



Superintendent
Dr. Tyler Ream
324-200

Business Manager
Janelle Mickelson
324-2007

**BOARD OF TRUSTEES
POLICY COMMITTEE MEETING**

**May Butler Center
55 South Rodney
Tuesday, January 5, 2021
Noon – 1:00 p.m.**

- I. INTRODUCTIONS**
- II. REVIEW OF AGENDA**
- III. GENERAL PUBLIC COMMENT**
- IV. REVIEW NOVEMBER 3, 2020, BOARD POLICY MEETING MINUTES**
- V. PRESENTATION OF POLICIES FOR GENERAL REVIEW:**
 - A. 3000 Equal Educational Opportunities Policy
- VI. PRESENTATION OF POLICIES FOR SECOND REVIEW:**
 - A. 4330 Community Use of School Facilities
 - i. 4330P Community Use of School Facilities – Administrative Procedures
- VII. PRESENTATION OF 4000 SERIES POLICIES FOR GENERAL REVIEW:**
 - A. 4000 Public Relations
 - B. 4005 School Support Associations
 - C. 4015 Conduct on School Property
 - D. 4020 Visitors to the Schools
- VIII. SUPERINTENDENT OR BOARD COMMENTS**
- IX. ADJOURNMENT**

**NEXT MEETING:
Tuesday, February 2, 2021 - May Butler Center
Noon – 1:00 p.m.**



The Helena Public Schools educate, engage, and empower each student to maximize his or her individual potential with the knowledge, skills and character essential to being a responsible citizen and life-long learner.

Board of Trustees – Policy Committee Meeting

Tuesday, November 3, 2020

MINUTES

Attendees

<i>Committee:</i>	<i>Others:</i>
Libby Goldes, Committee Chair	Tyler Ream, Superintendent
John McEwen, Committee Member	Josh McKay, Assistant Superintendent
Jennifer McKee, Committee Member	Barb Ridgway, Chief of Staff
Terry Beaver, Trustee	Janelle Mickelson, Business Services Administrator
	Stacy Collette, Human Resources Director
	Kalli Kind, Facilities Director
	Tim McMahon, Activities Director
	Joslyn Davidson, Curriculum & Instruction Administrator
	Elizabeth Kaleva, District Attorney
	Jane Shawn, HEA President

I. CALL TO ORDER

The meeting was called to order at 12:02pm by Committee Chair, Libby Goldes.

II. REVIEW OF AGENDA

No changes were requested to the agenda.

III. GENERAL PUBLIC COMMENT

There was no public comment.

IV. REVIEW OF THE 10.06.2020 POLICY COMMITTEE MINUTES

The minutes were reviewed from the 10.06.2020 committee meeting.

V. PRESENTATION OF POLICIES FOR SECOND REVIEW

A. Policy 5000: Equal Employment Opportunity and Non-Discrimination

Ms. Ridgway reported no requested changes to the policy from the full board's first reading and recommended sending it to the board for a second review. The committee agreed.

B. Policy 5005: Sexual Harassment

Ms. Ridgway reported no requested changes to the policy from the full board's first reading and recommended sending it to the board for a second review. The committee agreed.

VI. PRESENTATION OF POLICIES FOR THIRD REVIEW

A. Policy 3000: Equal Educational Opportunities

Ms. Ridgway reminded the committee that questions related to gender identity and expression in this policy were raised at the last Board meeting. Ms. Kaleva detailed how the policy pertained to extracurricular activities. Per MSHA (Montana High School Association), individuals participated in activities based on their gender at birth. This would continue unless the 9th Circuit Court of Appeals determined otherwise or until MSHA changed their rule. Ms. Ridgway asked for clarification that individuals could use the locker room and bathroom designated for their preferred gender. Ms. Kaleva confirmed generally they could, adding individuals could be offered gender-neutral options, but they were not required to accept the offer.

Ms. Goldes asked if there were gender-specific activities other than sports. Mr. McMahon answered he was unsure if there were any gender-specific clubs since they were organized at the schools. He added there were gender-specific music groups. Ms. Kaleva explained if the activity was sanctioned by MSHA, it must comply with MSHA rules; guidance would come from the association. Ms. Kaleva added this would be an issue across the nation, and Montana would benefit from seeing what happened in other states.

