
Helena, Montana 59602

Tuesday, March 20, 2018
3:30pm tour / 4:00pm meeting

MINUTES

All parties met in the gym to begin a tour of Warren Elementary School.

ATTENDANCE – Present unless otherwise noted.

Sarah Sullivan, Board Chair, Excused
Terry Beaver, Board Vice Chair
Tyler Emmert, Trustee, Excused
Sanjay Talwani, Trustee
Jeff Hindoién, Trustee
Luke Muszkiewicz, Trustee
Elizabeth “Libby” Goldes, Trustee
Karen Goldsberry, Trustee, Excused
Jennifer Walsh, Trustee, Excused

Jack Copps, Superintendent of Schools
Greg Upham, Assistant Superintendent of Schools
Janelle Mickelson, Business Manager
Barb Ridgway, Staff & Student Services Administrator
Trish Klock, Helena Education Association President
Kalli Kind, Director of Support Services
Sarah Bohorquez, Recording Transcriptionist

PRESENTOR at Warren Elementary School: Principal Tim McMahon

I. TOUR OF SCHOOL/PLEDGE OF ALLEGIANCE/CALL TO ORDER

Board Vice Chair Terry Beaver called the session to order and led the Pledge of Allegiance.

II. REVIEW OF AGENDA

No changes

III. GENERAL PUBLIC COMMENT

No public comment

IV. WARREN ELEMENTARY SCHOOL'S PRESENTATION

Tim McMahon, principal of Warren Elementary School, showed the attached power point presentation.

Principal Tim McMahon's focus at Warren begins with three areas: Academic Growth, School Climate, and Technology. Academic Growth encompasses academic achievement, identification of weekly critical skills, data analysis, school schedule & program revisions, vertical and horizontal curriculum alignment, assessment design and use for instructional guiding. School Climate involves building student success, Warren universals, data analysis, behavior interventions, flexible grouping for academic support as well as professional, development and emotional supports. Technology is curriculum integration, student engagement, targeted fundraising, professional development, and interactive projectors. Principal McMahon states if you want to change behavior for students, make them students. Of the school schedule that makes Warren Elementary School unique is that he runs each grade core subjects at the same time as to create small groups based on skills needed. His staff is not told how to teach but how to judge its effectiveness based on data. He shared a graph displaying the numbers associated with Warren staff as well as years of experience in education verses years of experience. Principal McMahon pointed out that when Warren welcomed a full time counselor, it freed up a lot of what he was having to do. See page 2 of the attached presentation for the current staff breakdown.

Warren's Elementary School Student Demographics show student enrollment is currently 327 students with a five-year average of 323. Of the student population, 41.7% qualify for free and reduced lunch. However, lunch charges continue to climb and are over \$9,360 at this point. At Warren, there are three sections of K-2 (classes kept at 22 or below) and two sections of grades 3-5 (class average at 27). Montessori has 3 students while PEAK has 11 students. In addition, 57 students present in Speech/Language services officially but 13 receive some sort of support through RTI. Individualized Education Plans (IEP) makes up 20% (65 students) of the population. There are 56 students that make up the \$5,411 Angel Fund monies and currently 116 students receive weekly food packs.

Currently, 369 students are within the Warren School boundary. Of those, 303 attending the elementary school with an addition of 24 considered out of boundary. The following is a breakdown of those students out of the boundary area: Sibling Rule Families – 10, Completing year – 10, Boundary exception previous years – 4. Of the parent choice students, 35 moved and chose to keep kids at the same school. The process is students are offered a seat and if they turn it down, they are then considered parent choice. The Warren students that live in but attend out make up 78 students. Parents of 61 students, chose to either have students stay at their school after a transfer or moved in but stayed at school previous attended. There are 17 students on the school's waitlist. The average yearly attendance for the past 3 and ½ years is approximately 94%. Attendance is viewed on a Tier system in which Tier 1: Under 6 absences, Tier 2: 6-12 absences, and Tier 3: Over 10 absences all within a semester time. Currently, 78% fall in Tier 1, 14% in Tier 2, and 8% in Tier 3. Principal McMahon stated the school wide target is to have 80% Average Daily Attendance. Research shows high mobility rates are associated with lower school engagement, poor grades in reading and math, high risk of dropping out, and low test scores.

The STAR Reading and Math Cohort are done three times a year. This norm referenced assessment where thousands of kids across the US and other countries compare. The data shows Helena School District's as well as Warren Elementary School. Principal McMahon pointed out that there is always a dip from spring to fall as students lose some teachings over the summer. When students come in the fall the average is 35% proficient and by the end of the year is 80+%. See page 6 of the attached presentation for graphing results.

Every student goes to interventions at Warren. This master schedule allows for small groups across the grades to get the specific skills needed. At the end of the day, all students go back to home room to allow for closure. See page 7 of the attached presentation for lists of Interventions.

Warren Elementary Parent Teacher Organization (PTO) is a core group of people that meet regularly with many supporters. The meetings occur six times a year 6:00 p.m. on a rotation schedule in the staff lounge. Their fall fundraiser earned \$11,370. The PTO awarded \$18,000 to the school targeted to the purchase of interactive projectors for nine classrooms. All staff are eligible for \$100 donation per year for classroom supplies if requested and are eligible for another \$250 through educator targeted projects. Spring Fundraiser targeted for Sport Court to replace Asphalt on big kids playground with a \$20,000 goal. PTO events: Fall BBQ, Reindeer Express (Christmas shopping made easy and cheap for students), 100 sundaes, Teacher Supper twice a year on Parent/Teacher Conference nights.

