



The Helena Public Schools educate, engage, and empower each student to maximize his or her individual potential with the knowledge, skills and character essential to being a responsible citizen and life-long learner.

Board of Trustees Meeting

Capital High School | 100 Valley Dr | Helena MT. 59601

Tuesday, November 9th, 2021 - 5:30 p.m.

Capital High School Auditorium and via TEAMS

<https://teams.microsoft.com/l/meetup-join>

AGENDA

I. CALL TO ORDER /PLEDGE OF ALLEGIANCE

II. REVIEW OF AGENDA

III. STUDENT RECOGNITIONS

Twenty-two students represented Capital High and Helena High at the highest level at the All-State Music Festival in band, choir, and orchestra. (See Attached)

IV. SUPERINTENDENT'S REPORT (See Attached)

V. GENERAL PUBLIC COMMENT

This is the time for comment on public matters that are not on the agenda. Public matters do not include any pending legal matters, private personnel issues or private student issues. Please do not attempt to address such issues at this time or you will be ruled out of order. The Board cannot enter into a discussion during General Public Comment.

VI. NEW BUSINESS

A. Items For Information (The Board of Trustees will not take public comment on items for information unless specifically noted with the agenda item; discussion only/no voting will occur).

1. Enrollment Presentation
2. 3050: Student Discipline
3. 7063: Indoor Air Quality
4. 7064: Water Supply and Wastewater

B. Consent Action Items (See Attached)

1. Approval of 10.12.21 Board Meeting Minutes
2. Approval of Personnel Actions
3. Approval of Warrants
4. Approval of Out of District Attendance Agreement
5. Acknowledgment of Out of District Attendance Agreements

C. Items For Action

1. 2016: Human Sexuality Instruction
2. 3000: Equal Educational Opportunities
3. 3022: Children of Military Families
4. 5000: Equal Employment Opportunity and Non-Discrimination
5. 5100: Breastfeeding in the Workplace
6. 7062: Outdoor Air Quality
7. Approval of Jefferson Re-roof Bid 2021-2022

D. Reports

1. Helena Education Association Report
2. Budget & Finance Committee Report
3. Teaching & Learning Committee Report
4. Policy Committee Report
5. Facilities & Maintenance Committee Report
6. Health Benefits Committee Report
7. Wellness Committee Report
8. Montana School Boards Association Report
9. Student Representatives Report

VII. BOARD COMMENTS

VIII. ADJOURNMENT

Next Regular Board Meeting: December 14, 2021

2021 CHS & HHS All-State Selection

School	Class	Last	First	Instrument
CHS	Band	Arensmeyer	Meika	Trombone
CHS	Band	Zehr	Christian	French Horn
CHS	Choir	Beckman	Gabe	Bass 1
CHS	Choir	Onstad	Carlin	Tenor 2
CHS	Orchestra	Abelin	Lindsay	Viola
CHS	Orchestra	Boyle	Keiran	Violin
CHS	Orchestra	Elliott	Hollis	Cello
CHS	Orchestra	Elliott	Maren	Violin
CHS	Orchestra	Germaine	Braelyn	Viola
CHS	Orchestra	Grotbo	Makenzie	Violin
CHS	Orchestra	Slead	Jenalyn	Violin
CHS	Orchestra	Smillie	Rebecca	Violin
CHS	Orchestra	Snellman	Charles	Cello
HHS	Band	Kazmierowski	Christopher	Clarinet
HHS	Band	Nehring	Annika	Oboe
HHS	Band	Strode	Clare	Clarinet
HHS	Choir	Ackerman	Lyla	Alto 1
HHS	Choir	Luby	David	Bass 2
HHS	Choir	Nelson	Ashley	Alto 2
HHS	Choir	Randall	Alexa	Alto 2
HHS	Choir	Roberts	Chloes	Soprano 1
HHS	Choir	Tolman	Haily	Soprano 1

HELENA SCHOOL DISTRICT #1
OFFICE OF THE SUPERINTENDENT

To: Board Chair Mr. Muszkiewicz and Board of Trustees

FROM: Mr. Weltz, Superintendent

RE: Superintendent Report –

DATE: November 5, 2021

- Recognition –
 - Capital High School – Work Session
 - HEF Awards
 - Spark Grants
 - Lets Talk about Great Teachers
 - Smith Elementary Site Visit
 - CRA Site Visit
 - Transportation Site Visit
 - CHS – Mr. Weber Welding and Machine Lab
 - Big Hearts Under the Big Sky
 - Honored Vietnam Veteran John Quintrell
 - SACC – Lights On After School
 - Military Family Month – November
 - Veterans Day
- New Business
 - Vaccination Clinic
 - First Round for ages 5 – 11
 - Bryant Elementary Saturday Nov. 20th 9am – 6 pm
 - Transportation Update
 - Schedule and Routes
 - Bus Pass Start-Up
 - Curriculum and Instruction
 - Instruction Coaching Update – Implementation Across the District
 - District Grade Level Meetings
 - Family & Staff Survey
 - Great Conversations – HEF
 - Parent Teacher Conference – November
 - HMS – Reflector Initiative
- Outreach/Meeting

HELENA SCHOOL DISTRICT #1
OFFICE OF THE SUPERINTENDENT

- HEF
- AA Superintendents
- MQEC
- HEA
- Teacher Advisory
- Parent Advisory
- Cabinet Pre-Evaluation Meetings
- Lewis and Clark Board of Health
- Media – Monthly Radio Conversation 99.7 FM

- Other
 - Day Light Savings
 - Fall Back

Policy Background – Items for Information Board of Trustees Meeting November 11, 2021

BACKGROUND:

The first six policies are being presented for action (second reading). These are either existing policies that needed to be revised or new policies that need to be adopted as a result of recent legislation.

The last three policies are being presented for information (first reading). These are either existing or new policies that need to be revised or adopted as a result of recent legislation.

FOR ACTION:

2016 Human Sexuality Instruction

This new policy is required by Senate Bill 99 which set forth specific requirements for the content of human sexuality curriculum. The policy allows a parent or guardian to withdraw a child from instruction or an organized school function regarding human sexuality instruction and classifies the withdrawal as an excused absence. The policy requires parents and guardians to be notified no less than 48 hours prior to holding an event or assembly or introducing materials for instructional use. The policy also requires school districts to notify parents or guardians in advance of instruction of 1) the basic content of the district's or school's human sexuality instruction; and 2) the right to withdraw the student from the instruction. The policy requires school districts to make curriculum materials used in human sexuality instruction available for public inspection before use and prohibits a school district or its personnel from offering, sponsoring, or furnishing any course materials or instruction relating to human sexuality or sexually transmitted diseases if the person or entity provides abortion services. The policy also defines "human sexuality instruction." We will be providing a template annual notice soon for the required annual notice.

Citation: Senate Bill 99: An Act Establishing Parameters For K-12 Human Sexuality Education

3000 Equal Educational Opportunities

This policy has been revised to add language describing the district will not prevent students in private or homeschool from participating in extracurricular activities. Also addresses new requirements in House Bill 702 which prohibits discrimination based on vaccine status.

Citation: Senate Bill 157: Allow nonpublic students to participate in public school extracurriculars
Senate Bill 702: An Act Prohibiting Discrimination Based on a Person's Vaccination Status

3022 Children of Military Families

This policy has been revised to add language on how the district will not prevent students in private or homeschool from participating in extracurricular activities. Also incorporates language from House Bill 68 which allows school enrollment for children of relocated military families.

Citation: House Bill 68: Early Enrollment for Children of Relocated Military Families

5000 Equal Employment Opportunity and Non-Discrimination

Revised to add language about how Covid-19 vaccine status will not be used as a basis to deny or allow equal opportunity to employment in line with new requirements in House Bill 702 which prohibits discrimination based on vaccine status.

Citation: Senate Bill 702: An Act Prohibiting Discrimination Based on a Person's Vaccination Status

5100 Breastfeeding in the Workplace

Changed to reflect regulatory changes governing appropriate and suitable accommodation of breastfeeding students, employees, and visitors.

Citation: ARM 37.111.811(1)(g) Physical Requirements

7062 Outdoor Air Quality

Changes reflect recent regulatory changes governing outdoor activities during periods of poor air quality.

Citation: ARM 37.111.827 Outdoor Air Quality

FOR INFORMATION:

3050 Student Discipline

Added language to make clear that students must be expelled for having possessed a firearm at school, rather than solely for bringing the firearm to school. Edited to show that the law allows district trustees to waive such a requirement on a case-by-case basis. Language to show that a teacher, superintendent, or principal to immediately suspend a student if there is cause to believe that student brought a firearm to school or possessed a firearm at school.

Citation: Senate Bill 283--Expulsion Policies and Firearms on School Grounds

7063 Indoor Air Quality

Drafted to assist districts in complying with regulatory changes governing ventilation systems and filters inside school buildings.

Citation: ARM 37.111.826 Indoor Air Quality

7064 Water Supply and Wastewater

Drafted to assist districts in complying with regulatory changes governing ventilation systems and filters inside school buildings.

Citation: ARM 37.111.832

2
3 **STUDENTS**

4
5 Student Discipline

6
7 Students are expected to conduct themselves within the bounds set by the Board and the
8 administrative regulations set forth by the Superintendent. Consideration for the rights and well-
9 being of others, cooperation with all members of the school community and respect for oneself and
10 others are the basic principles guiding student behavior.

11
12 The primary responsibility for student discipline within the school rests with the Principal. The
13 primary responsibility for the maintenance of discipline within the classroom lies with the individual
14 classroom teacher. Corporal punishment shall not be used. Corporal punishment does not include
15 reasonable force as needed to maintain safety for students, staff, or other persons, or for the purpose
16 of self-defense or defense of property.

