



**Superintendent**  
Jack Copps  
324-2001

**Business Manager**  
Janelle Mickelson  
324-2007

## **Policy Committee Meeting**

May Butler Center  
55 South Rodney

**Tuesday April 3, 2018**  
Noon – 1:00 p.m.

### **AGENDA**

- I. INTRODUCTIONS**
- II. REVIEW OF AGENDA**
- III. GENERAL PUBLIC COMMENT**
- IV. REVIEW FEBRUARY 6, 2018, BOARD POLICY MEETING MINUTES**
- V. PRESENTATION OF POLICIES FOR FIRST REVIEW:**
  - A. 3023 Education of Children in Foster Care
  - B. 5032 Prohibition on Aiding and Abetting Sexual Abuse
- VI. PRESENTATION OF POLICIES FOR SECOND REVIEW:**
  - A. 2035 Federal Funding and Title I
  - B. 2060 Instructional Materials
- VII. CONTINUE REVIEW OF POLICY MANUAL – SERIES 2000:**
  - 2065 – Library Media Collection Management Policy
  - ~~2067 – Handling Challenged or Questioned Material~~
  - 2070 – Network Information and Communication
  - 2075 – Field Trips
  - ~~2080 – Grading, Progress Reports, and Promotion~~
  - 2085 – Graduation Requirements
  - 2090 – Credit Transfer Assessment for Placement Policy
  - 2100 – Recognition of Native American Cultural Heritage
  - 2103 – Recognition of Religious Beliefs and Customs
  - 2105 – Freedom to Teach, to Learn, and to Express Ideas
  - 2110 – Copyright Policy
  - 2115 – Community and Adult Education
  - 2120 – Wellness
  - 2130 – Response to Instruction (RTI)
  - 2135 – K-12 Online Learning Policy
  - 2166 – Gifted Program
  - 2170 – Significant Writing
- VIII. SUPERINTENDENTS' REPORT**
- IX. ADJOURNMENT**

**NEXT MEETING:**

**May 1, 2018 - May Butler Center**  
**Noon – 1:00 p.m.**



**Superintendent**  
Jack Copps  
324-2001

**Business Manager**  
Janelle Mickelson  
324-2007

## Policy Committee Meeting

May Butler Center  
55 South Rodney

**Tuesday, February 6, 2018**  
Noon – 1:00 p.m.

### MINUTES

**Committee Present:**

Jeff Hindoien, Committee Chair / Trustee  
Terry Beaver, Trustee  
Sanjay Talwani, Trustee

**Others Present:**

Barbara Ridgway, Staff & Student Services Administrator  
Sarah Sullivan, Trustee  
Tyler Emmert, Trustee  
Joslyn Davidson, Curriculum Administrator  
Alison O'Neil, Recording Secretary

**Guests:**

Erin Loranger, Helena IR

- I. INTRODUCTIONS** Jeff Hindoien called the meeting to order at 12:05 p.m.
- II. REVIEW OF AGENDA** No Comment
- III. GENERAL PUBLIC COMMENT** No Comment
- IV. REVIEW JANUARY 2, 2018, BOARD POLICY MEETING MINUTES** No edits per unanimous consensus of committee members.
- V. PRESENTATION OF POLICIES FOR FIRST REVIEW:**
- A. 3000 Equal Educational Opportunities. Barbara Ridgway, Staff & Student Services Administrator noted that the changes were to make the language of Policy 3000 consistent with the language of Policy 2000 Instructional Goals. All committee members agreed that the language was now consistent. Terry Beaver, Trustee, expressed concern that the lines 13 and 14 as well as 19 and 20 regarding denial of "equal access to programs, activities, services, or benefits or be limited in the exercise of any right, privilege, advantage, or denied equal access to educational and extracurricular programs and activities" on the basis of sex, which could be a problem in terms of the district's volleyball program, which is female-only. Jeff Hindoien, Committee Chair, and Sarah Sullivan, Trustee, both noted that the volleyball program was part of a Federal Title IX agreement to equal out the number of sporting opportunities available for men and women, and that may have an impact on its continued existence as a female-only program. The committee initially agreed to bring the change before the full board, but upon further discussion of the language in Policy 2000 Instructional goals, decided that the policy will remain to be discussed at the next committee meeting.
- VI. PRESENTATION OF POLICIES FOR SECOND REVIEW:**
- A. 2000 Instructional Goals. Barbara Ridgway noted that this has the same language as Policy 3000 Equal Educational Opportunities. The word "creed" will be added back to both Policy 3000 and 2000 as a protected class. Terry Beaver expressed concern regarding lines 13 and 14 in terms of instructional programs, methods,

