



*The Helena Public Schools educate, engage, and empower each student to maximize his or her individual potential with the knowledge, skills and character essential to being a responsible citizen and life-long learner.*

## Board of Trustees – Executive Committee Meeting

Tuesday, January 12, 2021 – 11:00am

May Butler Center Conference Room and Microsoft Teams

**Notice:** In accordance with State and Local health guidance/regulations, physical attendance at this meeting will be limited to six individuals. All in-person attendees must wear a mask/face covering at all times and remain safety distanced from anyone not residing within the same place of residence. All other attendees are encouraged to attend the meeting via Microsoft Teams and/or email your public comment to [boardoftrustees@helenaschools.org](mailto:boardoftrustees@helenaschools.org) prior to the start of the meeting.

Members of the public are able to attend remotely by clicking here: <https://helenaschools.org/event/board-of-trustees-executive-committee-meeting-01-12-2021/>. We ask that all participants mute their microphone until called upon by the Board Chair for general and/or specific public comments. Upon completing public comment, please ensure that your microphone is again muted.

## AGENDA

- I. **CALL TO ORDER**
- II. **GENERAL PUBLIC COMMENT:** *This is the time for comment on public matters that are not on the agenda. Public matters do not include any pending legal matters, private personnel issues or private student issues. Please do not attempt to address such issues at this time or you will be ruled out of order. The Board cannot enter into a discussion during General Public Comment.*
- III. **REVIEW OF MINUTES**  
December 8, 2020, Executive Committee Meeting Minutes (see attached)
- IV. **REVIEW OF JANUARY 12, 2021, BOARD MEETING AGENDA** (see attached)
- V. **BOARD COMMENTS**
- VI. **ADJOURNMENT**

### Helena Public Schools Board of Trustees

Luke Muszkiewicz  
*Board Chair*

Siobhan Hathhorn  
*Board Vice Chair*

Terry Beaver  
*Trustee*

Libby Goldes  
*Trustee*

John E McEwen  
*Trustee*

Jennifer McKee  
*Trustee*

Sarah Sullivan  
*Trustee*

Jennifer Walsh  
*Trustee*



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## Board of Trustees – Executive Committee Meeting

Tuesday, December 8, 2020

# MINUTES - DRAFT

### ATTENDEES

<i>Committee</i>	<i>Others</i>
Luke Muszkiewicz, Chair	Tyler Ream, Superintendent
Siobhan Hathhorn, Vice Chair	Josh McKay, Assistant Superintendent
Sarah Sullivan, Past Chair	Janelle Mickelson, Business Services Director
Terry Beaver, Trustee	Barb Ridgway, Chief of Staff
John McEwen, Trustee	Stacy Collette, Human Resources Director
	Jane Shawn, HEA President
	Christine Roberts, member of the public

#### I. CALL TO ORDER

Board Chair, Luke Muszkiewicz, called the meeting to order at 11:01am.

#### II. REVIEW OF AGENDA

No changes were requested to the committee meeting agenda.

#### III. GENERAL PUBLIC COMMENT

No public comments were offered.

#### IV. REVIEW OF MINUTES

Minutes from the previous Executive Committee meeting were reviewed.

#### V. REVIEW OF DECEMBER 8, 2020, BOARD MEETING

Mr. Muszkiewicz said the Approval of Warrants – and following three agenda items – should be the continuation of the Items for Consent list rather than a separate section.

Mr. Muszkiewicz reviewed the procedure for student and educator recognitions, which included requesting seniors share their post-graduation plans. Ms. Hathhorn requested information on Model UN, and Mr. Muszkiewicz replied the advisor would be happy to answer her questions at the board meeting.

Mr. Muszkiewicz referenced the Items for Action and said the first item would authorize trustees to advocate for Montana School Boards Association's (MTSBA) platform during the upcoming legislative session, and the second item would authorize the superintendent or his representatives to advocate for the MTSBA platform during the session.

Mr. Muszkiewicz listed the reports that would be given and said he would provide an update on the superintendent search process.

## **VI. BOARD/SUPERINTENDENT COMMENTS**

Mr. Beaver asked if there had been a resolution with Montana High School Association (MHSA) regarding winter sports. Dr. Ream replied the discussion was ongoing, and so far, winter sports already had been postponed by one month.

Ms. Hathhorn requested the Board of Trustees Clerk provide an update on negotiations. Dr. Ream replied Ms. Mickelson was in the middle of an audit and recommended Ms. Collette provide the update.

Ms. Sullivan asked when the board would be able to look at resumes from superintendent candidates. Mr. Muszkiewicz replied they were not at the point in the process of being able to review resumes. Dr. Ream added HYA had updated their timeline on their job listed and the district website had been updated to reflect that timeline.

## **VII. ADJOURNMENT**

The meeting was adjourned at 11:26am.



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## Board of Trustees Meeting

Tuesday, January 12, 2021 - 5:30 p.m.

Capital High School Auditorium and via Microsoft Teams

**Notice:** In accordance with State and Local health guidance/regulations, physical attendance at this meeting will be limited to 25 individuals. All in-person attendees must wear a mask/face covering at all times and remain safety distanced from anyone not residing within the same place of residence. All other attendees are encouraged to attend the meeting remotely and/or email your public comment to [boardoftrustees@helenaschools.org](mailto:boardoftrustees@helenaschools.org) prior to the start of the meeting.

Members of the public are able to attend remotely by clicking here: <https://helenaschools.org/event/board-of-trustees-meeting-01-12-2020/> and using the Microsoft Teams link. We ask that all participants mute their microphone until called upon by the Board Chair for general and/or specific public comments. Upon completing public comment, please ensure that your microphone is again muted.

## AGENDA

### I. CALL TO ORDER / PLEDGE OF ALLEGIANCE

### II. REVIEW OF AGENDA

### III. GENERAL PUBLIC COMMENT

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### IV. NEW BUSINESS

#### A. Consent Items

1. Board of Trustees December 8, 2020, Meeting Minutes (see attached)

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Jennifer Walsh  
*Trustee*

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2. Approval of Personnel Actions (see attached)
3. Approval of Warrants (see attached)
4. Acknowledge Discretionary Out-of-District Tuition Agreements (see attached)
5. Approval of Out-of-District Attendance Agreements (see attached)

**B. Items for Information**

1. Policy 4005: School Support Associations (see attached)
2. Policy 4020: Visitors to Schools (see attached)
3. Policy 4330: Community Use of School Facilities (see attached)
  - a. 4330P: Community Use of School Facilities – Administrative Procedures (see attached)
4. Mid-Year Strategic Priorities Update

**C. Reports**

1. Policy Committee Report
2. Facilities & Maintenance Committee Report
3. Teaching & Learning Committee Report
4. Health Benefits Committee Report
5. Negotiations Update
6. Montana School Boards Association Report
7. Helena Education Association Report
8. HHS / CHS Student Representatives Report

**V. SUPERINTENDENT’S REPORT**

**VI. BOARD COMMENTS**

**VII. ADJOURNMENT**

The next Board of Trustees meeting has been scheduled for February 9, 2021.