17
18 Disciplinary action may be taken against any student in violation of the Student Code of Conduct.
19 Disciplinary action may range from conferring with a teacher to expulsion from school. Continued
20 infractions will have a cumulative effect in terms of disciplinary action.

21
22 These grounds stated below for disciplinary action apply whenever a student’s conduct is reasonably
23 related to school or school activities, including, but not limited to the circumstances set forth below:

- 24 · On, or within sight of, school grounds before, during, or after school hours or at any other
- 25 time when school is being used by a school group;
- 26 · Off school grounds at a school-sponsored activity or event or any activity or event that
- 27 bears a reasonable relationship to school;
- 28 · Travel to and from school or a school activity, function, or event;
- 29 · Anywhere if conduct may reasonably be considered to be a threat or an attempted
- 30 intimidation of a staff member, an interference with school purposes or an educational
- 31 function, a threat to the safety and welfare of the student population, or conduct that
- 32 detrimentally effects the climate or efficient operations of the school.

33
34 A student is in violation of the Student Code of Conduct if the student engages in any inappropriate
35 behavior, including but not limited to:

- 36
37 · Using, possessing, distributing, purchasing, or selling tobacco products, vapor products,
- 38 or alternative nicotine products (tobacco includes, but is not limited to, cigarettes, cigars,
- 39 snuff, smoking tobacco, smokeless tobacco, or any other tobacco or nicotine innovation);
- 40 · Using, possessing, distributing, purchasing, or selling alcoholic beverages including
- 41 powdered alcohol or any other alcohol innovation.
- 42 · Using, possessing, distributing, purchasing, or selling illegal drugs or controlled
- 43 substances, including medical marijuana, look-alike drugs, and drug paraphernalia.
- 44 · Using, possessing, controlling, or transferring a weapon in violation of the “Possession of
- 45 a Weapon in a School Building” section of this policy.

- 46 · Using, possessing, controlling, or transferring any object that reasonably could be
- 47 considered or used as a weapon.
- 48 · Disobeying directives from staff or disobeying rules governing student conduct.
- 49 · Using violence, force, coercion, intimidation, or other comparable conduct toward
- 50 anyone or urging other students to engage in such conduct.
- 51 · Causing or attempting to cause damage to, or stealing or attempting to steal, school
- 52 property or another person's property.
- 53 · Engaging in any activity that constitutes an interference with school purposes or an
- 54 educational function or any other disruptive activity.
- 55 · Unexcused absenteeism.
- 56 · Misconduct of any sort on any means of District transportation.
- 57 · Hazing or bullying, including cyberbullying.
- 58 · Forging any signature or making any false entry or attempting to authorize any document
- 59 used or intended to be used in connection with the operation of a school.

60

61 *Gun Free Schools*

62

63 The Board is obligated to expel for a definite period of at least one (1) calendar year any student
 64 who uses, possesses, controls, or transfers a firearm. The Board hereby authorizes the
 65 Superintendent to modify the disciplinary action on a case-by-case basis, ~~including implementing~~
 66 ~~lower levels of discipline that do not include a recommendation for expulsion.~~ including
 67 eliminating the requirement for expulsion. The administrator may immediately suspend a student
 68 if, prior to a hearing, there is cause to believe the student brought a firearm to school or
 69 possessed a firearm at school. The student may not be expelled unless the trustees find that the
 70 student knowingly brought a firearm to school or possessed a firearm at school.

71

72

73 *Possession of a Weapon in a School Building*

74

75 The District will refer to law enforcement any person who possesses, carries, or stores a weapon in a
 76 school building, except as provided below. For the purposes of this section only, "school building"
 77 means all buildings owned or leased by the District that are used for instruction or for student
 78 activities; "weapon" means any type of firearm, a knife with a blade 4 or more inches in length, a
 79 sword, a straight razor, a throwing star, nun-chucks, brass or other metal knuckles, or any other
 80 article or instrument possessed with the purpose to commit a criminal offense. The Board may grant
 81 persons advance permission to possess, carry, or store a weapon in a school building. All persons
 82 who wish to possess, carry, or store a weapon in a school building must request permission of the
 83 Board at a regular meeting. The Board has sole discretion in deciding whether to allow a person to
 84 possess, carry, or store a weapon in a school building.

85

86 Legal References:

87	§ 16-11-302, MCA	Definitions
88	§ 20-1-220, MCA	Use of tobacco products in public school building or on public school property prohibited
89		
90	§ 20-4-302, MCA	Discipline and punishment of pupils
91	§ 20-5-202, MCA	Suspension and Expulsion

92	§ 45-8-361, MCA	Possession of a weapon in school building
93	§ 45-8-317, MCA	Exceptions
94	§§ 50-46-301 et seq., MCA	Montana Marijuana Act
95	20 USC §§ 7101 et seq.	Safe and Drug-Free Schools & Communities Act
96	20 USC § 7961	Gun-Free requirements
97	§ 1-1-204, MCA	<u>Terms denoting state of mind</u> (<i>Cited by Senate Bill 283</i>)
98	<u>Senate Bill 283</u>	<u>Expulsion Policies and Firearms on School Grounds</u>

99

100

101 Cross References:

102

103 Policy History:

104 Adopted on: 3.26.2013

105 Revised on: 8.15.2017

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107

2

3 OPERATIONAL SERVICES

4

5 Indoor Air Quality

6 The District will ensure ventilation systems operate properly and increase circulation of outdoor
7 air as much as possible. District ventilation systems will undergo annual checks by the school
8 facility manager, superintendent or other staff approved by the superintendent to ensure
9 ventilation systems are operating within manufacturer parameters.

10 Air filters in the District will have a minimum efficiency reporting value of between 8 and 13 as
11 recommended by the National Air Filtration Association and the EPA unless other types of non-
12 MERV rated filters are used.

13 To the greatest extent possible during times of poor outdoor air quality, the District will change
14 filters to MERV 13 or greater in ventilation systems using MERV rated air filters. The District
15 also will clean any electrostatic air filters according to manufacturer specifications.

16 The school facility manager, superintendent or other staff approved by the superintendent will
17 complete annual indoor air quality inspections using the Walk-Through Inspection Checklist
18 from EPA's Indoor Air Quality Tools for Schools or other DPHHS-approved inspection form.

19 The District will maintain records of indoor air quality inspection on site for no less than three
20 years and the records shall be made available to the local health authority and DPHHS upon
21 request.

22

23

24 Legal References: 37.111.826, ARM Indoor Air Quality
25 10.55.701(q), ARM Board of Trustees

26 Cross References:

27

28

29

30 Policy History:

31 Adopted on:

32 Revised on:

33 Reviewed on:

34

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2
3 OPERATIONAL SERVICES

4
5 Water Supply and Wastewater

6
7 In order to ensure an adequate and potable supply of water for school buildings and properties the
8 District will either:

- 9 a) Connect to a compliant water supply system; or
- 10 b) Use a non-public system whose construction meets the standards published by DPHHS
11 (Department of Public Health and Human Services). This would be in the case where the
12 school is not used by more than 25 people daily at least 60 days out of the calendar year and
13 where a public water supply system is not accessible.
 - 14 • When using a non-public system, the District will submit a water sample at least
15 quarterly to a DPHHS licensed laboratory to perform microbiological analysis of the
16 water supplied in order to determine that the water does not exceed the maximum
17 microbiological contaminant levels acceptable to DPHHS.

18
19 A water supply system of a type other than described in subsections (a) or (b) may be utilized only if
20 it is designed by a professional engineer and offers equivalent sanitary protection as determined by
21 DPHHS or local health authority. When using a system outlined in this paragraph, the District shall
22 submit a water sample at least quarterly to a laboratory licensed by DPHHS to perform
23 microbiological analysis of the water supplied in order to determine that the water does not exceed
24 the maximum microbiological contaminant levels acceptable to DPHHS, DEQ (Department of
25 Environmental Quality), or local health authority.

26
27 The District will replace or repair the water supply system serving it whenever the water supply:

- 28 a) contains microbiological contaminants in excess of the maximum levels acceptable to
29 DPHHS, DEQ, or local health authority.
- 30 b) does not have the capacity to provide adequate water for drinking, cooking, personal hygiene,
31 laundry, and water-carried waste disposal.

32
33 If the District cannot make water under pressure available, the drinking water from an approved
34 source shall be stored in a clean and sanitized container having a tight-fitting lid and a suitable
35 faucet apparatus for filling individual cups. In this situation, single service drinking cups shall be
36 provided.

37
38 *Flushing and Testing*

39
40 The District shall review water systems and features including but not limited to sink faucets,
41 drinking fountains, decorative fountains to ensure they are safe to use after a prolonged facility
42 shutdown. Drinking fountains shall be regularly cleaned and sanitized. The District shall create
43 and implement a flushing program unless it meets the established waiver requirements established
44 by DEQ. Flushing shall be required following any period of time during which the school is inactive.

45
46 The District shall maintain a schematic and inventory of fixtures in accordance with DEQ protocols
47 as part of the District's water testing program. The District shall sample all water fountains and sinks

48 used for food preparation. All other potential human consumption fixtures shall be sampled, unless
49 the District receives approval for a testing plan from DEQ to test a representative sample of potential
50 fixtures in the school in accordance with DEQ protocols. All samples shall be analyzed by a
51 Montana certified lab using EPA (Environmental Protection Agency)-approved standard drinking
52 water methods for the detection and quantification of lead. All test results will be considered public
53 records.

54

55 *Wastewater*

56

57 The District shall ensure wastewater is completely and safely disposed of by:

- 58 a) connecting to a compliant public wastewater system; or
59 b) if the school is not utilized by more than 25 persons daily at least 60 days out of the calendar
60 year, including staff and students, and a compliant public wastewater system is not available,
61 utilizing a non-public system whose construction and use meet DEQ construction and
62 operation standards.

