



The Helena Public Schools educate, engage, and empower each student to maximize his or her individual potential with the knowledge, skills and character essential to being a responsible citizen and life-long learner.

Board of Trustees – Executive Committee Meeting

Tuesday, April 12th, 2022 – 11:00 a.m.

Lincoln Conference Room and Microsoft Teams

Members of the public are able to attend remotely by clicking here:

<https://teams.microsoft.com/l/meetup-join>

We ask that all participants mute their microphone until called upon by the Board Chair for general and/or specific public comments. Upon completing public comment, please ensure that your microphone is again muted.

AGENDA

- I. CALL TO ORDER /INTRODUCTIONS
- II. REVIEW OF AGENDA
- III. **GENERAL PUBLIC COMMENT:** *This is the time for comment on public matters that are not on the agenda. Public matters do not include any pending legal matters, private personnel issues or private student issues. Please do not attempt to address such issues at this time or you will be ruled out of order. The Board cannot enter into a discussion during General Public Comment.*
- IV. APPROVAL OF MINUTES
 - A. Review of 03.08.22 Executive Committee Meeting Minutes (See Attached)
- V. REVIEW OF 04-12-22 BOARD MEETING AGENDA (See Attached)
- VI. UPCOMING MEETINGS
- VII. BOARD COMMENTS
- VIII. ADJOURNMENT

Helena Public Schools Board of Trustees

Luke Muszkiewicz
Board Chair

Siobhan Hathhorn
Vice Chair

Libby Goldes
Trustee

Terry Beaver
Trustee

Janet Armstrong
Trustee

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Jennifer McKee
Trustee

Jennifer Walsh
Trustee



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Board of Trustees – Executive Committee Meeting

Tuesday, March 8th, 2022

11:00 a.m.

MINUTES

ATTENDEES

<i>Committee</i>	<i>Others</i>
Siobhan Hathhorn, Vice Chair	Rex Weltz, Superintendent
Jennifer McKee, Committee Member	Stacy Collette, Human Resources Director
	Gary Myers, Director of Educational Technology
	Brian Cummings, Assistant Superintendent
	Josh McKay, Assistant Superintendent
	Barb Ridgway, Chief of Staff
	Janelle Mickelson, Business Office Administrator
	Joslyn Davidson, Curriculum Director
	Kaitlyn Hess, HSD TOSA
	Karen Ogden, Communications Officer
	Candice Delvaux, Executive Assistant
	Jane Shawn, HEA President
	Tim McMahan, Activities Director

I. CALL TO ORDER

Board Vice Chair, Siobhan Hathhorn, called the meeting to order at 11:02 a.m.

II. REVIEW OF AGENDA

No changes were requested to the Executive Committee Meeting Agenda.

III. GENERAL PUBLIC COMMENT

There was no public comment.

IV. REVIEW OF MINUTES

Minutes from the 02.08.22 Executive Committee meeting were reviewed and approved.

V. REVIEW OF THE 03.08.22 BOARD MEETING AGENDA

The committee reviewed the agenda for the 03.08.22 full Board meeting. Board Vice Chair Siobhan Hathhorn commented. We will meet here tonight beginning at 5:30 p.m. at the Lincoln Center. People can attend in person or online via TEAMS. The address and remote log in information is all on the website. We will call things to order, say the Pledge of Allegiance, review the agenda, and move on to eight items of recognition. We have some amazing teachers and students being recognized. After recognition we will look to Superintendent Weltz to give his Superintendent Report, followed by General Public Comment. We will then move on to New Business-Items for Information: Policy 7060 School Safety that will be presented by Barb Ridgway. After that we will review five items under Consent Action Items. Josh McKay will present the Calendar Committee Proposal for the 2022-2023 School Calendar followed by five policies that will be presented by Barb Ridgway. We will move on to Reports and Jane Shawn will be presenting the Helena Education Association Report. The Budget and Finance Committee Report will be presented by Trustee John McEwen. The Teaching and Learning Committee Report will be presented by Trustee Jennifer McKee. The Policy Committee Report will be presented by Trustee Libby Goldes. The Facilities and Maintenance Committee Report will be presented by Board Vice Chair Siobhan Hathhorn. The Health Benefits Committee Report will be presented by Trustee John McEwen. The Wellness Committee Report will be presented by Trustee Jennifer Walsh. The Montana School Boards Association Report will be presented by Board Chair Luke Muszkiewicz. The Student Representatives Report will be given by the student representatives Eliza Lay and Rylie Schoenfeld if they are able to attend the meeting. We will conclude the meeting with Board Comments and Adjournment.

Mr. McKay and Ms. Shawn discussed the 2022-2023 School Calendar with the committee and the process that went into creating the calendar.

