

Board of Trustees Work Session

Tuesday, January 26, 2021

Access to Success (Rooms 002/003 at Helena College) and via Microsoft Teams

Tour at 3:30 p.m. / Meeting at 4:00 p.m.

Notice: In accordance with State and Local health guidance/regulations, physical attendance at this meeting will be limited to 14 attendees. All in-person attendees must wear a mask/face covering at all times and remain safety distanced from anyone not residing within the same place of residence. All other attendees are encouraged to attend the meeting via Microsoft Teams and/or email your public comment to boardoftrustees@helenaschools.org prior to the start of the meeting.

Members of the public are able to attend by clicking here: <https://helenaschools.org/event/board-of-trustees-work-session-01-26-2021/>. We ask that all participants mute their microphone until called upon by the Board Chair for general and/or specific public comments. Upon completing public comment, please ensure that your microphone is again muted.

AGENDA

I. TOUR OF ACCESS TO SUCCESS at 3:30pm

II. CALL TO ORDER / PLEDGE OF ALLEGIANCE

III. REVIEW OF AGENDA

IV. PRESENTATION: Access to Success

V. GENERAL PUBLIC COMMENT

This is the time for comment on public matters that are not on the agenda. Public matters do not include any pending legal matters, private personnel issues or private student issues. Please do not attempt to address such issues at this time or you will be ruled out of order. The Board cannot enter into a discussion during General Public Comment.

Helena Public Schools Board of Trustees

Luke Muszkiewicz
Board Chair

John E McEwen
Trustee

Siobhan Hathhorn
Board Vice Chair

Jennifer McKee
Trustee

Terry Beaver
Trustee

Sarah Sullivan
Trustee

Libby Goldes
Trustee

Jennifer Walsh
Trustee

www.helenaschools.org

VI. NEW BUSINESS

A. Items for Consent

1. Approval of the November 17, 2020, Board Work Session Minutes (see attached)
2. Resolution to Dispose of Personal Property – Food Services Surplus (see attached)
3. Resolution to Dispose of Personal Property – CHS Sewing Machines (see attached)

VII. SUPERINTENDENT'S REPORT

VIII. BOARD COMMENTS

IX. ADJOURNMENT

Next Board Work Session: Tuesday, February 23, 2021, at C.R. Anderson Middle School.



Access to Success/ Adult Learning Center

Board of Education Work Session – January 26, 2021

Mission Alignment

The mission of the Helena Public Schools is to challenge and empower each student to maximize individual potential and become competent, productive, responsible and caring citizens.

This mission will be supported through the wise use of resources to meet students' needs, regardless of interests and talents.

Students, families, educators and the community are committed to sharing the responsibility for creating a student-centered educational community that acknowledges learning as a life-long process.

The mission of A2S is to allow students to overcome obstacles that have stood between them and high school graduation so they may pursue their life goals. Students are of any age above 16 and need anywhere from all 23 credits to graduate to just $\frac{1}{2}$ of a credit.

The Mission of the Adult Learning Center is to provide for the literacy needs of adults in the community. Literacy is defined as the individual's ability to apply reading, writing, and computational skills to a career and to everyday life. Furthermore, all staff are committed to recognizing individual needs, assisting each student in achieving his or her highest potential, and promoting the desire for lifelong learning.

Guiding Principles- Access to Success

The name alone says most of it. Our students come to us wanting Access to Success. THEIR success.

We do informational meetings with students to describe the program and learn the kids' stories. A slide upcoming with some of those. We have no guidance counselors. We are all hands on deck in helping kids. We make connections from the very first meeting. The kids come to us with baggage; either of their own creation or that has been placed on them. But they ALL come to us because they WANT education.

Many of our students go on to post-secondary opportunities. Several remain here at Helena College. The college has found our kids to be very successful and being active leaders in student government.

We listen to the students as they tell us their definition of success. As we educate them academically, we also work on the social and emotional parts of each person and help them prepare for next steps toward their individual success.

