



The Helena Public Schools educate, engage, and empower each student to maximize his or her individual potential with the knowledge, skills and character essential to being a responsible citizen and life-long learner.

Board of Trustees Work Session

Helena High School
1300 Billings Avenue – Helena MT. 59601

Tuesday, February 26, 2019 – Tour at 3:30 p.m. / Meeting at 4:00 p.m.

AGENDA

- I. TOUR OF SCHOOL
- II. CALL TO ORDER / PLEDGE OF ALLEGIANCE
- III. REVIEW OF AGENDA
- IV. PRESENTATION
 - A. Helena High School Presentation (See Attached)
- V. **GENERAL PUBLIC COMMENT:** *This is the time for comment on public matters that are not on the agenda. Public matters do not include any pending legal matters, private personnel issues or private student issues. Please do not attempt to address such issues at this time or you will be ruled out of order. The Board cannot enter into a discussion during General Public Comment.*
- VI. NEW BUSINESS
 - A. Items for Action
 - 1. 1-22-19 Board Work Session Minutes (See Attached)
 - 2. Approval of Resolution of Intent to Increase Non-Voted Levies (See Attached)
- VII. SUPERINTENDENT’S REPORT
- VIII. BOARD COMMENTS
- IX. ADJOURNMENT
 - Next Regular Board Meeting: Tuesday, March 12, 2019
 - Next Work Session: Tuesday, March 26, 2019 at Hawthorne Elementary School

Helena Public Schools Board of Trustees

Sarah Sullivan
Board Chair

Terry Beaver
Vice Chair

Tyler Emmert
Trustee

Luke Muszkiewicz
Trustee

Jeff Hindoién
Trustee

Libby Goldes
Trustee

Sanjay Talwani
Trustee

Jennifer Walsh
Trustee



**Welcome
to**



Helena High School!



STUDENT/TEACHER RECOGNITIONS

- **9TH ANNUAL AP HONOR ROLL**
- **PRESIDENTIAL SCHOLAR NOMINEES**
- **SHAPE MT**
- **NATIONAL MERIT FINALISTS**
- **STATE CHAMPIONS WRESTLING AND SWIMMING**
- **3RD PLACE BOYS SWIM**
- **PRUDENTIAL SPIRIT OF SERVICE RECIPIENT**
- **NATIONAL SPEECH AND DEBATE QUALIFIER**
- **THESPIAN TROUPE**
- **VFW MONTANA TEACHER OF THE YEAR**
- **HHS CHOIRS PERFORMANCE**

ADMINISTRATION

- **PRINCIPAL**

MR. STEVE THENNIS

- **ASSISTANT PRINCIPALS**

MR. WILLIE SCHLEPP

MRS. STEPHANIE THENNIS

MS. GABBY CLOW

MISSION

- **OUR MISSION IS TO PROVIDE A STRONG FOUNDATION FOR LIFE-LONG LEARNING BY NURTURING, CHALLENGING, AND GUIDING ALL STUDENTS TOWARD THEIR MAXIMUM ACADEMIC, AESTHETIC, PHYSICAL, SOCIAL AND EMOTIONAL POTENTIAL.**

HELENA HIGH SCHOOL BY THE NUMBERS

- **1,438 STUDENTS**
- **9% MINORITY**
- **9% STUDENTS WITH DISABILITIES**
 - **48% FREE/REDUCED LUNCH**
 - **69% TO POSTSECONDARY**
 - **79% GRADUATION RATE.**

A MODEL OF

- **9TH GRADE TRANSITION**
- **JUNIOR AND SENIOR DUAL CREDIT OFFERINGS**
- **HELENA WINS – WORK-BASED LEARNING INITIATIVE.**
 - **MBI**
 - **AP DISTINCTION**
 - **ACT PERFORMANCE**

FRESHMAN TRANSITION

- **FRESHMAN ACADEMIES**
- **TRANSITIONS CLASS**
- **SPECIAL EDUCATION SERVICES**
 - **BENGAL BEGINNINGS**
 - **HOME VISITS**
- **EARLY WARNING SYSTEM**

PERSONALIZATION AND SUPPORT

- **STAFF**
- **COURSE OFFERINGS**
- **FRESHMAN ACADEMIES**
 - **TRANSITIONS**
 - **MATH LAB**
 - **READ 180**
 - **HOME VISITS**
- **SPECIAL EDUCATION SERVICES/ CC LAB**
- **CSCT SERVICES**
 - **A-TEAM**
- **PEER MENTORING AND LINK CREW**
- **MENTORING**
- **NATIVE AMERICAN MENTORING**
- **CLUBS AND ACTIVITIES**

TO HELP FRESHMAN SUCCEED, WE NEED TO HELP THEM TRANSITION

**In schools in which transition programs are fully operational, researchers had a dropout rate of 8%, while schools without transition programs averaged 24%.
(Reents, 2002)**

Link Crew creates a structure that connects every incoming freshman with a caring upperclassman from their first day through the end of their freshman year.

Link Crew allows students to have a trusted source of safety from their first moments on their school campus.

FRESHMAN TEAMING

- **WORLD CULTURES, EARTH SCIENCE, ENGLISH I (COMMON PLANNING, STUDENT – LED CONFERENCING)**
- **TRANSITIONS CLASS (MS TRANSITION MEETINGS)**
- **CC LAB (SPECIAL EDUCATION AND 504 ACCOMMODATIONS)**

JUNIOR AND SENIOR DUAL CREDIT OFFERINGS

- **COLLEGE WRITING – HELENA COLLEGE (3 CREDITS)**
- **PRE-CALCULUS – HELENA COLLEGE (4 CREDITS)**
- **ELEMENTS OF CALCULUS – HELENA COLLEGE (4 CREDITS)**
- **COLLEGE ALGEBRA – HELENA COLLEGE (3 CREDITS)**
- **STATISTICS – HELENA COLLEGE (3 CREDITS)**
- **CONTEMPORARY MATH – HELENA COLLEGE (3 CREDITS)**
- **TECH MATH – HELENA COLLEGE (3 CREDITS)**
- **TECH WRITING – HELENA COLLEGE (3 CREDITS)**
- **ACCOUNTING I – HELENA COLLEGE (4 CREDITS)**
- **CARROLL COLLEGE CALCULUS – CARROLL COLLEGE (4 CREDITS/SEMESTER)**

DUAL CREDIT CONTINUED

- **DRAFTING CAD – HELENA COLLEGE (3 CREDITS)**
- **WLD112: CUTTING PROCESSES – HELENA COLLEGE (1 CREDIT/YEAR)**
- **THTR101: INTRODUCTION TO THEATRE – HELENA COLLEGE (3 CREDITS)**
- **THTR120: INTRODUCTION TO ACTING – HELENA COLLEGE (3 CREDITS)**
- **COMPUTER SCIENCE – CSCI 100 (3 CREDITS) AND CSCI 111 (4CREDITS) HELENA COLLEGE**
- **CULINARY III – MISSOULA COLLEGE SAFETY AND SANITATION (2 CREDITS)**
- **PSYCHOLOGY**