Questions and Comments:

Principal McMahon was asked if there was anything the Board could do for him and Warren. He stated that a gym and library would be ideal. Libby Goldes said she is always impressed by Principal McMahon and his master schedule. She asked about the effect on specials and was told that the planning of the master schedule is very hard. He stated that he is already stretched thin and if another school added a classroom, the schedule would not work. Luke Muszkiewicz commented that he is thankful for the tour and acknowledged the hardships it has probably caused for him, his staff and families. Terry Beaver asked how many walkers they have this year and was told the number is much lower this year, specifically due to the weather.

*Agenda was changed to allow for presentations from design teams for Bryant and Central.

Central Architect Design: SMA Klint Fisher and Tim Meldrum presented the final design for Central School. Klint Fisher pointed out not much has changed on both the site plan and floor plan as previously presented. Bid packages have gone out and huge thank you to everyone that is a part of this project. Seventh avenue gym will remain. Fire access into playground, will be paved asphalt. There will be a warming kitchen but it will not contain flyers. Montessori on the first floor and Kindergarten restrooms in classrooms for smaller kiddos. Discussion ensued about the music wall being able to open up. It was assured that the music department would make the choice of when to open up that wall. There is flexibility to have large events such as Holiday Programs and Talent Shows. If it were to be a solid wall, that option would not be there and it would be too costly to make a change at that time. Terry Beaver asked if the computer lab has a specialized cooling session. Yes, the equipment will be as well as AC throughout entire building including gym. A lot of flexible furniture throughout the school. Large library space, having space for kids to move around. Tim Meldrum discussed the exterior of the building and how they wanted it to remain historic but

add contemporary; providing as much balance as we could. Slopes on the site and designing a building in general. Feedback from parents, staff and historical committee. Of 8th avenue to have celebrated entry. The design has also gone with sinking the building in a little bit with comforts. Warren entrance and natural daylight, energy efficient, column proportion and best practices. Metal material that looks like wood and/or a warm material to help with the historical feel. It was critical to connect to downtown stakeholders. Terry Beaver stated Kalli Kind has found some sculptures and he wondered if they were going to be in the structure. These will be incorporated and the architects are exploring options of how to do that and where to put them. Superintendent Jack Cops stated there has been some discussion about welcoming a new mascot from a tiger to a wolf. Libby asked about the pieces of the arch and where that should go. Looks like it could be in the space that that creates in the beginning entrance. Terry pointed out with the winter we just had, how will that affect sunken area. Where would plow get in? Front is accessible and have accommodated for snow removal. Where would it be stacked? The architects said the design is adequate although it is a tight site, the area is there to get the plow in. Kalli said we have small equipment that can go in there and custodial staff to work it. Luke Muszkiewicz commented that it looked great and excited to break ground tomorrow. He asked if the committee has seen the final draft. The committee has not met but there really aren't changes to bring to them. Luke asked about cleaning these large windows and it was noted that there is the equipment to clean the glass. Luke asked Jack if he has had conversations with people and what they want to see in the kitchen. Lots of conversations and commercial kitchens were not being put in to the schools. Terry asked how many staff will be in the building and how does that parking accommodate them? There are 40 on staff at Central for parking. It was shared that there are other options for them to park....not the most convenient but have done best for what they can do for that site. Libby asked where the garbage container is and was told access of 8th avenue side. Tomorrow, March 21, 2018 at 1:30 at Central south east corner is ground breaking.

Bryant Architect Design: Mosaic Architects Ben Tintinger and Jeff Downhour presented the final design for Bryant School. Breaking ground tomorrow. Underway with bid portions of the project and Spring Break will be a big deal for moving materials. The school completion date is August 2019 with the demolition scheduled for June 2019 of current school building. Ben stated the plan hasn't really changed much since the previous presentation. East courtyard is spill out from pub. Coming in to classroom, teaching wall on one side and then breakout for each grade. The Hub where kids will eat, Main library is on 2nd floor and then the gym. This plan was created based on the site plan we have as there were many constraints and utility issues. Luke Muszkiewicz asked about 1st floor sematic and center pub. Ben pointed out from the Hub you can see all areas. Administration is on the South side. The music room has an acoustical wall that will spin and a twist just for specific events. Space in front of wall for school assembly without having to open wall. Will have a curtain in front of it for impact of ball or such. Luke asked about where the PBIS room has a lot of natural light? Yes, on the east side there are large windows. Terry Beaver asked what is the advantage of manual wall verses other and was told cost. Material can withhold and has fabric on them and a good system. Libby Goldes addressed issues involving music room, she wants to make sure the teachers feel they had a voice. Bryant's Principal Crawford approached the mic and said yes, it has been all teacher driven. Music teacher has been involved and helped designed the room. Luke addressed Principal Crawford to describe the PBIS room. He shared that about a dozen students with low volatility teacher. The current space in is hard to keep teachers safe. Going to be a lot safer. Is this going to give way to the future . He believes there will be the need and the setup for CSCT services. The natural light and being able to get outside will benefit as well. Fast growing segment of what we have coming to the schools. Terry asked

about the common area the beams are exposed and some acoustic disks. A lot of exposed structure and it comes to cost. All classrooms have acoustics "clouds" and some have lighting. At each intersection there is a circular light. Libby asked about historical entities to incorporate? The biggest one is the bell tower and the plan is to fundraise for the project as it currently just sits up on the roof. Want to make more of a celebration of that bell. There is also a mural to use in the interior. Libby asked about solar panel and wondered if is that an option in the future. Yes, there is a grid to be accommodated at some point.