Guiding Principles- Adult Learning Center

Our teaching staff has prior experience in traditional K-12 settings, which makes us very aware of our students' non-K-12 needs. We offer quality standards-based instruction, while remaining committed to educating each client as a whole individual. Thus, we differentiate instruction based on academic proficiency and individual readiness. Like every teacher, we care deeply about our students as individuals. We are committed to educating and nurturing our students as whole beings. And we use the word nurture deliberately. We nurture our adult students. Because they need it. They need cheerleaders. They need people they can trust.

We are their teachers. We are their counselors. We are their ears and their shoulders. Many of our students come to us because they have had a negative experience (even if perceived) in traditional K-12 structures and because they subsequently view themselves as failures and often have their walls up. We work tirelessly to establish meaningful relationships with them based in trust. We hold them accountable. We teach them how to use technology; we teach them how to organize their tasks, both personal and academic; we give them strategies for time management, staying motivated, and prioritizing. We connect them with community services and resources.

Demographics

Access to Success

Average number of students- 75-100

Total graduates since program started- 469
14 this semester

Staff-
3.8FTE Teachers
1.0 Secretary

Adult Learning Center

Average number of people served in a year- 130
2020-2021 will be a record year despite Covid

Average number of individual HiSET tests given- 459
These have only recently become available online

Staff-
2.16 FTE Teachers
1.0 FTE Case Manager
1.0 Secretary



Access to Success- Students

In the beginning of high school, I had no hope. I barely went to class and didn't plan on graduating high school, let alone attending college. I grew up poor and assumed that I could never afford an education and was told by many authority figures that I would not achieve. I dropped out of high school and enrolled in Access to Success where my perspective was completely changed. I'm now almost finished with my degree and am proving many completely wrong. My point is, people will put you down and tell you that you are worthless, but the few that care about you can have a greater impact if you allow. ~Gordon



Access to Success- Students

This program gave me a chance to graduate, but it also gave me a chance to define myself in differently, I don't have to be just the smart one anymore. I can be smart and strong and funny and bad at sports and have depression and like to sing and be anxious and love to read. And so can everyone else. Everyone has made decisions that they regret, or found themselves in unfair, impossible situations. But we are here because we refuse to be defined by those mistakes. We came here to graduate, because we have plans for our futures, and in doing so we got a second chance to define ourselves. We are all more than single sentences. We are smart and kind and funny and strong and some of us are parents or recovering-drug addicts or actors or singers or survivors or dancers. And as a community, we are Access. ~Amalie



Access to Success- Students

A day in the life of an Access student:

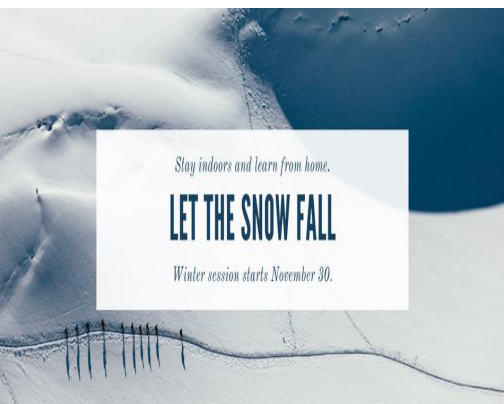
Access to Success Spring 2021					
KERRI SUTKUS	Monday	Tuesday	Wednesday	Thursday	Friday
9-9:50	Anatomy (009)	Geoscience (009)	Anatomy (009)	Geoscience (009)	Anatomy (009)
10-10:50		(Independent Study)		(Independent Study)	Geoscience (009)
11-11:50	Strat I (009)	Strat I (009)	Strat I (009)	Strat I (009)	Strat I (009)
12-12:50					
JOSH WIGEN	Monday	Tuesday	Wednesday	Thursday	Friday
9-9:50	Gouvernement (206)	US Histoy (206)	Gouvernement (206)	US Histoy (206)	Gouvernement (206)
10-10:50					US Histoy (206)
11-11:50					
12-12:50	World History (206)	World History (206)	World History (206)	World History (206)	World History (206)
1-1:50	History in Film (206)	Government (206)	History in Film (206)	Government (206)	History in Film (206)
2-2:50					Government (206)
SAM LEONARD	Monday	Tuesday	Wednesday	Thursday	Friday
9-9:50	Creative Lit (201)	Reading (201)	Creative Lit (201)	Reading (201)	Creative Lit (201)
10-10:50					Reading (201)
11-11:50					
12-12:50	English Fundamentals (201)	English Fundamentals (201)	English Fundamentals (201)	English Fundamentals (201)	English Fundamentals (201)
1-1:50	Writing (201)	Creative Lit (201)	Writing (201)	Creative Lit (201)	Writing (201)
2-2:50					Creative Lit (201)
NATHAN WHITSEL	Monday	Tuesday	Wednesday	Thursday	Friday
9-9:50	Algebra II (205)	Algebra I (205)	Algebra II (205)	Algebra I (205)	Algebra II (205)
10-10:50					Algebra I (205)
11-11:50	Consumer Math (205)	Consumer Math (205)	Consumer Math (205)	Consumer Math (205)	Consumer Math (205)
12-12:50					
1-1:50	Geometry (205)	Strat II (205)	Geometry (205)	Strat II (205)	Geometry (205)
2-2:50					Strat II (205)
COBY FURLONG	Monday	Tuesday	Wednesday	Thursday	Friday
12-12:50	Art, Music, and Culture (120)	Art, Music, and Culture (120)		Art, Music, and Culture (120)	Art, Music, and Culture (120)
KADE KIMBALL	Monday	Tuesday	Wednesday	Thursday	Friday
11-11:50	Health/PE (204)	Health/PE (204)		Health/PE (204)	Health/PE (204)