and resources meeting the needs of each student regardless of level of ability and its relation to extracurricular activities such as varsity basketball, which cut students based on ability. Jeff Hindoien, Committee Chair, noted that Policy 2000 explicitly does not require uniformity of student experience. However, he acknowledged that adding this language to Policy 3000 may widen its scope beyond its intended measure. The committee decided the policy needs further review and will remain to be discussed at the next committee meeting.

- B. 2010 Instructional Program. Policy discussed. No edits per unanimous consensus by committee members. Policy will move forward to the full Board of Trustees for approval.
- C. 2015 Curriculum Development, Content and Assessment Policy. Policy discussed. No edits per unanimous consensus by committee members. Policy will move forward to the full Board of Trustees for approval.
- D. 2016 Addition, Suspension or Elimination of Courses, Programs or Activities. Policy will be removed and the information consolidated in Policy 2015. No edits per unanimous consensus by committee members. Policy will move forward to the full Board of Trustees for approval.

## **VII. CONTINUE REVIEW OF POLICY MANUAL – SERIES 2000:**

2035 – Federal Funding and Title I. Reviewed. Committee decided policy needed further review of federal legislation to see if any changes were necessary. Ridgway, Administrator of Staff & Student Services, will report back to this committee.

2040 – Special Education and Accommodations. Reviewed. No revisions.

2050 – Section 504 of the Rehabilitation Act of 1973. Reviewed. No revisions.

2055 – Limited English Proficient Students. Reviewed. No revisions.

2060 – Instructional Materials. Reviewed. Committee decided that the language surrounding the selection of learning materials and textbooks needed to be updated to better reflect current district practices.

### **Continuation of 2000 series to be placed on next committee meeting's agenda.**

2065 – Library Media Collection Management Policy

2067 – Handling Challenged or Questioned Material

2070 – Network Information and Communication

2075 – Field Trips

2080 – Grading, Progress Reports, and Promotion

2085 – Graduation Requirements

2090 – Credit Transfer Assessment for Placement Policy

2100 – Recognition of Native American Cultural Heritage

2103 – Recognition of Religious Beliefs and Customs

2105 – Freedom to Teach, to Learn, and to Express Ideas

2110 – Copyright Policy

2115 – Community and Adult Education

2120 – Wellness

2130 – Response to Instruction (RTI)

2135 – K-12 Online Learning Policy

2166 – Gifted Program

2170 – Significant Writing

Tyler Emmert, Trustee, had a guest comment regarding the language about ability level in Policy 2000 and 3000, noting that the system the district has in place for moving students into advanced math in 5<sup>th</sup> grade is set up in a way that it is very difficult for students to move up from regular to advanced math after that, even if subsequent work in math would otherwise indicate advanced math abilities. Joslyn Davidson, Curriculum Administrator, noted the advanced math program could be a topic at the Elementary Principal's Meeting later that day.

