



*The Helena Public Schools educate, engage, and empower each student to maximize his or her individual potential with the knowledge, skills and character essential to being a responsible citizen and life-long learner.*

## Board of Trustees – Executive Committee Meeting

Tuesday, June 14th, 2022 – 11:00 a.m.

Lincoln Conference Room and Microsoft Teams

Members of the public are able to attend remotely by clicking here:

[Click here to join the meeting](#)

We ask that all participants mute their microphone until called upon by the Board Chair for general and/or specific public comments. Upon completing public comment, please ensure that your microphone is again muted.

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### AGENDA

- I. CALL TO ORDER /INTRODUCTIONS
  - II. REVIEW OF AGENDA
  - III. **GENERAL PUBLIC COMMENT:** *This is the time for comment on public matters that are not on the agenda. Public matters do not include any pending legal matters, private personnel issues or private student issues. Please do not attempt to address such issues at this time or you will be ruled out of order. The Board cannot enter into a discussion during General Public Comment.*
  - IV. APPROVAL OF MINUTES
    - A. Review of 05.10.22 Executive Committee Meeting Minutes
  - V. REVIEW OF 06.14.22 BOARD MEETING AGENDA
  - VI. UPCOMING MEETINGS
  - VII. BOARD COMMENTS
  - VIII. ADJOURNMENT
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## Board of Trustees – Executive Committee Meeting

Tuesday, May 10th, 2022

11:00 a.m.

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# MINUTES

## ATTENDEES

*Committee      Others*

Luke Muszkiewicz, Chair	Rex Weltz, Superintendent
Siobhan Hathhorn, Vice Chair	Barb Ridgway, Chief of Staff
Jennifer McKee, Committee Member	Joslyn Davidson, Curriculum Director
	Brian Cummings, Assistant Superintendent
	Josh McKay, Assistant Superintendent
	Jane Shawn, HEA President
	Karen Ogden, Communications Officer
	Kaitlyn Hess, HSD TOSA
	Tim McMahon, Activities Director

### I. CALL TO ORDER

Board Chair, Luke Muszkiewicz, called the meeting to order at 11:03 a.m.

### II. REVIEW OF AGENDA

No changes were requested to the Executive Committee Meeting Agenda.

### III. GENERAL PUBLIC COMMENT

There was no public comment.

#### IV. REVIEW OF MINUTES

Minutes from the 04.12.22 Executive Committee meeting were reviewed and approved.

#### V. REVIEW OF THE 05.10.22 BOARD MEETING AGENDA

The committee reviewed the agenda for the 05.10.22 full Board meeting. Board Chair Luke Muszkiewicz commented. "We will meet here tonight beginning at 5:30 p.m. at the Lincoln Center. People can attend in person or online via TEAMS. The address and remote log in information is all on the website. We will call things to order, say the Pledge of Allegiance, review the agenda, and move on to some exciting recognitions." Board Chair Muszkiewicz went through the list of people being recognized with the committee. Capital High School Assistant Principal Walt Chancy is being recognized for the Special Education Lifetime Achievement Award and will be introduced by Principal Brett Zanto. The Helena Education Foundation Harrison Writing Award recipients will be introduced by Helena Education Foundation Executive Director, Lisa Cordingley. The HOSA Future Health Professionals Montana State Leadership Conference champions and advisors will be introduced by Principal Brett Zanto. The Capital High State Science Olympiad champions and advisors will be introduced by Principal Brett Zanto. The Helena High State Science Olympiad champions and advisors will be introduced by Principal Steve Thennis. The Helena High School State SkillsUSA champions and advisor will be introduced by Principal Steve Thennis. The Helena High Montana National Center for Women and Information Technology Aspirations in Computing state winners and advisor will be introduced by Principal Steve Thennis.

Board Chair Luke Muszkiewicz commented. "After recognition we will look to Superintendent Weltz to give his Superintendent Report, followed by General Public Comment. We will then move on to New Business. We have two Items for Information: Administrative Contracts Title 20 and Administrative Contracts Title 2." The committee discussed that we have been working with our legal counsel representative, Bea Kaleva, to understand best practices around what the Board should be reviewing and approving, and that with her recommendation these contracts should be brought before the Board as information and not as an action item at this time.