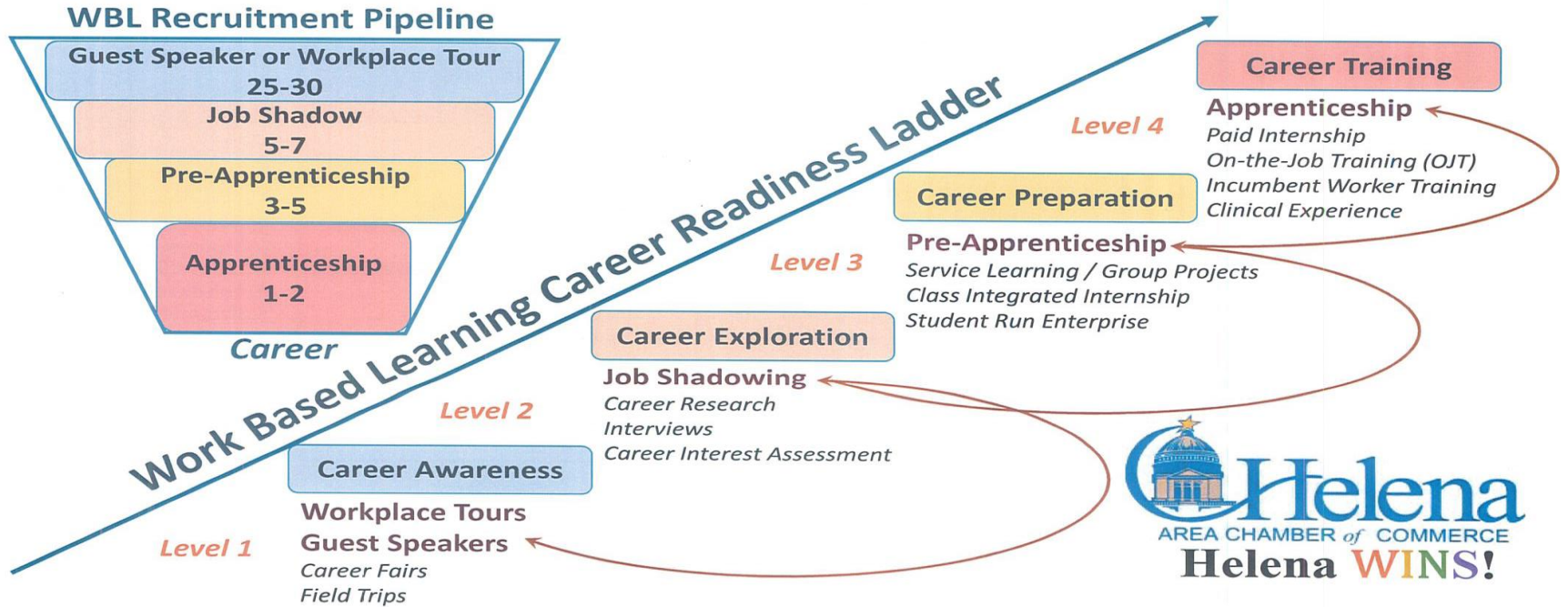


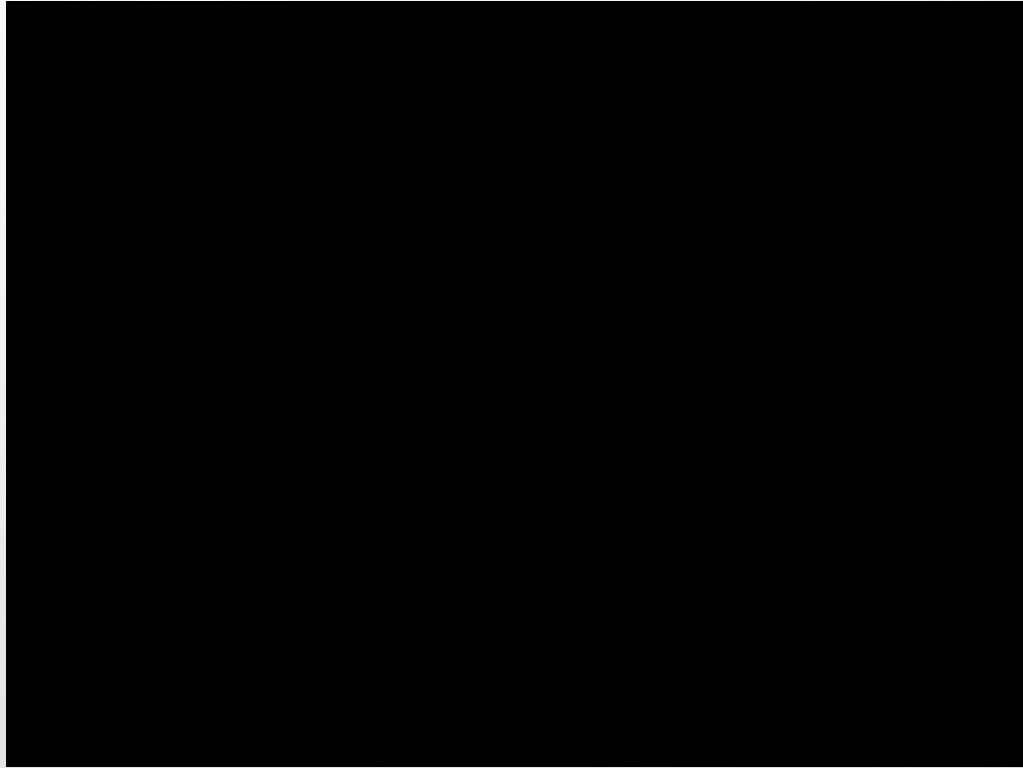
Helena WINS

W orkforce I nnovation N etwork S

Leveraging Work-Based Learning as a Workforce Development Strategy
Industry-Education-Government Partnerships that Create Talent Pipelines to Help Employers
Attract Talent...Develop Talent...& Retain Talent!

Supply & Demand Solution: Create an “Earn & Learn Talent Pipeline” System for Talent Attraction, Talent Development & Talent Retention





WHY MBI?

- **RESEARCH HAS SHOWN THAT A POSITIVE APPROACH IS MORE EFFECTIVE IN CHANGING BEHAVIOR THAN A PUNITIVE APPROACH.**
- **A SCHOOL-WIDE APPROACH CREATES GREATER CONSISTENCY FOR STAFF, STUDENTS, & PARENTS.**
- **TEACHING EXPECTATIONS INCREASES CREDIBILITY FOR HOLDING STUDENTS ACCOUNTABLE.**
- **RECOGNIZING STUDENTS FOR DOING WHAT WE WANT THEM TO DO INCREASES CHANCES OF HAVING CORRECT BEHAVIOR REPEATED.**
- **DATA-BASED DECISION-MAKING RESULTS IN SOLUTIONS CONTEXTUALLY FIT TO THE PROBLEM...MORE LIKELY TO BE SUCCESSFUL.**
- **STANDARDIZES EXPECTATIONS FOR ADULTS AS WELL AS FOR STUDENTS.**
- **MBI RESULTS IN A MORE POSITIVE ENVIRONMENT FOR STUDENTS, STAFF, AND PARENTS!**

HHS “BENGAL” EXPECTATIONS

BE RESPONSIBLE

BE RESPECTFUL

BE INVOLVED

BE A GRADUATE

BRONZE LEVEL:

2013, 2014, 2015

SILVER LEVEL:

2016, 2017

**GOLD LEVEL: 2018,
2019**

STUDENT VOICE

- **MY VOICE SURVEYS**
- **MY VOICE FOCUS GROUPS**
- **HOME VISITS**
- **LEADERSHIP LUNCH**
- **STUDENT COUNCIL**

- [HTTPS://YOUTU.BE/WJNNLU59MZO](https://youtu.be/WJNNLU59MZO)

ACHIEVEMENT DATA

AP DISTINCTION

- **AP LANGUAGE**
- **AP LITERATURE**
- **AP PSYCHOLOGY**
- **AP US HISTORY**
- **AP GOVERNMENT**
- **AP EUROPEAN HISTORY**
- **AP CALCULUS**
- **AP BIOLOGY**
- **AP STATISTICS**
- **AP ART HISTORY**
- **AP STUDIO ART**
- **AP HUMAN GEOGRAPHY**

- **AP HONOR ROLL**
- **INCREASED ENROLLMENT**
- **INCREASED TEST PARTICIPATION**
- **INCREASED PERFORMANCE (3-5)**

NEW AP COURSE OFFERING

- **AP CAPSTONE**
 - **SCORE OF 3 OR HIGHER IN AP SEMINAR AND RESEARCH**
 - **SCORE OF 3 OR HIGHER ON ANY ADDITIONAL AP EXAMS.**
- **AP RESEARCH**
- **AP CHEMISTRY**
- **AP SPANISH**

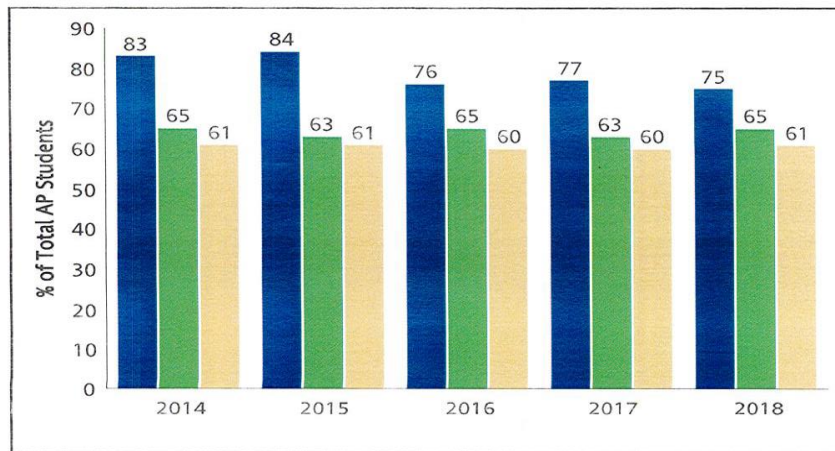
AP[®] Five-Year School Score Summary (2018)

This report shows five years of data at the school, state and global levels. On the first page, a graph illustrates the year-over-year change in the percentage of AP students with scores of 3 or total exams, total unique students and both the number and percentage of AP students with one or more scores of 3 or higher. On subsequent pages, the report provides subject-specific list score and mean score.

✓ Data Updated Aug 11, 2018, Report Run Feb 22, 2019

Helena High School (270455)

% of Total AP Students with Scores 3+



	2014	2015	2018
Helena High Sch			
Total AP Students	174	201	207
Number of Exams	253	291	303
AP Students with Scores 3+	144	168	157
% of Total AP Students with Scores 3+	82.8	83.6	75.8
Monta			
Total AP Students	3,341	3,254	3,195
Number of Exams	5,320	5,110	5,032
AP Students with Scores 3+	2,187	2,049	2,067
% of Total AP Students with Scores 3+	65.5	63.0	64.6
Glob:			
Total AP Students	2,352,026	2,497,164	2,625,333
Number of Exams	4,199,454	4,516,044	4,741,533
AP Students with Scores 3+	1,442,136	1,515,264	1,583,133
% of Total AP Students with Scores 3+	61.3	60.7	60.3

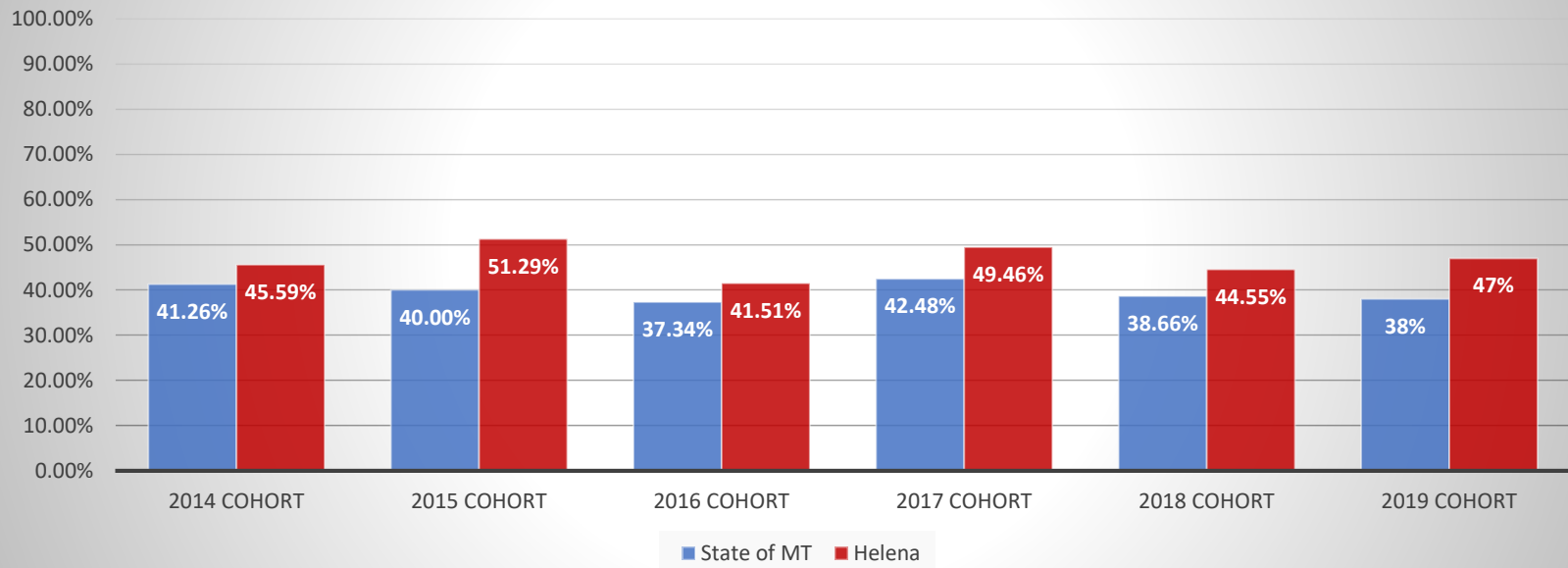
"Success" on an AP Exam is defined as an exam score of 3 or higher, which represents the score point that research finds predictive of college success and college graduation. These findings have held consistent across the decades. An example of such a study comes from the National Center for Educational Accountability, which found that an AP Exam score, and a score of 3 or higher in particular, is a strong predictor of a student's ability to persist in college and earn a bachelor's degree.

