



*The Helena Public Schools educate, engage, and empower each student to maximize his or her individual potential with the knowledge, skills and character essential to being a responsible citizen and life-long learner.*

## Board of Trustees Meeting

Tuesday, April 13, 2021 - 5:30 p.m.  
Capital High School Auditorium and via Zoom

**Notice:** In accordance continued health/safety guidance and recommendations, we ask those physically attending the meeting to remain distanced and masked. Given distancing needs, physical attendance at this meeting is limited to 100 individuals. All other attendees are encouraged to attend the meeting remotely and/or email your public comment to [boardoftrustees@helenaschools.org](mailto:boardoftrustees@helenaschools.org) prior to the start of the meeting.

Members of the public are able to attend remotely by clicking here: <https://helenaschools.org/event/board-of-trustees-meeting-04-13-2021/> and using the Microsoft Teams link. We ask that all participants mute their microphone until called upon by the Board Chair for general and/or specific public comments. Upon completing public comment, please ensure that your microphone is again muted.

## AGENDA

- I. CALL TO ORDER / PLEDGE OF ALLEGIANCE
- II. REVIEW OF AGENDA
- III. STUDENT & EDUCATOR RECOGNITIONS
  - A. Two Helena High swimmers took home individual state championships.  
**Robert Wagner** for the 100-yd Butterfly and the 50-yd Freestyle  
**Quade Oser** for the 100-yd Breaststroke and the 200-yd Individual Medley
  - B. The Helena High Boys Swim team won the 2021 state championship for the 200-yd Freestyle Relay.  
Team: **Jacob Demmons, Christian Goetsch, Garrett Krattiger, and Robert Wagner**

### Helena Public Schools Board of Trustees

Luke Muszkiewicz  
*Board Chair*

John E McEwen  
*Trustee*

Siobhan Hathhorn  
*Board Vice Chair*

Jennifer McKee  
*Trustee*

Terry Beaver  
*Trustee*

Sarah Sullivan  
*Trustee*

Libby Goldes  
*Trustee*

Jennifer Walsh  
*Trustee*

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- C. The Helena High Boys Swim team also won 2021 state championship.  
Team: **Jacob Demmons, Christion Goetsch, Devin Goetsch, Garrett Krattiger, Quade Oser, Ben Vince, and Robert Wagner**  
Coach: **Julia Shannon**
  
- D. The Helena High “Baker Team” won the 2021 Mock Trial state championship.  
Team: **Hailey Brewer, Grace Johnson, Caitlin Matthews, Isaac Nehring, Sage Eck-Miller, and Maddie McNeil.**  
Advisor: **Kacey Askin**
  
- E. Six students qualified for the National Speech & Debate Meet  
From Helena High: **Jonathan DeWald, Tim Cuddy, and Shy Christensen**  
Coach: **Jen Hermanson**  
From Capital High: **Erin Heaton, Jordyn Shaw, and Brennen Jensen**  
Coach: **Chloe Smith**
  
- F. Two Capital High wrestlers won 2021 individual state championships.  
**Noah Kovick (205)**  
**Carson DesRosier (138)**  
Coach: **Jeff Mahana**
  
- G. The Capital High Girls Basketball team won the 2021 state championship for the second consecutive year.  
Team: **Mara McGinley, Dani Bartsch, Paige Bartsch, Jaymee Sheridan, Rachael Stacy, Kayla Almquist, Parklyn Heller, Audrey Hofer, Carlie Gross, Keetyn Sayers, and Kaleigh Fiest (manager)**  
Coaches: **Katie Garcia-Forba (head coach), Tom Dearborn, Matt Reyant, Taylor Hassler, Shelby VanHemelryck, and Savanna Bignell**
  
- H. The Capital High School team won the 2021 Science Bowl state championship.  
Team: **Mariah Mercer, Nate Turner, Tyler Almquist, Zach Boles, and Kilian Humbert**  
Coaches: **DeLacy Humbert and Kendra Lunday**
  
