



The Helena Public Schools educate, engage, and empower each student to maximize his or her individual potential with the knowledge, skills and character essential to being a responsible citizen and life-long learner.

Board of Trustees – Executive Committee Meeting

Tuesday, November 17, 2020 – 11:00am

May Butler Center Conference Room and Microsoft Teams

Notice: In accordance with State and Local health guidance/regulations, physical attendance at this meeting will be limited to 6 individuals. All in-person attendees must wear a mask/face covering at all times and remain safety distanced from anyone not residing within the same place of residence. All other attendees are encouraged to attend the meeting via Microsoft Teams and/or email your public comment to boardoftrustees@helenaschools.org prior to the start of the meeting.

Members of the public are able to attend by clicking here: <https://helenaschools.org/event/board-of-trustees-executive-committee-meeting-11-17-2020/>. We ask that all participants mute their microphone until called upon by the Board Chair for general and/or specific public comments. Upon completing public comment, please ensure that your microphone is again muted.

AGENDA

- I. CALL TO ORDER
- II. **GENERAL PUBLIC COMMENT:** *This is the time for comment on public matters that are not on the agenda. Public matters do not include any pending legal matters, private personnel issues or private student issues. Please do not attempt to address such issues at this time or you will be ruled out of order. The Board cannot enter into a discussion during General Public Comment.*
- III. REVIEW OF MINUTES
November 10, 2020, Executive Committee Meeting Minutes (see attached)
- IV. REVIEW OF NOVEMBER 17, 2020, BOARD WORK SESSION AGENDA (see attached)
- V. BOARD COMMENTS
- VI. ADJOURNMENT

Helena Public Schools Board of Trustees

Luke Muszkiewicz
Board Chair

Siobhan Hathhorn
Board Vice Chair

Terry Beaver
Trustee

Libby Goldes
Trustee

John E McEwen
Trustee

Jennifer McKee
Trustee

Sarah Sullivan
Trustee

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Trustee



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Board of Trustees – Executive Committee Meeting

Tuesday, November 10, 2020

MINUTES

ATTENDEES

<i>Committee</i>	<i>Others</i>
Luke Muszkiewicz, Chair	Tyler Ream, Superintendent
Siobhan Hathhorn, Vice Chair	Josh McKay, Assistant Superintendent
Sarah Sullivan, Past Chair	Barb Ridgway, Chief of Staff
Terry Beaver, Trustee <i>(not on committee)</i>	Janelle Mickelson, Business Services Director
	Stacy Collette, Human Resources Director
	Jane Shawn, HEA President

I. CALL TO ORDER

Board Chair, Luke Muszkiewicz, called the meeting to order at 11:04am.

II. REVIEW OF AGENDA

No changes were requested to the committee meeting agenda.

III. GENERAL PUBLIC COMMENT

No public comments were offered.

IV. REVIEW OF MINUTES

Minutes from the previous Executive Committee meeting were reviewed.

V. REVIEW OF NOVEMBER 10, 2020, BOARD MEETING

Mr. Muszkiewicz provided an overview of the board meeting's format and location.

Mr. Muszkiewicz clarified the superintendent search firm, Hazard, Young, Attea and Associates (HYA), requested their presentation occur after 7:00pm, thus their position at the end of the agenda.

Ms. Collette provided committee members with an overview of the Approval of the School Psychologist Evaluation Tool Item for Action. She said this tool reflected the National School Psychologist Association standards and had been established by staff in that work group. She continued the tool had been approved by administration. Ms. Shawn added the tool had also been approved by the HEA board.

Mr. Muszkiewicz provided an overview of the two policies set for approval. He added the Policy Committee had determined the related 3000-series policies were still being examined by the Policy Committee. Ms. Ridgway provided further clarification that the board and Policy Committee did not have questions on either Policy 5000 or Policy 5005.

The committee had no questions on the items listed for consent.

Dr. Ream provided an overview of the Technology Department presentation, which would include common themes from the focus groups, technology needs compared to the budget, and the potential need for an increased technology levy. Mr. Muszkiewicz asked if Dr. Ream recommended a discussion around a technology levy at the evening's meeting. Dr. Ream replied it would be informative. Ms. Sullivan added timing on the levy would be an ongoing discussion, but it was important to encourage the community to start planning for the option.

Mr. Muszkiewicz described the update from HYA, which would include details from two documents: a leadership profile and executive summary which resulted from interviews and focus groups, and the desired characteristics which highlighted what the community wanted to see in the next superintendent. Dr. Ream asked what information the board would like to have included on the Superintendent Search page. Ms. Sullivan requested having a conversation about what should be included on the page. Ms. Hathhorn requested clarification that the executive summary was the first four pages of the leadership profile. Mr. Muszkiewicz confirmed it was.

Mr. Muszkiewicz confirmed the reports to be given at the board meeting and that all trustees were anticipated to be in attendance.

Dr. Ream confirmed there would be a superintendent's report.

VI. BOARD/SUPERINTENDENT COMMENTS

There were no additional board comments nor superintendent comments.

VII. ADJOURNMENT

The meeting was adjourned at 11:40am.



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Board of Trustees Work Session

Tuesday, November 17, 2020

Helena Middle School (1025 N. Rodney) and via Microsoft Teams

Tour at 3:30 p.m. / Meeting at 4:00 p.m.

Notice: In accordance with State and Local health guidance/regulations, physical attendance at this meeting will be limited to 30 individuals. All in-person attendees must wear a mask/face covering at all times and remain safety distanced from anyone not residing within the same place of residence. All other attendees are encouraged to attend the meeting via Microsoft Teams and/or email your public comment to boardoftrustees@helenaschools.org prior to the start of the meeting.

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AGENDA

I. TOUR OF HELENA MIDDLE SCHOOL at 3:30pm

II. CALL TO ORDER / PLEDGE OF ALLEGIANCE

III. REVIEW OF AGENDA

IV. PRESENTATION: Helena Middle School

V. GENERAL PUBLIC COMMENT

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VI. NEW BUSINESS

A. Items for Action

1. Approval of the MDT Temporary Permit at Jim Darcy during construction of the Lincoln Rd/Montana Ave roundabout (see attached)

B. Items for Consent

1. Approval of October 13, 2020, Board Meeting Minutes (see attached)
2. Approval of the October 27, 2020, Board Work Session Minutes (see attached)
3. Approval of Personnel Actions (see attached)

C. Reports

1. Montana School Boards Association Report

VII. SUPERINTENDENT'S REPORT

VIII. BOARD COMMENTS

IX. ADJOURNMENT

Next Board Work Session: Tuesday, January 26, 2021, at Access to Success.