The data in this report differs from other College Board reports, such as *The AP Cohort Data Report*, which tracks exams taken by seniors throughout their time in high school (cohort-based) and includes public school data on

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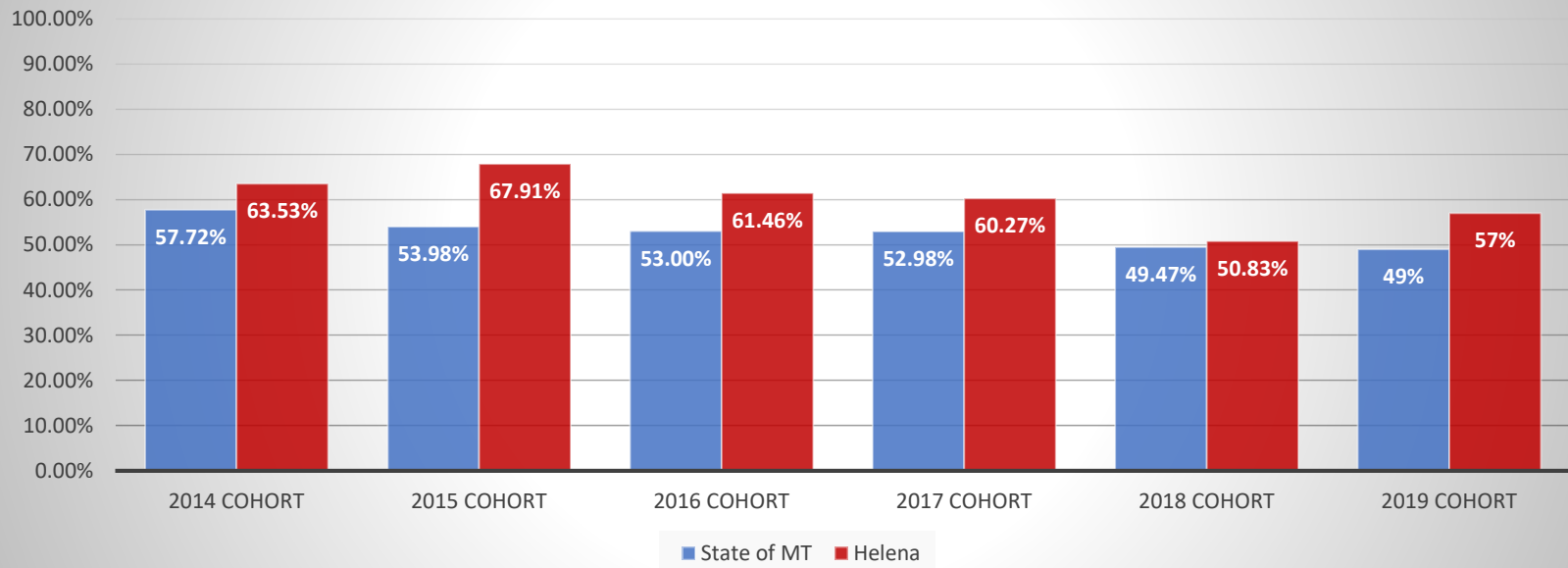
ACT TREND DATA -- READING

