



## Board of Trustees – Special Board Meeting

Tuesday, May 19, 2020 – 12:00pm

### MINUTES

#### ATTENDANCE

Luke Muszkiewicz, Board Chair	Tyler Ream, Superintendent
Terry Beaver, Board Vice Chair	Josh McKay, Assistant Superintendent
Libby Goldes, Trustee	Barb Ridgway, Chief of Staff
Siobhan Hathhorn, Trustee	Stacy Collette, Human Resources Director
John McEwen, Trustee	Janelle Mickelson, Business Services Administrator
Sarah Sullivan, Trustee	Pat Boles, Technology Administrator
Jennifer Walsh, Trustee	Lona Carter, Jefferson Elementary Principal
Jennifer McKee, Trustee Elect	Katrina Chaney, Lewis & Clark County Schools Superintendent

#### I. CALL TO ORDER

The meeting was called to order at 12:02pm by Board of Trustees Chair, Luke Muszkiewicz.

#### II. REVIEW OF AGENDA

There were no requested changes to the board agenda.

#### III. GENERAL PUBLIC COMMENT

No public comments were offered.

#### IV. NEW BUSINESS

- A. Items for Information: Canvass of Election Results, Oath of Office for 2020-2021 Elected Trustees, Reorganization of the Board of Trustees, Appointment of Clerk

Ms. Mickelson provided an overview of the election results in several documents as follows:

1. A document showing of the 33,741 ballots issued, about half were returned
2. Results from the Trinity District
3. Unofficial election results for which action was required by the board
4. The passage of the levies and the canvassing and declaration of election results to be approved and signed by the board of trustees

Ms. Mickelson added that after approval of the certifications, an oath of office would be given to elected trustees by County Superintendent, Katrina Chaney, and results would be sent to the County Superintendent's office.

Mr. Muszkiewicz voiced his appreciation for Ms. Chaney attending the meeting to administer oaths of office and clarified two items requiring votes by the board: canvass election results for the elementary district, and canvass election results for the high school district.

Ms. Sullivan moved to canvass the results for the elementary district. Mr. McEwen seconded the motion. There were neither public nor board comments. The motion passed unanimously.

Ms. Sullivan moved to canvass the results for the high school district. Ms. Hathhorn seconded the motion. There were neither public nor board comments. The motion passed unanimously.

Ms. Chaney offered her congratulations to elected trustees and administered oaths of office to Luke Muszkiewicz, Jennifer Walsh, and Jennifer McKee.

Logistics for signing of respective canvass documents were established.

Ms. Sullivan provided an overview of the board's recommendations on reorganization. Ms. Sullivan moved to install Luke Muszkiewicz as board Chair. Ms. Goldes seconded the motion. There were neither public nor board comments. The motion passed unanimously.

Ms. Sullivan moved to install Siobhan Hathhorn as board Vice Chair. Ms. Goldes seconded the motion. There were no public comments. Ms. Goldes voiced her appreciation to Mr. Beaver for his service as Vice Chair and to Ms. Hathhorn for agreeing to serve as Vice Chair. The motion passed unanimously.

Mr. Muszkiewicz referenced committee assignments and said information would be sent that afternoon for trustees to review and consider on which committees they would like to serve.

Mr. Muszkiewicz noted the summer meeting schedule would include a board work session on May 26, a board meeting on June 12, and a board retreat on July 14 (8:30am – 4:00pm). He added that while all committee meetings were scheduled to meet the first week in June – which was the week of Graduation, committee chairs should work with Dr. Ream to reschedule their respective meetings.

Mr. Muszkiewicz outlined board priorities as follows:

1. Assess district priorities and set goals for the 2020-2021 school year
2. Formalize board procedures and incorporate into a board manual

## **V. BOARD COMMENTS**

Mr. McEwen asked for clarification on the board taking action on just two items. Mr. Muszkiewicz clarified there had been two items requiring action: one for each election – elementary and high school.

Mr. McEwen asked if the Budget Committee would have an opportunity to review the fiscal year's budget prior to board approval at the August Board Meeting. Mr. Muszkiewicz answered all committees were scheduled to meet prior to August's Board Meeting and added the Budget Committee could determine if additional meetings were necessary.

Mr. McEwen asked if trustees would be involved in graduation ceremonies. Dr. Ream answered the plan was to include trustees, but no one would be on the stage. Trustees would be able to view graduates as they exit the stage from a location to the right of the stage.

#### **VI. ADJOURNMENT**

The Special Board Meeting was adjourned by Board of Trustees Chair, Luke Muszkiewicz, at 12:43pm.