



The Helena Public Schools educate, engage, and empower each student to maximize his or her individual potential with the knowledge, skills and character essential to being a responsible citizen and life-long learner.

Board of Trustees – Executive Committee Meeting

Tuesday, October 13, 2020

MINUTES

ATTENDEES

<i>Committee</i>	<i>Others</i>
Luke Muszkiewicz, Chair	Tyler Ream, Superintendent
Siobhan Hathhorn, Vice Chair	Josh McKay, Assistant Superintendent
Sarah Sullivan, Past Chair	Barb Ridgway, Chief of Staff
Terry Beaver, Trustee <i>(not on committee)</i>	Tim McMahan, Activities Director
	Stacy Collette, Human Resources Director
	Janelle Mickelson, Business Services Director

I. CALL TO ORDER

Board Chair, Luke Muszkiewicz, called the meeting to order at 11:01am.

II. REVIEW OF AGENDA

No changes were requested to the committee meeting agenda.

III. GENERAL PUBLIC COMMENT

No public comments were offered.

IV. REVIEW OF MINUTES

Minutes from the previous Executive Committee meeting were approved.

V. REVIEW OF OCTOBER 13, 2020, BOARD MEETING AGENDA

Mr. Muszkiewicz provided an overview of the meeting format, clarifying Items for Information would occur first to accommodate the planning session with Hazard, Young, Attea & Associates. This session would include the proposed schedule, questions for the board, and an overview of the process used to determine a superintendent profile. Mr.

Muszkiewicz stated the importance of creating opportunities for staff and the community to be involved in the process. Ms. Sullivan voiced her appreciation to Mr. Muszkiewicz for setting up the planning session.

Mr. Muszkiewicz listed the Items for Action for the committee. Dr. Ream referenced the Metrics-Based Phasing Model and said it would be a follow up to the discussion at the last work session.

Mr. Muszkiewicz asked if there were any questions on the Items for Consent. Ms. Hathhorn referenced Items 5-6 and asked why so many students had transferred to Clancy. Ms. Mickelson responded the only information provided on the forms was “parent choice.” She added this year’s number was consistent with previous years. Mr. Muszkiewicz noted there was still a net gain of students. Ms. Sullivan asked if the district received a lot of SPED students from Montana City. Ms. Mickelson replied she was not privy to that information. Mr. Beaver asked why some teachers were listed at above a 1.0 FTE (full-time educator) in the personnel actions. Ms. Collette replied they related to an increase in curriculum needs for students. Rather than hiring an additional FTE, the listed educators and their administrators determined the better solution was to offer additional classes for students, specifically at the lower levels to meet prerequisites. Mr. Beaver referenced the supplementary contract assignments listed on the personnel actions and asked if the contracts were new or replacements. Ms. Collette answered they were a combination of new and replacing individuals hired for positions that had always been offered. Mr. Beaver asked if they were in effect during remote learning. Ms. Collette answered all hired coaches and advisors had approved plans for each phase meeting health codes and providing a robust program for students. She added all plans had been reviewed and approved by Mr. McMahan and Mr. McKay.

Mr. Muszkiewicz provided the committee with an overview of the reports to be given, noting the addition of a negotiation update by Ms. Collette. The committee had no questions on the reports listed.

VI. BOARD/SUPERINTENDENT COMMENTS

There were no additional board comments nor superintendent comments.

VII. ADJOURNMENT

The meeting was adjourned at 11:32am.