Tomorrow, March 21, 2018 at 9:00 by the south side playground is ground breaking.

Tomorrow, March 21, 2018 at 11:00 is Jim Darcy ground breaking by the mustang wall.

V. NEW BUSINESS

1. Items for Action

- a. 2-27-18 Board Work Session Minutes: Motion: Jeff Hindoien moved to approve amended minutes from 2-27-18. Luke Muszkiewicz seconded. Public comment – none. The motion passed.
- b. Request to Correct Executive Committee Meeting 1-9-18 Minutes: Libby Goldes moved to approve amended minutes from 1-9-18. Luke Muszkiewicz seconded. Public comment – none. The motion passed.
- c. Approval of INTERCAP Loan: restructuring of Broadwater roof. Luke Muszkiewicz asked Janelle Mickelson about how long on voted levy - 6 years. Luke asked why are we doing it through a loan and Janelle said it frees up some of building reserve for other projects and saves us time. Luke is very supportive but we are going to pay a premium and interest. Jeff Hindoien pointed out we don't have \$800,000 and so the motivation is that we don't have it. There is too much else that needs to be done and we would be put ourselves at risk if we used other money. Motion: Jeff Hindoien made a motion to approve the INTERCAP loan. Luke Muszkiewicz seconded. Public comment – none. The motion passed.
- d. Budgets for new Bryant and Central Schools. Assistant Superintendent Greg Upham said from personal experience that this is the best route and way to do the work. Term "value of engineer" you put the designs on paper and then it becomes a challenge without compromising the quality of the buildings and the classroom. At the end of the day that is the most important. Kalli Kind provided a presentation via PowerPoint of the budget numbers (see attached document). Contractor, Dick Anderson has been great in gaining and providing price. Kalli stated that tonight we are asking the board to approve Bryant Budget for the school. What is contained in this pricing is the construction fees and contingencies. The more money we can put into contingencies the more we can utilize as things come up. The total budget is \$13,963,107 which is approximately 215 per square foot. Luke Muszkiewicz asked what the purpose was of approving the overall budget. Kalli stated that the Board does not approve each bid as that is done by the GCCM. Jeff Hindoien said as those come in they turn into "hard monies" and that is what we are looking at now. Libby Goldes asked about the price of steel and has that gone out to bid? Kalli indicated it has not for Bryant and Riley Ford with Dick Anderson construction said it has a GMP price for that steel. Libby asked if it sits well within the 63,000,000 and yes says Kalli. Jeff said this is just a recognition and giving these guys the ability to go out and bid. Luke asked if we are at or under budget. Kalli stated we are right where we need to be. She pointed out that there is a slight difference in cost per square foot as Central is higher because of FLS program. Libby Goldes asked if the

Bell tower is an alternate additive and what is the price. It is included in the price at this point according to Riley from Dick Anderson Construction. This gives the opportunity for savings depending on contingencies budget and will have alternative pricing. Central budget - Langlas is GCCM on this project. The total budget is \$15,915,510 with the cost of approximately \$222 per square foot. There is a significant amount of square footage. Luke asked about the IT server room and Kalli said that adds to cost. Libby asked about IT space in comparison to HMS. This space will just be a server room, currently temperature being a significant issue. Terry asked about amount of Divisions verses 16 at Central verses 14 at Bryant and Kalli stated that each GCCM has the ability to bundle their items within their divisions. Luke asked the maximum student capacity. Bryant and Central Elementary Schools are built to house 350-375 students while 498 students at Jim Darcy. Luke stated he is wanting to be careful that we spend our money on what we told the public we were. Luke stated he appreciates all the work. Terry Beaver stated he didn't see a line item there for landscaping? Kalli said it is included under site work. Motion: Jeff Hindoien moved to approve Bryant Elementary Budget. Libby Goldes seconded. Public comment – none. The motion passed. Motion: Jeff Hindoien moved to approve Central Elementary Budget. Sanjay Talwani seconded. Public comment – none. The motion passed.

- e. Warren Safety and Security Upgrades. This will complete Warren and recommend award to Beason Enterprises for a total of \$248,196. Luke asked about the doors. Kalli said we understood there is so much vulnerably and the design needed to be enhanced. First set of doors unlocked and can be buzzed into next vestibule, and sign in and staff grants access. Window slider once they are bussed in. Then buzzed into the third vestibule. A teacher coming in through will have a badge entry and keyless entry. Is there a system to monitor who is coming into the school Libby asked. Kalli said they have added cameras. In the main building there will be a monitor who is coming and going. Motion: Jeff moved to approve to Beason Enterprise. Luke seconded. Public comment – none. The motion passed.
- f. HMS Upgrades: Recommended contractor is Wadsworth Builders. At front entry two set of double doors, and buzzed into next set of doors. There is a space under stairs to utilize and very cost effective. There is a lot of wiring to be done at the middle school. Completion date was changed from Aug to Dec. Terry Beaver asked if this design accommodated the ADA. Libby Goldes asked if the approach to this is that portions of the buildings can be sectioned off and for after-hours use as well as safety measures. Is that a paring wall? Terry asked timeline Aug 22. Jeff Hindoien moved to approve award to Wadsworth Builders 544, 770. Luke Muszkiewicz seconded. Public comment – none. The motion passed.