- I. Capital High student, **Jenna Rahn**, placed 1st in Legal Office Procedures at the Business Professionals of America state competition.  
Coach: **Terri Norman**
  
- IV. **PRESENTATION:** 2020 District Audit: Anthony Gerharz, Manager, Wipfli LLP (please use [this link](#) to view the audit)
  
- V. **GENERAL PUBLIC COMMENT**  
*This is the time for comment on public matters that are not on the agenda. Public matters do not include any pending legal matters, private personnel issues or private student issues. Please do not attempt to address such issues at this time or you will be ruled out of order. The Board cannot enter into a discussion during General Public Comment.*

## **VI. NEW BUSINESS**

### **A. Items for Action**

1. Updated Policies for Approval/Action
  - a. Policy 1905: Face Coverings as Personal Protective Equipment
  - b. Policy 1906: Student Instruction and Services
2. Consideration of the Ratification of the Paraprofessionals Collective Bargaining Agreement (see attached)
3. Consideration of the Ratification of the Secretaries Collective Bargaining Agreement (see attached)

### **B. Items for Consent**

1. Consideration of the 1.28.2021 Special Board Meeting Closed Session Minutes
2. Consideration of the 02.11.2021 Special Board Meeting Closed Session Minutes
3. Consideration of the 02.19.2021 Special Board Meeting Closed Session Minutes
4. Consideration of the Personnel Actions (see attached)
5. Consideration of the Warrants (see attached)
6. Approval of Out-of-District Attendance Agreements (see attached)

### **C. Items for Information**

1. Class of 2021 Graduation Update

### **D. Reports**

1. Policy Committee Report
2. Budget & Finance Committee Report
3. Health Benefits Committee Report
4. Negotiations Report
5. Montana School Boards Association Report
6. Helena Education Association Report
7. HHS / CHS Student Representatives Report

## **VII. SUPERINTENDENT'S REPORT**

## **VIII. BOARD COMMENTS**

## **IX. ADJOURNMENT**

The next Board of Trustees meeting has been scheduled for May 11, 2021.

**Policy Background – Items for Information  
Board of Trustees Meeting  
April 13, 2021**

**BACKGROUND:**

The policies described below are being presented for first reading and action. These policies are part of the 1900 emergency policy series. They are being updated or amended to meet current needs.

**FOR APPROVAL/ACTION:**

**1905 Face Coverings as Personal Protective Equipment**

This policy is being amended to allow students to be outside without a mask. Social distancing is preferred.

**1906 Student Instruction and Services**

This policy was modified and allows the Board of Trustees to authorize proficiency-based ANB in situations when a student demonstrates proficiency. The policy also allows the Board of Trustees to authorize Summer School and Extended School Year activities.

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3 **THE BOARD OF TRUSTEES**

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5 Face Coverings as Personal Protective Equipment

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7 This policy applies during the COVID-19 state of emergency declared by the Board of  
8 Trustees or other local, state or federal agency, official, or legislative body. This policy is  
9 adopted, implemented, and enforced in accordance with the supervisory authority vested with  
10 the Board of Trustees in accordance with Article 10, section 8 of the Montana Constitution.  
11 The Board of Trustees authorize the Superintendent to develop and implement procedures to  
12 enforce this policy.

13  
14 The District requires all staff, volunteers, visitors, and school-aged students to wear a face  
15 covering while present in any school building, regardless of vaccination status. The District  
16 also requires all staff, volunteers, visitors, and school-aged students to wear a face covering  
17 while present at any outdoor school activity including but not limited to, recess, before and  
18 after school pickup, field trips, etc. Face covering means disposable or reusable masks that  
19 cover the nose and mouth. The District will provide masks to students, volunteers, and staff, if  
20 needed. If a student or staff wears a reusable mask, the District expects that the masks be  
21 washed on a regular basis to ensure maximum protection.

