



The Helena Public Schools educate, engage, and empower each student to maximize his or her individual potential with the knowledge, skills and character essential to being a responsible citizen and life-long learner.

Facilities Master Plan-Request for Qualification

Interview-SMA Architecture + Design

Tuesday, April 5th, 2022

Lincoln Campus

1:30 p.m.

MINUTES

ATTENDEES

Siobhan Hathhorn, Vice Chair

Libby Goldes, Trustee

Terry Beaver, Trustee

Rex Weltz, Superintendent

Brian Cummings, Assistant Superintendent K-5

Josh McKay, Assistant Superintendent 6-12

Sarah Simpson, Smith Principal

Stacy Collette, Director of Human Resources

Nick Radley, Central Principal

Cal Boyle, HMS Principal

Tim McMahon, Activities Director

Barb Ridgway, Chief of Staff

Carley Smith, SMA Architecture + Design

Kevin Flanagan, NAC Architecture

Klint Fisher, SMA Architecture + Design

Tim Meldrum, SMA Architecture + Design

Sarah, Guest of the Public

I. CALL TO ORDER

Board Vice Chair, Siobhan Hathhorn, called the meeting to order at 1:30 p.m.

II. REVIEW OF AGENDA

The committee reviewed the agenda, and no changes were made.

III. GENERAL PUBLIC COMMENT

There was no public comment.

IV. ITEM FOR INFORMATION

A. INTERVIEW QUESTIONS AND PRESENTATION-SMA ARCHITECTURE + DESIGN

The committee members used the scoring guide to measure the presentation and interview process. The interview committee viewed the presentation presented by associates from SMA Architecture + Design and their collaborative partners from NAC Architecture who would assist SMA Architecture + Design in creating a facilities master plan if selected. The presentation incorporated answers to the committee's interview questions. SMA Architecture + Design began their presentation with introductions from Carley Smith-Community Outreach & Engagement with SMA Architecture + Design, Kevin Flanagan-Master Planning Specialist with NAC Architecture, Klint Fisher-Educational Design Principal with SMA Architecture + Design, and Tim Meldrum-Principal-in-Charge with SMA Architecture + Design. The associates from SMA Architecture + Design and their collaborative partners from NAC Architecture proceeded with their presentation and reviewed general firm information, experience of the firms, experience and expertise, their team's history, project history and project information, SMA and NAC's additional education experience, personnel information, their program organization chart, team members, areas of expertise related to educational facility planning, and samples of previous work. They concluded their presentation with their proposed project, and a detailed description of the processes.

B. QUESTION AND ANSWER

The committee moved on to the question-and-answer portion of the interview process and discussed with SMA Architecture + Design and their collaborative partners from NAC Architecture various topics such as education in the Helena Community, identifying key stakeholders, communication, demographic data, current facilities versus new facilities, flexibility, controversy, and timeline.

V. BOARD COMMENTS

There were no further comments.

VI. ADJOURNMENT

Board Vice Chair Siobhan Hathhhorn adjourned the meeting at 3:01 p.m.