VI. CONSENT ACTION ITEMS:

1. School Property Surplus: District Furniture and Tools: Motion: Libby Goldes moved to approve Consent Action Items and Luke Muszkiewicz seconded. Luke asked to go through to identify how we do as a closed bid. The second resolution is specific to disposition of power. Janelle said much simpler and with art supplies there a time and date that you have to get your bids in by or it will be disposed of. It will be in the notice as amended resolution. Kalli time range for consent action bids. There is no date picked yet for another surplus sale yet and will be a continuation of this. Kalli would like to have the bid sale before we move to the new building.

VII. Board Comments: Libby 11th year on the board and has been a major projects and being on those sites tomorrow will be exciting. She wants to remind us that there are other schools that she hopes to see in the works in the future. She thanked everyone for their hard work.

VIII. ADJOURNMENT

There being no other topics for future meetings, and no public comments on issues not on the agenda, the meeting adjourned at 7:28 p.m.

Respectfully Submitted,

Sarah Sullivan, Chair

Janelle Mickelson, Clerk

Date



Superintendent
Jack Copps
324-2001

Business Manager
Janelle Mickelson
324-2040

Board of Trustees Special Meeting

May Butler Center
55 S. Rodney

Thursday April 5, 2018
12:00pm

Minutes

Attendance

Sarah Sullivan, Board Chair
Terry Beaver, Board Vice Chair
Tyler Emmert, Trustee
Elizabeth “Libby” Goldes, Trustee
Jeff Hindoién, Trustee
Sanjay Talwani, Trustee

Jack Copps, Superintendent
Greg Upham, Assistant Superintendent
Janelle Mickelson, Business Service Administrator
Barbara Ridgway, Administrator, Staff & Student Services
Joslyn Davidson, Curriculum and Instructional Administrator
Trish Klock, HEA President
Lisa Cordingley, Helena Education Foundation Executive Director
Jessica Evans, Executive Assistant
Erin Loranger, Independent Record
Margret Bentwood, Guest

- I. CALL TO ORDER** Vice Chair, Terry Beaver called the meeting to order at 12:11pm.
- II. GENERAL PUBLIC COMMENT** No Comments
- III. REVIEW OF AGENDA**
Removal of Superintendent contract from the agenda. It is not complete yet per Board Chair, Sarah Sullivan.
- IV. NEW BUSINESS**
 1. Items for Action
 - a. Approval of Minutes
 - i. Special Board Meeting Minutes 3-7-18; Libby Goldes moved to approve minutes, Jeff Hindoién seconded, action passed, minutes approved.

Helena Public Schools foster dynamic educational experiences that prepare all students for life.

- ii. Special Board Meeting Minutes 3-8-18; Libby Goldes moved to approve minutes, Jeff Hindoien seconded, action passed, minutes approved.
- b. 2018 Ballot Certification: Janelle Mickelson mentioned that the ballot is required to be certified, “this is how the ballot will appear...write-ins are due by 5pm today (April 5). The Elementary School levy is requesting \$239,983 which is about 2.36 mils and affects a \$100,000 home by \$3.19 and a \$200,000 home at \$6.37...and that’s annual.” Terry Beaver brought up East Helena, “will we do another wolf creek election?” Janelle, “Not until next year...we will have a rep from Wolf Creek and Trinity”. Discussion regarding the Elementary number not being as high as it was. It was at \$333,000 per Janelle.
 - i. Jeff Hindoien moved to approve Elementary District. Seconded by Sanjay, motion carried, approved.
 - ii. Jeff Hindoien moved to approve High School District. Seconded by Sanjay, motion carried, approved.

V. ADJOURNMENT

There being no other topics for future meetings, and no public comments on issues not on the agenda, the meeting adjourned at 12:29 p.m.

Respectfully Submitted,

Sarah Sullivan, Chair

Janelle Mickelson, Clerk

Date



MEMORANDUM

TO: HSD Board of Trustees

FROM: Kalli Kind
Director of Support Services
Helena Public Schools

DATE: April 24, 2018

RE: Construction Budget Approval – Jim Darcy Elementary School

The total construction budget for the new Jim Darcy Elementary School including contingency is \$15,301,488. This budget resulted from iterations of design review, bid estimates and value engineering amongst a collaborative team effort from the HSD, Hulteng, DSA and DAC.

Commented [KK1]:

The budget reflects 16% of the construction costs bid and awarded to date. The remaining construction costs are scheduled for bid on May 15, 2018.

This construction budget is within the allocated bond construction funds. It is my recommendation to approve the total construction budget for the new Jim Darcy Elementary School.

Regards,
Kalli Kind

Kalli Kind
Director of Support Services
Helena School District



Jim Darcy Elementary School - Helena, MT
Overall Budget Summary
24-Apr-18

Division	Description	Summary Total	
01	General Conditions	\$	797,359
02	Temp E Parking Lot & New Well	\$	60,300
02	Sitework, Utilities & Demolition	\$	743,584
02	W Parking Lot	\$	100,000
02	Misc Sitework (fencing, landscaping)	\$	214,088
03	Concrete	\$	711,435
04	Masonry	\$	554,428
05	Steel	\$	1,595,988
06	Carpentry	\$	322,680
07	Thermal/Moisture	\$	1,467,148
08	Windows/Doors	\$	778,385
09	Interior Finishes	\$	2,376,623
10	Specialties	\$	337,878
11, 12	Equipment & Furnishings	\$	404,441
14	Fire Sprinkler	\$	503,617
15	Mechanical	\$	1,847,290
16	Electrical	\$	1,120,020
	Subtotal	\$	13,935,264
	GCCM Fee	\$	591,206
	Total Construction	\$	14,526,470
	Temp Heat & Cover	\$	67,000
	Owners Contingency	\$	625,174
	Global Budget Contingency	\$	82,844
	Total Budget	\$	15,301,488