22  
23 Students, staff, volunteers, and visitors are not required to wear a mask or face shield under this  
24 provision when:

- 25 1. consuming food or drink  
26 2. outdoors – social distancing preferred  
27 3. engaged in strenuous physical activity  
28 4. communicating with someone who is hearing impaired  
29 5. identifying themselves  
30 6. receiving medical attention; or  
31 7. precluded from safely using a face covering due to a medical contraindication or  
32 developmental condition. The Superintendent, building principal, or their designee shall  
33 request documentation from a care provider when considering an exception to this  
34 provision for medical or developmental reasons. The District will comply with all  
35 applicable disability and discrimination laws when implementing this provision.

36  
37 When students and members of the public are not present, staff may remove their masks if they  
38 are at their individual workstation and six feet of distance is strictly maintained between  
39 individuals.

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41 All points of entry to any school building or facility open to the public shall have a clearly visible  
42 sign posted stating the mask requirement.

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44 Allegations of harassment of any person wearing a mask or those with recognized and approved  
45 exemptions to the face covering requirement will be promptly investigated in accordance with  
46 District policy.

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Failure or refusal to wear a mask by a staff member or student not subject to an exception noted above may result in redirection or discipline in accordance with District policy and codes of conduct, as applicable.

Legal References:      § Article X, Section 8              Montana Constitution  
                                 § Section 20-3-324, MCA      Powers and Duties

Cross References:    1900 Temporary COVID-19 Policy  
                                 1901 Emergency Policy and Procedures  
                                 1907 School District Declaration of Emergency

Policy History:

Adopted on:  
Revised on:  
Reviewed on:

1 **Helena School District**

2  
3 **COVID-19 Emergency Measures**

1906

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5 Student Instruction and Services

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7 The School District has adopted the protocols outlined in this policy to govern during the term of  
8 the declared public health emergency to ensure the delivery of educational services to students  
9 offsite utilizing available resources and online methods. The ~~supervising teacher~~, principal,  
10 superintendent, or designated personnel are authorized to implement this policy.

11  
12 As outlined in District Policy, and except for students determined by the School District to be  
13 proficient using School District assessments, the adopted calendar has a minimum number of 720  
14 aggregate instructional hours for students in kindergarten through third grade; 1,080 hours for  
15 students in fourth through eleventh grade and 1,050 hours for students in twelfth grade.

16  
17 The School District may satisfy the aggregate number of hours through any combination of  
18 onsite, offsite, and online instruction. The District administration is directed to ensure that all  
19 students are offered access to the complete range of educational programs and services for the  
20 education program required by the accreditation standards adopted by the Montana Board of  
21 Public Education.

22  
23 For the purposes of calculating ANB (Average Number Belonging) and aggregate hours,  
24 instruction may be synchronous and/or asynchronous. Asynchronous and synchronous learning  
25 may include but is not limited to the following types of instruction; directed, distributive,  
26 collaborative and/or experiential learning. The learning is directed or coordinated by the teacher  
27 of record for a given course and is done purposefully to facilitate the learning and mastery of  
28 defined essential standards for specific courses or classes.

29  
30 Staff shall calculate the number of hours students have received instruction as defined in this  
31 policy through a combined calculation of services received onsite at the school or services  
32 provided or accessed at offsite or online instructional settings including, but not limited to, any  
33 combination of physical instructional packets, virtual or electronic based course meetings and  
34 assignments, self-directed or parent-assisted learning opportunities, and other educational efforts  
35 undertaken by the staff and students that can be given for grade or credit. Staff shall report  
36 completed hours of instruction as defined in this policy to the ~~supervising teacher~~, building  
37 principal, or district administrator for final calculation.

38  
39 The Board of Trustees may revise the school calendar to adjust the completion of the school year  
40 for particular grade levels and groups once students have satisfied the required number of  
41 applicable aggregate hours.

