



The Helena Public Schools educate, engage, and empower each student to maximize his or her individual potential with the knowledge, skills and character essential to being a responsible citizen and life-long learner.

Board of Trustees – Executive Committee Meeting

Tuesday, April 12th, 2022

11:00 a.m.

MINUTES

ATTENDEES

Committee Others

Luke Muszkiewicz, Chair
Siobhan Hathorn, Vice Chair
Jennifer McKee, Committee Member

Rex Weltz, Superintendent
Barb Ridgway, Chief of Staff
Stacy Collette, Human Resources Director
Gary Myers, Director of Educational Technology
Brian Cummings, Assistant Superintendent
Josh McKay, Assistant Superintendent
Rob Brewer, Facilities Manager
Janelle Mickelson, Business Office Administrator
Joslyn Davidson, Curriculum Director
Candice Delvaux, Executive Assistant
Jane Shawn, HEA President

I. CALL TO ORDER

Board Chair, Luke Muszkiewicz, called the meeting to order at 11:03 a.m.

II. REVIEW OF AGENDA

No changes were requested to the Executive Committee Meeting Agenda.

III. GENERAL PUBLIC COMMENT

There was no public comment.

IV. REVIEW OF MINUTES

Minutes from the 03.08.22 Executive Committee meeting were reviewed and approved.

V. REVIEW OF THE 04.12.22 BOARD MEETING AGENDA

The committee reviewed the agenda for the 04.12.22 full Board meeting. Board Chair Luke Muszkiewicz commented. We will meet here tonight beginning at 5:30 p.m. at the Lincoln Center. People can attend in person or online via TEAMS. The address and remote log in information is all on the website. We will call things to order, say the Pledge of Allegiance, review the agenda, and move on to some exciting recognitions. Principal Steve Thennis and Principal Brett Zanto will be here this evening to help introduce the students being recognized. After recognition we will look to Superintendent Wertz to give his Superintendent Report, followed by General Public Comment.

We will then move on to New Business-Items for Information. We have a first reading for three policies: 1. Policy 2005 School Year, Calendar, and Day; 2. Policy 3070 Administration of Medication; and 3. Policy 7061 Public Health Emergency. Mrs. Barb Ridgway will introduce those policies tonight. We will then move on to our Five-Year General Fund Budget Forecast. Mrs. Janelle Mickelson will present that to us tonight. This has been presented already to the Budget and Finance Committee and will be presented to the full Board this evening. Mrs. Mickelson will then introduce Anthony Gerharz regarding the 2021 District Audit. Mrs. Mickelson commented that Mr. Gerharz would not be able to present until 7:30 p.m. Board Chair Muszkiewicz discussed that some agenda items may have to be moved around this evening so that Mr. Gerharz would be able to present at 7:30 p.m., and Mr. Muszkiewicz would make everyone aware of that at the beginning of the Board meeting.

Board Chair Muszkiewicz commented. After that I will consider a motion for our Consent Action Items. We will then consider three individual Items for Action. The first one is "Approval of the Finalized K-12 Information Literacy-Library Media Curriculum". Mrs. Joslyn Davidson will introduce that to the Board tonight. Mrs. Davidson commented that there would be two librarians at the Board meeting tonight to answer any questions. Board Chair Muszkiewicz commented. We will then move on to "Approve the Engagement of SMA Architecture and Design to Develop a Comprehensive Long-Range Facilities Master Plan Pending Successful Contract Negotiations for Services". Ms. Stacy Collette will present that to the Board tonight. Lastly, we will review the "Approval of Qualified Bidder for C.R. Anderson Lighting Project." Ms. Stacy Collette and Mr. Rob Brewer will introduce that tonight to the full Board.

Board Chair Muszkiewicz commented. We will move on to Reports and Jane Shawn will be presenting the Helena Education Association Report. The Budget and Finance Committee Report will be presented by Trustee John McEwen. The Teaching and Learning Committee Report will be

presented by Trustee Jennifer McKee. The Policy Committee Report will be presented by Trustee Libby Goldes. The Facilities and Maintenance Committee Report will be presented by Board Vice Chair Siobhan Hathhorn. The Health Benefits Committee Report will be presented by Trustee John McEwen. The Wellness Committee Report will be presented by Trustee Jennifer Walsh. The Montana School Boards Association Report will be presented by Board Chair Luke Muszkiewicz. The Student Representatives Report will be given by the student representatives Eliza Lay and Rylie Schoenfeld.

Board Chair Muszkiewicz commented. A new agenda item has been added titled Upcoming Meetings. This is to give a preview of what meetings are coming up in the next month or two. We will plan on having our May 10th meeting with this existing Board, and then scheduling a special meeting on May 17th to canvas the election results, reorganize the Board, and appoint a Chair, Vice Chair, and Clerk. We will follow that with our Board Work Session on May 24th at Warren Elementary. In June we will have a regular Board meeting on June 14th. We do not hold Work Sessions in June, July, and August when school is out of session. In July, we typically hold a full day Board Retreat, but we do not hold our usual full Board meeting on the second Tuesday of the month. We do not typically hold any committee meetings in July. In August we will hold our regular full Board meeting. We may hold a Budget and Finance Committee in August so they can review the budget before the full Board adopts it.

Board Chair Muszkiewicz commented. We will conclude the Work Session meeting tonight with Board Comments and Adjournment.

VI. BOARD COMMENTS

There were no further comments.

VII. ADJOURNMENT

The meeting was adjourned at 11:26 a.m.