



Board of Trustees – Executive Committee Meeting

Tuesday, March 8th, 2022 – 11:00 a.m.

Lincoln Conference Room and Microsoft Teams

Members of the public are able to attend remotely by clicking here:

<https://teams.microsoft.com/l/meetup-join>

We ask that all participants mute their microphone until called upon by the Board Chair for general and/or specific public comments. Upon completing public comment, please ensure that your microphone is again muted.

AGENDA

- I. CALL TO ORDER /INTRODUCTIONS
- II. REVIEW OF AGENDA
- III. **GENERAL PUBLIC COMMENT:** *This is the time for comment on public matters that are not on the agenda. Public matters do not include any pending legal matters, private personnel issues or private student issues. Please do not attempt to address such issues at this time or you will be ruled out of order. The Board cannot enter into a discussion during General Public Comment.*
- IV. **APPROVAL OF MINUTES**
 - A. Review of 02.08.22 Executive Committee Meeting Minutes (See Attached)
- V. **REVIEW OF 03-08-22 BOARD MEETING AGENDA** (See Attached)
- VI. **BOARD COMMENTS**
- VII. **ADJOURNMENT**

Helena Public Schools Board of Trustees

Luke Muszkiewicz
Board Chair

Siobhan Hathhorn
Vice Chair

Libby Goldes
Trustee

Terry Beaver
Trustee

Janet Armstrong
Trustee

John E McEwen
Trustee

Jennifer McKee
Trustee

Jennifer Walsh
Trustee



Board of Trustees – Executive Committee Meeting

Tuesday, February 8th, 2022

11:00 a.m.

MINUTES

ATTENDEES

<i>Committee</i>	<i>Others</i>
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Luke Muszkiewicz, Board Chair	Rex Weltz, Superintendent
Siobhan Hathhorn, Vice Chair	Stacy Collette, Human Resources Director
Jennifer McKee, Committee Member	Gary Myers, Director of Educational Technology
	Brian Cummings, Assistant Superintendent
	Josh McKay, Assistant Superintendent
	Barb Ridgway, Chief of Staff
	Janelle Mickelson, Business Office Administrator
	Joslyn Davidson, Curriculum Director
	Kaitlyn Hess, HSD TOSA
	Karen Ogden, Communications Officer
	Candice Delvaux, Executive Assistant
	Jane Shawn, HEA President

I. CALL TO ORDER

Board Chair, Luke Muszkiewicz, called the meeting to order at 11:06 a.m.

II. REVIEW OF AGENDA

No changes were requested to the Executive Committee Meeting Agenda.

III. GENERAL PUBLIC COMMENT

There was no public comment.

IV. REVIEW OF MINUTES

Minutes from the 1.11.22 Executive Committee meeting were reviewed and approved.

V. REVIEW OF THE 02.08.22 BOARD MEETING AGENDA

The committee reviewed the agenda for the 02.08.22 full Board meeting. Board Chair Luke Muszkiewicz commented. We will meet here tonight beginning at 5:30 p.m. at the Lincoln Center. People can attend in person or online via TEAMS. The address and remote log in information is all on the website. We will call things to order, say the Pledge of Allegiance, review the agenda, we will look to Superintendent Weltz to give his Superintendent Report, and then we will hold general public comment. I'll go over our public comment guidelines and make sure everyone attending the meeting understands the difference between general public comment and action item specific public comment. Looking at our individual items for action, we are not acting on any policies that are specific to any COVID mitigation, so for people who are interested in making public comment regarding the District's COVID 19 mitigation approach, general public comment would be the right time for that. I anticipate there could be some public comment around some of the items for information-specifically the Academic Data Review. My inclination is to hear that and accept that as general public comment. Even though that item is technically on the agenda, we won't be holding any specific public comment for that, as it is an item for information.

Board Chair Luke Muszkiewicz commented regarding changes to the agenda. We have a few changes, and we will be pulling four items from the agenda. The first is "Items for Information-2. Strategic Priorities Update". Everyone is familiar with our six strategic priorities, and we need to give our community and our District an update on where we're at in terms of making progress towards those strategic priorities. In consultation with Superintendent Weltz, much of the information that he has covered in his six-month report and the Academic Data Review, is going to speak to progress and potentially changes for our strategic priorities. We are going to give Superintendent Weltz and his team more time to incorporate some of those findings into the strategic priorities. We will potentially consider those either at our work session or our next regular meeting, and then get those updated on the website. The next items we are pulling from the agenda is, "Consent Action Item-3. Approval of Personnel Actions and Consent Action Item- 6. Resolution to Dispose of Personal Property-Facilities Surplus". Not only are we pulling these items from consent action items, but we would also simply not take action on them at this meeting. Both documents need further updates, so we would potentially bring those back for consideration by the Board at our work session in two weeks. The last item we are pulling is, "Items for Action- 4. Kessler Sewer Easement". My understanding is there is an ongoing discussion with the city. Our Facilities and Maintenance committee discussed the issue yesterday and it sounds like we need some more time, and additional conversations with the city over what you're proposing there before we would