42  
43 In order to comply with the requirements of the calendar, District Policy and Section 20-1-301,  
44 MCA, the District shall implement the instructional schedules and methods identified in this  
45 policy.

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### *Offsite and Online Instructional Setting*

The Board of Trustees authorizes offsite and online instruction of students in a manner that satisfies the aggregate number of instructional hours outlined in the School District's adopted or revised calendar for the 2019-2020 and 2020-2021 school year. Offsite and online delivery methods shall include a complete range of educational services offered by the School District and shall comply with the requirements of applicable statutes. Students completing course work through an offsite or online instructional setting shall be treated in and have their hours of instruction calculated in the same manner as students attending an onsite institutional setting.

Students receiving offsite delivery of education services may be eligible for assistance with accessibility to offsite or remote learning opportunities in accordance with District Policy 1904.

### *School Facility as Instructional Setting*

In addition to online and offsite instructional settings the Board of Trustees authorizes instruction of students at the school facility in a manner that satisfies the aggregate number of instructional hours outlined in the School District's adopted or revised calendar for a school year affected by a public health emergency.

All educational and related services provided at the school facility shall be completed in accordance with the health and safety protocols outlined in District Policy 1905.

### *Proficiency-Based Learning*

The Board of Trustees authorizes proficiency-based ANB calculation in situations when a student demonstrates proficiency in a course area as determined by the Board of Trustees using district assessments consistent with the School District's adopted Plan of Action, District Policy or other measures approved by the Board of Trustees during the course of a school year affected by a public health emergency.

The Board of Trustees waives the minimum number of instructional hours for students who demonstrate proficiency in a course area using district assessments that include, but are not limited to, the course or class teacher's determination of proficiency as defined by the Board of Trustees. This determination shall be based on a review of the student's completed coursework, participation in course delivery, and other methods applicable to the specific course or class. The Board of Trustees authorizes the use of the proficiency determination process for students who have selected this method of delivery, students for whom the School District is unable to document satisfaction of the required minimum aggregate number of hours through the offsite or onsite methods outlined in this policy, or other students whom School District personnel determine satisfy the definition of proficient or meeting proficiency.

This provision is based in the declaration by the Montana Legislature that any regulation discriminating against a student who has participated in proficiency-based learning is inconsistent with the Montana Constitution.



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99*Special Education and Accommodation of Disabilities or Diagnoses*100  
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Students shall receive services in accordance with the applicable Individualized Education Plan or Section 504 Plan based on methods and locations agreed upon and documented by the applicable team to meet the student's needs and goals. The supervising teacher or building administrator shall coordinate with parents and the special education staff or cooperative to ensure all applicable statutes are followed in accordance with U.S. Department of Education guidelines.

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*Student Attendance*

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The Board of Trustees authorizes the ~~supervising teacher~~, building principal or district administration to set an attendance policy for students that takes into account the location of instructional services, the applicability of proficiency-based instruction, the student's grade level, and the health and safety of the student and their household. Students are expected to complete assigned work. If a student is not present for the instructional day, the student shall be permitted to complete all work assigned by the teacher if not present for instruction within a reasonable period of time determined by the teacher. Students shall not lose credit or incur a grade reduction for reasons related to attendance without good reason as determined by the Board of Trustees.

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*Student Safety and Counseling*

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Students shall have access to regular school counseling services whether their instruction is provided in an onsite, offsite or online setting. Staff shall promptly report any suspected student distress or concern to their supervisor for review and referral. Students receiving instruction in an offsite setting are governed by the staff obligation to report suspected child abuse or neglect.

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*Homeless Students and Students in Foster Care*

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This policy in no way limits or adjusts the School Districts obligations to homeless students or students in foster care. Applicable District policies serving these students or this population of students remain in full effect.

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*Student Discipline*

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This policy in no way limits or adjusts the School District's expectations for student conduct. All applicable district policies and handbook provisions governing student conduct remain in full effect.

