



The Helena Public Schools educate, engage, and empower each student to maximize his or her individual potential with the knowledge, skills and character essential to being a responsible citizen and life-long learner.

Board of Trustees – Executive Committee Meeting

Tuesday, November 10, 2020 – 11:00am

May Butler Center Conference Room and Microsoft Teams

Notice: In accordance with State and Local health guidance/regulations, physical attendance at this meeting will be limited to 6 individuals. All in-person attendees must wear a mask/face covering at all times and remain safety distanced from anyone not residing within the same place of residence. All other attendees are encouraged to attend the meeting via Microsoft Teams and/or email your public comment to boardoftrustees@helenaschools.org prior to the start of the meeting.

Members of the public are able to attend by clicking here: <https://helenaschools.org/event/board-of-trustees-executive-committee-meeting-11-10-2020/>. We ask that all participants mute their microphone until called upon by the Board Chair for general and/or specific public comments. Upon completing public comment, please ensure that your microphone is again muted.

AGENDA

- I. CALL TO ORDER
- II. **GENERAL PUBLIC COMMENT:** *This is the time for comment on public matters that are not on the agenda. Public matters do not include any pending legal matters, private personnel issues or private student issues. Please do not attempt to address such issues at this time or you will be ruled out of order. The Board cannot enter into a discussion during General Public Comment.*
- III. **APPROVAL OF MINUTES**
October 27, 2020, Executive Committee Meeting Minutes (see attached)
- IV. **REVIEW OF NOVEMBER 10, 2020, BOARD MEETING AGENDA** (see attached)
- V. **BOARD COMMENTS**
- VI. **ADJOURNMENT**

Helena Public Schools Board of Trustees

Luke Muszkiewicz
Board Chair

Siobhan Hathhorn
Board Vice Chair

Terry Beaver
Trustee

Libby Goldes
Trustee

John E McEwen
Trustee

Jennifer McKee
Trustee

Sarah Sullivan
Trustee

Jennifer Walsh
Trustee



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Board of Trustees – Executive Committee Meeting

Tuesday, October 27, 2020

MINUTES - DRAFT

ATTENDEES

<i>Committee</i>	<i>Others</i>
Luke Muszkiewicz, Chair	Tyler Ream, Superintendent
Siobhan Hathhorn, Vice Chair	Josh McKay, Assistant Superintendent
Sarah Sullivan, Past Chair	Barb Ridgway, Chief of Staff
Terry Beaver, Trustee <i>(not on committee)</i>	Janelle Mickelson, Business Services Director
	Stacy Collette, Human Resources Director
	Kalli Kind, Facilities Director
	Joslyn Davidson, Curriculum & Instruction Administrator
	Gary Myers, Education Technology Coordinator
	Jane Shawn, HEA President

I. CALL TO ORDER

Board Chair, Luke Muszkiewicz, called the meeting to order at 11:03am.

II. REVIEW OF AGENDA

No changes were requested to the committee meeting agenda.

III. GENERAL PUBLIC COMMENT

No public comments were offered.

IV. REVIEW OF MINUTES

Minutes from the previous Executive Committee meeting were reviewed.

V. REVIEW OF OCTOBER 27, 2020, BOARD WORK SESSION

Mr. Muszkiewicz provided an overview of the work session’s format and location.

Ms. Collette provided committee members with an overview of the Approval of the Health Insurance Stop Loss Carrier for the 2020-2021 School Year Item for Action. She described it as the annual renewal.

Mr. Beaver asked for the total stop loss prior to the proposed increase. Ms. Collette agreed to provide that information at the evening’s work session. Ms. Collette provided additional clarification on the amounts for the individual level and the aggregate level. Mr. Beaver asked if there was a maximum stop loss payout. Ms. Collette answered the maximum aggregate benefit was \$1 million annually (paid to an individual), and the maximum annual aggregate attachment (paid by the district) was \$12.8 million. Ms. Collette added health insurance reserves were about \$6 million but anticipated they would fall to about \$4.2 million before December. Mr. Beaver asked if payout costs had increased because of COVID-19. Ms. Collette answered they had not; the highest dollar claims were long-term payouts.

Ms. Hathhorn asked for clarification on the reserves only being \$4.2 million but the aggregate being at \$12.8 million. Ms. Collette answered that was why it was important to have reserves, adding legal council from Allegiance was \$6-7 million in reserves so the district could cover the average health costs without reserves hitting \$0.

Mr. Muszkiewicz clarified the minutes from the September 15, 2020, work session were only from the open session; closed session minutes had been sent to and reviewed by trustees.

Dr. Ream confirmed there would be a superintendent’s report.

Mr. Muszkiewicz said he planned to provide an update on the superintendent search process at the evening’s work session.

VI. BOARD/SUPERINTENDENT COMMENTS

There were no additional board comments nor superintendent comments.

VII. ADJOURNMENT

The meeting was adjourned at 11:22am.



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Board of Trustees Meeting

Tuesday, November 10, 2020 - 5:30 p.m.
Capital High School Auditorium and Remotely

Notice: In accordance with State and Local health guidance/regulations, physical attendance at this meeting will be limited to 49 individuals. All in-person attendees must wear a mask/face covering at all times and remain safety distanced from anyone not residing within the same place of residence. All other attendees are encouraged to attend the meeting remotely and/or email your public comment to boardoftrustees@helenaschools.org prior to the start of the meeting.

Members of the public are able to attend by clicking here: <https://helenaschools.org/event/board-of-trustees-meeting-11-10-2020/>. We ask that all participants mute their microphone until called upon by the Board Chair for general and/or specific public comments. Upon completing public comment, please ensure that your microphone is again muted.

AGENDA

I. CALL TO ORDER / PLEDGE OF ALLEGIANCE

II. REVIEW OF AGENDA

III. GENERAL PUBLIC COMMENT

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IV. NEW BUSINESS

A. Items for Action

1. Approval of School Psychologist Evaluation Tool (see attachment)

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2. Approval of Policy 5000: Equal Employment Opportunity and Non-Discrimination Policy
3. Approval of Policy 5005: Sexual Harassment

B. Items for Consent

1. Approval of 10.13.2020 Board Meeting Minutes
2. Approval of Warrants (see attached)
3. Approval of Out-of-District Attendance Agreements (see attached)

C. Items for Information

1. Technology Department Update
2. Superintendent Search Update – Leadership Profile, Desired Characteristics, and Survey Summary

D. Reports

1. Policy Committee Report
2. Teaching & Learning Committee Report
3. Budget & Finance Committee Report
4. Health Benefits Committee Report
5. Negotiations Update
6. Montana School Boards Association Report
7. Helena Education Association Report

V. SUPERINTENDENT’S REPORT

VI. BOARD COMMENTS

VII. ADJOURNMENT

The next Board of Trustees meeting has been scheduled for December 8, 2020.