VI. BOARD COMMENTS

There were no further comments.

VII. ADJOURNMENT

The meeting was adjourned at 11:13 a.m.



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Board of Trustees Meeting

Lincoln Center | 1325 Poplar St. | Helena MT. 59601

Tuesday, April 12th, 2022 - 5:30 p.m.

Lincoln Board of Trustees Conference Room and
via TEAMS

<https://teams.microsoft.com/l/meetup-join>

AGENDA

I. **CALL TO ORDER /PLEDGE OF ALLEGIANCE**

II. **REVIEW OF AGENDA**

III. **RECOGNITIONS**

A. HHS Mock Trial State Champions

- Congratulations to the HHS Mock Trial team for winning a 3-peat state championship. Team members include Emmi Highness, Isaac Nehring, Andrew Stanfel, Brooke Sedlock, Meghan Rake, Naomi Sweeney, and Caitlin Matthews. The state champions will now move on to Nationals in May.

B. State AA Basketball Champions

- Congratulations to the Capital High Boys Basketball team and Head Coach Guy Almquist who earned their third Boys AA State Title in Billings.

C. National Merit Finalists

- Congratulations to Helena High Seniors Lucy Lantz and Erik Callery who have been named National Merit Finalists. Lucy and Erik, who were recognized as semi-finalists last fall, are now eligible to compete for prestigious National Merit Scholarships to be announced later this spring. Representing less than 1 percent of U.S. high school seniors, National Merit Finalists are selected on the basis of their skills, accomplishments, and potential for success in rigorous college studies.

D. Business Professionals of America National Qualifiers

- Congratulations to the following Capital High students who are 2022 Business Professionals of America National Qualifiers: Mckenzy Heppner-1st place in Business Law & Ethics. Brooklynn Haab-2nd place in Business Law & Ethics. Abi Grotbo, Ryleigh Bushnell & Maddie Holston-2nd place in Presentation Management Team. Carter Weber-2nd place in Computer Programming Concepts. Ryan Fuller-4th place in Server Administration Using Microsoft. They will compete at the BPA national competition in Dallas, Texas this May. Great job to Terri Norman and Capital High BPA.
- Congratulations to the following Helena High students who are 2022 Business Professional of America National Qualifiers: Foster Smith-1st place in Python and Cisco and 2nd in Java. Kyler Smith-1st place in JAVA, 4TH in Python, and 4th in CISCO. Titan Russell-1st in Computer Network Technology and 5th in Device Configuration. Kaden Price-1st in C#. Rachel Ostberg-2nd in Computer Network Technology. Nolan Verrill-2nd in C#, John Lane-2nd in CISCO. Schuyler Kron-2nd in SQL Database. Cooper Cross-2nd in Linux and 3rd in C++. Cameron Wittrock-4th in JAVA programming. They will compete at the BPA national competition in Dallas, Texas this May. Great job to Buffy Smith and Samantha Humphrey and the Helena High BPA.
- Congratulations to both CHS and HHS for earning Silver Star Awards for Outstanding Implementation of the Mission and Strategies of BPA.

IV. SUPERINTENDENT'S REPORT

V. GENERAL PUBLIC COMMENT

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VI. NEW BUSINESS

A. Items For Information

1. Policy 2005 School Year, Calendar, and Day
2. Policy 3070 Administration of Medication
3. Policy 7061 Public Health Emergency
4. Five-Year General Fund Budget Forecast
5. 2021 District Audit: Anthony Gerharz, Manager, Wipfli LLP
<https://helenaschools.org/departments/business-finance/>

B. Consent Action Items

1. Approval of 03.08.22 Board Meeting Minutes
2. Approval of Personnel Actions
3. Approval of Warrants
4. Approval of Out of District Attendance Agreement
5. Acknowledgment of Out of District Attendance Agreement

C. Items for Action

1. Approval of the Finalized K-12 Information Literacy-Library Media Curriculum
2. Approve the Engagement of SMA Architecture and Design to Develop a Comprehensive Long-Range Facilities Master Plan Pending Successful Contract Negotiations for Services
3. Approval of Qualified Bidder for CR Anderson Lighting Project

D. Reports

1. Helena Education Association Report
2. Budget & Finance Committee Report
3. Teaching & Learning Committee Report
4. Policy Committee Report
5. Facilities & Maintenance Committee Report
6. Health Benefits Committee Report
7. Wellness Committee Report
8. Montana School Boards Association Report
9. Student Representatives Report

VII. UPCOMING MEETINGS

VIII. BOARD COMMENTS

IX. ADJOURNMENT: Next Regular Board Meeting: May 10th, 2022