



The Helena Public Schools educate, engage, and empower each student to maximize his or her individual potential with the knowledge, skills and character essential to being a responsible citizen and life-long learner.

Board of Trustees – Executive Committee Meeting

Tuesday, February 9, 2021 – 11:00am

May Butler Center Conference Room and Microsoft Teams

Notice: In accordance with State and Local health guidance/regulations, physical attendance at this meeting will be limited to six individuals. All in-person attendees must wear a mask/face covering at all times and remain safety distanced from anyone not residing within the same place of residence. All other attendees are encouraged to attend the meeting via Microsoft Teams and/or email your public comment to boardoftrustees@helenaschools.org prior to the start of the meeting.

Members of the public are able to attend remotely by clicking here: <https://helenaschools.org/event/board-of-trustees-executive-committee-meeting-02-09-2021/>. We ask that all participants mute their microphone until called upon by the Board Chair for general and/or specific public comments. Upon completing public comment, please ensure that your microphone is again muted.

AGENDA

- I. **CALL TO ORDER**
- II. **GENERAL PUBLIC COMMENT:** *This is the time for comment on public matters that are not on the agenda. Public matters do not include any pending legal matters, private personnel issues or private student issues. Please do not attempt to address such issues at this time or you will be ruled out of order. The Board cannot enter into a discussion during General Public Comment.*
- III. **REVIEW OF MINUTES**
January 26, 2021, Executive Committee Meeting Minutes (see attached)
- IV. **REVIEW OF FEBRUARY 9, 2021, BOARD MEETING AGENDA** (see attached)
- V. **BOARD COMMENTS**
- VI. **ADJOURNMENT**

Helena Public Schools Board of Trustees

Luke Muszkiewicz
Board Chair

Siobhan Hathhorn
Board Vice Chair

Terry Beaver
Trustee

Libby Goldes
Trustee

John E McEwen
Trustee

Jennifer McKee
Trustee

Sarah Sullivan
Trustee

Jennifer Walsh
Trustee



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Board of Trustees – Executive Committee Meeting

Tuesday, January 26, 2021

MINUTES - DRAFT

ATTENDEES

Committee

Luke Muszkiewicz, Chair
Siobhan Hathorn, Vice Chair
Sarah Sullivan, Past Chair

Others

Tyler Ream, Superintendent
Josh McKay, Assistant Superintendent
Barb Ridgway, Chief of Staff
Stacy Collette, Human Resources Director
Janelle Mickelson, Business Services Administrator
Michelle Schweyen, Accountant
Donna Burrell, Revenue Clerk/Bookkeeper
Tammy Harbour, Facility Coordinator
Bridget Butler, Title I Educator
Jane Shawn, HEA President
Julie Fowler, member of the public
Christine Roberts, member of the public

I. CALL TO ORDER

Board Chair, Luke Muszkiewicz, called the meeting to order at 11:01am.

II. REVIEW OF AGENDA

No changes were requested to the committee meeting agenda.

III. GENERAL PUBLIC COMMENT

No public comment was offered.

IV. REVIEW OF MINUTES

Minutes from the previous Executive Committee meeting were reviewed.

V. REVIEW OF JANUARY 26, 2021, BOARD WORK SESSION

Mr. Muszkiewicz provided an overview of the format and location of the work session. He clarified the 14-person attendance capacity excluded trustees and district staff.

Dr. Ream confirmed he would provide a superintendent's report.

Dr. Ream told the committee that Access to Success had not hosted a work session, and they were appreciative of the opportunity to discuss their program.

VI. BOARD/SUPERINTENDENT COMMENTS

Ms. Hathorn asked if the committee anticipated a lot of public comment at the work session. Mr. Muszkiewicz answered he anticipated more at the February board meeting.

VII. ADJOURNMENT

The meeting was adjourned at 11:11am.



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Board of Trustees Meeting

Tuesday, February 9, 2021 - 5:30 p.m.

Capital High School Auditorium and via Microsoft Teams

Notice: In accordance with State and Local health guidance/regulations, physical attendance at this meeting will be limited to 80 individuals. All in-person attendees must wear a mask/face covering at all times and remain safety distanced from anyone not residing within the same place of residence. All other attendees are encouraged to attend the meeting remotely and/or email your public comment to boardoftrustees@helenaschools.org prior to the start of the meeting.

Members of the public are able to attend remotely by clicking here: <https://helenaschools.org/event/board-of-trustees-meeting-02-09-2021/> and using the Microsoft Teams link. We ask that all participants mute their microphone until called upon by the Board Chair for general and/or specific public comments. Upon completing public comment, please ensure that your microphone is again muted.

AGENDA

I. CALL TO ORDER / PLEDGE OF ALLEGIANCE

II. REVIEW OF AGENDA

III. STUDENT & EDUCATOR RECOGNITIONS

- A. The following students have been selected to the 2021 National Association for Music Education All-Northwest Honors Ensemble (Director: **Zach Harris**)
- CHS Students: **Zach Boles** (Senior) – Cello, **Maren Elliott** (Sophomore) – Violin, **Braelyn Germaine** (Junior) – Viola, **Rebecca Smillie** (Sophomore) – Violin
 - HHS Students: **Áine Cleary** (Freshman) – Cello, **Owen Cleary** (Senior) – Violin, **Fischer Friend** (Senior) – Bass, **Lenny Triem** (Senior) – Cello

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IV. GENERAL PUBLIC COMMENT

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V. NEW BUSINESS

A. Items for Action

1. School Phasing
2. Bid for Jefferson Boiler Upgrades
3. Policies for Final Review/Approval (see attached)
 - a. Policy 3000: Equal Educational Opportunities Policy
 - b. Policy 4005: School Support Associations
 - c. Policy 4020: Visitors to Schools
 - d. Policy 4330: Community Use of School Facilities
 - a. Procedure 4330P: Community Use of School Facilities – Administrative Procedures

B. Items for Consent

1. Approval of the 01.12.2021 Board Meeting Minutes (see attached)
2. Approval of the 01.28.2021 Special Board Meeting Minutes – Open Session (see attached)
3. Approval of Personnel Actions (see attached)
4. Approval of Warrants (see attached)
5. Approval of Sabbaticals for 2021-2022 school year

C. Reports

1. Policy Committee Report
2. Teaching & Learning Committee Report
3. Budget & Finance Committee Report
4. Health Benefits Committee Report
5. Negotiations Update
6. Montana School Boards Association Report
7. Helena Education Association Report
8. HHS / CHS Student Representatives Report

VI. SUPERINTENDENT’S REPORT

VII. BOARD COMMENTS

VIII. ADJOURNMENT

The next Board of Trustees meeting has been scheduled for March 9, 2021