



The Helena Public Schools educate, engage, and empower each student to maximize his or her individual potential with the knowledge, skills and character essential to being a responsible citizen and life-long learner.

Facility Master Plan-Request for Qualification Interview-SMA Architecture + Design

Tuesday, April 5th, 2022 – 1:30 p.m.

Lincoln Conference Room
1325 Poplar Street, Helena, MT 59601
and Microsoft Teams

Members of the public are able to attend remotely by clicking here:

<https://teams.microsoft.com/l/meetup-join>

AGENDA

I. CALL TO ORDER/INTRODUCTIONS

II. REVIEW OF AGENDA

III. **GENERAL PUBLIC COMMENT:** *This is the time for comment on public matters that are not on the agenda. Public matters do not include any pending legal matters, private personnel issues or private student issues. Please do not attempt to address such issues at this time or you will be ruled out of order. The Board cannot enter into a discussion during General Public Comment.*

IV. ITEM FOR INFORMATION

This is a formal interview presentation format comprised of two sections:

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| <u>Section 1</u> | 45 Minute Presentation addressing the standard questions listed below |
| <u>Section 2</u> | 45 Minutes of Q&A by the Interview Panel focused toward the RFQ Response and Interview Presentation |

The purpose of the Q&A session is to find the best “fit” as we enter a professional relationship with a firm.

IV. INTERVIEW QUESTIONS AND PRESENTATION BY CANDIDATES (45 MINUTES MAXIMUM)

1. Please introduce the team that will be working on the Helena Public Schools Facilities Master Plan; what public school experience and skills will your assigned staff bring to the table. In this section, also please tell us why you wish to work with Helena Public Schools.

2. How does your proposal address the key elements of the 21st Century Model of Education; increasing student engagement; transforming learning environments to support target instruction and intervention; fostering creativity; personalizing professional growth; enhancing communications; and providing safe and secure learning space for all students and staff.
3. How do you plan to build the Facility Master Plan and engage the community at large? What adjustments will you make to maintain the Helena community's trust should FMP proposals become controversial at any point in the process?
4. What is your approach for developing and implementing a community-based public participation process? Describe how you plan to engage stakeholders throughout this process. Include who you believe should be involved, how they will be involved and how you plan to gain their commitment to support education in the Helena Community?

V. QUESTION AND ANSWER (45 MINUTES MAXIMUM, NO PRESENTATION – OPEN DIALOG FORMAT)

1. How do you see education in the Helena Community evolving in the next 10 years as a result of this engagement and how does that compare to the national movement in education?
2. How do you identify key stakeholders?
3. How will you facilitate communications among the different stakeholders? How will potential disputes be handled?
4. What is your experience with respect to understanding current trends in public school curricula and teaching methods? What resources do you utilize?
5. What is your process for considering demographic data and other data?
6. What is your firm's philosophy on utilizing current facilities versus constructing new facilities?
7. How do you build flexibility into your master plans, so they work well for the present and continue to provide productive educational workspaces into the future?
8. How does your firm handle community involvement activities that address facility changes/ proposals that are politically/socially controversial?
9. Why should your firm be chosen over another company? What unique qualities would your company provide should you be awarded the project?
10. When can you start and what are your anticipated timelines?

VI. BOARD COMMENTS

VII. ADJOURNMENT