63

64 If the District uses pit privies, the privies shall be operated and maintained in compliance with the
65 standards specified in DEQ Circular-4. If the District uses a wastewater system design of a type
66 other than described in this policy, it shall be designed by a professional engineer and offers
67 equivalent sanitary protection as determined by the DPPHS, DEQ, or local health authority.

68

69

70

71	Legal References:	37.111.832, ARM	Water Supply System
72		ARM Title 17, chapter 38, subchapter 1	
73		17.38.207, ARM	Maximum Microbiological Containment
74			Levels
75		DEQ Circular FCS 1-2016	
76		DEQ Circular 4	
77		10.55.701(s), ARM	Board of Trustees
78		10.55.701(1), ARM	Board of Trustees
79		10.55.701(q), ARM	Board of Trustees

80

81

82 Cross References:

83

84 Policy History:

85 Adopted on:

86 Revised on:

87 Reviewed on:



Superintendent
Rex Wertz
324-2001

Business Manager
Janelle Mickelson
324-2040

Board of Trustees Meeting

Central Elementary School
402 N Warren St, Helena, MT 59601
And on TEAMS

Tuesday, October 12th, 2021
5:30 p.m.

MINUTES-DRAFT

ATTENDANCE – Present unless otherwise noted.

Luke Muszkiewicz, Board Chair
Jennifer Walsh, Trustee
John McEwen, Trustee
Terry Beaver, Trustee
Elizabeth “Libby” Goldes, Trustee
Janet Armstrong, Trustee
Jennifer McKee, Trustee
Rylie Schoenfeld, Helena High School Representative
Eliza Lay, Capital High School Representative

Rex Wertz, Superintendent
Josh McKay, Assistant Superintendent
Brian Cummings, Assistant Superintendent
Janelle Mickelson, Business Manager
Barb Ridgway, Chief of Staff
Gary Myers, Technology Administrator
Stacy Collette, Human Resources Administrator
Jane Shawn, HEA President
Trish Klock, Bryant Principal
Nick Radley, Central Principal

Many guests of the Helena Community

I. CALL TO ORDER/PLEDGE OF ALLEGIANCE

Board Chair Luke Muszkiewicz called the meeting to order at 5:33 p.m. and led the Pledge of Allegiance.

II. REVIEW AGENDA

No changes to the agenda were made.

III. SUPERINTENDENT'S REPORT

Superintendent Rex Weltz began his Superintendent Report with a Power Point presentation recognizing our IT staff for Informational Technology Day that was on September 24th.

The next slide was celebrating school custodian appreciation day which took place on October 2nd. Trish Klock, Principal at Bryant Elementary, took a moment to comment about the custodian at Byant. There are not enough words I can say about Mr. Mike. He is an outstanding staff member. Our building is incredibly clean, but more importantly he is a connection for our kids. His day is built around providing breaks and meaningful work for students, and he gets to just have conversations with kids. We are really working on check and connect with our kids, and he is one of those people that can make connections with a wide range of kids. We are so grateful that he is apart of our Bryant staff.

Mr. Weltz commented. Thank you Principal Klock. Those connections happen across our district. Not only are custodians responsible for the cleanliness of our building but they also connect with our students. They are an integral part of our team. I'd also like to thank Neal Murray, Tim Branson, and Rob Brewer in our Facilities and Maintenance Department.

The presentation continued with a slide for National Instructional Coach's Day which occurred on October 6th. Mr. Weltz commented. It is no better time than coming out of COVID to bring on our Instructional Coaches who are supporting teachers and students as we engage back into academics. I appreciate the Instructional Coaches and Joslyn Davidson in our curriculum department who is leading that effort.

The next slide displayed National Principal Month in October and Mr. Weltz thanked our great and talented leaders across our District.

Next, a slide was shown displaying Central Office Site visits including a picture of site visits to Broadwater Elementary and Helena Middle School.

Mr. Weltz then commented that HSD1 Elementary Schools achieve PAX Exemplar District Status. To be considered a PAX Exemplar School District, HSD1's eleven elementary schools have made the commitment to implement the PAX GBG school wide over the next 5 years. The predicted benefits for students who learn and employ the strategies taught through the PAX GBG include: more students will graduate from high school, more students will enter post high school education programs, fewer students will commit and be convicted of serious violent crimes, fewer students will become addicted to and abuse substances, and fewer students will contemplate and/or attempt suicide.

Mr. Weltz commented on the next slide. In 2021, we are thrilled to continue our partnership with both Helena Public Schools and the Montana Renewable Energy Association. I was able to have Principal Alberts and Board chair Luke Muszkiewicz with me at the Sun Run-Solar Panel Fundraiser last week here at Central.

Mr. Weltz commented. Thank you, Albertsons on Fee Street, for donating two pallets of sanitation supplies to the Helena Public School District.

Mr. Weltz commented. I was proud of the Helena Middle School student council for their great work on covering up graffiti on school grounds. I appreciate them doing that.

Mr. Weltz then shared photos from National Walk to School Day which took place on October 6th. That concluded the Power Point presentation.

Mr. Weltz commented. Lastly, I would like to recognize our school nurses. In the last two months they have been working extremely hard, and they are led and supported by Ms. Barb Ridgway. I would like to thank her as well.

Mr. Weltz moved on to discuss his new business which included board calendar planning for November and December as well as an update on transportation. Mr. Weltz invited Ms. Ridgway to update the board on transportation.

Ms. Ridgway commented. Like districts across the country, we continue to be short on bus drivers. We are approximately 20 drivers short. Rather than totally cancelling routes for the rest of the year, which a number of districts have done, Tom Cohn and his staff have been very creative and looked at a way to lessen the impact on families. What they are doing is dividing those 75 routes up into quarters. Bus routes 1 through 18 will not run the first week of the month but routes 18-72 will run. The second week of the month routes 18 through 36 will not run. It is a rolling routine of one week out of the month you will not have bus transportation. We will continue to run buses for things such as Gifted and Talented and all our special ed buses will run. It will make things easier because we will not have our bus drivers doing double routing and kids arriving at seven o'clock and some not getting home until after five. We are prepping the routes now and that will roll out November 1st. We have begun telling families and will continue to tell them and work with them. We do have some kids in interesting locations, and we will work out how we get them to school.

Mr. Weltz continued with the new business portion of his Superintendent Report and commented regarding site rapid testing. I think one of the most important things we can do right now is to provide a rapid 15-minute test within our schools for our families. Barb and our school nurses have put together a program in which we can test our students.

Ms. Ridgway commented regarding site rapid testing. We have been rapid testing our staff for about a year. We began this year with a small roll out of rapid testing symptomatic students as well as symptomatic staff. Our goal is to get symptomatic folks out of the environment. Our other goal is to move on to asymptomatic staff and students who have been identified as a close contact and follow CDC guidelines to test them as well. We received a grant today from the state to assist us with that.

Mr. Weltz moved on to comment about staff COVID leave. Across the district for all our staff we embedded and put in place COVID leave. The federal government did not extend COVID leave, and we know that it is a hardship for employees to only have the option to use sick leave. We are happy to work with our union to have this in place.

Mr. Weltz concluded his Superintendent Report with discussing his outreach and meetings in the community and the following comments: I'm really proud of our district and our community. We have been civil and accepting, and our kids are in school five days a week. Thank you, Mr. Radley, for having us here today.

Board Chair Luke Muszkiewicz commented. I would like to give a shout out to Trustees McKee and McEwen for their involvement in the Sun Run event. I would also like to give a huge shout to a longstanding district champion Madalyn Quinlan who has done so much for the district and is a leader in that organization as well. I really appreciate that opportunity for the community to come together and the worthwhile goal of raising funds for the solar panels on our schools. The next thing I want to say is thanks to Tom Cohn and his team and thank you Barb Ridgway for talking about transportation. I appreciate the creative problem solving and I also appreciate the parents that will be impacted by this. I know we will come together as a community and figure this out. Thank you for the wonderful report.

Trustee Terry Beaver commented. Concerning the COVID rapid test, do we have any idea what percentage we are getting of false negatives or false positives?

Mr. Weltz responded. When we first started using our rapid test a year ago, they predicted that the effectiveness of that was about 70 to 75 percent. I have now seen that be about 85 to 90 percent effective. There is a margin of error for sure.

Trustee Terry Beaver commented. When we get a positive test is that followed up by a comprehensive test from somewhere else?

Mr. Weltz responded. No. We can advise families to go get a second reading with a gold standard test, but we do not follow up. The only thing we have at our disposal from the state is the BinaxNOW free version.

The committee also discussed more items surrounding transportation including how we would get information about routes out to families, and how we may reimburse families financially for the weeks that they would not be receiving bus services.

Trustee John McEwen commented. Is the testing underway currently? Does a parent have to give permission for that test?

Mr. Weltz responded. It is. We have been testing a pilot program with students for the last couple of weeks and it will now roll out to the entire district. Parents do have to give permission for the test.

Ms. Ridgway commented regarding the testing. Parents are very grateful to have the opportunity. It is hard to find these rapid tests right now. Some people have shared that it is very expensive to get tested. The feedback that we have gotten from parents is appreciation.

Trustee Jennifer McKee commented. The testing program is remarkable and I'm so thankful to everyone that made it happen. To be able to test and figure out what is happening in real time is a real game changer.

Trustee Libby Goldes commented. I really appreciate this list and getting to hear all the good work that is going on. As I reflect on that we can see everything that has to come together to help support having our kids in school five days a week. From the custodians keeping our buildings clean and making connections to kids, to all the other aspects of things it's really exciting to see so much going on and I appreciate the effort that goes into it. Thank you all for your great work.

