



The Helena Public Schools educate, engage, and empower each student to maximize his or her individual potential with the knowledge, skills and character essential to being a responsible citizen and life-long learner.

Board of Trustees – Facilities & Maintenance Committee Meeting

Tuesday, August 23rd, 2022 – 10:30 a.m.

Lincoln Conference Room and Microsoft Teams

Members of the public are able to attend remotely by clicking here:

[Click here to join the meeting](#)

We ask that all participants mute their microphone until called upon by the Board Chair for general and/or specific public comments. Upon completing public comment, please ensure that your microphone is again muted.

AGENDA

- I. CALL TO ORDER/INTRODUCTIONS
- II. REVIEW OF AGENDA
- III. **GENERAL PUBLIC COMMENT:** *This is the time for comment on public matters that are not on the agenda. Public matters do not include any pending legal matters, private personnel issues or private student issues. Please do not attempt to address such issues at this time or you will be ruled out of order. The Board cannot enter into a discussion during General Public Comment.*
- IV. REVIEW OF 06.13.22 COMMITTEE MEETING MINUTES
- IV. NEW BUSINESS
 - A. Facilities Master Plan Discussion
- V. BOARD COMMENTS
- VI. ADJOURNMENT



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Board of Trustees – Facilities & Maintenance Committee

Lincoln Campus and via Microsoft Teams

Monday, June 13th, 2022 – 12:00 p.m.

MINUTES

ATTENDEES

Trustees: *Others:*

Luke Muszkiewicz, Committee Chair
Siobhan Hathhorn, Committee Member
Kay Satre, Committee Member
Terry Beaver, Committee Member

Rex Weltz, Superintendent
Janelle Mickelson, Business Manager
Josh McKay, Assistant Superintendent
Rob Brewer, Facilities Manager
Barb Ridgway, Chief of Staff
Brian Cummings, Assistant Superintendent
Neal Murray, Safety and Operations Manager
Gary Myers, Director of Educational Technology
Karen Ogden, Communications Officer
Evana Newberry, Guest of the Public

I. **CALL TO ORDER**

Committee Chair Luke Muszkiewicz called the meeting to order at 12:03 p.m.

II. **GENERAL PUBLIC COMMENT**

No comments were offered.

III. **REVIEW OF AGENDA**

No changes were made to the agenda.

IV. **REVIEW OF MINUTES**

Minutes from the 05.02.22 Facilities and Maintenance committee meeting were reviewed and approved.

V. NEW BUSINESS

A. Safety and Security Bond Spend Down

Superintendent Rex Wertz discussed the work around bond monies, reviewing the bond language, and seeing what projects are left to be completed. Rob Brewer, Facilities manager, and Gary Myers along with their teams have met with principals on what else their buildings need to finalize the safety and security bond spend down.

Gary Myers, Director of Educational Technology, reviewed the Safety and Security Bond Spend Down with the Facilities and Maintenance Committee and discussed the various access control, video surveillance, and single point of entry projects that are needed at schools across the District. Mr. Myers discussed the expected timeline for the projects.

B. Facilities Master Plan Contract

The committee moved on to discuss the Facilities Master Plan Contract. In early 2022 we put out an RFQ to solicit qualifications and interest to develop a District Facilities Master Plan. The last Facilities Master Plan was completed in 2013. We received a handful of submissions, each firm was interviewed by a committee, and a recommendation was put forward before the Board at our April 12th Board meeting to engage SMA Architecture to produce the District Facilities Master Plan Contract once a successful contract is negotiated. The District is working with legal counsel to finalize that contract with SMA. Once the contract is negotiated it will be brought before the Board for approval. The committee discussed that there is some historical data in the 2013 Master Plan that could be useful when creating the updated Facilities Master Plan, combined with new information. The District's Deferred Maintenance Plan would also be beneficial information when creating the updated Facilities Master Plan. The committee discussed the cost of the project and the estimated timeline for the completion of the Facilities Master Plan Contract.

C. Lead Testing and Mitigation

Mr. Neal Murray, Safety and Operations Manager, updated the committee on lead testing and mitigation in the District. The first round of sampling is complete, and all schools have been resampled except for Helena High. We are still waiting for Helena High's initial sample results before we can resample. Over one hundred fixtures have been replaced or removed in the District. We are still actively mitigating some of the issues at Capital High and Helena High. Mr. Murray expressed his appreciation to the Facilities team for their work in sampling fixtures across the District. Mr. Murray discussed funding and reimbursements for replaced fixtures and other costs associated with the lead testing and mitigation.

Evana Newberry, Guest of the Public and parent of a child in the school District, commented regarding lead testing and mitigation in the District. Ms. Newberry asked if resampling results would be provided online similar to how the initial sampling results were posted, and Mr. Murray said the resampling results will be posted online. Ms. Newberry expressed her

appreciation for how responsive, respectful, and wonderful everyone from the state to the school level has been with addressing the lead testing and mitigation. Ms. Newberry said there are many parents who prefer a zero exposure to lead at school for their children and that there are parents who are willing to help with funding to help reduce costs for replacements, filters, or any other miscellaneous needs.

Mr. Murray answered any questions the Trustees had about lead testing and mitigation.

VI. BOARD COMMENT

There were no Board comments.

VII. ADJOURNMENT

Committee Chair Luke Muszkiewicz adjourned the meeting at 1:08 p.m.