



*The Helena Public Schools educate, engage, and empower each student to maximize his or her individual potential with the knowledge, skills and character essential to being a responsible citizen and life-long learner.*

## Board of Trustees – Executive Committee Meeting

Tuesday, February 9, 2021

# MINUTES

### ATTENDEES

<i>Committee</i>	<i>Others</i>
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Luke Muszkiewicz, Chair	Tyler Ream, Superintendent
Siobhan Hathorn, Vice Chair	Josh McKay, Assistant Superintendent
Sarah Sullivan, Past Chair	Barb Ridgway, Chief of Staff
	Stacy Collette, Human Resources Director
Terry Beaver, Trustee	Janelle Mickelson, Business Services Administrator
John McEwen, Trustee	Tim McMahan, Activities Director
	Gary Myers, Director of Educational Technology
	Jane Shawn, HEA President
	Tammy Jensen, member of the public
	Dawn Galliger, member of the public
	Nancy Leiper, member of the public

#### I. CALL TO ORDER

Board Chair, Luke Muszkiewicz, called the meeting to order at 11:04am.

#### II. REVIEW OF AGENDA

No changes were requested to the committee meeting agenda.

#### III. GENERAL PUBLIC COMMENT

No public comment was offered.

#### IV. REVIEW OF MINUTES

Minutes from the previous Executive Committee meeting were reviewed.

## **V. REVIEW OF FEBRUARY 9, 2021, BOARD MEETING**

Mr. Muszkiewicz provided an overview of the hybrid format for the board meeting, and Dr. Ream clarified the increase in allowable meeting attendance was the result of an approved plan submitted by the district to Lewis and Clark Public Health.

The committee discussed the procedure for accepting public comment, clarifying public comment was for items not on the agenda, but there would be an opportunity after the School Phasing action item for additional public comments specific to the item. The committee agreed to a three-minute limit on all public comment, monitored by a timer. Mr. Muszkiewicz stated his intent to encourage people submitting comment to be civil – to focus on ideas instead of individuals. He notified the committee he would stop the meeting if there was any threat to safety or decorum.

Dr. Ream clarified he would walk through the School Phasing presentation and recommendations and would then ask for questions from the trustees. Mr. Muszkiewicz confirmed the order of the action item would be presentation, questions from trustees, public comment, motion from a trustee. Mr. McKay added clarification that staff could voice public comments and HEA would speak as part of the report section of the meeting. Ms. Sullivan asked, if the decision was made to phase up, who would prepare the rooms to accommodate the additional students. Dr. Ream replied teachers would have a choice on how the room was set, and the Facilities Department would execute the plan. He added filtration was also a Facilities responsibility and confirmed these details and more would be included in the evening's presentation.

Mr. Muszkiewicz reviewed the remaining items listed on the board meeting agenda, adding he would provide an update on the superintendent search, which included upcoming interviews, finalist selection, meetings with students, teachers, and the community, and finalist interviews. Ms. Sullivan asked if the semi-finalist interviews would be in person. Mr. Muszkiewicz confirmed they would be hybrid interviews, with in-person attendance at the Ray Bjork Learning Center.

## **VI. BOARD/SUPERINTENDENT COMMENTS**

Mr. Beaver requested clarification of Policy 4330, and Ms. Mickelson provided requested information.

## **VII. ADJOURNMENT**

The meeting was adjourned at 11:44am.