Mr. Beaver clarified his concern at the last meeting was – per the policy – there could be no gender-specific activities. However, girls could wrestle or play football, but boys were prohibited from playing volleyball. He recalled Title IX was discussed in relation to this policy and relevant language had been requested to be added. Ms. Kaleva provided clarification that the purpose of Title IX was to ensure the historically unrepresented gender – females – had the same or more opportunities in activities as males. If the district allowed males to participate in female activities, it would run into a Title IX issue.

Mr. Beaver asked for clarification on how the policy pertained to males participating in activities that were traditionally for girls. Ms. Kaleva clarified participation was based on whether physicality affected tryouts, which was not an issue for cheer or dance teams. Mr. McMahon added that MSHA viewed dance and cheer teams as “supervised but not regulated” activities; they were not identified as gender-specific activities.

Several editing changes were discussed and approved.

Ms. Goldes requested the policy be brought back to the committee at the next meeting and asked that additional information be provided related to activities that were part curricular and part extra-curricular, like music.

Ms. Ridgway asked for clarification regarding a student requesting the District use their preferred name as opposed to their legal. Ms. Kaleva clarified permanent records – like a transcript – must be in the

student's legal name; however, teachers are required to use the pronoun and name for which the student identified. Ms. Kaleva stated records must be in a student's legal name until the district received a court order noting the name had been legally changed. She added it is not a gender issue but a legal issue.

VII. PRESENTATION OF POLICIES FOR FIRST REVIEW

A. Policy 4330: Community Use of School Facilities and Policy 4330P: Administrative Procedures
Ms. Ridgway provided background context on the development of Policy 4330. Ms. Kaleva provided recommended changes based on tiered rental system. She outlined a few of the rules included in the policy for the committee. She added while the district insurance covers the property, uses and restrictions could not invalidate that coverage.

Ms. Ridgway asked if recreational marijuana becomes legal, does it need to be addressed in the policy. Ms. Kaleva clarified it would be continue to be defined as a drug which is prohibited under existing language.

Ms. Goldes asked if "and alcohol innovations" should be included after "alcohol." Ms. Kaleva recommended simply "alcohol" rather than "alcoholic beverages."

Ms. Kaleva added the purpose of reexamining the policy was to establish consistency across the district and to ensure the district remained a good steward of its assets.

Ms. Goldes asked Mr. McMahon if he had suggestions for or concerns regarding the policy. Mr. McMahon emphasized the need to be consistent and clear across the district.

Ms. Mickelson and Ms. Ridgway provided clarification on the process to reserve a facility. Ms. Kind added a significant change in procedure had been limiting the maximum length of time groups can reserve a facility. Groups are now limited to a maximum of 90 days. She added the importance of balancing between being accommodating and creating opportunities with protecting investments.

Several edits were requested to the policy from the committee.

Mr. Beaver expressed concern over language describing when facilities were not available. Ms. Kind replied when the district was closed, no employees were working to service the facility use. She clarified the district was closed mainly for holidays and "district closure" did not refer to summer, during which the district was open.

Ms. Goldes asked the committee if they would like to bring the policies back for the next meeting or send them to the full board for a first reading. The committee decided to review them again at the next committee meeting.

VIII. SUPERINTENDENT'S REPORT / BOARD COMMENTS

There was neither a superintendent's report nor board comments.

IX. ADJOURNMENT

Committee Chair, Ms. Goldes, adjourned the meeting at 1:04pm.

2
3 STUDENTS

4
5 Equal Educational Opportunities

6
7 Equal educational and extracurricular opportunities shall be available for all students without regard to race,
8 color, religion, creed, national origin, sex, age, gender, sexual orientation, gender identity and expression,
9 ancestry, marital status, military status, citizenship status, culture, social origin or condition, political affiliation,
10 mental, physical or sensory handicap, or by any other distinguishing characteristic and other legally protected
11 categories.