Board Chair Muszkiewicz commented. "After that, we will move on to Consent Action Items. We will then consider our Items for Action. The committee discussed the fifteen items for action on the agenda. Up first is the Finalized K-5 Music Curriculum. Joslyn Davidson, Curriculum Director, will begin that presentation along with Nick Radley-Central Principal, Abby Nyhof-Music Teacher, and Jennifer Skogley-Music Teacher. Next is the High School General Fund Budget Amendment that will be presented by Janelle Mickelson, Business Administrator and District Clerk. After that is Meal Price Increases which will be presented by Barb Ridgway and Robert Worthy. Item number four is the CHS/HHS HVAC Duct Cleaning Bid. The committee discussed that only one bid was received, and that Rob Brewer, Facilities Manager, would be presenting this item along with item number four, Kessler Sewer Easement. Items six through fourteen are policies that will be presented by Ms.

Barb Ridgway, Chief of Staff. The committee discussed that the 1900 series policies are emergency policies meant to help us through our Declaration of Emergency in response to the global pandemic. As it stands now, our District Declaration of Emergency is set to expire June 30<sup>th</sup>. We don't need to take any action for that to happen, but we do need to take action if we want to rescind these 1900 series policies, and we will consider doing that tonight. The final individual action item is Superintendent Rex Weltz's contract.

Board Chair Muszkiewicz commented. "We will move on to Reports and Jane Shawn will be presenting the Helena Education Association Report. The Budget and Finance Committee Report will be presented by Trustee John McEwen. The Teaching and Learning Committee Report will be presented by Trustee Jennifer McKee. The Policy Committee Report will be presented by Trustee Libby Goldes. The Facilities and Maintenance Committee Report will be presented by Board Vice Chair Siobhan Hathhorn. The Health Benefits Committee Report will be presented by Trustee John McEwen. The Wellness Committee Report will be presented by Trustee Jennifer Walsh. The Montana School Boards Association Report will be presented by Board Chair Luke Muszkiewicz. The Student Representatives Report will be given by the student representatives Eliza Lay and Rylie Schoenfeld."

Board Chair Muszkiewicz commented. "I will talk about upcoming meetings, including our Special Board Meeting on Tuesday, May 17<sup>th</sup>. At that meeting we will canvas the election results, reorganize the Board, and appoint a Chair, Vice Chair, and District Clerk. The beginning of that meeting will include this existing Board, and once the two new Trustees are sworn in, then they officially join the Board. We will follow that with Board Comments, and that is when I would like to recognize Trustee Libby Goldes, Trustee John McEwen, and our outgoing student representatives- Rylie Schoenfeld and Eliza Lay. After that we will go into closed session with our District Counsel to get a briefing on various legal issues and our strategy around those. After closed session we will adjourn the meeting."

The committee discussed that Student Representative, Eliza Lay, needs to leave the Board Meeting by 7:00 p.m. for another meeting. The committee made the determination to move the recognition of the outgoing student representatives after the last recognition item on the agenda, and that they would also give their Student Representative Reports at that time.

## **VI. BOARD COMMENTS**

There were no further comments.

## **VII. ADJOURNMENT**

The meeting was adjourned at 11:26 a.m.



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## Board of Trustees Meeting

Lincoln Center | 1325 Poplar St. | Helena MT. 59601

Tuesday, June 14th, 2022 - 5:30 p.m.

Lincoln Board of Trustees Conference Room and  
via TEAMS

<https://teams.microsoft.com/l/meetup-join>

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## AGENDA

**I. CALL TO ORDER /PLEDGE  
OF ALLEGIANCE**

**II. REVIEW OF AGENDA**

**III. RECOGNITIONS**

**A. Montana's Nominee for the 2021 National Education Association Foundation Award for Teaching Excellence**

- Congratulations to Smith Elementary Montessori Teacher Katy Wright who was recognized in Washington D.C. and received her award as Montana's nominee for the 2021 National Education Association Foundation Award for Teaching Excellence.

**B. Capital High BPA National Leadership Conference Awards**

- Congratulations to Terri Norman and the Capital High School BPA Chapter for being recognized with a "Quality Chapter Distinction" award at the recent national conference held in Dallas.
- Congratulations to Abi Grotbo, Ryleigh Bushnell, and Madelyn Holston. Their Presentation Management Team placed 8<sup>th</sup> in the nation.

