



*The Helena Public Schools educate, engage, and empower each student to maximize his or her individual potential with the knowledge, skills and character essential to being a responsible citizen and life-long learner.*

## Board of Trustees – Executive Committee Meeting

Lincoln Center  
1325 Poplar St., Helena, MT 59601  
and on TEAMS

<https://teams.microsoft.com/l/meetup-join>

Tuesday, March 22nd, 2022 – 11:00 a.m.

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### AGENDA

- I. **CALL TO ORDER / INTRODUCTIONS**
- II. **REVIEW OF AGENDA**
- III. **GENERAL PUBLIC COMMENT:** *This is the time for comment on public matters that are not on the agenda. Public matters do not include any pending legal matters, private personnel issues or private student issues. Please do not attempt to address such issues at this time or you will be ruled out of order. The Board cannot enter into a discussion during General PublicComment.*
- IV. **APPROVAL OF MINUTES**
  - A. Review of February 22nd, 2022, Executive Committee Meeting Minutes
- V. **REVIEW OF MARCH 22nd, 2022, BOARD WORK SESSION AGENDA**
- VI. **BOARD COMMENTS**
- VII. **ADJOURNMENT**



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## Board of Trustees – Executive Committee Meeting

Tuesday, February 22nd, 2022

11:00 a.m.

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### MINUTES

#### ATTENDEES

<i>Committee</i>	<i>Others</i>
Luke Muszkiewicz, Chair	Rex Weltz, Superintendent
Siobhan Hathhorn, Vice Chair	Gary Myers, Director of Educational Technology
Jennifer McKee, Committee Member	Brian Cummings, Assistant Superintendent K-5
	Josh McKay, Assistant Superintendent 6-12
	Janelle Mickelson, Business Services Administrator
	Stacy Collette, Senior Director of Human Resources and People Service
	Barb Ridgway, Chief of Staff
	Joslyn Davidson, Curriculum and Instructional Resources Administrator
	Jane Shawn, HEA President
	Kaitlyn Hess, HSD TOSA

#### I. CALL TO ORDER

Board Chair, Luke Muszkiewicz, called the meeting to order at 11:05 a.m.

#### II. REVIEW OF AGENDA

No changes were requested to the Executive Committee Meeting Agenda.

### **III. GENERAL PUBLIC COMMENT**

No public comment was offered.

### **IV. REVIEW OF MINUTES**

Minutes from the 11.30.21 Executive Committee meeting were reviewed and approved.

### **V. REVIEW OF THE 02.22.22 BOARD WORK SESSION AGENDA**

The committee reviewed the agenda for the 02.22.22 Board Work Session. Board Chair Luke Muszkiewicz commented. The meeting will be held in the Central Elementary Gym. We will begin with a tour of Central Elementary beginning at 3:30 p.m., followed by a presentation in the gym at 4:00 p.m. The meeting will also be available to view remotely on TEAMS. The agenda and login information can be found on the website. We will call the meeting to order, view the agenda, and start with the presentation. The presentation is also available to view in the Board packet. We will then look to Superintendent Wertz for his Superintendent Report. We will then look to general public comment, followed by our new business. First, will be an item for information, and this will be a transportation report given by Mr. Cohn. The Transportation Report will also be included in the Board packet. As part of the Transportation Report, they want to give Trustees a tour of one of the buses, and a ride around the block. We will recess the meeting after the Transportation Report so that the Trustees can tour the bus. For liability reasons we are going to ask that only Trustees and staff tour the bus. Per federal requirements, everyone touring the bus will need to be masked. After that, we will move on to the consent action actions. We have our meeting minutes and then the personnel actions which we held over from our previous meeting. Then we will consider one individual action item: Approval of the HEA Teacher Retirement Incentive. Ms. Collette and Jane Shawn will jointly present that action item.

Ms. Stacy Collette, Senior Director of Human Resources and People Service, commented. Jane Shawn and I will jointly present the action item and we'll go through the terms of that agreement. Essentially, we're looking for 30 retirements to occur this either this year or next, and then we will look to offer a \$15,000 retirement incentive above the collective bargaining existing incentive of \$9,000 to add to the termination pay for those individuals. Our deadline is this Friday for teachers to submit their interest, and then they have an opportunity to rescind that notification by next Friday, March 4<sup>th</sup>.

Board Chair Luke Muszkiewicz commented. We will then look to Board comments followed by adjournment.

### **VI. BOARD COMMENTS**

There were no further comments.

### **VII. ADJOURNMENT**

The meeting was adjourned at 11:19 a.m.



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## Board of Trustees Work Session

Tuesday, March 22nd, 2022

At the Hawthorne Elementary School Gym

430 Madison Ave., Helena, MT 59601

& Via TEAMS

Tour at 3:30 p.m. / Meeting at 4:00 p.m.

Members of the public can attend remotely by clicking the link below:

<https://teams.microsoft.com/l/meetup-join>

We ask that all participants mute their microphone until called upon by the Board Chair for general and/or specific public comments. Upon completing public comment, please ensure that your microphone is again muted.

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## AGENDA

- I. TOUR OF HAWTHORNE ELEMENTARY SCHOOL at 3:30pm
- II. CALL TO ORDER / PLEDGE OF ALLEGIANCE
- III. REVIEW OF AGENDA
- IV. PRESENTATION: Hawthorne Elementary School
- V. SUPERINTENDENT'S REPORT
- VI. GENERAL PUBLIC COMMENT

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### Helena Public Schools Board of Trustees

Luke Muszkiewicz  
*Board Chair*

Siobhan Hathhorn  
*Board Vice Chair*

Terry Beaver  
*Trustee*

Libby Goldes  
*Trustee*

John E McEwen  
*Trustee*

Jennifer McKee  
*Trustee*

Janet Armstrong  
*Trustee*

Jennifer Walsh  
*Trustee*

[www.helenaschools.org](http://www.helenaschools.org)

**VII. NEW BUSINESS**

**A. Items for Information**

1. Growing Friends of Helena Partnership

**B. Consent Action Items**

1. Approval of the 02.22.2022 Board of Trustees Work Session Minutes

**C. Items for Action**

1. Consideration of Ballot Language for General Fund Levy Propositions
  - a) Helena Elementary Trustee Resolution-Approval of Ballot Language
  - b) Helena High School Trustee Resolution-Approval of Ballot Language
2. Consideration For Approval of Resolutions of Intent to Increase Non-voted Levies
  - a) Approval of Resolution of Intent to Increase Non-voted Levies – Elementary District
  - b) Approval of Resolution of Intent to Increase Non-voted Levies – High School District
3. Resolution to Dispose of Personal Property-Facilities Surplus

**VIII. BOARD COMMENTS**

**IX. ADJOURNMENT**