



The Helena Public Schools educate, engage, and empower each student to maximize his or her individual potential with the knowledge, skills and character essential to being a responsible citizen and life-long learner.

Board of Trustees – Executive Committee Meeting

Tuesday, May 11, 2021 – 11:00am

May Butler Center Conference Room and Microsoft Teams

Notice: Physical attendance at this meeting will be limited to eight individuals. All in-person attendees must wear a mask/facial covering at all times and remain safety distanced from anyone not residing within the same place of residence. All other attendees are encouraged to attend the meeting via Microsoft Teams and/or email your public comment to boardoftrustees@helenaschools.org prior to the start of the meeting.

Members of the public are able to attend remotely by clicking here: <https://helenaschools.org/event/board-of-trustees-executive-committee-meeting-06-08-2021/>. We ask that all participants mute their microphone until called upon by the Board Chair for general and/or specific public comments. Upon completing public comment, please ensure that your microphone is again muted.

AGENDA

I. CALL TO ORDER

II. **GENERAL PUBLIC COMMENT:** *This is the time for comment on public matters that are not on the agenda. Public matters do not include any pending legal matters, private personnel issues or private student issues. Please do not attempt to address such issues at this time or you will be ruled out of order. The Board cannot enter into a discussion during General Public Comment.*

III. REVIEW OF MINUTES

May 11, 2021, Executive Committee Meeting Minutes (see attached)

IV. **REVIEW OF JUNE 8, 2021, BOARD MEETING AGENDA** (see attached)

V. BOARD COMMENTS

VI. ADJOURNMENT

Helena Public Schools Board of Trustees

Luke Muszkiewicz
Board Chair

Siobhan Hathhorn
Board Vice Chair

Terry Beaver
Trustee

Libby Goldes
Trustee

John E McEwen
Trustee

Jennifer McKee
Trustee

Sarah Sullivan
Trustee

Jennifer Walsh
Trustee



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Board of Trustees – Executive Committee Meeting

Tuesday, May 11, 2021

MINUTES

ATTENDEES

<i>Committee</i>	<i>Others</i>
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Luke Muszkiewicz, Chair	Tyler Ream, Superintendent
Siobhan Hathorn, Vice Chair	Josh McKay, Assistant Superintendent
Terry Beaver, Trustee	Stacy Collette, Human Resources Administrator
	Barb Ridgway, Chief of Staff
	Joslyn Davidson, Curriculum Director
	Janelle Mickelson, Business Services Administrator
	Gary Myers, Director of Educational Technology
	Tim McMahon, Activities Director
	Rex Weltz, Incoming Superintendent
	Michelle Schweyen, Accountant
	Jane Shawn, HEA President
	Christine Roberts, member of the public

I. CALL TO ORDER

Board Chair, Luke Muszkiewicz, called the meeting to order at 11:04am.

II. REVIEW OF AGENDA

No changes were requested to the committee meeting agenda.

III. GENERAL PUBLIC COMMENT

No public comment was offered.

IV. REVIEW OF MINUTES

Minutes from the previous Executive Committee meeting were reviewed.

V. REVIEW OF MAY 11, 2021, BOARD MEETING AGENDA

Mr. Muszkiewicz reminded trustees the board meeting would be at the Ray Bjork Learning Center meeting room. Meeting capacity was set at 30 individuals. He reviewed the list of recognitions and confirmed who would present the awards. Mr. Muszkiewicz confirmed outgoing trustee, Sarah Sullivan, and the two student representatives were included in the recognitions.

Regarding the first five action items, Mr. Muszkiewicz confirmed the following:

1. The canvass of election results for the elementary district and high school district would be two separate motions.
2. County Superintendent, Katrina Chaney, would be present to administer oaths of office for incoming trustees, Janet Armstrong and Terry Beaver.
3. The certificates of election pertained to the levies, not the trustees elected.
4. A Chair and Vice Chair would be appointed at the meeting, but committees would be assigned at a later time.
5. Ms. Mickelson agreed to continue as the Board Clerk. Mr. Muszkiewicz thanked Ms. Mickelson for her outstanding job as the Board Clerk.

Ms. Mickelson referenced the high school general fund budget amendment and told trustees that, if approved, the amendment would be sent to the county superintendent for approval.

Dr. Ream confirmed the staff members who would be available during the meeting for questions on the other items for action.

The committee had no questions on the items listed for consent.

Dr. Ream informed trustees he would introduce the presentation on social and emotional support programs and added Mr. McKay would assist with providing additional information and answering questions. Dr. Ream added the presentation would include information about how support programs have been different during the pandemic and why the tiers were especially important this school year.

Mr. Muszkiewicz confirmed the reports that would be given.