\$ 708,018



MEMORANDUM

TO: HSD Board of Trustees

FROM: Kalli Kind
Director of Support Services
Helena Public Schools

DATE: April 24, 2018

RE: New Bryant School Plat and Quit Claim Deed

The attached final plat reflects the aggregate site for the new Bryant Elementary School. The plat encompasses the current school site, purchased Boulder properties, alley, vacated section of Sanders St. and district maintenance shop. The new plat increases the current school site from 1.93 acres to 3.863 acres.

The final Bryant plat is a required condition for City of Helena Sanders St. vacate request.

Regards,
Kalli Kind

Kalli Kind
Director of Support Services
Helena School District

School District No. 1
55 South Rodney St
Helena, MT. 59601

QUIT CLAIM DEED

FOR VALUE RECEIVED, HELENA SCHOOL DISTRICT NO. 1, the Grantor, does hereby grant, bargain, sell, convey, confirm and quitclaim unto HELENA SCHOOL DISTRICT NO. 1, the Grantee, the following described real estate in Lewis and Clark County, Montana, to-wit:

Tract A of the Amended Plat located in Section 29, Township 10 North, Range 3 West, P.M.M., Lewis and Clark County, Montana, as shown on document No. _____

TO HAVE AND TO HOLD the said premises, together with all, right, title interest and claim whatsoever of the grantor, with appurtenances unto said grantee, its heirs and assigns, forever.

Dated the _____ of _____, 2018.

CHAIR, BOARD OF TRUSTEES
HELENA SCHOOL DISTRICT NO. 1

STATE OF MONTANA)
COUNTY OF LEWIS AND CLARK) SS.

On this ____ day of _____, 2018, before me, the undersigned, a notary public for the state of Montana, personally appeared _____, known to me to be the person whose name is subscribed to the foregoing instrument and acknowledged to me that they executed the same.

In witness whereof, I have hereunto set my hand and affixed my notary seal the day and year first above written.

Notary Public for the State of Montana

Residing at _____

My Commission Expires _____

REALTY TRANSFER CERTIFICATE

Confidential Tax Document

WHO MUST FILE Any party transferring real property regardless of whether the transfer is or is not evidenced by deed or instrument or any party presenting an instrument or deed evidencing a transfer of real estate for recordation. Real estate includes land, growing timber, buildings, structures, fixtures, fences, and improvements affixed to land.

YOU MAY OWE INCOME TAXES Any gain on this transfer is Montana source income and should be reported to the Department of Revenue on the appropriate income tax return.

WHEN AND WHERE TO FILE

The completed Realty Transfer Certificate must be filed with the County Clerk and Recorder when the instrument or deed evidencing a transfer of real estate is presented for recording.

If the transfer is by operation of law, then a Realty Transfer Certificate with the required supporting documentation should be filed with the local Department of Revenue office where the property is located. Please see Part 4 for further detailed information.

The Department of Revenue will change the ownership record when this form is fully and accurately completed and signed.

PART 1 – DATE OF TRANSFER (SALE)

This should be the date on which the instrument or deed was executed (the date the instrument or deed was signed by the Seller (Grantor) and Buyer (Grantee) unless otherwise specified in the deed or date of decedent's death). Contracts for Deed and Notices of Purchaser's Interest should use the date the contract or notice was initially effective.

PART 2 – PARTIES

Seller (Grantor)/ Buyer (Grantee): Enter the names of the Seller (Grantor) and Buyer (Grantee) exactly as they appear on the transferring document. Business organizations, corporations, trusts, etc. should enter their name(s) exactly as it appears on the transferring document.

Addresses: For the Seller (Grantor) enter the current mailing address. The Seller (Grantor) and the Buyer (Grantee) are requested to mark Yes or No to indicate if the property subject to this transfer has been or will be the location of their principal residence. A principal residence is a residential dwelling that was occupied, in the case of the Seller (Grantor), or will be occupied, in the case of the Buyer (Grantee), by the owner for at least 7 months (198 days) of the calendar year. The Buyer or Grantee must enter the permanent mailing address. If the tax notice is to be sent to a different mailing address, please complete the additional mailing information.

SSN or FEIN: For individuals, list the last four digits of the social security number of all legal owners named in the transferring document. Business organizations, corporations, trusts, etc. list the last four digits of the federal ID number(s) of the legal entity(ies) named in the transferring document, § 15-1-201, MCA and 42 USC § 405(c)(2)(C)(i)(iv). The Department of Revenue utilizes personal identification numbers to cross match Realty Transfer Certificates with income tax returns to ascertain taxpayer compliance on gains from real estate sales or transfers and to identify delinquent taxpayers. Additional SSN or FEIN numbers (last four digits) may be provided on an attachment.

Daytime Phone: Enter phone numbers for both the Seller (Grantor) and Buyer (Grantee).

PART 3 – PROPERTY DESCRIPTION

This section identifies the parcel that is being transferred by location and is the legal description found on the instrument or deed conveying the real estate or the abstract to the real estate.

The property description may be provided on an attachment, and can be identified by checking the applicable box.

PART 4 – DESCRIPTION OF TRANSFER (Please refer to "When and Where to File" above.)