IV. GENERAL PUBLIC COMMENT

Robin Mohs is a parent of a senior in the school district. Ms. Mohs commented. My one request is that we have a special board meeting with all the COVID policies, testing data, COVID data from the schools, as well as how many kids have been checked out or admitted into St. Petes related to COVID. I'd also like to bring up the interest in looking at masks and having a lab test done to see what kind of bacteria is in those masks, or not in the masks; and how that could be affecting kids' health outside of COVID. I know a story that is rather heartbreaking about a kindergartener who is fighting RSV and pneumonia. I am here to request a special board meeting having to do with everything COVID. Thank you.

Heidi Keaster is a parent of children in the Helena School District. Ms. Keaster commented. I wanted to say how excited and grateful I am on the partnership between Helena College and Bryant. I think a prior board member was working on the trade school advances. Governor Gianforte passed legislation for trade schools, and I encourage you all to put politics aside and look for solutions for underprivileged youth that would benefit from trade schools at Helena College. I come before you to ask to put on the agenda or a public meeting as the person before me spoke about; we would like a meeting regarding COVID as the changes are going to be coming up when the vaccine will be available for children. We need to rip off the band aid. I understand this is a hard situation. I am a health care provider and so is my husband. I don't believe children wearing masks is helping the situation at all. We have studies that prove cloth masks don't work and surgical masks only work 10 to 11 percent of the time. Are you looking at data every day? Capital High and C.R have the same amount total as Hawthorne did last week. Hawthorne had 24. So did Capital and C.R. What is per capita per student ratio? Four Georgians, 21. Close to Helena High, 19. Elementary schools are at 230 to 300 kids, but they seem to have more COVID cases. And they are 100 percent masking, correct? Why don't we look at these numbers? When the vaccine comes out, I'd like a plan for moving forward to get the masks off. I think they deserve to have logic and scientific reasoning behind the masking. Science does not corroborate cloth masking at all. When the vaccine comes out, there is no reason to mask at all. Consider the Bangladesh study. Would you use an antibiotic that only worked ten percent of the time? I don't think you would. I wouldn't. The original idea was believed that droplet transmission was the main mechanism of spread, and that is why we were masking because we thought it was going to work. Under the mandate of Governor Bullock, we did almost a year of full masking, and if it was droplets, it would have put it under control in just six weeks of masking like that. These letters that are going out Friday, makes it feel like you are holding over our heads-be quiet, shut up and just wear the masks or we are going to close down. I just want to say one thing. I want to read you an email from a Bryant parent. "Hey good

morning. Did you read the Panther Press to COVID? Hopefully they will keep schools open. During remote learning it's very hard for me to teach my children from a hotel room." There are 15 kids at Bryant that live in a hotel room. Don't close down schools and I would severely like you to stop doing that on Fridays, you are scaring the crap out of them. Thank you.

Serena Carley is a grandmother of two elementary children in the Helena School District. Ms. Carley commented. I want to take a moment to address you personally. I agree that our community is great, but there are a lot of people in our community that aren't. I have been spit on and we are in a place where individualism has run amuck. You can't disagree with somebody without either being hit with violence, or even among families unfriended. But you strive to be respectful and kind, and when I see that I want to call it out and tell you that even when I was not kind, you were. I want to tell you personally in a public forum, so people know that there really are people out there that are kind and respectful. Moving on, she addressed some of the testing as I did last month and how they get the numbers. I called the health board to find out where they are getting the numbers for the testing, because as I said before they take the number of tests and divide it by the number of positive cases. Not the new cases-the current cases. I have a daughter who works in an assisted living facility that administers 300 tests every Monday. Those tests are not reported to the public health. I have a friend that works at Westmont that each home administers tests every Monday morning. The negative tests are not submitted. I have a daughter that works at a pediatric clinic. They test their employees every Monday. The negative tests are not submitted. I want to give you guys a history lesson for a minute. Some of you are old enough to have had deductive reasoning and critical thinking in school. I know it is a lost art, but it is there. I want to give you a history lesson on our Bill of Rights. You know that there was a whole faction of people that opposed the Bill of Rights, because they believed that there were innumerable rights given to us by a creator, and to put them down on paper limits our rights. It is a waste of ink Madison said. Luckily, he was overturned or convinced otherwise because he wrote them. They have been trying to take them away from us ever since. Ten years ago, and twenty years ago when my kids were in school nobody would have thought that the parent wouldn't have the ultimate say in medical and educational things for their children. And yet we just had to pass a bill saying just that. In 1851 our government and the powers that be decided to infect the Native Americans with smallpox. Why? They were afraid. Let me just say that never in history have people that have forced others to comply ended up as the good guys. Thank you.

That concludes public comment.

IV. NEW BUSINESS

A. CONSENT ACTION ITEMS

1. Approval of 09.14.21 Board Meeting Minutes
2. Approval of Personnel Actions
3. Approval of Warrants
4. Approval of Out of District Attendance Agreement

Motion: Trustee Libby Goldes moved to approve the consent action items one through four. Trustee Terry Beaver seconded the motion.

Public Comment: None.

Vote: 7-0 motion carries.

D. REPORTS

1. Helena Education Association Report

Jane Shawn, President of the Helena Education Association, commented. First of all, I want to say congratulations to Erika McMillin. She earned her National Certified School Psychologist credential from the National Association of School Psychologists this summer. I also want to say congratulations to Katy Wright, a Montessori teacher at Smith school. She was featured this past weekend on National Public Radio-Sunday Weekend Edition. Katy participated in Radio Diaries and a segment that was called Teachers Document Their Hopes and Fears During the Pandemic. She participated with several teachers across the country. COVID leave was sorely needed and greatly appreciated, and I am so glad that the union and the district were able to work together to make sure that was accomplished since it was a big priority for both of us. I have sent a letter of intent to bargain which has been accepted by the district. We are looking at interest-based consensus bargaining, and we will work to meet with the district in November or December for our initial meeting. The MFPE Educator Conference, formally known as MEA Days, will be in Great Falls. Next year's conference will be in Helena.

2. Budget & Finance Committee Report

Committee Chair John McEwen commented. The committee met on Friday, October 1st. We received a report from Janelle on the year-to-date expenditure report. Spending is going as planned. The majority of the meeting was on levies and budgeted and unbudgeted funds. Janelle presented us with several pages of information about these various kinds of funds, and I encourage you to get ahold of them. They are on our website under the budget meeting for October 1st. It's good information to have. It gives you a better understanding of school funding which is fairly complicated. Where we are heading this year is a decision about levies. The technology levy and the building reserve levy, and at what point do we want to go forward with those. We have this year to think it through and whether it is a good idea to do both, do one, or do none.

3. Teaching & Learning Committee Report

Committee Chair Jennifer McKee commented. We met on October 6th, and it was another fantastic meeting. Kaitlyn Hess and Joslyn Davison completed the second half of their presentation from the meeting before where we talked about the Instructional Framework and this data driven approach towards certain protocols that are happening in every single building now. This school and two others pioneered it a few years ago and now it is rolling out all across the district. The piece that we learned about last week was Plan, Do, Study, Act. What it means is throughout the instructional week-for the student what looks like a ten-minute ungraded quiz or something-what the teacher does with that is look to see if the student is meeting certain benchmarks. Then they get put into small groups and then every week there is a burst of instruction that is an all-hands-on deck experience, and it pushes kids so far down the road. They go into four categories like not meeting benchmark, exceeding benchmark, and no matter where they are, they are going to get an individualized, data driven hard push every week. The results were awesome. There was a group at a Helena school where one girl was getting about 3 percent of a reading

benchmark. This is an elementary school student who really needs to hit these benchmarks in order to keep advancing. Because of this approach, within eight days she was at one hundred percent. Another classmate was at fifty percent and within eight days was at one hundred percent. That is just one example of how they are just pushing as hard as possible across the district to move kids down the road. I was extremely impressed. It started at the elementary schools and it's now moving into middle and high school.

4. Policy Committee Report

Committee Chair Libby Goldes commented. The meeting was cancelled, and we will meet again next month.

5. Facilities & Maintenance Committee Report

Committee member Libby Goldes commented. It was a very busy and productive meeting. First, we had a discussion about closing out the bond for our new schools and the safety and security upgrades to the other elementary schools. Because the bond was split in a sense and a portion of it was not sold until later, we have until the end of next year to wind up that whole business. Right now, they are doing some analyses to determine exactly how much money will be left after all the current expenses are met and determining what will be done with those remaining funds in accord with the bond. Whether we need more FF&E (furniture, fixtures, and equipment) or other possibilities-what our options are when we know exactly how much money that is. We hope we will know that by the end of this year. That will give enough time to have all these things be completed. They have discussed this with the bond council to make sure we are in accord with the stipulations of the bond language.

We also had a discussion about the Facilities Master Plan Review which we are hoping to have in order to help us in presenting things such as the building reserve levy, which we need to present to the public again. In order to do that there are a few pieces of information that need to be worked on. One of which is a demographic study. We had one, and whether we are going to have a new one or we can update the one we have. It will be helpful to see where our students are as we look at maybe redrawing boundaries, as we look at the reduction of students in Helena High School. That is something that will be done in a thoughtful manner. There are consultants who can come in to help with that, and that is just one aspect of it. Although I would like to say that in previous work with the people that do the demographic studies, they say you should really do this every ten years so that your community becomes accustomed to it, and it is not as jarring when you start using that language. There was also a discussion that if boundaries are changed, to find ways to help accommodate families so that their families can stay at the school that they are accustomed to.

The firm that supported the district with the construction of our three new schools is called Hulteng. They came to present a proposal to help us develop an assessment of each of the needs of our facilities in terms of maintenance and what to expect in the future. This was done in the past and apparently it lapsed. It is important not only for the building reserve levy but also for the facilities and maintenance plan as a whole. It is not just an overview, but it goes into great detail and is quite specific and each school is

looked at individually, and the company has done it for other schools as well. They presented a plan to get that work done by the end of the year which is important because we have had a discussion about presenting a bond this coming spring.