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*School Schedule and Calendar*

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It is the objective of the Board of Trustees to ensure the proactive operations of the School District during a public health emergency by: (1) meeting the educational needs of the students;

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148 (2) complying with all applicable statutes and rules pertaining to the aggregate hours of  
149 instruction; and 3) identifying and implementing innovative methods to meet educational and  
150 other needs of each student in the School District.

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152 *Summer School*

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154 The Board of Trustees authorizes a K-12 summer program of instructional offerings for the  
155 purpose of remediation of credit, maintenance of skills, and enrichment. All classes offered for  
156 credit must meet minimum state requirements for accreditation and may be delivered at the  
157 school or at another offsite location. Remediation credit recovery courses shall be offered, grades  
158 9-12, in accordance with District advancement requirements. Credit course offerings must be  
159 approved by the administration.

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161 *Extended School Year*

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163 In accordance with District Policy, Section 20-1-301, MCA, and any applicable collective  
164 bargaining agreement covering the employment of affected employees, the Board of Trustees  
165 may establish a school calendar with an earlier start date and a later end date from non-  
166 emergency school years to ensure students receive the minimum number aggregate instructional  
167 hours. The purpose of an extended school year will be to maximize flexibility in the delivery of  
168 instruction and learning for each student in the School District in the event of school closures or  
169 other impacts to School District operations due to a public health emergency. When setting an  
170 extended school year, the School District will collaborate with students, parents, employees and  
171 other community stakeholders. When proposing to adopt changes to a previously adopted school  
172 term the Board of Trustees will follow the procedures outlined in Policy 2100 (School Year  
173 Calendar and Day).

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176 Legal Reference: Article X, Section 1, Montana Constitution

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178 Section 20-1-101, MCA – Definitions

179 Section 20-1-301, MCA – School Fiscal Year

180 Section 20-9-311, MCA – Calculation of Average Number Belonging

181 Section 20-7-118, MCA - Offsite Provision of Educational Services

182 Section 20-7-1601, MCA – Transformational Learning –Legislative Intent

183 ARM 10.55.906(4) – High School Credit

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185 Cross Reference: Policy 1902 – Alternative Grading

186 Policy 1905 - Staff, Student, and Community Health and Safety

187 Policy 2100 – School Calendar

188 Policy 2140 – Guidance and Counseling

189 Policy 2161 – Special Education

190 Policy 2168 – Distance Learning

191 Policy 2410 – Graduation

192 Policy 2420 – Grading and Progress Reports

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Policy 2421 – Promotion and Retention  
Policy 2150 – Suicide Training and Awareness  
Policy 3125 – Homeless Students  
Policy 3122 - Attendance Policy  
Policy 3310 - Student Discipline

Policy History:

Adopted on: 4.28.2020  
Reviewed on:  
Revised on:  
Terminated on:

# Board of Trustees Meeting

Consideration of HPS – HEA Paraprofessional Collective Bargaining Agreement

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## VI. NEW BUSINESS

### A. Items for Action

1. Consideration of the Ratification of the HPS-HEA Paraprofessional Collective Bargaining Agreement.
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#### **Background:**

Pursuant to 39-31-306, MCA, an agreement reached by the public employer and the exclusive representative must be reduced to writing and must be executed by both parties.

The HPS and HEA reached a tentative agreement on Monday, March 22, 2021. The HEA ratified the tentative agreement to the contract, Wednesday, April 7, 2021. The contract passed unanimously. The District negotiation team recommends ratification.

A high-level summary of the changes to the terms and conditions of the contract are noted below. Upon the Board's approval, a final copy will be made available electronically.

- Two-year agreement from July 1, 2021 – June 30, 2023
- Insurance: Increases to the cafeteria benefit contribution will be adjusted with the changes in the Health Benefit Plan year over year.
- Pay:  
Year One: The Matrix stays the same and the employees will step.  
Year Two: The team will meet to discuss salary.
- Para's will receive a \$1,000 bonus in 2021 prorated to their FTE.