ACT Reading: Percent At or Above ACT Benchmark



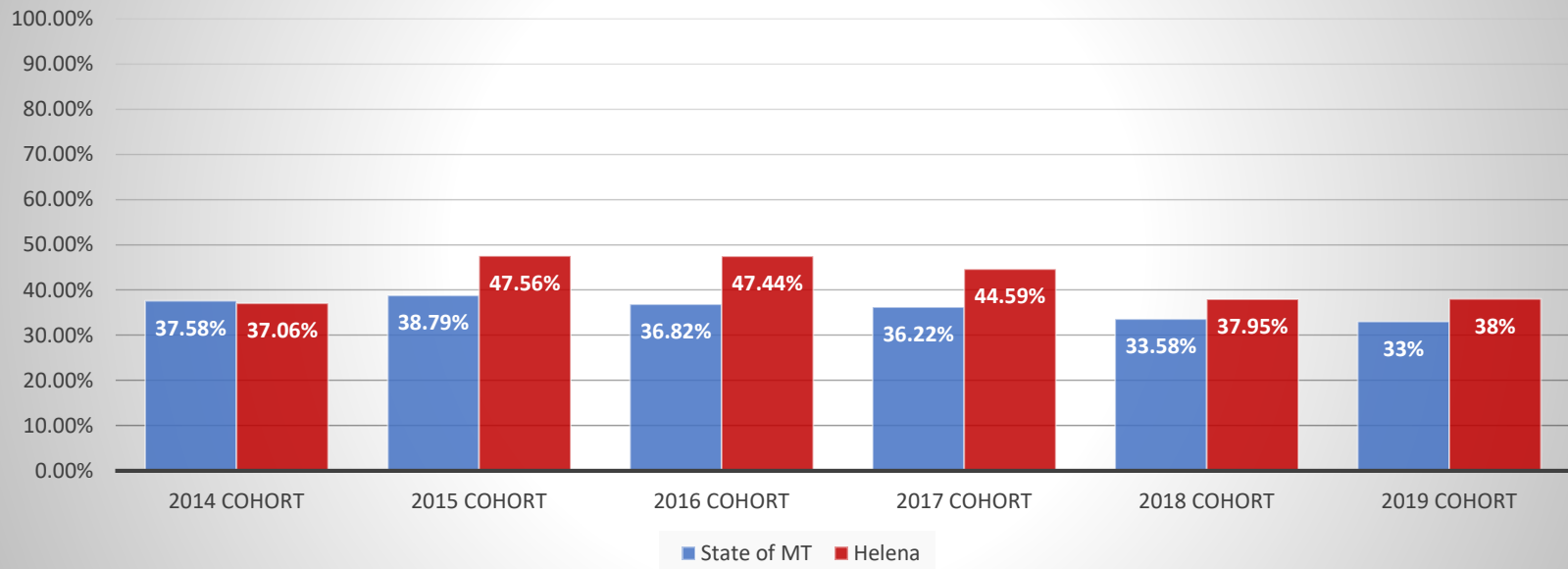
ACT TREND DATA -- ENGLISH

ACT English: Percent At or Above ACT Benchmark



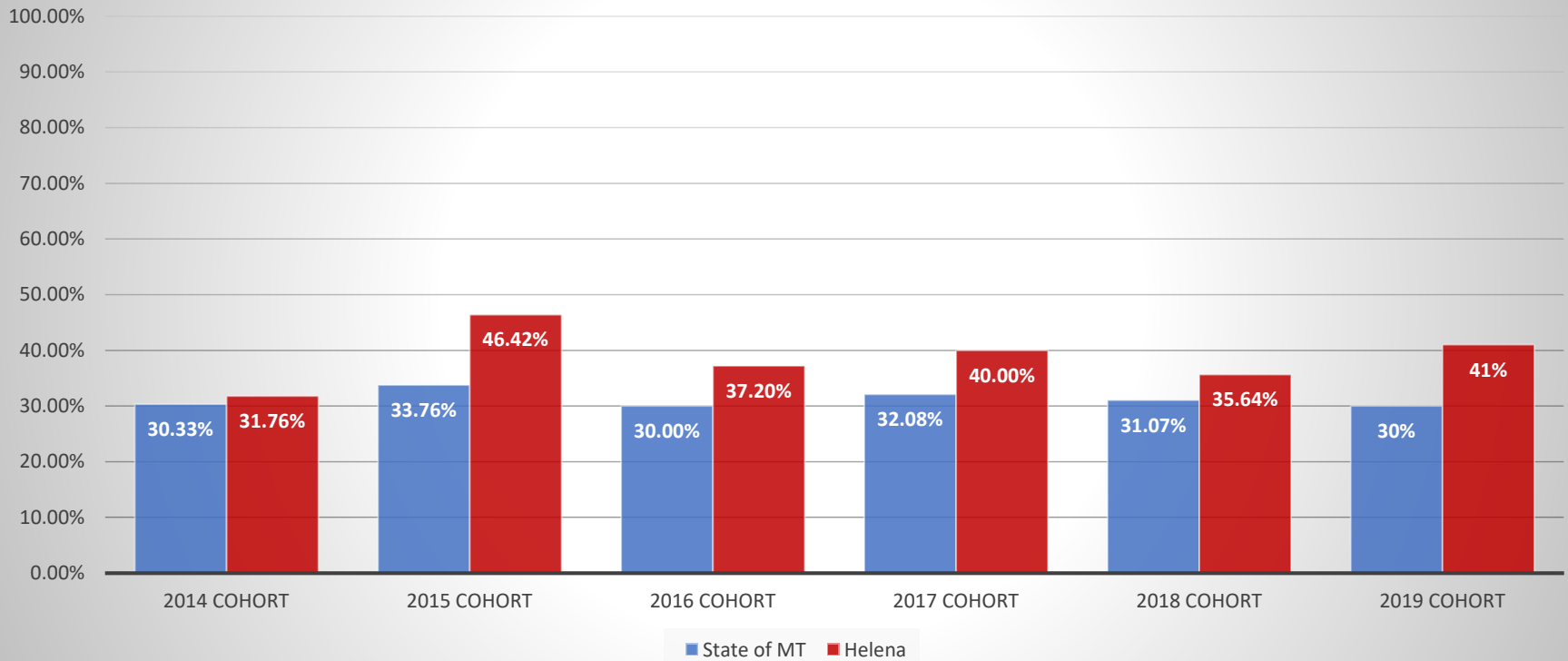
ACT TREND DATA -- MATH

ACT Math: Percent At or Above ACT Benchmark



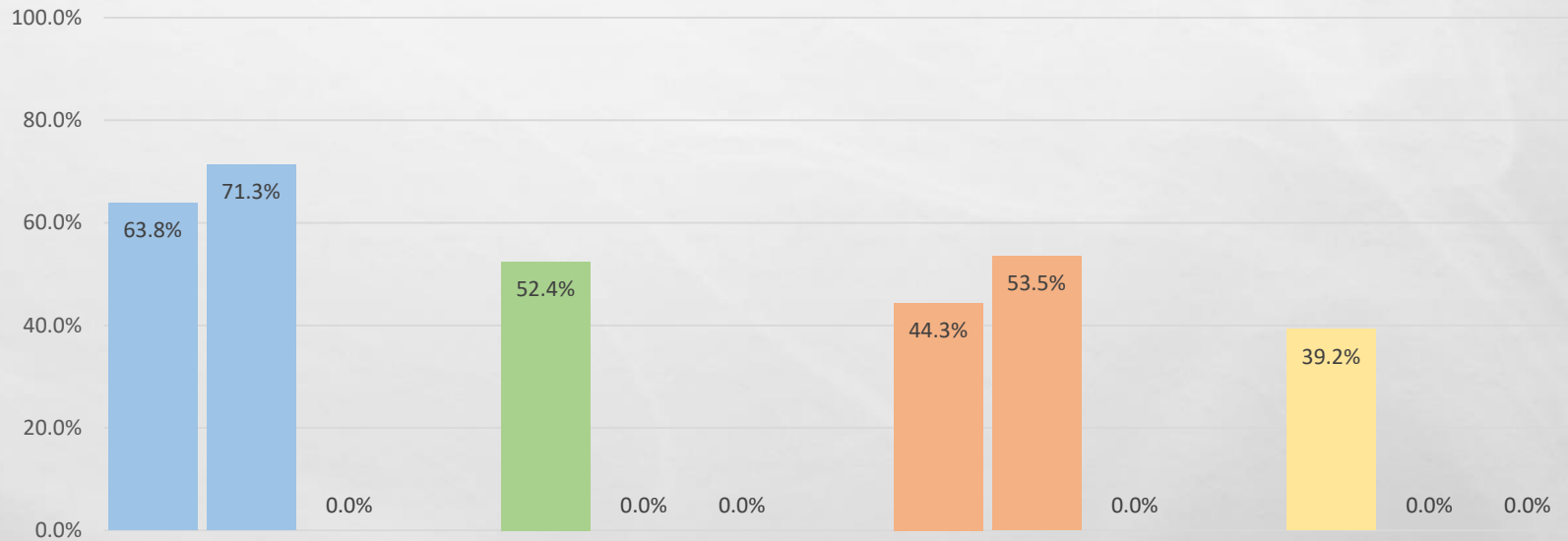
ACT TREND DATA -- SCIENCE

ACT Science: Percent At or Above ACT Benchmark

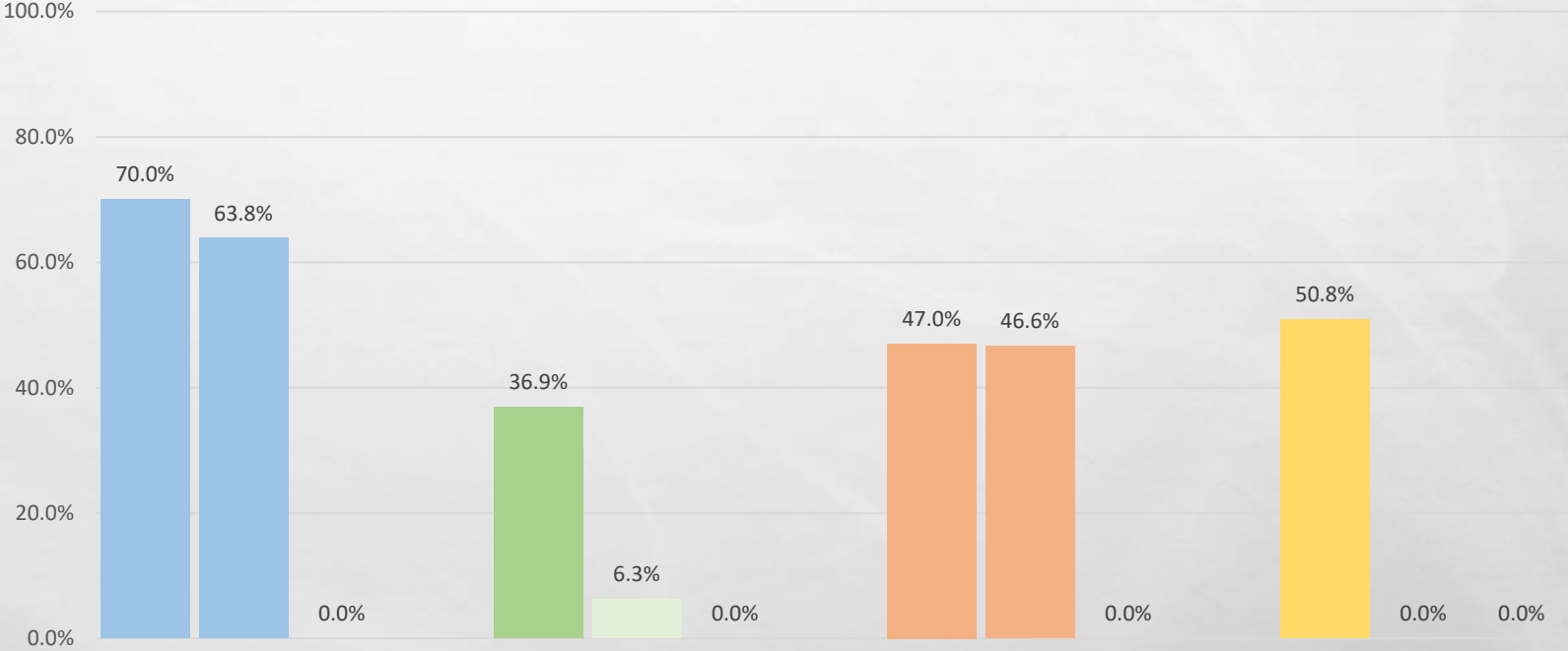


ACT ASPIRE – GRADE 9

9th Grade: Percent of Students at Benchmark



ACT ASPIRE – GRADE 10



“THERE’S A PLACE FOR EVERYONE”



Superintendent
Tyler Ream, Ed. D
324-2001

Business Manager
Janelle Mickelson
324-2040

Board Work Session

Rossiter Elementary School
1497 Sierra Road Helena, MT 59601

Tuesday, January 22, 2019

3:30 pm Tour/4:00 pm Meeting

MINUTES

Attendance – Present unless otherwise noted.

Sarah Sullivan, Board Chair
Terry Beaver, Board Vice Chair
Tyler Emmert, Trustee - Unexcused
Sanjay Talwani, Trustee
Luke Muszkiewicz, Trustee
Jeff Hindoien, Trustee
Elizabeth “Libby” Goldes, Trustee - Excused
Jennifer Walsh, Trustee - Unexcused

Dr. Tyler Ream, Superintendent
Josh McKay, Assistant Superintendent
Janelle Mickelson, Business Manager
Barb Ridgway, Chief of Staff
Stacy Collette, Human Resources Administrator
Jilyn Chandler, Data & Assessment Administrator
Sean Maharg, Special Education Administrator
Sean Morrison, Special Education Administrator
Pat Boles, Technology Administrator
Brian Cummings, Jim Darcy Elementary School Principal
Trish Klock, Bryant Elementary School Principal

Doug Baker, Rossiter Elementary School Principal
Anna Alger, Rossiter Elementary School
Rosanna Buschini, Rossiter Elementary School

Nicole Peterson, Rossiter Elementary School
Ricki Thompson, Rossiter Elementary School
Laura Trapp, Rossiter Elementary School
Jen Loomis, Rossiter Elementary School
Sarah Dramstad, Rossiter Elementary School

PRESENTOR at Rossiter Elementary School: Doug Baker

I. TOUR OF SCHOOL/PLEDGE OF ALLEGIANCE/CALL TO ORDER

Sarah Sullivan called the session to order at 4:03 p.m. and led the Pledge of Allegiance.

II. REVIEW OF AGENDA

No Changes

III. PRESENTATIONS

1. Rossiter Elementary School

Doug Baker, Principal of Rossiter Elementary School showed the attached PowerPoint presentation. Principal Baker began by explaining the mission of Rossiter Elementary, which is to “challenge and empower each student to respect themselves and others and become successful, lifelong learners in a safe and positive environment.” Rossiter Elementary has 476 students enrolled as of 1/14/2019. Of those students, 227 students utilize Helena School District transportation, 18 students attend the PEAK Program and there are 7 students within the Rossiter boundary that are attending the Helena School District Montessori Program. There are currently 32% of students qualified for free meals and 10% qualified for reduced meals.