The Access schedule adapts to the students each semester. We also have to consider what space(s) will be available to use at the college. Some of our kids are mornings only, some afternoons, and some every other day. Schedule is more reflective of the college schedule.

Many of our kids work jobs and make their schedules fit around them. Some are parents. Several have health issues.



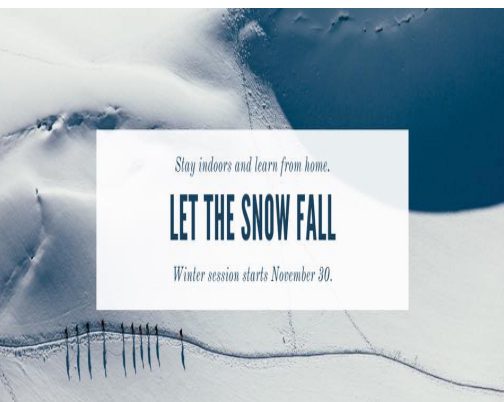
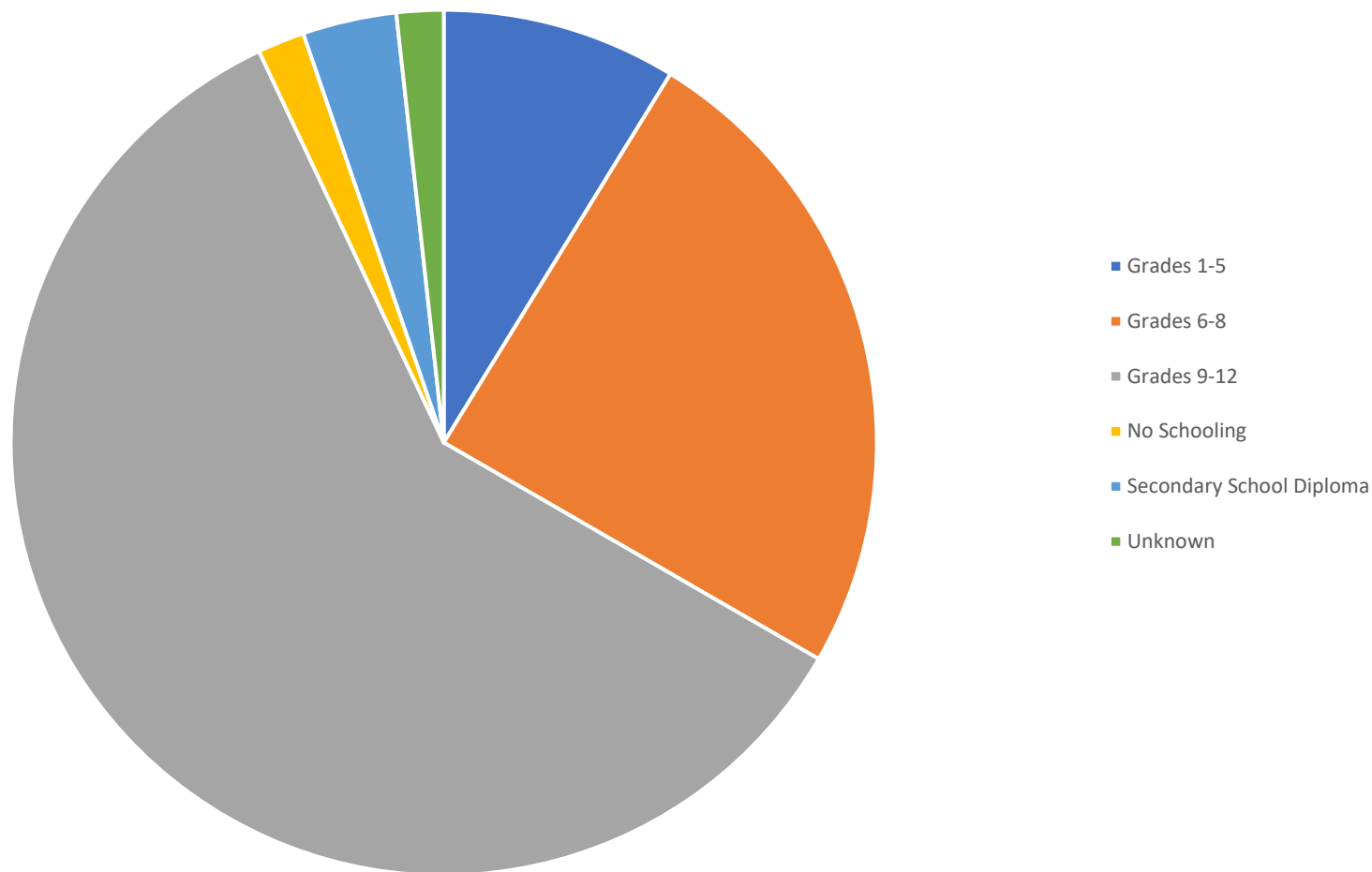
Adult Learning Center- “Clients”



Holding place for video link

Adult Learning Center- “Clients”

Highest Educational Level Completed on Entry



Feedback, Questions & Context

Thank you for your time, attention and input





Superintendent

Tyler Ream, Ed. D

324-2001

Business Manager

Janelle Mickelson

324-2040

Board of Trustees Work Session

Helena Middle School
1025 N Rodney, Helena MT 59601

Tuesday November 17, 2020

4:00 p.m.

MINUTES

ATTENDANCE: Present unless otherwise noted

Luke Muszkiewicz, Board Chair

Siobhan Hathhorn, Board Vice Chair, excused

Terry Beaver, Trustee

Libby Goldes, Trustee, excused

John McEwen, Trustee

Jennifer McKee, Trustee

Sarah Sullivan, Trustee

Jennifer Walsh, Board Member (via video conference)

Claire Downing, Student Representative

Dr. Tyler Ream, Superintendent

Josh McKay, Assistant Superintendent

Janelle Mickelson, Business Manager

Barb Ridgway, Chief of Staff

Stacy Collette, Human Resource Administrator

Kalli Kind, Director of Support Services

Jane Shawn, Helena Education Association President

Principal Cal Boyle, Helena Middle School

Assistant Principal Dawn Rowling, Helena Middle School
Gary Myers, IT
Tim McMahon, Activities Director
Brian Cummings, Jim Darcy Elementary Principal
Rex Weltz, Rossiter Elementary Principal
Mike Tolon, IT

Many Guests of the Helena School District

I. CALL TO ORDER/PLEDGE OF ALLEGIANCE

Chair Luke Muszkiewicz called the meeting to order at 4:08pm and led the Pledge of Allegiance.