#### **Considerations:**

- HEA and HPS have a collaborative relationship and productive negotiations history.
- This agreement supports the directive of the Board to support our educators and address issues relative to the district budget.

#### **Superintendent recommendation:**

Approve and ratify the collective bargaining agreement as agreed upon between HPS and HEA.

# Board of Trustees Meeting

Consideration of the HPS – MFPE Secretary Collective Bargaining Agreement

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## VI. NEW BUSINESS

### A. Items for Action

2. Consideration of the Ratification of the HPS-MFPE Secretary Collective Bargaining Agreement.
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#### **Background:**

Pursuant to 39-31-306, MCA, an agreement reached by the public employer and the exclusive representative must be reduced to writing and must be executed by both parties.

The HPS and the Secretaries reached a tentative agreement on Wednesday, March 17, 2021. The Secretaries ratified the tentative agreement to the contract. The District negotiation team recommends ratification.

A high-level summary of the changes to the terms and conditions of the contract are noted below. Upon the Board's approval, a final copy will be made available electronically.

- Three-year agreement from July 1, 2021 – June 30, 2024
- Insurance: Increases to the cafeteria benefit contribution will be adjusted with the changes in the Health Benefit Plan year over year.
- Pay:
  - Year One: The Matrix stays the same and the employees will step.
  - Year Two: The team will meet to discuss salary.
  - Year Three: The team will meet to discuss salary.
- Secretaries will receive a \$1,000 bonus in 2021 prorated to their FTE.

#### **Considerations:**

- HEA and the Secretaries have a collaborative relationship and productive negotiations history.
- This agreement supports the directive of the Board to support our educators and address issues relative to the district budget.

#### **Superintendent recommendation:**

Approve and ratify the collective bargaining agreement as agreed upon between HPS and the MFPE Secretaries.

**PERSONNEL ACTIONS**  
March 10, 2021 – April 13, 2021

**CERTIFICATED PERSONNEL**

**Appointments**

<u>Name</u>	<u>Effective</u>	<u>Location/Assignment</u>	<u>Salary</u>
McMahon Cecrle, Brittney	03/15/2021	Hawthorne/Resource	\$224.32/day*
Patton, Meghan	03/18/2021	HMS/Science	\$210.04/day*

\*Temporary Contract: Contract expires at the discretion of the District or 6/10/2021 whichever occurs first.

**Terminations/Retirements**

<u>Name</u>	<u>Effective</u>	<u>Location/Assignment</u>	<u>Reason</u>
Chaffee, John	03/18/2021	Hawthorne/Special Education Resource	Resignation
Collins, Kathryn	04/07/2021	PAL/Math	Resignation
Mooney, Carrie	06/10/2021	HHS/Special Education/Resource	Resignation
Olson, Andrea	06/10/2021	SSC/Occupational Therapist	Resignation
Sampson, Jenni	06/10/2021	CHS/English	Resignation
Shields, Jeremy	06/09/2021	Bryant/Special Education Resource	Resignation
Thomas, James	06/10/2021	HHS/Special Education/Resource	Resignation

**Leaves**

<u>Name</u>	<u>Term</u>	<u>Location/Assignment</u>	<u>Type of Leave</u>
Olson, Andrea	6/10/2021	SSC/Occupational Therapist	Resignation

**Change in Contract**

<u>Name</u>	<u>From</u>	<u>To</u>	<u>Effective Date</u>
Hess, Kaitlyn	HHS/Literacy Coach	TOSA-Principal/Rossiter	04/05/2021*
Parrish, Heather	CHS/English	LOA	01/03/2021