Another aspect that came up was looking at some of the facilities that we have that perhaps we could find another use for. We have 7th Avenue Gym, and we did put a proposal out for members of the public and businesses to see if there was some way somebody could use that building that aligned with what the district required as far as safety for our students with it being right next to Central. Unfortunately, I think with COVID, any interest in that waned. In order for the district to use it for any purpose other than the current use of storage, it would require some infusion of funds to bring it up to code, and to address ADA issues. If we were to not be using that for any longer, it is filled with things, and so there was a discussion about a need for storage somewhere else. We also have the May Butler Center which will be vacated when the administration finalizes the move to the Lincoln Campus. Then there were some other buildings, so we made a list of things that we would like to have an evaluation done to see what possible future uses could be made of those facilities.

We did talk about considering buying land for the future. Other districts have done that, and they found if they did not have a use for it, they could sell it. There was a discussion about the shortage of land in the district as a whole. As we look at an increasing number of students and addressing our facility needs, that is something that we might want to consider.

6. Health Benefits Committee Report

Committee Chair John McEwen commented. The Health Benefits Committee did not meet at the regularly scheduled fourth Thursday of the month. The last time we met was when we went through the bid opening for the Stop Loss Contract which we approved at the last meeting. Our next meeting will be October 28th.

7. Montana School Boards Association Report

Board Chair Luke Muszkiewicz commented. The Montana Conference of Educational Leadership will be October 20th through October 22nd and will be all virtual this year. Some of you may have heard in the national press or on the MTSBA board that there has been a conversation around a letter that the National School Board Association sent to the U.S. Attorney General essentially asking The Department of Justice and F.B.I. for assistance in situations where school board and district leadership teams were being legitimately threatened with crimes. As is so often the case, that has turned into a much bigger and very highly polarized thing with mischaracterizations of what it was all about from many different angles. The bottom line is that as an officer on the Montana School Boards Association, we have talked a lot about this, and our position is very clear. We obviously feel that public comment, in particular public comment from parents of our students, is absolutely critical to good decision making in public education, and that we welcome it just as we do on this local board. Given all the feedback that we have received, that public comment and that input from parents and members of the community has been respectful and civil, even if it has been critical of the decisions that

school boards and school leaders are making. However, there have certainly been instances where legitimate threats have occurred towards trustees, superintendents, or other district leaders and situations where local law enforcement has had to be involved. Fortunately, from everything MTSBA can understand, those are truly the minority of cases, but that is not to be tolerated and we support the involvement of local law enforcement in that situation. All of that said, we did issue a communication to the NSBA leadership saying that we felt that the way in which that letter was perceived and presented caused some problems for us here in Montana. There have been a lot of people who are critical of being a member of MTSBA as a result of that. If you have additional questions, you are welcome to reach out to me or reach out to the Executive Director of MTSBA as well.

8. Student Representatives Report

Eliza Lay, Capital High School Representative, commented. This past week was our Homecoming week at Capital High. We would like to especially thank Mrs. Goody, Mrs. Kidder, and Student Council for all their efforts in planning a pretty unconventional and unexpected Homecoming week. We had dress up days and activities, we had a virtual pep assembly, a door decorating contest, and a staff and student BBQ after early release on Friday. For the first time ever, we hosted an outdoor movie night. We rented a giant movie screen, and everyone sat on the football field and watched Back To The Future. It was awesome. Last week, the Capital High School Leadership and Literacy Team created a literacy goal based upon a focus on vocabulary instruction. This goal was based upon recommendations from the SLT after reviewing iReady data. The other goal for this year will be based upon instruction in the classroom. There is more work to be completed and details to discuss in order to finalize this goal. The SLT met with a literacy consultant to create professional development regarding the vocabulary goal as well as to create an instructional framework. Regarding PLC time on Monday, our instructional coaches are now incorporating professional development in light of the vocabulary goal starting with PLC time on Monday, October 11th. Once an instructional goal is created, they will then offer professional development in light of this goal. Juniors signed up for the PSAT will be taking this assessment this Wednesday at the Civic Center. 113 juniors are signed up. We have many concerts happening: we had a choir concert yesterday, an orchestra concert is happening right now, we have a band concert next Monday, and our theater department is working on a play called The Women that will be presented the first week in November.

Rylie Schoenfeld, Helena High School Representative, commented. For Helena High this month we have our accreditation review the last week of October, and some students and parents will be interviewed for their perspective on the school. Starting next Wednesday Principal Thennis will be reintroducing and starting up his Leadership Luncheons again monthly. These were not held last year due to COVID, and these include students on the executive boards of all our clubs, student council, and I will also be invited. These are going to be a round circle discussion with student provided topics to solve issues throughout our school. We had our Homecoming week a couple weeks ago and it went very well. We had a lot of great participation in our spirit week and dress up days. We were also able to have a great assembly outdoors on the grass hill. It went very well and

one staff member who attended HHS as a student and has now been teaching at our school for quite some time, commented that it was the best assembly that she had ever attended. That assembly concluded with Mr. Thennis being dunked in the dunk tank.

VII. BOARD COMMENTS

Board Chair Luke Muszkiewicz commented. The Executive Committee will be participating in the accreditation review at Helena High. Siobhan, Jennifer, and I will meet with the accreditation review team as part of that process.

Trustee John McEwen commented. We had a letter from a parent at Hawthorne pointing out the high rate of COVID compared to other schools. Is it an issue of more testing going on there, or bad luck that Hawthorne has gotten hit pretty hard on a per capita basis with COVID?

Superintendent Weltz responded. It has been a conversation topic for us and to put our finger on the reason is next to impossible. You just don't know the variables which are taking place, but what I can tell you is what we can control is the protocols we have in place and then strengthen those protocols. Making sure that people realize that wearing a mask properly, what it looks like to be 3 feet to 6 feet apart in distance, and just reminding people that it is still really important.

Trustee John McEwen commented. At what point would we not have school there and take a week off to get it under control? Would that be an option?

Superintendent Weltz responded. I think all those are options. In consult, we want to keep our schools open. We look carefully at the numbers every day from our nurses that report to Barb, and then Barb reports to me. I know what those numbers look like on a daily basis and keep a very close eye on it. If those persist for a long period of time, then we look at another option. In this case, it flattened out and it has come back down. It's just due diligence in our practices. Things are on the table but remember at the end of the day we want to keep our kids in school, and that is the best place for them to be. We are watching the numbers every day, and we are asking ourselves those questions.

Trustee Libby Goldes commented. My comment pertains to John's great report on the Budget and Finance Committee directing us to where we can go to try to understand school funding better. My experience with school funding is that it changes all the time. Whenever they try to simplify it, they just make it more complicated. It's something that you might try to understand, but true understanding I think may be impossible.

Trustee Jennifer McKee commented. Yesterday was Indigenous People's Day and this school is my kid's school and I watched it being built. It took skilled trades men and women from all over Helena and all over the region, but one of the crews that helped build this school were a group of Northern Cheyenne folks who drove all the way over from Rosebud County to help lay some bricks here and wanted to make note of that.

Board Chair Luke Muszkiewicz commented. COVID 19 continues, and we are in a pretty difficult place with the pandemic in our community right now. We have lost 105 of our community members to this disease, and we recently have lost a member of our own Helena

Public School's family, and I know that there has been many parents and grandparents as well who I don't know about. I would like to ask everybody to join me in a short moment of silence for all those who we have lost here in our community.

VIII. ADJOURNMENT

The board meeting adjourned at 6:53 p.m.

Candice Delvaux, Recording Secretary Date

PERSONNEL ACTIONS
October 13, 2021 – November 9, 2021

CERTIFICATED PERSONNEL

Appointments

<u>Name</u>	<u>Effective</u>	<u>Location/Assignment</u>	<u>Salary</u>
Anfinson, Tyler	11/16/2021	CRA/Science 6 th	\$36,613.42*

*Temporary Contract: Contract expires at the discretion of the District or 6/10/2022, whichever occurs first.

Terminations/Retirements

<u>Name</u>	<u>Effective</u>	<u>Location/Assignment</u>	<u>Reason</u>
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Leaves

<u>Name</u>	<u>Term</u>	<u>Location/Assignment</u>	<u>Type of Leave</u>
Linder, Darbi	11/15/2021	CRA/Science 6 th	LOAWOP

Change in Contract

<u>Name</u>	<u>From</u>	<u>To</u>	<u>Effective Date</u>
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**Temporary Assignment*

CLASSIFIED PERSONNEL

Appointments

<u>Name</u>	<u>Effective</u>	<u>Location/Assignment</u>	<u>Salary</u>
Becker, Philip	11/01/2021	Maintenance/Painter	\$25.74/hr.
Cooper, Alisia	11/01/2021	District Preschool/Para Educator	\$14.52/hr.
Erickson, Chandra	10/11/2021	CRA/Para Educator	\$15.95/hr.
Graham, Brenda	11/01/2021	MBC-Asst Superintendent/Admin. Asst.	\$24.04/hr
Harbert, Mary	10/25/2021	CRA/Para Educator	\$16.25/hr.
Held, Susan	10/16/2021	Broadwater/SACC Site Manager	\$22.13/hr
Higgins, Michael	11/15/2021	Maintenance/Night Custodial Supervisor	\$56,721.60/yr
Homer, Dennis	11/01/2021	CHS/Custodian	\$16.01/hr
Hoving, Susan	11/01/2021	Bryant/Temporary Para Educator	\$16.25/hr.
Jeffers, Kayla	09/27/2021	Bryant/SACC Para Educator	\$13.91/hr.
Lopez, Kimberly	10/25/2021	Bryant/Para Educator	\$15.95/hr.
Marsh, Summer	10/16/2021	SACC/Para	\$13.30/hr
Pfau-Johnson, Camille	10/20/2021	HHS/Sign Language Interpreter	\$20.95/hr.
Ruddell, Danette	10/11/2021	HHS/Para Educator	\$14.52/hr.
Stevens, Valice	11/08/2021	MBC-Asst Superintendent/Admin. Asst.	\$25.61/hr.
Tweden, Gina	10/29.2021	CRA/Evening Custodian	\$16.01/hr
Whitten, Danielle	11/08/2021	HHS/Para Educator	\$15.95/hr.
Wade, Jennifer	11/01/2021	Elem Wide/ IEFA Tutor	\$21.68/hr