12
13 The District will not knowingly enter into agreements with any entity or any individual that discriminates against
14 students on the basis of sex or any other protected status. Any student may file a ~~discrimination grievance~~
15 **complaint** by using the ~~Title IX and~~ Section 504 / ADA Grievance Procedures for claims relating to ~~sex or~~
16 ~~disability discrimination,~~ **the Title IX Sexual Harassment Grievance Procedures for claims of sexual**
17 **harassment,** or the Uniform Grievance Procedure for all other claims.

18
19 No student shall, on the basis of sex, be denied equal access to programs, activities, services, or benefits or be
20 limited in the exercise of any right, privilege, advantage, or denied equal access to educational and
21 extracurricular programs and activities **pursuant to Title IX and its regulations.** Any student may file a sex
22 equity complaint by using the District’s ~~Title IX~~ **Uniform** Grievance Procedures.

23
24 Inquiries regarding discrimination of any kind should be directed to the building administrator or District’s Title
25 IX Coordinator, who shall provide information and, if necessary, direct the individual to the appropriate
26 grievance procedures. Inquiries regarding sex discrimination **or sexual harassment** may also be directed to the
27 District’s Title IX Coordinator, **the Assistant Secretary for the U.S. Department of Education, or both.** The
28 District will annually publish notice of these rights to students and parents.

29	Legal References:	§ 49-2-307, MCA	Discrimination in education
30		§ 49-3-201, MCA et seq	Governmental Code of Fair Practices
31		20 USC 1681 et seq	Title IX
32		42 USC § 12111 et seq.	Americans with Disabilities Act
33		29 USC § 791 et seq.	Rehabilitation Act of 1973
34		28 CFR 35.107	Nondiscrimination on the Basis of Disability in State and
35			Local Government Services
36		34 CFR 104.7	Nondiscrimination on the Basis of Handicap in Programs or
37			Activities Receiving Federal Financial Assistance
38		<u>34 CFR Part 106</u>	<u>Nondiscrimination on the Basis of Sex in Education</u>
39		10.55.701, ARM	Board of Trustees

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42 Cross References:

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44 Policy History:

45 Adopted on: 2.10.2015

46 Revised on:

2 **SCHOOL / COMMUNITY RELATIONS**

3 **Community Use of School Facilities**

4 School facilities are available to the community for educational, civic, cultural, and other uses
5 consistent with the public interest, when such use will not interfere with the school program or
6 school-sponsored activities. The District requires that the use of school facilities for school
7 purposes has precedence over all other uses. Persons using school facilities must always abide
8 by the District conduct rules.

9 The Superintendent will develop procedures to manage community use of school facilities. Use
10 of school facilities requires the Superintendent or designee’s approval and is subject to the
11 adopted procedures.

12 Organizations or individuals wishing to use school facilities must complete a Facility Use
13 Request form in advance of the event, pay any fees and associated costs, and provide proof of
14 insurance if applicable.

15 Administration will approve and schedule the use of school facilities. A master calendar will be
16 maintained to avoid conflicts during the school year. ~~Requests for use of school facilities must be~~
17 ~~submitted in advance of the event.~~

18 ~~The online District Facility Use Request form must be completed, signed, and submitted.~~ When
19 the request is approved by District Administration a contract will be created and sent to the
20 originator. The completed and signed contract must be returned to the Business Office before
21 access to the requested facility is granted.

22
23
24 Cross Reference;

25 Legal Reference: § 20-7-805, MCA Recreational use of school facilities secondary Lamb’s
26 Chapel v. Center Moriches Union Free School Dist., 113 S.Ct. 2141
27

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29 Policy History:

30 Adopted on:

31 Revised on: 11.27.2018
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COMMUNITY RELATIONS

Rental and Use of School Facilities Administrative Procedure

The Board of Trustees wishes to make ~~School~~ District facilities available to responsible community organizations, associations, and individuals for appropriate civic, cultural, welfare, educational or recreational activities that do not interfere with the delivery of education and the best interests of the ~~School~~ District. The Board is committed to ensuring fair and equitable access to all District facilities.

