



The Helena Public Schools educate, engage, and empower each student to maximize his or her individual potential with the knowledge, skills and character essential to being a responsible citizen and life-long learner.

Board of Trustees – Executive Committee Meeting

Tuesday, October 27, 2020 – 11:00am

May Butler Center Conference Room and Microsoft Teams

Notice: In accordance with State and Local health guidance/regulations, physical attendance at this meeting will be limited to 6 individuals. All in-person attendees must wear a mask/face covering at all times and remain safety distanced from anyone not residing within the same place of residence. All other attendees are encouraged to attend the meeting via Microsoft Teams and/or email your public comment to boardoftrustees@helenaschools.org prior to the start of the meeting.

Members of the public are able to attend by clicking here: <https://helenaschools.org/event/board-of-trustees-executive-committee-meeting-10-27-2020/>. We ask that all participants mute their microphone until called upon by the Board Chair for general and/or specific public comments. Upon completing public comment, please ensure that your microphone is again muted.

AGENDA

- I. CALL TO ORDER
- II. **GENERAL PUBLIC COMMENT:** *This is the time for comment on public matters that are not on the agenda. Public matters do not include any pending legal matters, private personnel issues or private student issues. Please do not attempt to address such issues at this time or you will be ruled out of order. The Board cannot enter into a discussion during General Public Comment.*
- III. **APPROVAL OF MINUTES**
October 13, 2020, Executive Committee Meeting Minutes (see attached)
- IV. **REVIEW OF OCTOBER 27, 2020, BOARD WORK SESSION AGENDA** (see attached)
- V. **BOARD COMMENTS**
- VI. **ADJOURNMENT**

Helena Public Schools Board of Trustees

Luke Muszkiewicz
Board Chair

Siobhan Hathhorn
Board Vice Chair

Terry Beaver
Trustee

Libby Goldes
Trustee

John E McEwen
Trustee

Jennifer McKee
Trustee

Sarah Sullivan
Trustee

Jennifer Walsh
Trustee



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Tuesday, October 13, 2020

MINUTES

ATTENDEES

<i>Committee</i>	<i>Others</i>
Luke Muszkiewicz, Chair	Tyler Ream, Superintendent
Siobhan Hathhorn, Vice Chair	Josh McKay, Assistant Superintendent
Sarah Sullivan, Past Chair	Barb Ridgway, Chief of Staff
Terry Beaver, Trustee <i>(not on committee)</i>	Tim McMahon, Activities Director
	Stacy Collette, Human Resources Director
	Janelle Mickelson, Business Services Director

I. CALL TO ORDER

Board Chair, Luke Muszkiewicz, called the meeting to order at 11:01am.

II. REVIEW OF AGENDA

No changes were requested to the committee meeting agenda.

III. GENERAL PUBLIC COMMENT

No public comments were offered.

IV. REVIEW OF MINUTES

Minutes from the previous Executive Committee meeting were approved.

V. REVIEW OF OCTOBER 13, 2020, BOARD MEETING AGENDA

Mr. Muszkiewicz provided an overview of the meeting format, clarifying Items for Information would occur first to accommodate the planning session with Hazard, Young, Attea & Associates. This session would include the proposed schedule, questions for the board, and an overview of the process used to determine a superintendent profile. Mr.

Muszkiewicz stated the importance of creating opportunities for staff and the community to be involved in the process. Ms. Sullivan voiced her appreciation to Mr. Muszkiewicz for setting up the planning session.

Mr. Muszkiewicz listed the Items for Action for the committee. Dr. Ream referenced the Metrics-Based Phasing Model and said it would be a follow up to the discussion at the last work session.

Mr. Muszkiewicz asked if there were any questions on the Items for Consent. Ms. Hathhorn referenced Items 5-6 and asked why so many students had transferred to Clancy. Ms. Mickelson responded the only information provided on the forms was “parent choice.” She added this year’s number was consistent with previous years. Mr. Muszkiewicz noted there was still a net gain of students. Ms. Sullivan asked if the district received a lot of SPED students from Montana City. Ms. Mickelson replied she was not privy to that information. Mr. Beaver asked why some teachers were listed at above a 1.0 FTE (full-time educator) in the personnel actions. Ms. Collette replied they related to an increase in curriculum needs for students. Rather than hiring an additional FTE, the listed educators and their administrators determined the better solution was to offer additional classes for students, specifically at the lower levels to meet prerequisites. Mr. Beaver referenced the supplementary contract assignments listed on the personnel actions and asked if the contracts were new or replacements. Ms. Collette answered they were a combination of new and replacing individuals hired for positions that had always been offered. Mr. Beaver asked if they were in effect during remote learning. Ms. Collette answered all hired coaches and advisors had approved plans for each phase meeting health codes and providing a robust program for students. She added all plans had been reviewed and approved by Mr. McMahan and Mr. McKay.

Mr. Muszkiewicz provided the committee with an overview of the reports to be given, noting the addition of a negotiation update by Ms. Collette. The committee had no questions on the reports listed.

VI. BOARD/SUPERINTENDENT COMMENTS

There were no additional board comments nor superintendent comments.

VII. ADJOURNMENT

The meeting was adjourned at 11:32am.



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Board of Trustees Work Session

Tuesday, October 27, 2020

Four Georgians Elementary School (555 Custer Ave.) and via Microsoft Teams

Tour at 3:30 p.m. / Meeting at 4:00 p.m.

Notice: In accordance with State and Local health guidance/regulations, physical attendance at this meeting will be limited to 30 individuals. All in-person attendees must wear a mask/face covering at all times and remain safety distanced from anyone not residing within the same place of residence. All other attendees are encouraged to attend the meeting via Microsoft Teams and/or email your public comment to boardoftrustees@helenaschools.org prior to the start of the meeting.

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AGENDA

- I. TOUR OF FOUR GEORGIANS ELEMENTARY SCHOOL at 3:30pm
- II. CALL TO ORDER / PLEDGE OF ALLEGIANCE
- III. REVIEW OF AGENDA
- IV. PRESENTATION: Four Georgians Elementary School (see attached)

V. GENERAL PUBLIC COMMENT

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VI. NEW BUSINESS

A. Items for Action

1. Approval of the Health Insurance Stop Loss Carrier for the 2020-2021 School Year (see attached)

B. Items for Consent

1. Approval of August 4, 2020, Board Work Session Minutes (see attached)
2. Approval of September 15, 2020, Board Work Session Minutes
3. Approval of September 22, 2020, Board Work Session Minutes (see attached)
4. Approval of October 1, 2020, Special Board Meeting Minutes (see attached)
5. Resolution to Dispose of Personal Property – HHS Welding (see attached)

VII. SUPERINTENDENT'S REPORT

VIII. BOARD COMMENTS

IX. ADJOURNMENT

Next Board Work Session: Tuesday, November 17, 2020, at Helena Middle School