**Temporary Assignment*

Terminations/Retirements

<u>Name</u>	<u>Effective</u>	<u>Location/Assignment</u>	<u>Reason</u>
Boyt, Charles	10/18/2021	CRA/Custodian	Resignation
Du, Man	11/01/2021	HHS/Intepreter	Temporary
Fletcher, Shane	10/13/2021	Smith/Para Educator	Termination
Graham, Brenda	11/04/2021	MBC-Asst Superintendent/Admin.Asst.	Resignation
Wehrman, Alexis	10/30/2021	RBLC/Para Educator	Resignation
West, Kendel	11/05/2021	Jim Darcy/Sign Language Interpreter	Resignation

Leaves

Name Term Location/Assignment Type

SUPPLEMENTARY CONTRACT ASSIGNMENTS

Last Name	First Name	Assignment	Location	Amount
Almquist	Guy	Basketball-Head Boys Coach	Capital High	\$6,517.40
Bogard	Samuel	Wrestling-Head Coach	Helena High	\$5,685.12
Broadhead	Ashten	Wrestling-Coordinator	Helena High	\$ 408.00
Colvin	Russell	Wrestling - Assistant Coach	Helena High	\$4,896.24
Day	Brandon	Basketball-Head Boys Coach	Helena High	\$5,810.40
Dudek	Benjamin	Basketball-Head Girls Coach	Helena High	\$5,433.80
Garcin-Forba	Katherine	Basketball-Head Coach	Capital High	\$5,971.80
Graham	Shawn	Wrestling-Head Coach	Capital High	\$5,076.00
Grovom	Ryan	Basketball-J.V. Coach	Capital High	\$3,790.40
Hussey	Randy	Coordinator-Boys BB	Helena High	\$2,040.00
Sommers	Lisa	Swim-Asst Combined	Helena/Capital	\$2,210.00
Kimball	Kade	Basketball-Frosh Coach	Helena High	\$2,967.15
LaRue	John	Basketball-Soph Boys	Capital High	\$4,135.92
Lloyd	Jolene	Basketball-J.V. Coach	Helena High	\$3,827.20
Matthies	Kaci	Basketball-Frosh Coach	Helena High	\$3,025.24
McKay	Clifford	Wrestling-Asst Coach	Capital High	\$3,725.40
McMahon	Richard	Wrestling-Coordinator	Capital High	\$ 432.40
Murgel	Jarrold	Wrestling-Asst Coach	Helena High	\$3,618.96
Murgel	Jason	Basketball-J.V. Coach	Helena High	\$4,489.60
Nay	Kyle	Wrestling-Asst Coach	Capital High	\$3,725.40
Pilon	James	Wrestling-Asst Coach	Helena High	\$3,618.96
Bignell	Savanna	Basketball-J.V. Coach	Capital High	\$3,680.00
Roos	Kathleen	Basketball-Frosh Coach	Capital High	\$2,996.27
Shannon	Julia	Swim-Head Combined	Helena/Capital	\$4,485.44
Swenson	Elizabeth	Coordinator Girls BB	Capital High	\$2,060.00
Swenson	Ryan	Coordinator-Boys BB	Capital High	\$2,100.00
VanHemelryck	Shelby	Girls Basketball-Frosh	Capital High	\$2,967.18
Wetzel	Lance	Basketball-Soph Coach	Helena High	\$4,426.16
Jones	Jason	Wrestling-Asst Coach	Capital High	\$3,548.00
Reyant	Matthew	Basketball-Soph Coach	Capital High	\$3,856.76
Ruzicka	Jacob	Basketball-Soph Coach	Helena High	\$3,628.00
Walsh	Vicki	Girls Basketball-6th Grade	Helena Middle	\$594.00
Pattison	Michaela	Girls Basketball-6th Grade	Helena Middle	\$594.00
Crum	Lisa	Girls Basketball-6th Grade	Helena Middle	\$594.00

Sheridan	Jaymee	Girls Basketball-6th Grade	CR Anderson Middle	\$594.00
Wolter	Madeline	Girls Basketball-6th Grade	CR Anderson Middle	\$594.00
Quinn	Thomas	Girls Basketball-6th Grade	CR Anderson Middle	\$594.00
Clark	Brooke	Girls Basketball-6th Grade	CR Anderson Middle	\$594.00
Fuzesy	Richard	Girls Basketball-6th Grade	CR Anderson Middle	\$641.00
Benson	Jazzamyn	Girls Basketball-7th Grade	Helena Middle	\$594.00
Barber	Evan	Girls Basketball-7th Grade	Helena Middle	\$594.00
Lyndes	Casey	Girls Basketball-7th Grade	CR Anderson Middle	\$641.00
Forsman	Emily	Girls Basketball-7th Grade	CR Anderson Middle	\$594.00
Miller	Lauren	Girls Basketball-7th Grade	CR Anderson Middle	\$594.00
Pilon	Travis	Girls Basketball-7th Grade	CR Anderson Middle	\$594.00
Zapada	DJ	Girls Basketball-7th Grade	Helena Middle	\$594.00
Murgel	Jarrold	Wrestling	Helena Middle	\$638.00
Bogard	Sam	Wrestling	Helena Middle	\$555.00
Nay	Kyle	Wrestling	CR Anderson Middle	\$638.00
Bell	Joseph	Wrestling	CR Anderson Middle	\$555.00

Helena School District #1

Warrants October 1 to 31, 2021

Direct Deposits: \$3,304,345.49

Payroll Warrants: 70130895-70130927

Payroll Deduction: 69283207-69283232

Non-Check Payroll Deductions: \$5,269,493.43

Non-Check Accts Payable Deductions: \$667,662.61 **Allegiance payment not included**

Non-Check Accts Payable Deductions- HHS Extracurricular: \$0

Claim Warrants: 69282734-69283389

CRA Middle School Student Activity Checks: 17225-17229

HMS Middle School Student Activity Checks: 8659

Capital High Student Activity Checks: 23710-23732

Helena High Student Activity Checks: 35505-35544

Cancelled Warrants: \$4,276.00

We certify that all warrants herein listed were prepared and previously paid for, are just and correct to the best of our knowledge, and that the board of trustees has authorized the issuance of the same.

Chairperson _____

Business Manager _____

ACKNOWLEDGE OUT-OF-DISTRICT ATTENDANCE AGREEMENTS
(HELENA RESIDENT STUDENTS ATTENDING OTHER SCHOOL DISTRICTS)

Discretionary:

Grade	Address	District of Attendance
8	Craig Frontage Rd, Craig, MT 59648	Cascade Elementary
8	Friazier Rd, Cascade, MT 59421	Cascade Elementary
8	Lynx Trail Dr., Wolf Creek, MT 59648	Cascade Elementary
8	MT HWY 434, Wolf Creek, MT 59648	Cascade Elementary
8	Little Wolf Creek Rd, Wolf Creek, MT 59648	Cascade Elementary
9	Holter Dam Rd, Wolf Creek, MT 59648	Cascade High School
9	Recreation Rd, Wolf Creek, MT 59648	Cascade High School
10	Friazier Rd, Cascade, MT 59421	Cascade High School
11	Holter Dam Rd, Wolf Creek, MT 59648	Cascade High School
11	Recreation Rd, Wolf Creek, MT 59648	Cascade High School
11	Lynx Trail Dr., Wolf Creek, MT 59648	Cascade High School
11	South Park Avenue, Helena, MT 59601	Great Falls High School

Running Total of Acknowledged Out-of-District Attendance Agreements
(Helena Resident Students Attending Other School Districts)

Grade	East Helena K-12	Lincoln K-12	Townsend K-12	Cascade Public Schools	Clancy Elementary	Missoula High School	Jefferson High School	Great Falls High School	Total
K					2				2
1					4				4
2					5				5
3					5				5
4					5				5
5					4				4
6					4				4
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2
3 STUDENT INSTRUCTION

4
5 Human Sexuality Instruction

6
7 The District recognizes the right of a parent or guardian to withdraw a child from instruction or
8 an organized school function regarding human sexuality instruction. Such withdrawals will be
9 classified as an excused absence.

10
11 "Human sexuality instruction" means teaching or otherwise providing information about human
12 sexuality, including intimate relationships, human sexual anatomy, sexual reproduction, sexually
13 transmitted infections, sexual acts, sexual orientation, gender identity, abstinence, contraception,
14 or reproductive rights and responsibilities.

15
16 *48 Hour Notice*

17
18 Parents and guardians will be notified ~~within~~ no less than 48 hours prior to holding an event or
19 assembly or introducing material for instructional use.

20
21 This notice will contain:

- 22 1) the basic content of the district's or school's human sexuality instruction; and
23 2) the right to withdraw the student from the instruction

24
25 *Annual Availability of Materials*

26
27 The District will make curriculum materials used in human sexuality instruction available for
28 public inspection before use. This will occur on an annual basis.

29
30 *No Abortion Curriculum*

31
32 In compliance with Montana law, the District will not allow personnel to offer, sponsor, or
33 furnish any course materials or instruction relating to human sexuality or sexually transmitted
34 ~~diseases~~ infections if the person or entity provides abortion services.