The Board of Trustees recognizes the investment that the community has made in ~~the School~~ District buildings and facilities and wishes for such buildings and facilities to be temporarily used under such provisions and control as the ~~School~~ District may see necessary to impose. To the greatest extent possible, citizens of the community should use ~~School~~ District facilities, so long as the educational programs of the ~~School~~ District are not hindered.

District facilities are not available for rent during District closed calendar days (See specific Official District Calendar for specific dates.). This includes all District observed holidays.

The administration shall be charged with the responsibility of coordinating and authorizing use of all grounds and facilities by groups other than those directly connected with the School District. The administration has developed the rules, regulations, and procedures for the use of facilities.

Priority for Use of District Facilities

The priority for the use of ~~School~~ District facilities is as follows and is in priority order:

1. ~~School~~ District Activities
2. Nonprofit ~~Y~~youth ~~A~~activities
3. Other ~~N~~onprofit and ~~P~~rofit ~~A~~activities

In rare instances a scheduled non-District event or activity may be rescheduled due to an unforeseen conflict with a District event. The District will make every effort to provide as much advance notice as possible to the Facility Use Contract holder.

Submitting Requests

All facility use requests must be initiated through the Helena Public Schools facilities rental website. Requests must be submitted at least ten (10) business days prior to the activity start date. Requests will be approved by the building principal and forwarded to the Maintenance Department for approval. The District Business Office will be responsible for developing all contracts which will outline all requirements and associated fees for the use of school-owned facilities.

The certificate of insurance listing Helena School District #1 as an additional insured and the IRS determination letter should be attached to the Facility Use Request when submitted online.

The maximum length of a facility rental request is 90 calendar days. After 90 calendar days a request for a facility may be resubmitted if the facility is available. A separate facility request

45 form must be submitted for each facility.

46 Any questions regarding facility rental charges or the tier designation that a group has received
47 may be directed to the District Facilities Coordinator at 406.324.2021.

48

49 ***Rental Fees and Other Associated Costs and Charges***

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51 The District Business Services Administrator will periodically review and revise as necessary
52 rental fees and other associated costs based on the District's actual costs and other related
53 factors.

54

55 The ~~School~~ District Business Office will collect deposits if applicable and invoice the user of
56 school facilities on the basis of the fee schedule. There is a two-hour minimum charge for Tier 3
57 and Tier 4. A Session/Day Minimum Charge refers to 6 hours of use. Athletic equipment is not
58 available for rental. PE equipment may be available at the discretion of the building principal.
59 Generally, teacher classrooms are not available but can be approved at the discretion of the
60 building principal. Requests for school classrooms should be discussed with the building
61 principal first.

62 School spaces available for rent include gyms, common areas, and libraries. Auditoriums are
63 also available for rent and may require additional fees including but not limited to; stage lighting
64 and technician fees. Exceptions may be made by the building principal and/or the ~~Facilities and~~
65 ~~Transportation Director~~ Manager.

66 ACTIVITIES SURCHARGE - All contracts include an annual \$30.00 surcharge per activity to
67 help fund student activities and sports. This funding will supplement the Activities Department
68 and will be used to purchase supplies and equipment for all students and activities including
69 sports, debate, music, speech, cheerleading, dance, and other student activities. This fee cannot
70 be waived or voided.

71 ***Custodial and Technology Fees***

72 Tiers 2-5 may be subject to custodial and/or technology fees which will be determined when
73 contracts are being prepared or an activity is being scheduled. These additional fees may also be
74 assessed if more than one location is required for an event or an event involves more than 100
75 participants.

76

77 The use of school equipment such as computers, TVs, media equipment, sound systems,
78 scoreboards, auditorium stage props, stage lighting, etc., shall only be permitted if included in
79 the ~~RENTAL OF SCHOOL FACILITIES REQUEST FORM~~ **Rental of School Facilities**
80 **Request form** and upon evidence by the applicant that such equipment is operated only by
81 competent and trained personnel or someone hired from the School District.

82 ***Liability Insurance***

83 The District requires groups to supply documented proof of liability insurance coverage with
84 the District as a named insured in the amount of \$1,000,000 combined single limit per
85 occurrence / \$1,000,000 annual aggregate for Tiers Two, Three, Four and Five.