*\*Temporary Assignment*

**CLASSIFIED PERSONNEL**

**Appointments**

<u>Name</u>	<u>Effective</u>	<u>Location/Assignment</u>	<u>Salary</u>
Campos, Jess	03/22/2021	Broadwater-Rossiter/Spanish Interpreter	\$25.61/hr*
Corcoran, Shiloh	04/05/2021	HMS/Temporary Para Educator	\$13.30/hr.*
Lindstrom, Carly	03/22/2021	Four Georgians/Para Educator	\$13.30/hr.
Linjanen, Zach	03/03/2021	HHS/Custodian	\$16.01/hr.
Lorang, Kathleen	03/23/2021	Rossiter/Temporary Para Educator	\$16.25/hr.*
Ludden, Leiloni	03/24/2021	Smith/SACC Site Manager	\$18.09/hr.
Moncur, Hannah	03/16/2021	Rossiter/Temporary Para Educator	\$13.60/hr.*

Parry, McKenzie	03/01/2021	Broadwater/SACC Para Educator	\$13.30/hr.
Throckmorton, Jodi	02/22/2021	HHS/Temporary Para Educator	\$14.82/hr.*
Vandervoort, Nancy	03/12/2021	Central/Temporary Para Educator	\$13.30/hr.*

*\*Temporary Assignment*

### **Terminations/Retirements**

<u>Name</u>	<u>Effective</u>	<u>Location/Assignment</u>	<u>Reason</u>
Culham, Carol	04/02/2021	HHS/Custodian	Retirement
Foster, Runelle	06/15/2021	RBLC/Custodian	Retirement
Hogan, Sarah	03/23/2021	HHS/Asst. Golf Coach	Resignation
Hollow, Tyler	03/23/2021	HHS/Asst. Soccer Coach	Resignation
Jones, Paula	03/26/2021	CHS/Track-Asst Girls Coach	Resignation
Mahana, Jeff	03/21/2021	CHS/Head Wrestling Coach	Resignation
Strainer, Adam	03/26/2021	HHS/Asst Boys Track Coach	Resignation

### **Leaves**

<u>Name</u>	<u>Term</u>	<u>Location/Assignment</u>	<u>Type</u>
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### **SUPPLEMENTARY CONTRACT ASSIGNMENTS**

<b>Last Name</b>	<b>First Name</b>	<b>Assignment</b>	<b>Location</b>	<b>Amount</b>
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# Helena School District #1

## Warrants March 1 to 31, 2021

Direct Deposits: \$3,129,328.98

Payroll Warrants: 70130706-70130723

Payroll Deduction: 69279424-69279613

Non-Check Payroll Deductions: \$4,975,120.26

Non-Check Accts Payable Deductions: \$1,407,484.56

Claim Warrants: 69279314-69279810

CRA Middle School Student Activity Checks: 17209-17211

HMS Middle School Student Activity Checks: 8650-8651

Capital High Student Activity Checks: 23588-23612

Helena High Student Activity Checks: 35363-35394

Cancelled Warrants: \$309.12

We certify that all warrants herein listed were prepared and previously paid for, are just and correct to the best of our knowledge, and that the board of trustees has authorized the issuance of the same.

Chairperson \_\_\_\_\_

Business Manager \_\_\_\_\_



APPROVAL OF OUT-OF-DISTRICT ATTENDANCE AGREEMENTS  
(NONRESIDENT STUDENTS ATTENDING HELENA SCHOOL DISTRICT)

Grade	District of Residence	Address	School of Attendance
10	Jefferson High School	Clancy	Capital High School
10	Jefferson High School	Clancy	Capital High School
10	Jefferson High School	Clancy	Helena High School
10	Jefferson High School	Clancy	Helena High School
10	Jefferson High School	Clancy	Helena High School
11	Jefferson High School	Clancy	Capital High School
11	Jefferson High School	Clancy	Helena High School
11	Jefferson High School	Clancy	Helena High School
11	Jefferson High School	Clancy	Helena High School
11	Jefferson High School	Clancy	Helena High School
11	Jefferson High School	Clancy	Helena High School
11	Jefferson High School	Clancy	Helena High School
11	Jefferson High School	Clancy	Helena High School
12	Jefferson High School	Clancy	Capital High School
12	Jefferson High School	East Helena	Capital High School
12	Jefferson High School	East Helena	Helena High School
12	Jefferson High School	Clancy	Helena High School
12	Jefferson High School	Clancy	Helena High School
12	Jefferson High School	Clancy	Helena High School
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12	Jefferson High School	Clancy	Helena High School
12	Jefferson High School	Clancy	Helena High School
12	Jefferson High School	Clancy	Helena High School
12	Jefferson High School	Clancy	Helena High School
12	Jefferson High School	Clancy	Pal