35
36
37 Legal References: Senate Bill 99 Parameters for K-12 Human Sexuality Education
38 § 20-5-103, MCA Compulsory attendance and excuses (*Revised by*
39 *Senate Bill 99*)
40 10.55.701, ARM Board of Trustees

41
42 Cross References: Policy 2015 Curriculum Development, Content, and Assessment

43
44
45 Policy History:

46 Adopted on:

47 Revised on:

9.7.2021 Policy Committee – 1st Reading
10.5.2021 Policy Committee – 2nd Reading – Mtg Cancelled
11.2.2021 Policy Committee – 2nd Reading

9.14.2021 Full Board – 1st Reading
11.9.2021 Full Board – 2nd Reading

2
3 STUDENTS

4
5 Equal Educational Opportunities

6
7 Equal educational and extracurricular opportunities shall be available for all students without regard
8 to race, color, religion, creed, national origin, sex, age, gender, sexual orientation, gender identity
9 and expression, ancestry, marital status, military status, citizenship status, culture, social origin or
10 condition, political affiliation, mental, physical or sensory handicap, or by any other distinguishing
11 characteristic and other legally protected categories.

12
13 The District will not knowingly enter into agreements with any entity or any individual that
14 discriminates against students on the basis of sex or any other protected status. Any student may file
15 a complaint by using the Section 504 / ADA Grievance Procedures for claims relating to disability
16 discrimination, the Title IX Sexual Harassment Grievance Procedures for claims of sexual
17 harassment, or the Uniform Grievance Procedure for all other claims.

18
19 Students in private or homeschool have the right to participate in extracurricular activities in public
20 schools. The District will not restrict extracurricular participation of students in private school or
21 home school based on their enrollment at the public school.

22
23 No student shall, on the basis of sex, be denied equal access to programs, activities, services, or
24 benefits or be limited in the exercise of any right, privilege, advantage, or denied equal access to
25 educational and extracurricular programs and activities pursuant to Title IX and its regulations. Any
26 student may file a sex equity complaint by using the District’s Uniform Grievance Procedures.

27
28 Inquiries regarding discrimination of any kind should be directed to the building administrator or
29 District’s Title IX Coordinator, who shall provide information and, if necessary, direct the individual
30 to the appropriate grievance procedures. Inquiries regarding sex discrimination or sexual
31 harassment may also be directed to the District’s Title IX Coordinator, the Assistant Secretary for
32 the U.S. Department of Education, or both. The District will annually publish notice of these rights
33 to students and parents.

34
35 The District will not deny or allow educational opportunity based on vaccine status, except those
36 vaccines required by law.

37		
38	Legal References:	§ 49-2-307, MCA
39		§ 49-3-201, MCA et seq
40		20 USC 1681 et seq
41		42 USC § 12111 et seq.
42		29 USC § 791 et seq.
43		28 CFR 35.107
44		
45		34 CFR 104.7
46		
47		34 CFR Part 106
48		
49		

Discrimination in education
Governmental Code of Fair Practices
Title IX
Americans with Disabilities Act
Rehabilitation Act of 1973
Nondiscrimination on the Basis of Disability in State and Local Government Services
Nondiscrimination on the Basis of Handicap in Programs or Activities Receiving Federal Financial Assistance
Nondiscrimination on the Basis of Sex in Education

50 10.55.701, ARM Board of Trustees
51 Senate Bill 157 Allow nonpublic students to participate in
52 public school extracurriculars
53 § 20-5-109, MCA Nonpublic school requirements for compulsory
54 enrollment exemption (Revised by House Bill
55 702)
56 House Bill 702 Prohibits Discrimination Based on Vaccine
57 Status
58
59

60 Cross References:

61
62 Policy History:

63 Adopted on: 2.10.2015

64 Revised on: 2.09.2021

65 Reviewed on:

9.7.2021 Policy Committee – 1st Reading
10.5.2021 Policy Committee – 2nd Reading – Mtg Cancelled
11.2.2021 Policy Committee – 2nd Reading

9.14.2021 Full Board – 1st Reading
11.9.2021 Full Board – 2nd Reading

2
3 STUDENTS

4
5 Children of Military Families

6
7 It is the intention of the District to remove barriers to educational success imposed on children of
8 military families transitioning to and from school because of frequent moves and/ deployment of
9 a parent on active duty in the regular Armed Forces, National Guard, or Reserves.

10
11 Educational Records and Enrollment

12
13 In the event that official education records cannot be released prior to the transfer of a child of a
14 military family to another school district, the District shall prepare and furnish to the parent a
15 complete set of unofficial educational records, including but not limited to records encompassing
16 all material maintained in the student’s permanent and cumulative files (general identifying data,
17 records of attendance and academic work completed, records of achievement and results of
18 evaluative tests, health data, disciplinary status) and special education records. The District shall
19 process and furnish the official educational records to the school in which the child of a military
20 family has transferred within 10 days.

21
22 In the event that a child of a military family seeks to enroll in the District, the District shall enroll
23 and appropriately place the student as quickly as possible based upon information in the
24 unofficial educational records pending receipt of the official records. The trustees shall assign
25 and admit a child whose parent or guardian is being relocated to Montana under military orders
26 to a school in the district and allow the child to preliminarily enroll in classes and apply for
27 programs offered by the district prior to arrival and establishing residency.

28
29 Tuition

30
31 The District shall not charge tuition in relation to a child of a military family transferring into the
32 District who has been placed in the care of a noncustodial parent or other person through a
33 special power of attorney so long as that noncustodial parent or other person resides within the
34 District.

35
36 Placement

37
38 The District will initially honor the placement of a child of a military family transferring into the
39 District in the educational courses and educational programs based on the child’s enrollment in
40 the previous school or educational assessments of the previous school provided the courses and
41 programs are offered and space is available. Course placement includes, but is not limited to,
42 honors, international baccalaureate, advanced placement, vocational, technical, and career
43 pathways courses. Educational programs include, but are not limited to, gifted and talented
44 programs. If appropriate, the District may perform subsequent evaluations to ensure the child
45 continues to be appropriately placed.

47 The Superintendent may waive course or program prerequisites or other preconditions for a child
48 of a military family's placement in any courses or programs.

49

50 Extracurricular Activities

51

52 The District shall facilitate the opportunity for a child of a military family transferring into the
53 District to participate in extracurricular activities, regardless of application deadlines, provided
54 that the child is otherwise qualified.

55

56 Graduation

57

58 The District may waive specific courses required for graduation of a child of a military family
59 who has transferred into the District if similar coursework has been satisfactorily completed at
60 the child's previous schools. If the District refuses a request for a waiver from a child of a
61 military family who has transferred into the District regarding courses required for graduation, it
62 shall provide a reasonable justification for the denial and shall provide an alternative means of
63 acquiring the required coursework so that the child may graduate on time.

64

65 In the event a child of military family who transfers at the beginning of or during the child's
66 senior year and is ineligible to graduate from a school within the District despite alternative
67 means being offered, the District shall coordinate with the school from which the child
68 transferred for the child to receive a diploma from that school.

69

70 Children of Military Families with Disabilities

71

72 The District shall initially provide comparable services to a child of a military family transferring
73 into the District who is receiving special education and related services pursuant to an individual
74 education program under Individuals with Disabilities Education Act. The District shall make
75 appropriate accommodations and modifications to address the educational needs of children of
76 military families transferring into the District who qualify for services under Section 504 of the
77 Rehabilitation Act, subject to any existing Section 504 plan. If appropriate, the District may
78 perform subsequent evaluations to ensure the child continues to be appropriately placed.

79

80	Legal References:	§ 20-1-230, MCA	Interstate Compact on Educational
81			Opportunity for Military Children
82		§ <u>20-5-101, MCA</u>	<u>Admittance of child to school (Revised by</u>
83			<u>House Bill 68)</u>
84		<u>House Bill 68</u>	<u>Early school enrollment for children of</u>
85			<u>relocated military families</u>

86

87

88	Cross Reference:	2040	Special Education and Accommodations
89		2050	Section 504 Procedural Safeguards
90		2085	High School Graduation
91		2090	Credit Transfer/Assessment for
92			Placement

93	3010	School Admissions
94	3015	Attendance and Truancy
95	3025	Discretionary Nonresident Student
96		Attendance Policy
97	3065	Co-Curricular Participation Code
98	3085	Transfer of Student Records
99		

100

101 Policy History:

102 Adopted on: 10.22.2013

103 Revised on:

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2
3 PERSONNEL

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5 Equal Employment Opportunity and Non-Discrimination

6
7 As required by federal law, including but not limited to the Civil Rights Act of 1964, Title IX,
8 and Section 504 and the Americans with Disabilities Act and their regulations The District will
9 provide equal employment opportunities and will not discriminate in its educational programs or
10 activities, including in the area of employment, with respect to all persons, regardless of their
11 race, color, religion, creed, national origin, sex, age, gender, sexual orientation, gender identity
12 and expression, ancestry, marital status, military status, citizenship status, culture, social origin
13 or condition, use of lawful products while not at work, political affiliation or a mental, physical
14 or sensory handicap, or by any other distinguishing characteristic if otherwise able to perform
15 essential functions of a job with reasonable accommodations, and other legally protected
16 categories

17
18 The District shall not retaliate against any employee for complaining about not receiving equal
19 employment opportunities or other unlawful discriminatory practices, participating in a
20 proceeding regarding the denial of equal employment opportunities, or otherwise opposing
21 discrimination.

22
23 The District will make reasonable accommodation for an individual with a disability known to
24 the District, if the individual is otherwise qualified for the position, unless the accommodation
25 would impose undue hardship on the District. Covid-19 vaccine status will not be used as a basis
26 to deny or allow equal opportunity to employment.