86

87 ***Custodial Staff***

88 A custodian or other authorized staff member who is not participating in the activity may be
89 required to be on the premises when any group is using the

Revised: 10.18.2018, 11.3.2018, 11.27.2018

11.3.2020, 1.5.2021 Policy Committee

school buildings. The cost of the custodian will be included in the final contract if applicable.

Keyless Entry

For some locations the District may issue a contract holder a keyless entry fob which is programmed to allow access to the building for the times agreed to in the rental contract. If a fob is misplaced or lost during the rental period please notify the Facilities Office at 406.324.2021 as soon as possible so the fob can be deactivated. This will prevent unauthorized access occurring under the contract renters name. Within five business days of the conclusion of the rental the fob must be returned to the District Facilities Office at 1201 Boulder Avenue. A \$10.00 fee will be charged for unreturned or lost fobs.

Rental Tiers

<u>Tier One:</u> Activity Scheduler for District Events and Activities	<u>Tier Two:</u> Non-Profit with NO Fees or fees LESS than \$200.00 per participant (e.g. Fee types: Participation fee, Participant Registration fee, Membership fee, and/or Participant Donation Request)	<u>Tier Three:</u> Non-Profit with Fees greater than \$200.00 per participant (e.g. Participation Fee, Participant Registration fee, Membership fees, and/or Participant Donation Request Charged)	<u>Tier Four:</u> For Profit Events	<u>Tier Five:</u> Reciprocal Agreements – <u>Must have an MOU or contract on file with the Business Office</u>
No Insurance Required	Liability Insurance Required	Liability Insurance Required	Liability Insurance Required	Liability Insurance Required
No Mandatory Activity Fee	Mandatory \$30. Annual Activity Fee Required for each group or team	Mandatory \$30. Annual Activity Fee Required for each group or team	Mandatory \$30. Annual Activity Fee Required	Mandatory \$30. Annual Activity Fee Required
No Rental Fee	No Rental Fee	65% of Rental Fees Charged	100% of Rental Fees Charged	Fees may be negotiated if applicable
Example: Student Clubs, Activities and Athletic events, P.T.O. & HEF meetings & events	Example: Community Clubs, activities, sports teams, & events	Example: Kiwanis Community Clubs, activities, sports teams, & events	Example: Sports Camps, private service providers, etc.	Example: Varies

NOTE: Tiers 2-5 may incur custodial fees for activities or events occurring when there is no custodian on site (e.g. weekends).

Supervision and Maintenance of Rented Facilities

Sponsoring organizations and groups using facilities shall provide enough competent help and/or special supervision. The amount of adequate supervision shall be agreed upon at the time the contract is issued. Groups are expected to leave facilities in the condition in which they found them. Should the District find the facility in an unacceptable condition as a result of the rental,

111 the individual or group who signed the rental contract may be assessed a charge. Additionally,
112 the individual or group may also be denied access to District facilities in the future.

113 No functional alteration of the premises or functional changes in the use of such premises shall
114 be made without specific written consent of the District.

115 School property must be protected from damage and mistreatment and ordinary precautions for
116 cleanliness maintained. Groups shall be responsible for the condition in which they leave the
117 school facilities. In cases where school property has been damaged or abused beyond normal
118 wear, the same shall be paid for by the organization involved.

119 Groups that have been excluded from other community facilities because of damage will not be
120 allowed to rent District facilities.

121

122 ***Compliance with Applicable Laws, Regulations and Policies***

123

124 ~~School~~ District facilities will only be rented to groups or organizations that agree to comply in all
125 respects with all applicable laws, statutes, regulations, ordinances and policies. In particular, that
126 neither it nor its employees or agents will refuse, withhold, or deny any of its services, goods,
127 facilities, advantages, or privileges because of race, color, religion, creed, political ideas, sex,
128 age, marital status, physical or mental disability, or national origin, and that it will not publish,
129 circulate, issue, display, post, or mail a written or printed communication, notice or
130 advertisement which states or implies that any of the services, goods, facilities, advantages, or
131 privileges offered by it while in ~~School~~ District facilities will be refused, withheld, or denied
132 because of race, color, religion, creed, political ideas, sex, age, marital status, physical or mental
133 disability, or national origin.

