



*The Helena Public Schools educate, engage, and empower each student to maximize his or her individual potential with the knowledge, skills and character essential to being a responsible citizen and life-long learner.*

## Board of Trustees – Executive Committee Meeting

Tuesday, March 9, 2021 – 11:00am

May Butler Center Conference Room and Microsoft Teams

**Notice:** In accordance with State and Local health guidance/regulations, physical attendance at this meeting will be limited to six individuals. All in-person attendees must wear a mask/face covering at all times and remain safety distanced from anyone not residing within the same place of residence. All other attendees are encouraged to attend the meeting via Microsoft Teams and/or email your public comment to [boardoftrustees@helenaschools.org](mailto:boardoftrustees@helenaschools.org) prior to the start of the meeting.

Members of the public are able to attend remotely by clicking here: <https://helenaschools.org/event/board-of-trustees-executive-committee-meeting-03-09-2021/>. We ask that all participants mute their microphone until called upon by the Board Chair for general and/or specific public comments. Upon completing public comment, please ensure that your microphone is again muted.

## AGENDA

- I. **CALL TO ORDER**
- II. **GENERAL PUBLIC COMMENT:** *This is the time for comment on public matters that are not on the agenda. Public matters do not include any pending legal matters, private personnel issues or private student issues. Please do not attempt to address such issues at this time or you will be ruled out of order. The Board cannot enter into a discussion during General Public Comment.*
- III. **REVIEW OF MINUTES**  
February 23, 2021, Executive Committee Meeting Minutes (see attached)
- IV. **REVIEW OF MARCH 9, 2021, BOARD MEETING AGENDA** (see attached)
- V. **BOARD COMMENTS**
- VI. **ADJOURNMENT**

### Helena Public Schools Board of Trustees

Luke Muszkiewicz  
*Board Chair*

Siobhan Hathhorn  
*Board Vice Chair*

Terry Beaver  
*Trustee*

Libby Goldes  
*Trustee*

John E McEwen  
*Trustee*

Jennifer McKee  
*Trustee*

Sarah Sullivan  
*Trustee*

Jennifer Walsh  
*Trustee*



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## Board of Trustees – Executive Committee Meeting

Tuesday, February 23, 2021

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# MINUTES - DRAFT

### ATTENDEES

<i>Committee</i>	<i>Others</i>
Luke Muszkiewicz, Chair	Tyler Ream, Superintendent
Siobhan Hathorn, Vice Chair	Josh McKay, Assistant Superintendent
	Barb Ridgway, Chief of Staff
	Stacy Collette, Human Resources Director
	Janelle Mickelson, Business Services Administrator
	Joslyn Davidson, Curriculum Administrator
	Tim McMahon, Activities Director
	Gary Myers, Director of Educational Technology
	Christine Roberts, member of the public

#### I. CALL TO ORDER

Board Chair, Luke Muszkiewicz, called the meeting to order at 11:00am.

#### II. REVIEW OF AGENDA

No changes were requested to the committee meeting agenda.

#### III. GENERAL PUBLIC COMMENT

No public comment was offered.

#### IV. REVIEW OF MINUTES

Minutes from the previous Executive Committee meeting were reviewed.

**V. REVIEW OF FEBRUARY 23, 2021, WORK SESSION AGENDA**

Mr. Muszkiewicz provided an overview of the hybrid format for the work session at C.R. Anderson and reminded the committee of the 3:30pm tour for anyone wishing to partake.

The committee discussed the first two action items- Approval of Resolution of Intent to Increase Non-voted Levies for both the Elementary district and High School district. Ms. Mickelson provided clarification that per law, the district must provide notice of any anticipated increase in non-voted levies for transportation, tuition, adult education, and building reserve. She used this year's taxable values to determine an approximation of the effects for taxpayers. Mr. Muszkiewicz confirmed board approval of these action items would authorize the district to notice the anticipated increases and asked if any further action was needed from the board upon approval. Ms. Mickelson replied no further action would be necessary until approval of next fiscal year's budget in August.

Ms. Mickelson provided the committee with context for the third and fourth action items - Call for Annual Election for the Elementary and High School districts. Per law, the board of trustees must conduct a call for election at least 70 days prior to the election since there will be two vacancies on the board this spring. Mr. Muszkiewicz asked if additional action would be required by the board if these two action items were approved. Ms. Mickelson replied the board must also approve ballot language at the March 23 work session. Also, any portion of the ballot may be cancelled prior to March 25 per the county.

Ms. Mickelson agreed to attend the work session to answer any questions from trustees.

Mr. Muszkiewicz asked for confirmation there would be a superintendent's report. Dr. Ream confirmed, adding he would provide an overview on a few bills at the legislative session, including HB 279, HB 329, and SB 282.

**VI. BOARD/SUPERINTENDENT COMMENTS**

No additional comments were offered.

**VII. ADJOURNMENT**

The meeting was adjourned at 11:21am.



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## Board of Trustees Meeting

Tuesday, March 9, 2021 - 5:30 p.m.

Capital High School Auditorium and via Zoom

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Members of the public are able to attend remotely by clicking here: <https://helenaschools.org/event/board-of-trustees-meeting-03-09-2021/> and using the Microsoft Teams link. We ask that all participants mute their microphone until called upon by the Board Chair for general and/or specific public comments. Upon completing public comment, please ensure that your microphone is again muted.

## AGENDA

### I. CALL TO ORDER / PLEDGE OF ALLEGIANCE

### II. REVIEW OF AGENDA

### III. STUDENT & EDUCATOR RECOGNITIONS

- A. Five Helena music students were selected as finalists for this year's Montana Association of Symphony Orchestra's Young Artist Competition:  
Junior Division - **Charlie Snellman** (CRA), **Luna Gude** (CHS)  
Senior Division - **Maren Elliott** (CHS), **Lenny Triem** (HHS), **Owen Cleary** (HHS)  
Director: **Kevin Cleary**
- B. Seven students are National Merit Finalists  
From Helena High: **Greysen Smith**, **Elsie Harrington**, **Aaron Gerhart**, and **Lenny Triem**  
From Capital High: **Tyler Almquist**, **Sarah Heller**, and **Victor Scott**

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#### **IV. GENERAL PUBLIC COMMENT**

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#### **V. NEW BUSINESS**

##### **A. Items for Action**

1. Policies for First Reading/Approval (see attached)
  - a. Policy 1902: Alternative Grading
  - b. Policy 1905: Face Coverings as Personal Protective Equipment
2. Ratification of the HEA Teacher Contract (see attached)

##### **B. Items for Consent**

1. Approval of the 01.26.2021 Board of Trustees Work Session Minutes (see attached)
2. Approval of the 02.09.2021 Board Meeting Minutes (see attached)
3. Approval of Personnel Actions (see attached)
4. Approval of Warrants (see attached)
5. Approval of Out-of-District Attendance Agreements (see attached)
6. Notice to Dispose of Personal Property – Technology (see attached)

##### **C. Reports**

1. Policy Committee Report
2. Teaching & Learning Committee Report
3. Budget & Finance Committee Report
4. Health Benefits Committee Report
5. Negotiations Report
6. Montana School Boards Association Report
7. Helena Education Association Report
8. HHS / CHS Student Representatives Report

#### **VI. SUPERINTENDENT’S REPORT**

#### **VII. BOARD COMMENTS**

#### **VIII. ADJOURNMENT**

The next Board of Trustees meeting has been scheduled for April 13, 2021.