Running Total of Out-of-District Attendance Agreements

Grade	Address							Total
	East Helena	Clancy	Montana City	Boulder	Jefferson City	Helena	Avon	
1	1							1
2								
3	1							1
4	1							1
5		1						1
6								
7								
8	1							1
9	13	52	10	1	1	4		81
10	6	18	1				1	26
11	1	13		1				15
12	4	22	2					28
	28	106	13	2	1	4	1	155

# Developing 2021 Graduation Plans

*Helena Public Schools*

*April 13, 2021*





# Graduation Planning:

At this time, gathering plans are not required for submission to Lewis & Clark Public Health. However, we continue to meet regularly with County Health including ongoing discussions pertaining to our developing graduation plans.

Should Lewis & Clark County experience a significant increase in COVID-19 cases across the coming two months and county requirements change accordingly, we will work with County Health to consider any needed modifications.



# General Information:

Four Outdoor Ceremonies at Carroll College (Nelson Stadium):

- ***Friday, June 4, 2021***

- Access to Success: 3:00pm
- Project for Alternative Learning: 5:00pm

- ***Saturday, June 5, 2021***

- Capital High School: 9:00am
- Helena High School: 1:00pm

- Times/Dates may be adjusted in accordance with inclement weather

- Plan A: Above
- Plan B: Shift times but keep dates
- Plan C: Move ceremonies indoors (limit shifts to 2 tickets per graduate)
- Plan D: Move ceremonies to the following weekend



# Closer to Normal:

With two months until our graduations, there is no way to accurately predict virus activity within Lewis & Clark County. Therefore, the below protocols are subject to change.

Anticipating an allotment of 10 tickets per graduate – Equates to 75% attendance to allow for distancing between families.

- Two “golden tickets” honored should ceremonies need to be moved indoors.
- No ticket max expected for PAL and Access to Success ceremonies

Assuming that ceremonies will take place outdoors, we are expecting that masking will be required in congested areas (entry/exit) and optional once seated as a family.

Cleaning efforts will focus on high traffic areas, including restrooms, between ceremonies.



# Closer to Normal:

Ceremonies will be somewhat abbreviated (aiming for 90-minute ceremonies for both Capital High and Helena High).

- Ceremonies will include a (non-masked) student procession including the playing of *Pomp & Circumstance*
- Band and Choir performances included as part of our ceremonies
- Student speeches (speakers in the process of being selected/prepared)
- Three feet of distancing between seated graduates
- Yes, students will be allowed to throw their caps upon being announced as graduates



# Planned Accommodations:

Enhanced video and sound will be included as accommodations due to virus-related protocols:

- All graduation ceremonies will be lived-streamed and available on-demand for online viewing.
- Similar sound setup to our 2020 ceremonies will allow for better hearing across the Nelson Stadium stands and any overflow areas.



# Preparation & Communication:

Graduation practice for all students is not viewed as necessary at time.

- Counselors will preview ceremony details and student responsibilities with graduates in anticipation for June graduations.
- Practice opportunities will focus on students that are either speaking and/or performing.

Graduate picnic/BBQ remains in planning as a pre-graduation opportunity for the Class of 2021

Graduates and families can expect school-specific information across the coming weeks pertaining to tickets, ceremonies logistics, graduate caps/gowns/regalia, and other graduation related information.





*North*  
**Helena Public Schools**  
...a great place to learn