134

135 ***Alcohol, Drugs, Tobacco and Tobacco Innovations***

136 Alcoholic beverages, tobacco / tobacco innovations, and illegal narcotics (including medical
137 marijuana) shall **not** be permitted in school facilities or on school property at any time.

138

139 ***Property Damage or Loss***

140 All contract holders using school facilities shall hold the District and its agents free and without
141 harm from any loss, damage or liability of expense that may arise during, or be caused in any
142 way, by such use or occupancy of school facilities. In the event that property loss or damage is
143 incurred during such use or occupancy, the amount of damage shall be decided by the
144 Superintendent and the individual or group who signed the rental contract will be billed for said
145 loss or damage.

146 The use of the District's playing fields must be appropriate and compatible with each playing
147 field and its surrounding area, and appropriate rental rate schedules may apply. The use of
148 playing fields must not result in construction, damage or undue wear or pose a hazard to children
149 or others. Activities which endanger others or cause damage to fields and lawns are prohibited.
150 Should damage to fields or lawns occur, the Superintendent shall make a reasonable effort to
151 obtain restitution for any damage from the group or organization that signed the rental contract.

152

153 ***Reserved Rights***

154 Helena Public Schools (HPS) reserves the right to deny requests for facility use based on past
155 performance/compliance issues or a determination of organizational mission that is incongruent
156 with that of the Helena Public Schools. Additionally, HPS reserves the right to perform routine
157 risk analyses on facility use requests on a case-by-case basis and assess appropriate fees or
158 deposits on new or unique requests.

159 The Board of Trustees authorizes the Superintendent to make final decisions on use of school
160 facilities by any group or individual.

161

162 Procedure History:

163 Adopted on: 11.27.2018

164 Revised on:

2
3 **COMMUNITY RELATIONS**

4
5 Public Relations

6
7 The District will maintain an interchange of information with the public to enable the Board and
8 staff to assess the needs of the schools and the community. The District will provide a means for
9 members of the public to obtain information about District activities and to provide the public
10 with a reasonable opportunity to participate in the decisions of the Board.

11
12 The Superintendent will establish and maintain a communication program within the school
13 district and with the public. This program will include, but not be limited to, providing for news
14 releases at appropriate times, inviting/requesting media coverage of District programs and
15 events, maintaining regular direct communications between schools and the citizens they serve,
16 assisting staff and the Board in improving their skills and understanding in communicating with
17 the public.

18
19 The Board will enhance the value of public awareness of and participation in education issues by
20 participating in training and informational meetings in regards to the public’s right to know and
21 right of participation. The District may solicit community opinion through parent organizations,
22 parent-teacher conferences, open houses, and other events or activities, which may bring staff
23 and citizens together.

24
25 To assist in the public’s involvement, the District will solicit community opinion to ensure that
26 the ideas, interests and concerns are considered in the decision-making processes. Community
27 opinions may come from a variety of sources, including, but not limited to: (a) parent
28 organizations, parent-teacher conferences, open houses; (b) advocacy, non-profit, parent or
29 community-based organizations; (c) business, civic and non-governmental organizations; (d)
30 other educational organizations, (e) any established school related communication committees,
31 and (f) other events or activities which may bring the members of the Board or staff and the
32 public together.

33
34 Legal Reference: Art. II, Sec. 8, Montana Constitution - Right of participation
35 Art. II, Sec. 9, Montana Constitution - Right to know

36
37 Cross References:

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39 Policy History: Adopted on: 6.10.2014
40 Revised on:
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2
3 **SCHOOL/COMMUNITY RELATIONS**

4
5 School Support Associations

6
7 The Board recognizes that parent, teacher, and student organizations are an invaluable resource
8 to District schools. The Board supports their formation and vitality and encourages their
9 suggestions and assistance. Membership in these organizations will be open and unrestricted.