II. REVIEW OF AGENDA

One change was made to the agenda as Trustee McKee needed to leave early. Principal Boyle's presentation was moved to after New Business and before the Superintendent's Report.

III. GENERAL PUBLIC COMMENT

None

IV. NEW BUSINESS

A. Item for Action

1. Request for approval of MDT temporary construction easement at Jim Darcy. Facilities Administrator Kalli Kind explained that a roundabout will be constructed at Lincoln Rd and Montana Ave. This will begin during the summer of 2021. This will impact the East parking lot of Jim Darcy School. This parking lot is mostly used for parent drop off and pick up. MDT will always keep access to the school open throughout the project which is estimated to take up to 2 years. When they are done, they will redo the drive, fence and walkway that will be impacted at their expense. They will give a 10-day notice before starting. Trustee Beaver asked if the project will impact the speed limit on that road for any reason? That information is not known at this time.

Motion: Trustee McEwen moved to approve the MDT temporary construction easement permit. Trustee Beaver seconded the motion.

Public Comment: None

Board Comment: None

Vote: 6 -0 The motion carried

B. Consent Action Items

1. Approval of the October 13, 2020, Board Meeting Minutes
2. Approval of the October 27, 2020, Board Work Session Minutes
3. Approval of Personnel Actions

Motion: Trustee Sullivan moved to approve the Consent Action Items as presented. Trustee Beaver seconded the motion.

Public Comment: None

Board Comment: None

Vote: 6 -0 The motion carried

C. Reports

1. Montana School Boards Association Report

At the last meeting, the Montana School Board Association (MTSBA) Report was postponed. Trustees McKee, Sullivan, Goldes and Chairman Muszkiewicz attended the Delegate Assembly. Trustee McKee reported information taken from the assembly included the following: MTSBA seems to understand what we can expect going forward. Schools will need to pare back what they ask for to only include those things that are most needed. Inflationary increases were built into the school funding formula. They are hoping to protect their previous progress in this area. They are also proposing a change to how the inflationary increase for the cost-of-living increase is calculated. This shouldn't have a fiscal note associated with it as it will not have an impact until the next 2-year budget cycle.

V. PRESENTATION

Chairperson, Muszkiewicz opened with thanking the school for working so hard to stay open through the COVID pandemic. Principal Cal Boyle and Assistant Principal Dawn Rowling presented information to the Board regarding Helena Middle School.

Principal Boyle reported that Helena Middle School (HMS) currently has 47 teachers, 13 of which are new in the last 2 years. Principal Boyle has been at the school since 2006 and has seen much turnover. All middle school teachers are doing DLI as well for the 2020-2021 school year. Up to this point, they have also had 3 student teachers who have helped ease the staffing shortage burden. Unfortunately, their student teachers will be done at Thanksgiving.

HMS houses the Therapeutic Treatment Center for the area. This is a partnership with Shodair. There are currently 12 students enrolled in this program and 4 staff members. The school has both CSCT, which is the in-class support that partners with Shodair, and SBOT, which consists of a weekly session with a counselor that partners with Intermountain Children's Home.

The current student population at HMS is 761 students. This number is bigger than recent years. Principal Boyle feels 800 would be full capacity. Of the students enrolled at HMS this school year, 219 of the students are DLI only. The absentee rate is approximately 20% on most days, which includes both students and staff absences. At HMS, 19% of the student population is also enrolled with the special education program. This number has been rising over the years and this takes a considerable amount of money to run at a high quality.

HMS also has a program called the Angel Fund as they are a Title 1 school. This fund provides families with the resources they need. They usually have approximately 110

students as a part of this program at a cost of \$16,000. This year they have only 51 involved at an approximate cost of \$7,400.

The Comprehensive Literacy Grant is a District grant that provides approximately \$600,000/year. There is a 9-member Literacy team that meets monthly. This team helps develop the framework for the school. They do walk throughs with the Principal and Assistant Principal. The Literacy Team will stop into different classes periodically to see how things are going and get a better idea of what is working, what is not working and what they are seeing. This information is collected in an application after each visit and compiled to give them a better idea on how they can improve.