VI. BOARD COMMENTS

Mr. Beaver asked why the Vigilante Parade was not listed on the district calendar. Mr. McKay answered the date had been set for May 6, but at the time the calendar had been approved by the board, the format of parade had been uncertain. He added bell times would be added to the calendar once they had been determined. Mr. Muszkiewicz asked if the board needed to approve the calendar revisions. Dr. Ream answered it did not since they weren't substantial changes.

VII. ADJOURNMENT

The meeting was adjourned at 11:38am.



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Board of Trustees Meeting

Tuesday, June 8, 2021 - 5:30pm - Zoom Meeting

Online: <https://zoom.us/j/93965245863?pwd=VTcxSnk1V0RQQi9jMTB2Q0lYVzVaZz09>

Notice: This meeting will occur online. Members of the public are able to attend remotely by utilizing the above Zoom link. We ask that all participants mute their microphone until called upon by the Board Chair for general and/or specific public comments. Upon completing public comment, please ensure that your microphone is again muted.

AGENDA

- I. CALL TO ORDER / PLEDGE OF ALLEGIANCE
- II. REVIEW OF AGENDA
- III. STUDENT, EDUCATOR, & SCHOOL RECOGNITIONS
 - A. Helena High senior, **Claire Downing**, has been selected as a 2021 Presidential Scholar. She is one of two in the state of Montana.
 - B. Helena High's Green Group is a winner of the 2020-2021 SMART Schools award competition. Members of Green Group: **Neal Bovington, Leif Hogg, Erin Grossman, Lucy Lantz, Isaac Nehring, Dani Prouty, Alexis Reed, and Izzy Snell**
Advisors: **Jill Van Alstyne and Roger Scruggs**
 - A. Helena High Students, **Heath Caldwell and Izzy Kosena**, earned 1st Place in Fossils at the 2021 Montana State Science Olympiad.
Advisor: **Claire Pichette**
 - B. Helena High Students, **Heath Caldwell and Robert Stimpson**, earned 1st Place in Geologic Mapping at the 2021 Montana State Science Olympiad.
Advisor: **Claire Pichette**

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- C. Helena High participated in the National High School Mock Trial last week which was held virtually.
Star Witness awards went to **Grace Johnson, Andrew Stanfel, and Isaac Nehring**.
Star Attorney awards went to **Hailey Brewer, Emmi Highness, and Caitlin Matthews**.
Other team members include **Sage Eck-Miller, Maddi McNeil, and Meghan Rake**
Advisor: **Kasey Askin**
- D. Helena High student, **Odessa Zentz**, won the 200m, 400m, and 800m at the 2021 Montana AA State Track & Field Championships.
- E. Capital High Senior, **Dani Bartsch**, has been named the Gatorade Montana Girls Basketball Player of the Year for the 2020-2021 season.
- F. Capital High Educator, **Sarah Heller**, was a NCWIT Award for Aspirations in Computing winner.
- G. Central Elementary Educator, **Katy Wright**, was named Montana’s 2021 Nominee for NEA Foundation Award for Teaching Excellence.
- H. Central Elementary was awarded the Sustainable Ag award for the SMART Schools 2020-2021 Challenge.
- I. Capital High was awarded the Living Classroom Award and the Indoor Air Quality Award for the SMART Schools 2020-2021 Challenge.

IV. OATH OF OFFICE FOR 2021-2022 STUDENT BOARD REPRESENTATIVES

- A. 2021/2022 Student Board of Trustees Representatives – Rylie Schoenfeld (HHS) and Eliza Lay (CHS)

V. GENERAL PUBLIC COMMENT

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VI. NEW BUSINESS

A. Items for Information

- 1. 2021-2022 School Year Overview: Draft Plan

B. Items for Action

- 1. Declaration of an Unforeseen Emergency
- 2. Policies for Consideration:
 - a. Termination of Policy 1904
 - b. Revision of Policy 1905
- 3. Approval and ratification of the HPS-AFSCME Custodians and Grounds Collective Bargaining Agreement
- 4. Approval and ratification of the HPS-Carpenters Collective Bargaining Agreement

5. Approval and ratification of the Painters Collective Bargaining Agreement
6. Approval of Health Insurance Plan and Premiums for the 2021-2022 School Year
7. Consideration of resolution requesting county to conduct 2022 Elections

C. Items for Consent

1. Consideration of 04.13.2021 Board of Trustees Meeting Minutes (see attached)
2. Consideration of the Personnel Actions (see attached)
3. Consideration of the Warrants (see attached)
4. Approval of Out-of-District Attendance Agreements (see attached)

Cl. Reports

1. Health Benefits Committee Report
2. Montana School Boards Association Report
3. Helena Education Association Report
4. CHS/HHS Student Representative Reports

VII. SUPERINTENDENT'S REPORT

VIII. BOARD COMMENTS

IX. ADJOURNMENT