10
11 Booster clubs and/or special interest organizations may be formed to support and strengthen
12 specific activities conducted within the District. All such groups must receive the approval of the
13 Board in order to be recognized as a booster organization. Staff participation, cooperation, and
14 support are encouraged in such recognized organizations.

15
16 *Fund Raising by School Support Organizations*

17
18 Fund-raising by school support groups is considered a usual and desirable part of the function of
19 such groups. Specific fund-raising activities must be approved in advance by the Principal or
20 program coordinator. The Principal or program coordinator must be consulted before any
21 expenditure of such funds. All funds raised by school adjunct groups are to be used for direct or
22 indirect support of school programs. Equipment purchased by support groups and donated to the
23 schools becomes the property of the District and may be used or disposed of in accordance with
24 District policy and state law.

25
26 Legal References: § 20-6-601, MCA Power to accept gifts
27 § 20-6-602, MCA Trustee’s power over property

28
29 Cross References: 7080 District, School, Student Group Fundraising

30
31 Policy History:
32 Adopted on: 12.9.2014
33 Revised on:
34

2
3 **SCHOOL/COMMUNITY RELATIONS**

4
5 Conduct on School Property

6
7 In addition to prohibitions stated in other District policies, no person on school property shall:

- 8
- 9 • Injure or threaten to injure another person;
- 10 • Damage another’s property or that of the District;
- 11 • Violate any provision of the criminal law of the state of Montana or town or county
- 12 ordinance;
- 13 • Smoke or otherwise use a tobacco product, vapor product or alternative nicotine product
- 14 (tobacco includes, but is not limited to, cigarettes, cigars, snuff, smoking tobacco,
- 15 smokeless tobacco, or any other tobacco or nicotine innovation);
- 16 • Consume, possess, or distribute alcoholic beverages including powdered alcohol or any
- 17 alcohol innovations, illegal drugs, including medical marijuana, or possess dangerous
- 18 weapons at any time;
- 19 • Impede, delay, or otherwise interfere with the orderly conduct of the District’s
- 20 educational program or any other activity occurring on school property;
- 21 • Use vulgar or obscene language or gestures;
- 22 • Disregard the directives of school officials or security personnel;
- 23 • Enter upon any portion of school premises at any time for purposes other than those
- 24 which are lawful and authorized by the Board; or
- 25 • Violate other District rules and regulations.

26
27 “School property” means within school buildings, in vehicles used for school purposes, or on
28 owned or leased school grounds. These regulations are in effect year-round, and during all
29 District extra or co-curricular activities. District administrators will take appropriate action as
30 circumstances warrant, up to an including recommending that the individual violating this policy
31 be denied access to District property. If a recommendation is made to the Board to deny access to
32 District property to an individual, that individual will be notified of date, time and place of the
33 meeting of the Board as well as of the specific allegations to be presented to the Board.

34
35 Legal References: § 16-11-302, MCA Definitions
36 § 20-1-206, MCA Disturbance of school
37 § 20-1-220, MCA Use of tobacco products in public school building or on
38 public school property prohibited
39 § 45-8-361, MCA Possession of a weapon in a school building
40 § 50-46-301 et seq., MCA Montana Marijuana Act 20 USC
41 § 7101 et seq. Safe and Drug Free Schools & Communities Act

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43 Cross References:

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45 Policy History:

46 Adopted on: 12.9.2014

47 Revised on: 9.10.2019

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3 **SCHOOL/COMMUNITY RELATIONS**

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5 Visitors to the Schools

6

7 The District encourages visits to all District buildings by Board members, parents, citizens, and
8 taxpayers at appropriate times within the discretion of building administration.

9

10 All visitors shall check-in at the school’s main office for purposes of safety, security, and
11 assistance.

12

13 If a conference with a teacher is desired the District requests that an appointment be made in
14 advance. Conferences with teachers need to be scheduled outside school hours or during the
15 teacher's preparation period.

16

17 Legal References: § 20-1-206, MCA Disturbance of school

18

19 Cross References:

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21 Policy History:

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23 Adopted on: 12.9.2014

24 Revised on:

25