The 2020/2021 iReady diagnostics look different this year because kids left in March when school closed, came back for a short period in August and then had to test. This changed the benchmarks that they would be working with. Approximately 30% of students are in highest range. All students were included in this testing.

School Climate is different this year, but staff are trying to keep morale up. They use the Bob Positives to recognize students for who they are and celebrate them. 135 Bob Positives have been given out this year. It is more difficult this year for students to have those great moments and they are in a much more controlled and stricter environment. The students are recognized in front of their class.

Some clubs are still meeting. Most that can meet are doing so using TEAMS online. The number of clubs available this year is drastically lower than in past years but anyone who can continue a club is trying to do so. The school believes it is important to keep kids attached and engaged as much as possible at this time.

The current school model has students at school 2 days a week and Distance Learning the other 3 days. 33% are A day students, 33% are B days students and 33% are DLI. All kids are doing the same work. There are 6 class periods a day and the day starts at 8:05 and concludes at 1:40. There is currently 1 teacher who is DLI full time. There is an aide in the classroom during this time. Ms. Shockley, Mr. Toivonen and Mr. Lowney were used as examples of how the classrooms are working. Teachers use TEAMS calendars to create class invites for students and the teachers stay busy with those meetings. Through TEAMS they can see if a student has opened a document, made any progress on a document and how much time was spent on the document. Most students in the classroom are using laptops even while at school. Mr. Boyle explains that this is to keep things for the kids consistent as they transition back and forth between school and home during the week. At the conclusion of the in-person school day, teachers are available from 1:40 to 2:50 to help DLI kids.

Chairperson Muszkiewicz expressed his appreciation to Principal Boyle and HMS staff and understands how difficult the previous months have been. He then called for questions and/or comments from the Board

Trustee Sullivan echoed Chairperson Muszkiewicz's appreciation and asked Principal Boyle to share this with his staff. She asked if the school has physical space to accommodate 800

kids should the need arise. Principal Boyle does believe there is enough space. He stated that some classrooms are only used a few periods a day and could be used every hour to accommodate the full 800 if needed. Trustee Sullivan also asked if the goal of Therapeutic Treatment Center Program was to transition students into regular classrooms and wondered how that worked with CR Anderson Middle School (CRA) students. She asked if the students were bussed back and forth from CRA to HMS to participate in the Therapeutic Treatment Center program. Principal Boyle responded, that it was very student/family dependent. Some decide to stay at HMS, while others choose to go back to their home school. The hope is that these kids will transition back into the general student population. For her final question, Trustee Sullivan asked what they do in the Harry Potter Club. Principal answered all things Harry Potter, potions, spells, wand movements and the whole deal.

Trustee McEwen asked if there were other teachers that used the same model as the math teacher shown as an example in the presentation. Principal Boyle responded not at HMS. He noted that other schools may have more than one teacher using that model. Capital High School, for example has 22 proctored classrooms. HMS only has one. Trustee McEwen commented that he assumed the classroom with a proctor and classroom aide is an added COVID expense. Principal Boyle confirmed his assumption.

Trustee Beaver asked if the school was attempting to create any extra-curricular or intermural activities. Principal Boyle responded that some attempts have been made. For example, the Cross-Country Coach created a virtual cross- country team and found an app where kids can record and share their workouts and times. Trustee Beaver commented that there may be an opportunity to explore more individual and dual activities rather than team activities. He mentioned badminton, golf and power lifting as examples. Principal Boyle agreed. The challenge is keeping cohorts separate from each other. He stated PE classes have also found things like Frisbee and sledding that are more conducive to social distancing. Trustee Beaver asked if any HMS were attending classes at the high schools this year. Principal Boyle responded, no. He attributed it the fact there were so many unknowns at the start of the school and also because the math classes have been expanded at HMS. Trustee Beaver also asked Principal Boyle to extend his gratitude to all of his staff.