27
28 Persons who believe they have not received equal employment opportunities or have been
29 retaliated against should report their claims to the building principal or department supervisor.
30 Inquiries regarding sex discrimination or sexual harassment may also be directed to the District’s
31 Title IX Coordinator, the Assistant Secretary for the U.S. Department of Education, or both.
32 Claims of sexual harassment will be handled through the District’s Title IX Sexual Harassment
33 Grievance Procedures. Claims of disability discrimination will be handled through the District’s
34 Section 504 and ADA Grievance Procedure. All other claims will be handled through the
35 Uniform Complaint Procedure.

36
37 No employee or applicant will be discriminated against because he or she initiated a complaint,
38 was a witness, supplied information or otherwise participated in an investigation or proceeding
39 involving an alleged violation of this policy or State or federal laws. The District reserves the
40 right to take action against any individual who knowingly makes false accusations or knowingly
41 provides false information.

42
43 Retaliation against an employee who has filed a discrimination complaint, testified or
44 participated in any manner in a discrimination investigation or proceeding is prohibited.

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46 Cross Reference: 1085 Uniform Complaint Procedure

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Title IX Sexual Harassment Grievance Procedure
Section 504 and ADA Grievance Procedure

Legal Reference:

29 U.S.C. §§ 621, *et seq.* Age Discrimination in Employment Act
42 U.S.C. §§ 12111, *et seq.* Americans with Disabilities Act, Title I
29 U.S.C. § 206(d) Equal Pay Act
8 U.S.C. §§ 1324(a), *et seq.* Immigration Reform and Control Act
29 U.S.C. §§ 791, *et seq.* Rehabilitation Act of 1973
20 U.S.C. §§ 1681, *et seq.*; Title IX of the Education Amendments
34 C.F.R. Part 106 Nondiscrimination on the Basis of Sex in Education,
Montana Constitution, Art. X, § 1 - Educational goals and duties

§ 49-2-101, *et seq.* MCA Human Rights Act
§ 49-2-301, MCA Retaliation Prohibited
§ 49-1-102, MCA Freedom from discrimination
§ 49-2-303, MCA Discrimination in employment
§ 49-3-201, MCA *et seq.* Governmental Code of Fair Practices

§ 49-2-101, *et seq.*, MCA Human Rights Act
House Bill 702 Prohibits Discrimination Based on Vaccine
Status
§ 50-16-502, MCA Legislative findings (Cited by House Bill 702)
Bostock v. Clayton County, 140 S. Ct. 1731
(2020)

Policy History:

Adopted on: 8.13.2013
Revised on: 11.10.2020

2
3 PERSONNEL

4
5 Breastfeeding in the Workplace

6
7 The District supports and encourages breastfeeding and the expression of breastmilk by
8 employees who are breastfeeding when they return to work or school.

9
10 Discrimination and harassment of breastfeeding ~~mothers~~ staff members or students in any form
11 is unacceptable and will not be tolerated at the Helena School District. Any incident of
12 harassment of a breastfeeding ~~employee~~ staff member or student will be addressed in accordance
13 with the District’s Uniform Grievance Procedure.

14
15 *Time to Express Milk or Breastfeed (Lactation Time)*

16
17 Lactation times shall be established for each ~~employee~~ staff member or student based on ~~her~~
18 their work or school schedule. If possible, the lactation time is to run concurrently with times
19 when the ~~employee~~ staff member is not responsible for direct student supervision or the student
20 is not in class. If a break time is not provided, the District shall consider each case and make
21 accommodations as possible. ~~Lactation time beyond the regular break time is unpaid.~~

22
23 *Space and Equipment for Expressing Milk or Breastfeeding*

24
25 The school will provide reasonable accommodations for students and staff on the school campus
26 to express breast milk, breastfeed an infant child, or address other needs related to breastfeeding.
27 Employees Staff members and students shall be provided the use of a clean, comfortable space or
28 “Lactation Area.” A restroom shall not serve as the lactation area.

29
30 The lactation area will:

- 31 • provide the basic necessities of privacy, lighting, and electricity for the pump apparatus.
- 32 • be shielded from view and free from intrusion from the public, students, and other staff.
- 33 • have access to a place to store expressed breast milk safely.
- 34 • be in close proximity to the employee’s work area, if possible and
- 35 • contain comfortable seating.

36
37
38 Legal References: § 39-2-215, MCA Public employer policy on support of women and
39 breastfeeding – unlawful discrimination
40 § 39-2-216, MCA Private place for nursing mothers
41 § 39-2-217, MCA Break time for nursing
42 § 50-19-501, MCA Nursing mother and infant protection
43 37.111.811(1)(g) ARM – Physical Requirements

44
45
46 Cross References: Policy 1085 Uniform Grievance Procedure

47
48 Policy History:

49 Adopted on: 5.12.2015

50 Revised on:

9.7.2021 Policy Committee – 1st Reading
10.5.2021 Policy Committee – 2nd Reading – Mtg Cancelled
11.2.2021 Policy Committee – 2nd Reading

9.14.2021 Full Board – 1st Reading
11.9.2021 Full Board – 2nd Reading

2

3 OPERATIONAL SERVICES

4

5 Outdoor Air Quality

6 The District will work to ensure the safety of students participating in physical education, recess,
7 practices or athletic contests. The District Board of Trustees and school administration will use
8 the *Recommendations for Outdoor Activities Based on Air Quality for Schools* guidelines,
9 developed by the Montana Department of Environmental Quality (DEQ) and the DEQ's Air Data
10 Map, as the determining factor when making a decision to allow or not allow students to
11 participate in outdoor activities and contests.

12 The Superintendent will develop procedures to be used when deciding whether students will be
13 allowed to participate in outdoor activities when Air Quality Restrictions have reached the
14 Unhealthy for Sensitive Groups or higher categories as indicated on the DEQ guidelines.

15 Legal References: 37.111.827, ARM Outdoor Air Quality
16 10.55.701(q), ARM Board of Trustees

17 Cross References:

18

19

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21 Policy History:

22 Adopted on:

23 Revised on:

24

Board of Trustees

Approval of Jefferson Re-Roofing Contract Work, Summer 2022



I. NEW BUSINESS

A. Items for Action

1. Approval of Jefferson Re-Roofing Contract Work, Summer 2022
-

Background:

Cushing Terrel (formerly CTA) performs a comprehensive roofing assessment every two to three years for Helena Public Schools. That assessment supports our ongoing maintenance work and critical structural integrity for our 19 sites across the Helena Community.

In the Summer of 2022, we anticipate re-roofing Jefferson Elementary, C.R. Anderson and Lincoln Schools as the three priorities.

Recommendation:

The Jefferson Elementary School Roof Replacement Project for the summer of 2022 bid on October 26, 2021. The contractor that provided the school district with the lowest bid to perform the work was Summit Roofing. Summit Roofing bid was \$8,658 lower than the next low bid.

The project consists of removing the existing 20+ year old roofing systems on the school totaling approximately 14,790 square feet and replacing the roof with a new, fully adhered single ply roofing system.

Cushing Terrell believes the submitted low bid falls in line with current pricing even with the material volatility currently being seen throughout the roofing marketplace. Cushing Terrell is also confident in Summit Roofing ability to successfully perform the work of the project in accordance with the Construction Documents.

It is Cushing Terrell's recommendation that the school district award the contract for the Roof Replacement Project at Jefferson Elementary School to Summit Roofing, Inc. in the amount of \$291,245.00.

Considerations:

- We had 4 top tier contractors bid on this project. The bid tab is enclosed. We are confident in the contract selected.
- We believe with this project it will keep Jefferson's roof for 20 years and potentially 30 years if well maintained.

Superintendent recommendation:

Approve the contract award for the Jefferson Re-Roof project to Summit Roofing, Inc in the amount of \$291,245.00.

MEMORANDUM

Date: October 26, 2021

To: Helena Public Schools
Attn: Rob Brewer
1201 Boulder Avenue
Helena, MT 59601

From: Cushing Terrell

RE: Award Recommendation
Jefferson Elementary School – Roof Replacement Project

To whom it may concern;

The Jefferson Elementary School Roof Replacement Project for the summer of 2022 bid on October 26, 2021. The contractor that provided the school district with the lowest bid to perform the work was Summit Roofing. Summit Roofing bid was \$8,658 lower than the next low bid.

The project consists of removing the existing 20+ year old roofing systems on the school totaling approximately 14,790 square feet and replacing the roof with a new, fully adhered single ply roofing system.

Cushing Terrell believes the submitted low bid falls in line with current pricing even with the material volatility currently being seen throughout the roofing marketplace. Cushing Terrell is also confident in Summit Roofing ability to successfully perform the work of the project in accordance with the Construction Documents.

It is Cushing Terrell's recommendation that the school district award the contract for the Roof Replacement Project at Jefferson Elementary School to Summit Roofing, Inc. in the amount of \$291,245.00.

Please see attached official bid tabulation sheet.

Sincerely,



Patrick Todd
Associate / Roofing & Building Envelope Specialist

Cushing Terrell

BID TABULATION

HELENA PUBLIC SCHOOLS

Project: JEFFERSON ELEMENTARY SCHOOL
2022 Roof Replacement Project

Project Ref: HPS21_JEFF_RR

Date: 10/26/2021
Location: District Facilities Office
Time: 11:00 AM MDT

CONTRACTOR	Red'd 10% Bid Bond	Rec'd. Add. # 1	Base Bid Roof section F	Alternate # 1 side sections of school	Alternate # 2 Front sections of school	Total
Summit Roofing Contractor Registration # 55897	X	X	\$217,750.00	\$ 46,035.00	\$ 27,460.00	\$291,245.00
Progressive Roofing Contractor Registration # 160660	X	X	\$257,312.00	\$ 66,634.00	\$ 43,935.00	\$367,881.00
CentiMark Roofing Contractor Registration #	X	X	\$545,176.00	\$ 116,955.00	\$ 59,177.00	\$721,308.00
Metal Works of MT Contractor Registration #	X	X	\$211,058.00	\$ 58,985.00	\$ 29,860.00	\$299,903.00