Check the box(es) that describe the transfer for which an instrument is to be recorded with the County Clerk and Recorder.

Transfer by Operation of Law: Check the box(es) that apply to the type of transfer. A copy of the following applicable documentation must be attached to the Realty Transfer Certificate:

- Termination of joint tenancy or life estate by death – certified copy of the death certificate.
- Court Decree – certified copy of the order or decree requiring the transfer.
- Merger, consolidation or other business reorganization – plan of reorganization filed with the Secretary of State.
- Name change only – documents filed with the Secretary of State to accomplish the name change.

PART 5 – EXCEPTION FROM PROVIDING SALES PRICE INFORMATION

If any of the exceptions listed apply to this transfer, please check the appropriate line and do not complete Section 6. If you are unsure whether this transaction should be defined as an exception, or if you have any other questions concerning exception status, please request a determination from your local Department of Revenue office.

PART 6 – SALE INFORMATION (If there is no exception checked in Part 5, you must complete this section.)

Confidentiality: Sale information is confidential and only for official use by the Department of Revenue.

Enter the total purchase price paid for the sale parcel. This should include cash, mortgages, property traded, liabilities assumed, leases, easements and personal property.

Financing: If you paid cash for the entire sale parcel, check the box in front of Cash. If you financed the property by receiving a loan, indicate the type by checking the appropriate box: Federal Housing Administration (FHA) Loan, Veterans Administration (VA) Loan or Conventional. If this was a contract for deed or trust indenture, indicate by checking the box in front of Contract. If there was some other type of financing used such as a Montana Board of Housing Loan, trade of property, etc. please indicate by checking the box in front of Other. Also, indicate whether this was a new loan or an assumption of an existing loan.

Personal Property: Enter the dollar amount of any personal property included with the sale of this parcel. Personal property includes furniture and fixtures, business and farm equipment, livestock, recreational vehicles, leases and easements, and mobile homes. Anything that is permanently attached to the real estate should not be included. Negligible personal property included in a residential sale need not be reported.

SID (Special Improvement District – liens levied against the property for amenities like street paving, sewers, water systems, etc.): Please answer the questions by checking the appropriate boxes, and also include the amount of the SID paid or assumed.

Value of Inventory: Please provide the value of any business inventory that was included in the sales price.

Value of Licenses: Please provide the value of any licenses included in the sales price i.e., liquor licenses, gambling licenses, etc.

Value of Good Will: Please provide the value of Good Will included in the sale price. (Good Will is defined as "the economic advantage over competitors that a business has acquired by virtue of habitual patronage of customers".)

PART 7 – WATER RIGHTS DISCLOSURE – This disclosure must be completed and signed by the seller or the seller's legally appointed agent. Refer to page 2 for further information about the disclosure. If Box D has been checked, the Certification of Water Right Ownership Update (page 5) must also be signed by the seller (grantor), the buyer (grantee), and the escrow agent (if applicable) to enable recordation of the deed or instrument by the County Clerk and Recorder.

PART 8 – PREPARER INFORMATION – All Realty Transfer Certificates must be signed and dated by the preparer. By his/her signature, the preparer indicates the information provided is true and correct to the best of his/her knowledge, that the seller (grantor) and the buyer (grantee) have examined the completed Realty Transfer Certificate and agree the information contained within is correct and accurate.

WATER RIGHT DISCLOSURE INFORMATION

The Water Right Disclosure is required by Montana Law. Legislators decided it is important for both the buyer and seller of property to know what the water right situation is — whether any water rights exist, and whether they are being transferred with or withheld from the property.

A water right is a legally protected right to beneficially use water in priority that was obtained in accordance with Montana law. Buyers should be careful to investigate whether water being used on a piece of property amounts to a valid water right, or is merely an unauthorized and unprotectable use of water. In Montana all irrigation water rights must have a valid DNRC water right number to be of record. However, existing rights for livestock and individual domestic, as opposed to municipal uses, based on an instream flow or groundwater source before July 1, 1973, do not need a DNRC water right number. If a water right does not have a DNRC number, and does not fall within the above narrow exception, then there is no water right.

Once the water rights appurtenant to a piece of property have been identified, the investigation of water right should not stop there. Although a water right may have a valid DNRC water right number, it may still be subject to final adjudication in Montana's general stream adjudication. The Montana Water Court is currently adjudicating all Statements of Claim for pre-July 1, 1973, water rights. How good a water right is depends on how it comes out of the adjudication, and how its priority compares to other water rights on a source of supply. You may need to consult an attorney or water rights consultant for an opinion as to the status of that water right. The Montana Water Court can answer questions about the current status of Statements of Claim being adjudicated by calling 1-800-624-3270 (in state) or 406-586-4364.

If there are water rights which have been historically used on the property being transferred, but are not going to be transferred in the sale of land, the deed must specifically exempt (reserve) those water rights from the land sale. Otherwise, if the deed is silent, the water rights automatically pass with the land by operation of law.

The following descriptions may be of some help in determining which box to mark in Part 7, Water Rights Disclosure. If further assistance is needed, you may want to seek legal advice.

CHECK ONLY ONE BOX (on Part 7, Water Rights Disclosure on page 3)

To correctly complete this water right disclosure the seller needs to know if there are water rights appurtenant to the subject property that are on record with the Department of Natural Resources & Conservation (DNRC).