Student Representative, Claire Downing expressed her appreciation for the presentation and commented that she found it interesting to see the differences between her experience at Helena High School (HHS) and what is being done at HMS. There are a lot of similarities, but also many differences. She commented that she appreciated that Principal Boyle is encouraging all teachers to teach the same thing to all groups of students. She has many classes doing different things and teachers having different interpretations. Having everyone do the same thing leads to a more consistent day for students.

Chairperson Muszkiewicz asked if the enrollment in DLI has increased since the beginning of the year. Principal Boyle responded that it is in constant flux. Chairperson Muszkiewicz commented that he really appreciated the clips showing Ms. Shockley and Mr. Toivonen's classrooms. He feels it is really important for Trustees to see what actually happens in the

classroom and Principal Boyle did a great job of helping Trustees see that. Chairperson Muszkiewicz also asked Principal Boyle to extend his gratitude to all of his staff.

Trustee Walsh, also expressed appreciation to Principal Boyle and his staff for the creativity used in trying to include everyone and keep kids connected. She asked if parent/teacher conferences are in the works and Principal Boyle explains that they are this week and will be done through TEAMS as well. He is happy with the response from families in participating this way and says approximately 85% of families have confirmed attendance.

VI. SUPERINTENDENT'S REPORT

Dr Ream reports that COVID cases and trace contacting continue to cause issues with attendance and with staffing. Schools in surrounding counties are looking at closing and a few already have. Helena schools are right on the line of not being able to continue to properly staff. Montana's cases are at 49,496 at the time of this meeting. While Lewis and Clark Counties numbers are lower than other counties of similar size, we are still in the red. Schools are relatively safe with masking and social distancing, but the issues arise with what kids are doing outside of school. Thanksgiving and Christmas are expected to show a rise in cases.

VII. BOARD COMMENT

Thank you to Dr. Ream, Mr. Myers, and Mr. Tolon for getting the meeting going. The Board is hopeful that the Thanksgiving break will allow for rest for all the staff. There was a question asked about the recruitment progress for a new Superintendent. Documents have been posted and the firm is beginning to advertise. HYA is the job posting site to be used. They are also reaching out to anyone who has been recommended as a candidate for the position.

VIII. ADJOURNMENT

There being no other topics for future meetings and no public comment on issues not on the agenda, the meeting adjourned at 5:35 p.m. The next Board Work Session will be January 26, 2021.

Respectfully Submitted,

Luke Muszkiewicz, Chair

Gretchen George, Recording Secretary

Date

DRAFT

HELENA SCHOOL DISTRICT NO., LEWIS AND CLARK COUNTY
RESOLUTION TO DISPOSE OF PERSONAL PROPERTY

WHEREAS, the trustees of any district have the power and the responsibility to hold in trust all real and personal property of the District for the benefit of the schools and children of the district, and;

WHEREAS, the trustees of any district have the authority to determine that certain personal property of the District is or is about to become abandoned, obsolete, undesirable, or unsuitable for the school purposes of the district pursuant to Mont. Code Ann. § 20-6-604, and;

WHEREAS, the District owns items of personal property consisting of food Service equipment (see below): and

Quantity	Item Description
1	Large Bag of Banquet table skirting Black
6	Counter top heat lamps 2 bulb units
1	Box of Misc. glass carafes and glass bottles
2	Spring style food scales - old
5	Counter top mini garbage cans
6	Misc. shelf units for either wall or rack
1	Two shelf hot holding self serve rack
1	Disposable lids and pans for cakes 1 box each new
1	bag of 12"x12" linen napkins assorted
15	White flat bottom trays (new)
125	About 125 very used compartment trays blue
1	Set of Black risers for display tables (some cracked)
1	Box of ceramic Sugar/salt holders (new)
1	Locking cabinet on wheels
1	Box of disposable table skirts white (new)
2	Round plastic counter top merchandising drink holders
1	Box Misc. Plastic pitchers
1	Box misc. Whole Fruit display holders
1	Box of bulk length green dish drying mat
4	Small cake loaf pans very used
4	Cambro Salad bars of various degrees of life left
1	Red Cambro Kiosk cart
1	Undercounter Hobart Dish Machine Model Lxe (older)
4	Boxes of craft foam boards full size (new in box)
2	Milk coolers 16 crate units - old used for parts