Rossiter currently has 30 students enrolled with active IEP’s. The breakdown of these students is 4 kindergartners, 4 first graders, 2 second graders, 7 third graders, 3 fourth graders and 10 fifth graders. There are an additional 58 students enrolled that are receiving speech services. There are 8 students with active 504 Plans. There is a 45% participation rate in the school breakfast program and 53% participation in the school lunch program. Rossiter Elementary also participates in the Angel Fund and Stuff the Bus programs. For the 2018-19 school year, 33 families benefited from school supplies and \$3925.29 has been distributed by the Angel Fund to 40 students. There are currently 41 students/families that are participating in the weekly food pack program. The CSCT program at Rossiter is currently providing services to 15 students and their families.

Rossiter Elementary is a 4/3 school, meaning there are 4 teachers for each grade K-2 and 3 teachers for each grade 3-5. The average class size for K-2 is 19.8 (although Kindergarten averages around 23) students and for 3-5 the average class size of 26 students. There is a 95% attendance rate school wide. Rossiter recognizes students each month who have perfect attendance, meaning no absences and no tardies.

The Rossiter Elementary School Team is comprised of 21 classroom teachers, 1 Title I teacher, 2 Special Education teachers, 1 Speech Language Pathologist, 1 Counselor, 1 Librarian, 1 PE Teacher, 1 Music teacher, 2 Special Education Para Educators, 4 General Education Para Educators, 3 Kindergarten Overage Para Educators, 1 Nurse (who splits time with Rossiter, Jim Darcy and Jefferson schools), 2 Administrative Assistants, 3 SACC staff, 3 Custodians, 0.3 FTE School Psychologist and 1 Administrator.

The Rossiter Parent Council is very involved in the school. The Parent Council sponsors several events throughout the year, such as Rossiter Roundup, Elliot's Fundraiser and Walk to School Day. Throughout the year, funding is provided for the library, classroom technology and playground equipment. There are ongoing family opportunities with school family events, home visits and parent nights.

Academically, Rossiter students achieved around 48% grade level performance in Math for 3rd grade, 34% for 4th grade, and 37% for 5th grade during the 2017-18 school year. This was slightly lower than the previous years, but that was attributed to students being displaced from their school during the flooding in the spring of 2018. For Reading during the 2017-18 school year, students achieved 53% for 3rd grade, 41% for 4th grade and 55% for 5th grade.

Rossiter staff responds to the needs of their students in different ways. One of those ways is through PBIS. This aligns the expectation of staff and allows the Rossiter team to work to teach, support and acknowledge positive student behavior. Also, tiered interventions are in place. This means that the schools full time behavior interventionist, Molly Schmidt, supports student needs in K-5 through tiered interventions and customized support programs. Also, there are Title I supports in place where Title I funds are utilized to provide an array of specialized academic and behavioral supports to students based on need.