## **VIII. SUPERINTENDENTS' REPORT No Report**

## **IX. ADJOURNMENT** Committee Chair Hindoien adjourned the meeting at 1:03 P.M.

### **NEXT MEETING:**

**March 6, 2018 - May Butler Center**

**Noon – 1:00 p.m.**

2  
3 STUDENTS

4  
5 Education of Children in Foster Care

6  
7 Children in foster care are entitled to educational stability and the opportunity to achieve at the  
8 same high levels as their peers. "Foster care" means 24-hour substitute care for children placed  
9 away from their parents or guardians and for whom the child welfare agency has placement and  
10 care responsibility. This includes, but is not limited to, placements in foster family homes, foster  
11 homes of relatives, group homes, emergency shelters, residential facilities, child care institutions,  
12 and pre-adoptive homes.

13  
14 The District agrees to cooperate with child protective agencies to ensure that children in foster  
15 care remain in their school of origin unless it is not in their best interests. If it is determined to  
16 be in the child's best interest to not remain in his or her school of origin, the District shall enroll  
17 a child in foster care in a school determined to be in the child's best interest without delay  
18 regardless of whether that student can produce records normally required for enrollment. The  
19 new school in which a child in foster care is enroll shall immediately contact the school of origin  
20 to obtain the child's records.

21  
22 The Superintendent or designee shall identify a Point of Contact (POC) to coordinate the  
23 District's provision of services to children in foster care.

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25  
26  
27  
28  
29 Legal References: 20 U.S.C. 6311 Title I (as amended by Every Student Succeeds Act)

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31  
32  
33  
34 Cross References:

35  
36 Policy History:

37 Adopted on:

38 Revised on:

2  
3 PERSONNEL

4  
5 Prohibition on Aiding and Abetting Sexual Abuse

6  
7 The District prohibits any individual who is a school employee, contractor, or agent from assisting a  
8 school employee, contractor, or agent in obtaining a new job who know or has probable cause to believe  
9 that such person engaged in sexual misconduct regarding a minor or student in violation of law. Assisting  
10 a person in obtaining a new job does not include the routine transmission of administrative or personnel  
11 files.

12 This prohibition does not apply if the information giving rise to probable cause:

- 13 1. Has been properly reported to a law enforcement agency with jurisdiction over the alleged
- 14 misconduct and any other authorities required by federal, state or local law, including, but not
- 15 limited to Title IX; and
- 16 2. One of the following three circumstances has occurred:

  - 17 a. the matter has been officially closed or the prosecutor or police with jurisdiction over the
  - 18 alleged misconduct has investigated the allegations and notified school officials there is
  - 19 insufficient information to establish probable cause that the school employee, contractor,
  - 20 or agent engaged in sexual misconduct regarding a minor or student in violation of law;
  - 21 b. the school employee, contractor, or agent has been charged with, and acquitted or
  - 22 otherwise exonerated of the alleged misconduct; or
  - 23 c. the case or investigation remains open and there have been no charges filed against or
  - 24 indictment of the school employee, contractor, or agent more than four years from the
  - 25 date the information was reported to law enforcement.

26  
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28 ~~Legal References: §§ 8038, 8556 Every Student Succeeds Act~~

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33 Cross References:

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36 Policy History:

37 Adopted on:

38 Revised on:

2 STUDENT INSTRUCTION

3 **Federal Funding and Title I**

4  
5 The Board may participate in federal programs which in the judgment of the administrative staff  
6 shall be beneficial to the total school program. All projects written to secure federal funds shall  
7 be ~~on the recommendation of~~ approved by the Superintendent and ~~approval of the Board~~. The  
8 Board shall comply with all federal and state certification requirements for alcohol and drug  
9 abuse education and prevention programs.

10  
11 The Superintendent or designee shall pursue funding under Title I, Improving the Academic  
12 Achievement of the Disadvantaged, of the ~~Elementary and Secondary Education Act~~ Every  
13 Student Succeeds Act, to supplement instructional services and activities in order to improve the  
14 educational opportunities of educationally disadvantaged or deprived children.