WHEREAS, the Board of Trustees of Helena School District No. 1 desires to sell or dispose of such Food Service equipment because they are abandoned, obsolete, undesirable or unsuitable for school purposes;

THEREFORE, BE IT RESOLVED, that the Board of Trustees of Helena School District No. 1, Lewis and Clark County, Montana, shall dispose of the Food Service equipment identified in the attachment by donation, recycling or any manner deemed appropriate. The items may be viewed at the Lincoln School parking lot, located at 1335 Poplar, Helena Mt, 59635 on February 10th, 2021 between the hours of 11am - 12pm. Please call Robert Worthy at 406-324-2512 for more information.

This Resolution shall not become effective for 14 days. Upon expiration of the 14-day period, the Superintendent of the District shall effectuate the disposal of the above-described property.

Adopted this ____ day of _____ 2021.

By: _____

Chairperson, Board of Trustees

DISTRICT CLERK CERTIFICATION:

I attest the above-referenced signature of the Chairperson of the Board of Trustees, and further certify as follows _____ made the motion to approve this RESOLUTION TO DISPOSE OF PERSONAL PROPERTY and _____ seconded the motion; the following Trustees voted in favor of the motion:

_____; the following Trustees voted against _____; and the following Trustees were absent: _____.

By: _____

Janelle Mickelson, District Clerk

Helena School District No. 1

HELENA SCHOOL DISTRICT NO., LEWIS AND CLARK COUNTY
RESOLUTION TO DISPOSE OF PERSONAL PROPERTY

WHEREAS, the trustees of any district have the power and the responsibility to hold in trust all real and personal property of the District for the benefit of the schools and children of the district, and;

WHEREAS, the trustees of any district have the authority to determine that certain personal property of the District is or is about to become abandoned, obsolete, undesirable, or unsuitable for the school purposes of the district pursuant to Mont. Code Ann. § 20-6-604, and;

WHEREAS, the District owns items of personal property consisting of 28 Bernina sewing machines and 8 individual sewing station tables.

WHEREAS, the Board of Trustees of Helena School District No. 1 desires to sell or dispose of such sewing machines and sewing tables because they are abandoned, obsolete, undesirable or unsuitable for school purposes;

THEREFORE, BE IT RESOLVED, that the Board of Trustees of Helena School District No. 1, Lewis and Clark County, Montana, shall dispose of the Bernina sewing machines and sewing tables. Interested parties must submit sealed bids to the Helena School District #1 Business Office, 55 S. Rodney, Helena, MT 59601 by 3:00 p.m. on February 10, 2021. The exterior of all bid envelopes or packages must clearly state: Sealed Bid for Surplus Bernina sewing machines and sewing station tables. In the event that no bids are received for an item listed above, the District will dispose of the item(s) in any manner deemed appropriate.

The items may be viewed at Capital High School, Library Conference Room, 100 Valley Drive, from February 1st- 5th, between the hours of 2:00 pm to 4:00 pm (doorway is located in the front courtyard of the building). Please call Brett Zanto at 324-2472 for more information.

This Resolution shall not become effective for 14 days. Upon expiration of the 14-day period, the Superintendent of the District shall effectuate the sale or disposal of the above-described property. Money realized from the sale of any of the above-identified items shall be credited to the Capital High School Family, Career and Community Leaders of America account.

Adopted this ____ day of _____ 2021.

By: _____

Chairperson, Board of Trustees

DISTRICT CLERK CERTIFICATION:

I attest the above-referenced signature of the Chairperson of the Board of Trustees, and further certify as follows_____ made the motion to approve this RESOLUTION TO DISPOSE OF PERSONAL PROPERTY and _____ seconded the motion; the following Trustees voted in favor of the motion:

_____; the following Trustees voted against _____; and the following Trustees were absent: _____.

By:_____

Janelle Mickelson, District Clerk

Helena School District No. 1