bring anything to the Board. So, we will not receive a recommendation or take any action on that item tonight.

Board Chair Luke Muszkiewicz commented. Under Items for Information, we will have the Academic Data Review, I am really excited about that, and that presentation is in the agenda packet for anyone who wishes to follow along. Superintendent Rex Weltz commented. Joslyn Davidson and Kaitlyn Hess will be giving the Academic Data Review presentation. I am greatly look forward to it, we have some areas for growth and there are some real celebrations.

Board Chair Luke Muszkiewicz commented. We will then hear first readings before the full Board regarding changes to four policies-School Board Elections, Uniform Complaint, Employment and Assignment, and Extra and Co-Curricular Funds. In particular, I know the Policy committee, along with staff, had put a lot of work into revisions to that Policy 1085 Uniform Complaint. So, I'm excited to see that come before the full Board and I appreciate the work on that. We will hear the Academic Data Review, and once that's concluded, Trustees will be able to have questions or comments. For the four policies I will ask Ms. Ridgway to introduce all four of them at once, and then Trustees can give any questions or comments. Superintendent Weltz commented. As we get questions from parents and Trustees, we may not always know the answer, so we may get back to people with the correct answer once we gather more information.

Board Chair Luke Muszkiewicz commented. Under Consent Action Items we have removed items three and six and we still have five items on there. We will then move on to Items for Action. The first item is our Call for Annual Election in May. We will do that once for the elementary district and once for the high school district. Janelle Mickelson, Business Office Administer, will discuss these at the meeting. Ms. Mickelson commented. You are calling for the election tonight. If you think you want to run another levy, you will put that in your resolution and then if you decide you don't want to run that additional levy, you can cancel it before late March.

Board Chair Luke Muszkiewicz commented. The next item is Approve memorandum of Understanding (MOU) with the Department of Public Health and Human Services (DPHHS) and the Office of Public Instruction (OPI), and Ms. Mickelson will also be presenting this item. Ms. Mickelson commented. This is the CSCT MOU for the new intergovernmental transfer program. We need to sign this agreement to continue our CSCT program and this agreement is between the District, DPHHS, and the OPI. Once this agreement is signed, then we will negotiate with our providers for the actual rate that we will pay them.

Board Chair Luke Muszkiewicz commented. The next item will be the approval of the Lincoln Re-roof Bid for 2022. Ms. Stacy Collette, Human Resources Director, will be presenting this item. Ms. Collette commented. Through the Facilities Committee yesterday, we reviewed the terms of that agreement and we do have a successful bidder, which is Summit Roofing. We'd like you to review that information and then we can begin proceeding for completion of that project this year.

Board Chair Luke Muszkiewicz commented. That brings us to eight policies for action. These have all received at least one previous reading before the Board, so we will consider taking action to revisions to existing policies or some of these are new policies. We will review these policies one at a time. Ms. Ridgway will introduce the changes, we will take questions from the Board, then we will consider a motion to approve the policy amendments or the policy implementation if it's a new policy. A lot of work has gone into these, and I very much appreciate Ms. Ridgway's leadership and the diligence of the Policy Committee. That will then take us to Reports. Ms. Jane Shawn will give the HEA Report. The Budget and Finance Committee February meeting was cancelled, so we will look to Trustee John McEwen for a rescheduled date. We will look to Trustee Jennifer McKee for our Teaching and Learning Report. We will look to Trustee Libby Goldes for the Policy Committee Report, and for the Facilities and Maintenance Report we will look to Vice Chair Siobhan Hathhorn. We will look to Trustee John McEwen for Health Benefits Committee and Trustee Jennifer Walsh for the Wellness Committee Report. I will provide a short MTSBA report and then we will look to our two student representatives for their report. We will follow that with Board Comments and then Adjournment.

VI. BOARD COMMENTS

There were no further comments.

VII. ADJOURNMENT

The meeting was adjourned at 11:30 a.m.