- A. Property is served by a public water supply, i.e. City or water district provides water.**
Check this box if the water you use on the land described in this document is provided by a city, town, water users association, or other entity. The seller does not need to file a Water Right Ownership Update form.
- B. Seller has no water rights on record with DNRC to transfer.** Check this box if there are no water rights appurtenant to the subject property on record with the Department of Natural Resources & Conservation. The seller does not need to file a Water Right Ownership Update form.
- C. Seller is transferring ALL water rights on record with DNRC to the Buyer.** If all of the water rights appurtenant to this property on record with the DNRC will be transferring to the buyer, check this box. All of the water rights associated with the land described in part 3 will have the owner name updated once the fee is submitted. The Fee Log Sheet (found on page 6) and fee for the ownership update must be submitted to the DNRC. Submit the fee and Fee Log Sheet found on page 6 to OWNERSHIP UPDATE, DNRC, PO BOX 201601, HELENA MT 59620-1601. DNRC will send an acknowledgement of the ownership update to the new owner.
- D. Seller is dividing or exempting (reserving) water rights.** If you (seller) have divided the property and water rights or have exempted (reserved) the water rights (not transferred with the land sale), check this box and complete the Certification on page 5. The seller must submit an Ownership Update Form No. 642 and filing fee identifying which water right has been kept by the seller. If a water right has been divided, the seller must file an Ownership Update Form No. 641 and filing fee explaining how and with whom the water right was divided.

*If only filing a Beneficiary Deed, water rights do not transfer at this time. Check Box B.

Contact the DNRC for information if water is used on the property other than described above.

REALTY TRANSFER CERTIFICATE

Confidential Tax Document

The information contained in this certificate is confidential by Montana law. Unauthorized disclosure of this information is a criminal offense.

GEOCODE(S) 51-1687-05-2-02-05-0000
ASSESSMENT CODE:

The Department of Revenue will change the name on ownership records used for the assessment and taxation of real property when this form is fully and accurately completed and signed. (Please read the attached instructions on page 1 for assistance in completing and filing this form). Montana law requires this form be completed and may impose up to a \$500 penalty for failure to file a Realty Transfer Certificate (15-7-304, 305 and 310, MCA)

PART 1 - DATE OF TRANSFER (SALE)

(MM/DD/YYYY)

PART 2 - PARTIES Please complete this section in full; if additional space is required, please attach a separate page

Seller (Grantor)

Name HELENA SCHOOL DISTRICT NO. 1
Mailing Address 55 S Rodney St.
City Helena ST MT Zip 59601
Seller Principal Residence Yes No

List the last 4 digits of the SSN or FEIN

SSN 000 - 00 -
SSN 000 - 00 -
FEIN 00 - 000
Daytime Phone

Main Geocode
Assessor Code or Parcel #

Buyer (Grantee)

Name HELENA SCHOOL DISTRICT NO. 1
Mailing Address 55 S Rodney St.
City Helena ST MT Zip 59601
Buyer Principal Residence Yes No
Mailing Address
For Tax Notice
City ST Zip

SSN 000 - 00 -
SSN 000 - 00 -
FEIN 00 - 000
Daytime Phone

Transfer to Trustee, Custodian, or other Representative:
Trust FEIN 00 - 000
Minor SSN 000 - 00 -

PART 3 - PROPERTY DESCRIPTION Please complete fully; if additional space is required, please attach a separate page

Legal Description Tract A Attachment
Amended Plat Document#
Add/Sub Block Lot
County Lewis and Clark City/Town Section 29 Township 10N Range 3W

PART 4 - DESCRIPTION OF TRANSFER Please complete fully, more than one may apply.

Sale Gift Barter Nominal or No Consideration Part of 1031 or 1033 exchange
Transfer is subject to a reserved life estate Beneficiary deed
Distressed sales: Sheriff's deed Trustee's deed Deed in lieu of foreclosure Short sale Other
Transfer by Operation of Law
Termination of joint tenancy by death Termination of life estate by death Court order or decree Merger, consolidation, or other business entity reorganization

PART 5 - EXCEPTIONS FROM PROVIDING SALES PRICE INFORMATION Please complete fully, more than one may apply

Gift Termination of life estate by death
Transfer in contemplation of death without consideration Transfer pursuant to court decree (except sheriff's sale)
Transfer between husband/wife or parent/child for nominal consideration Tax deed
Transfer of property of the estate of a decedent Merger, consolidation or reorganization of business entity
Transfer by government agency Land eligible for timberland/forestland classification (15-44-103, MCA)
Correction, modification, or supplement of previously recorded instrument, no additional consideration Land eligible for agricultural classification (15-7-201, MCA)
Termination of joint tenancy by death Transfer to a revocable living trust
Other (Specify Type)

PART 6 - SALE PRICE INFORMATION Please complete fully, more than one may apply

Actual Sale Price \$ Value of good will included in sale \$
Financing: Cash FHA VA Contract Other Was an SID payoff included in the sale price? Yes No
Terms: New loan OR Assumption of existing loan Did the buyer assume an SID? Yes No
Value of personal property included in sale \$ Amount of SID paid or assumed: \$
Value of inventory included in sale \$ Was a mobile home included in the sale? Yes No
Value of licenses included in sale \$

PART 7 - WATER RIGHT DISCLOSURE - This Disclosure is only applicable to the property identified in PART 3 above

A. Property is served by a public water supply, i.e., city, irrigation district, or water district provides water.
B. Seller has no water rights on record with DNRC to transfer.
C. Seller is transferring ALL water rights on record with DNRC to the Buyer.
D. Seller is dividing or exempting (reserving) water rights. Seller must file Water Right Update form.

