

TIME MANAGEMENT

"Don't let assignments build up; do them as they are assigned."

"Waking up and going to bed at the same times."

"Work on harder, longer assignments first. Go back and do the short ones later."

"Do the hardest assignments first."

"When I feel distracted or unmotivated, I take a small break."

"Sticking to the teachers' daily schedule."

"I have to do it in the morning, so I can do what I want in the afternoon when I'm less motivated."

"Wake up early, get it done as quick as I can, so I have more free time."

"Treat each day like a school day (routine). Follow the bell schedule."

"Turning it in on time, even if it's not my best work. Some points are better than a zero."



CREATING A WORKSPACE

"Go somewhere outside the home to do work (coffee shop, parents' work, friends)"

"Listening to music without lyrics."

"On nice days, I like to work outside."

"Creating a separate workspace at home that is just for school."

"Exercising during my break."

MAKING LISTS

"Just do what is due that day; don't get stressed trying to work ahead."

"Make a weekly schedule."

"Planner with highlighters, check list, daily planner."

"Make a to-do list by when assignments are due."

"Setting small goals with rewards for completing them."

"Write down all assignments and cross them off when finished."

ASKING FOR HELP & NOT GIVING UP

"Reaching out to teachers when I get stuck."

"Check my school email every day."

"Using Google to find answers when I get stuck, or YouTube videos."

"Ask someone else in the class questions you might have."

"Sending a chat on Teams the second I have a question instead of waiting for office hours. Teachers usually respond quickly."