The Helena Public Schools educate, engage, and empower each student to maximize his or her individual potential with the knowledge, skills and character essential to being a responsible citizen and life-long learner.

Board of Trustees Meeting

Lincoln Center | 1325 Poplar St. | Helena MT. 59601

Tuesday, March 8th, 2022 - 5:30 p.m.

Lincoln Board of Trustees Conference Room and
via TEAMS

<https://teams.microsoft.com/l/meetup-join>

AGENDA

**I. CALL TO ORDER /PLEDGE
OF ALLEGIANCE**

II. REVIEW OF AGENDA

III. RECOGNITIONS

A. 2022 Global Educator of the Year

- Congratulations to PAL Educator, Ryan Cooney, who was named the 2022 Global Educator of the Year by the Montana World Affairs Council.

B. 2022 MHSA Student Advisory Council Candidate

- Congratulations to Helena High's Sophomore Annika Nehring. Annika has been selected for the inaugural 2022 MHSA Student Advisory Council.

C. DECA National Qualifiers

- Congratulations to our Helena High DECA students with great performances at the recent State competition. Christine Anderson, Bella Brewer, Zoe Taylor, Melaina Kloberdanz, Corbin Luce, Eva Santos, Hunter Pandis all qualified for the National competition this summer. In addition, The Catty Shack, was among 461 school-based enterprises achieving Gold Certification for the 21-22 school year and will be recognized during DECA's International Career Development Conference in Atlanta, GA.
- Congratulations to our Capital High DECA students with great performances at the recent State competition. Kayton Belzer, Catherine Burbidge, Rylee Cummings, John Settle, and Brandon Soule will compete at the DECA's International Career Development Conference in Atlanta, GA.

D. Congressional App Challenge Winner

- Congratulations to Capital High's Jesse Hruska who won the Congressional App Challenge for Montana. Jesse designed an app to educate young drivers about the dangers of distracted driving. His app creation is showcased on the Congressional website, and he will be presenting it in April to members of Congress.

E. State Swimming Champions

- Congratulations to our two newly crowned state swimming champions from Helena High-freshman Teagan Boysen won the 200 yd IM and sophomore Garrett Krattiger won the 500 yd Freestyle.

F. State Theater Recognition

- Capital High's Educator, Laura Brayko, recipient of the Montana Theater Educator of the Year, at the State Thespian Conference.
- Capital High's Ashley Heinrich-2022-2023 Vice President of the State Thespian Officer Board
- Capital High's Jayden Dupler-2022-23 Communications Officer for State Thespian Officer Board
- Capital High's Morgan Harris-Best Props in a Festival Production
- Capital High's Abigail Hansen-Best Props in a Festival Production
- Helena High's Brenna Holgate-Recipient of a \$800 University of Montana Drama Dance Scholarship
- Helena High's Kaylee deMontigny-Recipient the Montana State Thespian Merit Scholarship worth \$500.00 and a University of Montana Drama \$800.00 Scholarship

G. Congressional Debate National Qualifier

- Congratulations to Capital High's Brennan Jensen who qualified for the National Speech & Debate Association National Tournament in Congressional Debate.

H. State Wrestling Champion

- Congratulations to Capital High's Talon Marsh for winning the AA State Championship in the 285 lb weight class.

IV. SUPERINTENDENT’S REPORT (See Attached)

V. GENERAL PUBLIC COMMENT

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VI. NEW BUSINESS

A. Items For Information

1. Policy 7060 School Safety

B. Consent Action Items

1. Approval of 02.08.22 Board Meeting Minutes
2. Approval of Personnel Actions
3. Approval of Warrants
4. Approval of Out of District Attendance Agreement
5. Acknowledgment of Out of District Attendance Agreement

C. Items for Action

1. Calendar Committee Proposal for the 2022-2023 School Calendar
2. Policy 1020 School Board Elections
3. Policy 1085 Uniform Grievance
4. Policy 5025 Employment and Assignment
5. Policy 7025 Extra and Co-Curricular Funds

D. Reports

1. Helena Education Association Report
2. Budget & Finance Committee Report
3. Teaching & Learning Committee Report
4. Policy Committee Report
5. Facilities & Maintenance Committee Report
6. Health Benefits Committee Report
7. Wellness Committee Report
8. Montana School Boards Association Report
9. Student Representatives Report

VII. BOARD COMMENTS

VIII. ADJOURNMENT

Next Regular Board Meeting: April 12th, 2022