Rossiter was provided with the Safety and Security updates during the summer of 2018. There is now controlled access to the building, which has made a large difference. The feedback from parents has been overwhelmingly positive and families have expressed understanding of the changes. There have been a few instances of people not following the protocols and procedures in place, but those cases have been minimal. Parents have been asked to remain behind the fenced area of the playground to limit access to the playground.

Rossiter also participates in Kinder Camp. The Rossiter Kinder Team comprises of Anna Alger, Rosanna Buschini, Nicole Peterson and Ricki Thompson. The goal of Kinder Camp is to create the best learning environment for all children, balancing classrooms in the areas of literacy and mathematics as well as fine & gross motor and social & emotional learning. This plan was modeled after the Great Falls Public Schools. Teachers used the first four days of school to evaluate student behaviors and academics and students participated in a variety of skills

and learning challenges. Prior to school starting in the fall, teachers spent several days planning. There was a letter sent home to parents in August explaining details of arrival, dismissal and plans during the day. Staff offered transitional meetings to families with Special Education students to help ease anxiety. Students were grouped into classrooms based on information that was obtained during the first 4 days of school. Observations were taken in several areas and collectively reviewed. On September 7th, parents and students were notified of who their kindergarten teacher would be. On Monday, September 10th, students were all in their assigned classrooms. Staff provided a follow-up survey for parents to participate in and help give feedback on how they felt Kinder Camp went. Of the families that responded, 48 out of 91, reported that they felt their child had enjoyed Kinder Camp.

At Rossiter Elementary, the HPE, Music, Library and IEFA staff all work collaboratively to provide rich, experiential and meaningful learning experiences for the students. Teachers Laura Trapp, Jen Loom and Sarah Dramstad worked together to provide interdisciplinary opportunities for students such as an Olympics Unit, Harry Potter Unit and Irish Dance.

Rossiter Elementary continues to work with trauma informed students and ACES so that the school team understands appropriate strategies to work with students that have had traumatic childhood experiences. Rossiter is also working on increasing the academic achievement to align and/or exceed the district benchmark in both math and reading and close those gaps. Rossiter hopes to introduce and incorporate more use of technology in their classrooms as a tool for learning and is building a community of learners with staff, students and parents.

Board Chair Sarah Sullivan noted that she appreciated that staff provided a follow-up survey to parents that had children participating in Kinder Camp. She asked if home visits were done prior to kinder camp. This did not happen until after students were placed in classrooms so that parents were able to meet the person that was their child's teacher, rather than meeting all 4 kindergarten teachers. When asked, 75% of parents preferred having a parent night at the school versus parent home visits/meetings.

Trustee Luke Muszkiewicz noted that Kinder Camp is a great program to have implemented and applauded the teachers for trying something new and figuring it out. He felt it would be helpful to observe the dynamics of students and how they interact with each other.

Board Vice Chair, Terry Beaver, asked if the data acquired through Kinder Camp would then be utilized with the same criteria for determining first grade class placements. Rossiter staff noted that students needs and behaviors changed, so while they were able to utilize some of the information received, they were also cognizant of the evolving needs of their students.

Trustee Sanjay Talwani stated that he felt it was good to try new things with old pieces and that with more data and ideas of what works and what doesn't, they can continue to move forward. Maybe there would be a possibility of expanding Kinder Camp to some of the other district schools.

Trustee Luke Muszkiewicz asked if there were lessons learned to better prepare for things like a flood happening? Principal Baker mentioned that there were close to 100 people within an hour that showed up to help fill sandbags and the community support was amazing.

Principal Baker mentioned that moving students to the Carroll College campus was beneficial in that it put college on some students' radars that hadn't previously thought about it. There is a possibility of creating more opportunities for students to tour college campuses.

As a second-year administrator, Principal Baker noted that he felt Rossiter was heading in the right direction. His staff is amazing and he felt that there is tremendous community support.

Board Chair Sarah Sullivan thanked Principal Baker and the teachers for an enjoyable presentation.

IV. GENERAL PUBLIC COMMENT

None

V. NEW BUSINESS

1. Items for Action

a. 11-27-18 Board Work Session Minutes

Motion: Luke Muszkiewicz moved to approve the 11-27-18 Board Minutes. Jeff Hindoien seconded the motion.

Public Comment: None

Vote: 5-0 The Motion carried.

b. Consideration of the Proposed 2019/2020 Calendar

Motion: Terry Beaver moved to approve the 2019/2020 school calendar. Luke Muszkiewicz seconded the motion.

Public Comment: None

Vote: 5-0 The Motion carried.

c. Bid Award Proposal: Capital High Partial Reroof Project

Motion: Jeff Hindoien moved to award the Capital High School partial reroof project to Summit Roofing in the amount of \$141,415.00. Luke Muszkiewicz seconded the motion.

Public Comment: None.

Vote: 5-0 The Motion carried.

- d. Bid Award Proposal: Rossiter Elementary School Gym Reroof Project
Motion: Terry Beaver moved to award the Rossiter Elementary School Gym Reroof Project to Summit Roofing in the amount of \$185,370.00. Jeff Hindoiien seconded the motion.
Public Comment: None
Vote: 5-0 The Motion carried.

- e. Bid Award Proposal: Smith Elementary School Partial Reroof Project
Motion: Jeff Hindoiien moved to award the Smith Elementary School Partial Reroof Project base bid and Alternative #1 to Summit Roofing in the amount of \$195,045.00. Terry Beaver seconded the motion.
Public Comment: None
Vote: 5-0 The Motion carried.

2. Consent Action Items

- a. Resolution to Dispose of Personal Property Purchase by pallets
- b. Resolution to Dispose of Personal Property; Weight Room Equipment
Board Comment: Dr. Tyler Ream noted that the weight room equipment is a result of Helena High School refurbishing their current area. The equipment being disposed of is not in good working order and is unsafe for student use. Board Vice Chair, Terry Beaver, asked about the possibility of having any liability regarding weight room equipment being deemed unsafe and the need to disclose why we are disposing of it. Trustee Jeff Hindoiien pointed out that the resolution is specific to the equipment being placed in the landfill, so there should be no liability for the school district.
Motion: Luke Muszkiewicz moved to approve the Consent Action Items. Terry Beaver seconded the motion.
Public Comment: None
Vote: 5-0 The Motion carried.

VI. SUPERINTENDENT REPORT

Dr. Tyler Ream reported that he was able to attend Senator Jon Tester’s address to Montana Legislators. Helena Public Schools was mentioned briefly with regards to education. Senator Tester’s point was to encourage legislators to look at health care and named education as a second priority, reminding the group that a dollar not spent in the Legislative Session in favor of education becomes a dollar that local taxpayers then have to backfill.

The first significant snowfall event of the year is expected for the next morning. The transportation department is monitoring this and there may be an impact on the bus routes at the end of the day.

