



## Board of Trustees – Executive Committee Meeting

Tuesday, May 10th, 2022

11:00 a.m.

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# MINUTES

## ATTENDEES

*Committee      Others*

Luke Muszkiewicz, Chair  
Siobhan Hathhorn, Vice Chair  
Jennifer McKee, Committee Member

Rex Weltz, Superintendent  
Barb Ridgway, Chief of Staff  
Joslyn Davidson, Curriculum Director  
Brian Cummings, Assistant Superintendent  
Josh McKay, Assistant Superintendent  
Jane Shawn, HEA President  
Karen Ogden, Communications Officer  
Kaitlyn Hess, HSD TOSA  
Tim McMahon, Activities Director

### I. CALL TO ORDER

Board Chair, Luke Muszkiewicz, called the meeting to order at 11:03 a.m.

### II. REVIEW OF AGENDA

No changes were requested to the Executive Committee Meeting Agenda.

### III. GENERAL PUBLIC COMMENT

There was no public comment.

#### **IV. REVIEW OF MINUTES**

Minutes from the 04.12.22 Executive Committee meeting were reviewed and approved.

#### **V. REVIEW OF THE 05.10.22 BOARD MEETING AGENDA**

The committee reviewed the agenda for the 05.10.22 full Board meeting. Board Chair Luke Muszkiewicz commented. "We will meet here tonight beginning at 5:30 p.m. at the Lincoln Center. People can attend in person or online via TEAMS. The address and remote log in information is all on the website. We will call things to order, say the Pledge of Allegiance, review the agenda, and move on to some exciting recognitions." Board Chair Muszkiewicz went through the list of people being recognized with the committee. Capital High School Assistant Principal Walt Chancy is being recognized for the Special Education Lifetime Achievement Award and will be introduced by Principal Brett Zanto. The Helena Education Foundation Harrison Writing Award recipients will be introduced by Helena Education Foundation Executive Director, Lisa Cordingley. The HOSA Future Health Professionals Montana State Leadership Conference champions and advisors will be introduced by Principal Brett Zanto. The Capital High State Science Olympiad champions and advisors will be introduced by Principal Brett Zanto. The Helena High State Science Olympiad champions and advisors will be introduced by Principal Steve Thennis. The Helena High School State SkillsUSA champions and advisor will be introduced by Principal Steve Thennis. The Helena High Montana National Center for Women and Information Technology Aspirations in Computing state winners and advisor will be introduced by Principal Steve Thennis.

Board Chair Luke Muszkiewicz commented. "After recognition we will look to Superintendent Weltz to give his Superintendent Report, followed by General Public Comment. We will then move on to New Business. We have two Items for Information: Administrative Contracts Title 20 and Administrative Contracts Title 2." The committee discussed that we have been working with our legal counsel representative, Bea Kaleva, to understand best practices around what the Board should be reviewing and approving, and that with her recommendation these contracts should be brought before the Board as information and not as an action item at this time.

Board Chair Muszkiewicz commented. "After that, we will move on to Consent Action Items. We will then consider our Items for Action. The committee discussed the fifteen items for action on the agenda. Up first is the Finalized K-5 Music Curriculum. Joslyn Davidson, Curriculum Director, will begin that presentation along with Nick Radley-Central Principal, Abby Nyhof-Music Teacher, and Jennifer Skogley-Music Teacher. Next is the High School General Fund Budget Amendment that will be presented by Janelle Mickelson, Business Administrator and District Clerk. After that is Meal Price Increases which will be presented by Barb Ridgway and Robert Worthy. Item number four is the CHS/HHS HVAC Duct Cleaning Bid. The committee discussed that only one bid was received, and that Rob Brewer, Facilities Manager, would be presenting this item along with item number four, Kessler Sewer Easement. Items six through fourteen are policies that will be presented by Ms.

Barb Ridgway, Chief of Staff. The committee discussed that the 1900 series policies are emergency policies meant to help us through our Declaration of Emergency in response to the global pandemic. As it stands now, our District Declaration of Emergency is set to expire June 30<sup>th</sup>. We don't need to take any action for that to happen, but we do need to take action if we want to rescind these 1900 series policies, and we will consider doing that tonight. The final individual action item is Superintendent Rex Weltz's contract.

Board Chair Muszkiewicz commented. "We will move on to Reports and Jane Shawn will be presenting the Helena Education Association Report. The Budget and Finance Committee Report will be presented by Trustee John McEwen. The Teaching and Learning Committee Report will be presented by Trustee Jennifer McKee. The Policy Committee Report will be presented by Trustee Libby Goldes. The Facilities and Maintenance Committee Report will be presented by Board Vice Chair Siobhan Hathhorn. The Health Benefits Committee Report will be presented by Trustee John McEwen. The Wellness Committee Report will be presented by Trustee Jennifer Walsh. The Montana School Boards Association Report will be presented by Board Chair Luke Muszkiewicz. The Student Representatives Report will be given by the student representatives Eliza Lay and Rylie Schoenfeld."

Board Chair Muszkiewicz commented. "I will talk about upcoming meetings, including our Special Board Meeting on Tuesday, May 17<sup>th</sup>. At that meeting we will canvas the election results, reorganize the Board, and appoint a Chair, Vice Chair, and District Clerk. The beginning of that meeting will include this existing Board, and once the two new Trustees are sworn in, then they officially join the Board. We will follow that with Board Comments, and that is when I would like to recognize Trustee Libby Goldes, Trustee John McEwen, and our outgoing student representatives- Rylie Schoenfeld and Eliza Lay. After that we will go into closed session with our District Counsel to get a briefing on various legal issues and our strategy around those. After closed session we will adjourn the meeting."

The committee discussed that Student Representative, Eliza Lay, needs to leave the Board Meeting by 7:00 p.m. for another meeting. The committee made the determination to move the recognition of the outgoing student representatives after the last recognition item on the agenda, and that they would also give their Student Representative Reports at that time.

## **VI. BOARD COMMENTS**

There were no further comments.

## **VII. ADJOURNMENT**

The meeting was adjourned at 11:26 a.m.