**C. Helena High BPA National Leadership Conference Awards**

- Congratulations to Samantha Humphrey, Buffy Smith, and the Helena High School BPA chapter for being awarded the Membership Explosion Award, the Quality Chapter Distinction Award and the Community Service Award at the recent national conference held in Dallas.
- Congratulations to Foster Smith who placed 5<sup>th</sup> in the nation in Java Programming.
- Congratulations to Kaden Price who placed 10<sup>th</sup> in the nation in C# Programming.

**D. 2022 SMART Schools Award**

- Congratulations to the Helena High Green Group under the leadership of Jill VanAlstyne for winning the 2022 SMART Schools Award. They are the recipients of \$2,000 which will go towards assisting other schools in securing their solar panel grants.
- Congratulations to the Capital High Green Club under the leadership of Sarah Urban for winning the 2022 SMART Schools Award. They are the recipients of \$2,000 which will go towards next year's CHS sustainability projects including greenhouse projects, upcycling, and composting.

**E. 2022 Boys Tennis Singles State Champion**

- Congratulations to Capital High's Ryan Ashley-2022 State Champion in Boys Tennis Singles. Thank you to Coach Ryan Swenson.

**F. 2022 Boys 200 Meter State Champion**

- Congratulations to Capital High's Tom Carter- 2022 State Champion in the Boys 200 Meter. Thank you to Coach Lon Carter.

**G. 2022 Boys Pole Vault State Champion**

- Congratulations to Capital High's Alex Brisko-2022 State Champion in the Boys Pole Vault. Thank you to Coach Lon Carter.

**H. 2022 Helena High School Girls Track and Field Team State Champions**

- Congratulations to Coach Zentz and his staff and the Helena High School Girls Track and Field team as they captured the 2022 State Championship in Butte.

I. 2022 Girls 400 Meter Run State Champion

- Congratulations to Helena High School's Odessa Zentz-Girls 400-Meter Run State Champion. Thank you to Coach Jesse Zentz.

J. 2022 Girls 800 Meter Run State Champion

- Congratulations to Helena High School's Odessa Zentz-Girls 800 Meter Run State Champion. Thank you to Coach Jesse Zentz.

K. 2022 100 Hurdles State Champion

- Congratulations to Helena High School's Logan Todorovich-100 Hurdles State Champion. Thank you to Coach Jesse Zentz.

L. 2022 Girls Long Jump State Champion

- Congratulations to Helena High School's Logan Todorovich-Girls Long Jump State Champion. Thank you to Coach Jesse Zentz.

M. 2022 Girls Shot Put State Champion

- Congratulations to Helena High School's Sydney Mattfeldt-Girls Shot Put State Champion. Thank you to Coach Jesse Zentz.

N. 2022 Boys Shot Put State Champion

- Congratulations to Helena High School's Josh Goleman-Boys Shot Put State Champion. Thank you to Coach Garza.

IV. **OATH OF OFFICE FOR 2022-2023 BOARD OF TRUSTEES STUDENT REPRESENTATIVES**

A. 2022-2023 Board of Trustees Student Representatives

1. Keiran Boyle-Capital High School Student Representative

V. **PRESENTATIONS**

1. Title and Federal Programming
2. Spring Student Achievement Data

## VI. SUPERINTENDENT'S REPORT

## VII. GENERAL PUBLIC COMMENT

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## VIII. NEW BUSINESS

### A. Items For Information

1. Children's Internet Protection Act (CIPA) Compliance
2. Elementary Safety and Security Bond Spend Down

### B. Consent Action Items

1. 05.10.22 Board Meeting Minutes
2. Personnel Actions
3. Warrants
4. Out-Of-District Attendance Agreements (Non-Resident Students Attending HPS)
5. Out-Of-District Attendance Agreements (Helena Students Attending Other Districts)
6. Resolution to Dispose of Personal Property-Technology Equipment

### C. Item for Action

1. Health Benefit Committee Premium Recommendation for Plan Year 2022-2023
2. Implementation of Quantify Health
3. Change in Benefits of Chiropractic Services
4. HPS – MFPE Secretaries Collective Bargaining Agreement
5. Elementary Retirement Fund Budget Amendment Resolution
6. Administrative Pay Scale

### D. Reports

1. Helena Education Association Report
2. Budget & Finance Committee Report
3. Teaching & Learning Committee Report
4. Policy Committee Report
5. Facilities & Maintenance Committee Report
6. Health Benefits Committee Report
7. Wellness Committee Report
8. Montana School Boards Association Report
9. Student Representatives Report



IX. UPCOMING MEETINGS

X. BOARD COMMENTS

XI. ADJOURNMENT