Seller (Grantor) Signature Date

PART 8 - PREPARER INFORMATION Preparer's signature is required

Name/Title Erik Ulmer (please print) Signature
Mailing Address 3147 Saddle Drive Daytime Phone (406) 447-5000
City Helena ST MT Zip 59601

Clerk and Recorder Use Only

Recording Information: Document # Book Page Date

REALTY TRANSFER CERTIFICATE

Confidential Tax Document

The information contained in this certificate is confidential by Montana law. Unauthorized disclosure of this information is a criminal offense.

GEOCODE(S) 51-1687-05-2-02-05-0000
ASSESSMENT CODE:

The Department of Revenue will change the name on ownership records used for the assessment and taxation of real property when this form is fully and accurately completed and signed. (Please read the attached instructions on page 1 for assistance in completing and filing this form). Montana law requires this form be completed and may impose up to a \$500 penalty for failure to file a Realty Transfer Certificate (15-7-304, 305 and 310, MCA)

PART 1 - DATE OF TRANSFER (SALE)

(MM/DD/YYYY)

PART 2 - PARTIES Please complete this section in full; if additional space is required, please attach a separate page

Seller (Grantor)

Name HELENA SCHOOL DISTRICT NO. 1
Mailing Address 55 S Rodney St.
City Helena ST MT Zip 59601
Seller Principal Residence Yes No

Buyer (Grantee)

Name HELENA SCHOOL DISTRICT NO. 1
Mailing Address 55 S Rodney St.
City Helena ST MT Zip 59601
Buyer Principal Residence Yes No
Mailing Address
For Tax Notice
City ST Zip

Main Geocode
Assessor Code or Parcel #

PART 3 - PROPERTY DESCRIPTION Please complete fully; if additional space is required, please attach a separate page

Legal Description Tract A Attachment
Amended Plat Document#
Add/Sub Block Lot
County Lewis and Clark City/Town Section 29 Township 10N Range 3W

PART 4 - DESCRIPTION OF TRANSFER Please complete fully, more than one may apply.

Sale Gift Barter Nominal or No Consideration Part of 1031 or 1033 exchange
Transfer is subject to a reserved life estate Beneficiary deed
Distressed sales: Sheriff's deed Trustee's deed Deed in lieu of foreclosure Short sale Other
Transfer by Operation of Law
Termination of joint tenancy by death Termination of life estate by death Court order or decree (except sheriff's sale) Merger, consolidation, or other business entity reorganization

PART 5 - EXCEPTIONS FROM PROVIDING SALES PRICE INFORMATION Please complete fully, more than one may apply

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Other (Specify Type)

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Mailing Address 3147 Saddle Drive Daytime Phone (406) 447-5000
City Helena ST MT Zip 59601

Clerk and Recorder Use Only

Recording Information: Document # Book Page Date

Buyer/Seller Copy

HELENA SCHOOL DISTRICT NO., LEWIS AND CLARK COUNTY
RESOLUTION TO DISPOSE OF PERSONAL PROPERTY

WHEREAS, the trustees of any district have the power and the responsibility to hold in trust all real and personal property of the District for the benefit of the schools and children of the district, and;

WHEREAS, the trustees of any district have the authority to determine that certain personal property of the District is or is about to become abandoned, obsolete, undesirable, or unsuitable for the school purposes of the district pursuant to Mont. Code Ann. § 20-6-604, and;

WHEREAS, the District owns items of personal property consisting of maintenance vehicles; and

WHEREAS, the Board of Trustees of Helena School District No. 1 desires to sell or dispose of such maintenance vehicles because they are abandoned, obsolete, undesirable or unsuitable for school purposes;

THEREFORE, BE IT RESOLVED, that the Board of Trustees of Helena School District No. 1, Lewis and Clark County, Montana, shall sell or otherwise dispose of the furniture and tools identified in the attachment by public sale to be conducted at a time and place to be determined by the District Superintendent. In the event that no bids are received for an item listed on the attached list, the District will dispose of the items(s) in any manner deemed appropriate.

This Resolution shall not become effective for 14 days. Upon expiration of the 14-day period, the Superintendent of the District shall effectuate the sale or disposal of the above-described property. Money realized from the sale of any of the above-identified items shall be credited to the building fund.

Adopted this 24th day of April 2018.

By: _____

Vice-Chairperson, Board of Trustees

DISTRICT CLERK CERTIFICATION:

I attest the above-referenced signature of the Chairperson of the Board of Trustees, and further certify as follows: _____ made the motion to approve this RESOLUTION TO DISPOSE OF PERSONAL PROPERTY and _____

seconded the motion; the following Trustees voted in favor of the motion:
_____ ; the following Trustees voted
against: _____ ; and the following Trustees were absent:
_____.

By: _____

Janelle Mickelson, District Clerk

Helena School District No. 1

SHOP VEHICLES

1990 Chevrolet C2500
1991 GMC Safari
1976 GMC C2500
1994 Chevrolet C1500
1996 Chevrolet K1500
1987 GMC R1500
1994 Chevrolet G10
1994 Chevrolet G10
1989 Chevrolet C3500

VIN

1GCDK24KOLE224442
1GTEG25K8M7507975
TKL236J502390
2QEK19K19K6R1261743
1GDEK1425RZ550799
CO7erI4h4HS526620
TGL36845181105
2GCGG35K6J4145473
2GCGK39N6K1230755