Dr. Ream asked Stacy Collette to update the Board on the Health Insurance Request for Proposal (RFP). The bid was opened on January 8th for Third Party Administrators and Pharmaceutical Benefit Third Party Administrators. There are five sources: Blue Cross Blue Shield, Pacific Source, Collective Health, Employee Benefit Management and our

current provider, Allegiance. The proposals are due in February. The consultant being used will be on-site January 31st to do training with staff members. The Health Insurance Committee hopes to begin evaluating the proposals February 8th and will make a recommendation to the Board by the March 12th meeting. Board Chair Sarah Sullivan thanked Stacy for her work on this process. Stacy gave credit to Rich Franco, the benefit manager, who has done a fabulous job of processing the flow of information and who works very well with our current Third-Party Administrator. Trustee Luke Muszkiewicz asked what advantages there are in a new Third-Party Administrator. Stacy stated that we are looking for network relationships with providers, the pricing they have with hospitals, x-rays, ambulances, etc. to expand to providers outside of Montana. We are also hoping to become more competitive on the pharmaceutical side of benefits and make sure we are getting the best pricing and that members can see the providers they want to see.

VII. BOARD COMMENTS

None

VIII. ADJOURNMENT

There being no other topics for future meetings and no public comment on issues not on the agenda, the meeting adjourned at 5:35 pm. The next Board Meeting will be held on February 12, 2019 at the Ray Bjork Learning Center 1600 8th Avenue Helena, MT 59601.

Respectfully Submitted,

Sarah Sullivan, Chair

Angie Ford, Recording Secretary

Date

Board of Trustees Work Session

Call for annual regular election



IV. NEW BUSINESS

A. Items for Action

1. 1-22-19 Board Work Session Minutes (See Attached)
2. Approval of Resolution of Intent to Increase Non-Voted Levies (See Attached)

Background:

Pursuant to 20-9-116, MCA, trustees of a school district are required to adopt a resolution no later than March 31 and provide notice whenever the trustees intend to impose an increase in a nonvoted levy in the ensuing year to support budgets in the following funds: transportation fund, bus depreciation fund, tuition fund, adult education fund, and building reserve fund. The resolution must include at a minimum, the estimated number of increased or decreased mills to be imposed compared to the current fiscal year, the estimated increase or decrease in revenue to be raised compared to the current fiscal year, and the estimated impact on a home valued at \$100,000 and a home valued at \$200,000. A copy of the resolution must be published in a newspaper that will give notice to the largest number of people of the district as determined by the trustees and must be posted to the school district's website.

Considerations:

- All estimates are very preliminary and expected to change.
- All estimates are based on the current year's taxable values.
- The increase in the transportation levy will be based on the increase in the transportation contract with First Student (approximately 2%), any increases in salary & benefits, and planned projects for bus stops and drop-off locations. The attached estimate reflects a 3% increase.
- Helena School District does not operate a bus depreciation fund; thus increases/decreases do not apply.
- The increase in the tuition levy represents the estimated actual cost of tuition paid in the current year and the estimated actual cost of providing services to resident students with special needs in the current year.
- The estimated increase in the adult education fund will be based on any increases in salary and benefits and estimated operating needs for the ensuing year.
- The School Major Maintenance Amount, the nonvoted levy amount allowed in the building reserve fund, is a function of ANB and taxable value. The decrease in both mills and revenue in the elementary building reserve fund is a result of a decrease in ANB of 36. The decrease in revenue in the high school building reserve fund is a result of a decrease in ANB of 10. The increase in mills in the high school building reserve fund is a result of a decrease in taxable value of \$23,598,174 or approximately 18.6%.

Superintendent recommendation:

Approve the attached resolutions of intent to increase nonvoted levies.

**HELENA ELEMENTARY SCHOOL DISTRICT #1
RESOLUTION OF INTENT TO INCREASE NONVOTED LEVIES**

As an essential part of its budgeting process, the Board of Trustees of the Helena Public Schools is authorized by law to impose levies to support its budget. The Board of Trustees estimates the following increases/decreases in revenues and mills for the funds noted below for the next school fiscal year beginning July 1, 2019, using certified taxable valuations from the current school fiscal year.

Elementary Fund	Estimated Increase in Revenues*	Estimated Increase in Mills*	Estimated Impact, Home of \$100,000*	Estimated Impact, Home of \$200,000*
Transportation	\$97,750	0.95	\$1.28	\$2.57
Tuition	\$472,000	4.57	\$6.17	\$12.34
Adult Ed	\$11,000	0.11	\$0.15	\$0.30
Building Reserve	(\$3,600)	-0.12	(\$0.16)	(\$0.32)
Total Elementary	\$577,150	5.49	\$7.44	\$14.89

The District intends to use the permissive Building Reserve levies listed above to address facility improvements and repairs identified in the 2008 facility inventory completed by the State of Montana, as required by 20-9-502, MCA.

These estimates are based on the current year's taxable value with no increase. If the District's taxable value increases as expected, the mill and taxpayer cost increases will be less than presented here. These estimates are preliminary and changes are expected before the final budgets are set in August. Please contact the District Business Office at (406) 324-2040 or jmickelson@helenaschools.org if you have questions or need additional information.

DISTRICT CLERK CERTIFICATION:

I attest the above-referenced signature of the Chairperson of the Board of Trustees, and further certify as follows: _____ made the motion to approve this RESOLUTION TO DISPOSE OF PERSONAL PROPERTY and _____ seconded the motion; the following Trustees voted in favor of the motion: _____; the following Trustees voted against: _____; and the following Trustees were absent: _____.

By: _____

Janelle Mickelson, District Clerk

Helena School District No. 1

**HELENA HIGH SCHOOL DISTRICT #1
RESOLUTION OF INTENT TO INCREASE NONVOTED LEVIES**

As an essential part of its budgeting process, the Board of Trustees of the Helena Public Schools is authorized by law to impose levies to support its budget. The Board of Trustees estimates the following increases/decreases in revenues and mills for the funds noted below for the next school fiscal year beginning July 1, 2019, using certified taxable valuations from the current school fiscal year.

High School Fund	Estimated Increase in Revenues*	Estimated Increase in Mills*	Estimated Impact, Home of \$100,000*	Estimated Impact, Home of \$200,000*
Transportation	\$29,500	0.26	\$0.35	\$0.70
Tuition	\$120,000	1.06	\$1.43	\$2.86
Adult Ed	\$25,000	0.22	\$0.30	\$0.59
Building Reserve	(\$1,000)	0.29	\$0.39	\$0.78
Total High School	\$173,500	1.84	\$2.47	\$4.93

The District intends to use the permissive Building Reserve levies listed above to address facility improvements and repairs identified in the 2008 facility inventory completed by the State of Montana, as required by 20-9-502, MCA.

These estimates are based on the current year's taxable value with no increase. If the District's taxable value increases as expected, the mill and taxpayer cost increases will be less than presented here. These estimates are preliminary, and changes are expected before the final budgets are set in August. Please contact the District Business Office at (406) 324-2040 or jmickelson@helenaschools.org if you have questions or need additional information.

DISTRICT CLERK CERTIFICATION:

I attest the above-referenced signature of the Chairperson of the Board of Trustees, and further certify as follows: _____made the motion to approve this RESOLUTION TO DISPOSE OF PERSONAL PROPERTY and _____ seconded the motion; the following Trustees voted in favor of the motion: _____; the following Trustees voted against: _____; and the following Trustees were absent: _____.

By: _____

Janelle Mickelson, District Clerk
Helena School District No. 1