15  
16 All District schools, regardless of whether they receive Title I funds, shall provide services that,  
17 taken as a whole, are substantially comparable. Teachers, administrators and other staff shall be  
18 assigned to schools in a manner that ensures equivalency among the District's schools.  
19 Curriculum materials and instructional supplies shall be provided in a manner that ensures  
20 equivalency among the District's schools

21  
22 In keeping with the requirements of ESSIA(1) and EDGAR(2), the Board assures:

- 23  
24 1. A salary schedule which applies to all instructional personnel,  
25 2. Equivalence among schools in teachers, administrators, and auxiliary personnel,  
26 3. Equivalence among schools in the provision of curriculum materials and instructional  
27 supplies, and  
28 4. Parental consultation in project planning, implementation and evaluation.

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29  
30 **Parental Involvement**

31 The District maintains programs, activities, and procedures for the involvement of parents of  
32 students receiving services, or enrolled in programs, under Title I. These programs, activities,  
33 and procedures are described in the District – School Parental Involvement Compact, which is  
34 hereby incorporated by reference.

- 35  
36 (1) *Elementary and Secondary School Improvement Amendments*  
37 (2) *Education Department General Administrative Regulations*

38  
39 The Superintendent shall develop District – School Parental Involvement Compact according to  
40 Title I requirements. The Compact shall contain:

- 41 (1) the District's expectations for parental involvement,  
42 (2) specific strategies for effective parent involvement activities to improve student  
43 academic achievement and school performance, and  
44 (3) other provisions as required by federal law. The Superintendent shall ensure that the  
45 Compact is distributed to parents of students receiving services, or enrolled in programs,  
46 under Title I.

47 The Superintendent shall ensure that the Compact is distributed to parents of students receiving  
48 services or enrolled in programs under Title I.

49  
50 Legal Reference: ~~Title I of the Elementary and Secondary Education Act, 20 U.S.C. §6301-~~  
51 ~~6514, as implemented by 34 C.F.R. part 200 of the No Child Left~~  
52 ~~Behind Act of 2001 *Agostini v. Felton*, 521 U.S. 103 (1997)~~

53  
54 ESSA (2015). Every Student Succeeds Act of 2015, Pub. L. No. 114-95 §  
55 114 Stat. 1177 (2015-2016).

56  
57 Cross References:

58  
59 Policy History:

60 Adopted on: 2.28.2012

61 Revised on:

62

2  
3 **STUDENT INSTRUCTION**

4  
5 Instructional Materials

6  
7 The Board is legally responsible to approve and to provide the necessary instructional materials used in the  
8 District.

9  
10 Basic instructional course material ~~in the fundamental skill areas of language arts, mathematics, science, and~~  
11 ~~social studies~~ should be reviewed at intervals not exceeding five (5) years or in a manner consistent with the  
12 state’s standards revisions schedule. Instructional materials, both print and non-print, are selected based  
13 upon their quality and educational value. Instructional materials shall be recommended ~~by committees~~  
14 through a process established by the Superintendent. ~~Specific criteria for selection shall be developed by~~  
15 ~~each committee.~~

16  
17 Instructional materials shall be provided for use to students at no cost. Students may be charged for lost or  
18 damaged instructional materials including but not limited to textbooks, technology, etc.

19  
20 The District may receive and/or provide distance, online, and technology-delivered learning programs to  
21 supplement instruction within the District. These programs may be utilized in the same manner as other  
22 supplementary resources, and all programs and/or courses shall meet the learner expectations as adopted  
23 by the District and must be aligned with state content standards and content-specific grade-level learning  
24 progressions.

25  
26 Except as provided by state regulation, teachers of distance, online and technology delivered learning  
27 programs shall be licensed and endorsed in Montana in the area of instruction taught with such license  
28 granted as a result of the completion of an accredited professional educator preparation program. The  
29 District shall appoint a distance learning facilitator for each course.

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31	Legal References:	§ 20-7-601, MCA    Free textbook provision
32		§ 20-7-602, MCA    Textbook selection and adoption
33		10.55.603, ARM    Curriculum and assessment
34		

35  
36 Cross References:    2140 K-12 Online Learning

37  
38 Policy History:

39 Adopted on:

40 Revised on: