



The Helena Public Schools educate, engage, and empower each student to maximize his or her individual potential with the knowledge, skills and character essential to being a responsible citizen and life-long learner.

Board of Trustees – Special Board Meeting

Thursday, September 15th, 2022

Lincoln Campus and via Microsoft Teams

11:00 a.m.

MINUTES

ATTENDEES

Committee Others

Siobhan Hathhorn, Chair	Rex Wetz, Superintendent
Jennifer McKee, Vice Chair	Barb Ridgway, Chief of Staff
Luke Muszkiewicz, Trustee	Brian Cummings, Assistant Superintendent K-5
Kay Satre, Trustee	Josh McKay, Assistant Superintendent 6-12
Terry Beaver, Trustee	Jane Shawn, HEA President
	Karen Ogden, Communications Officer
	Many Lincoln Center Staff Members

I. CALL TO ORDER

Board Chair Siobhan Hathhorn called the meeting to order at 11:01 a.m.

II. REVIEW OF AGENDA

The trustees reviewed the agenda, and no changes were made.

III. GENERAL PUBLIC COMMENT

There was no public comment.

IV. NEW BUSINESS

A. Item for Information

1. Trustee Orientation

The Board of Trustees was introduced to the department leaders and their staff members listed below. Staff members not listed below from these departments were not in attendance at the meeting. Department leaders and staff members stated their names, what they do in the district, and answered any questions the trustees had.

- Technology Department
 - Gary Myers, Director of Educational Technology
 - Sherryl Martin, Educational Technology Administrative Secretary
 - Randy Parmer, Senior Systems Administrator
 - Jake Atherton, Senior Network Administrator
 - Mike Tolon, Computer Support Technician
 - Maya Stafford, Computer Support Technician
 - Brett Hicks, Application Support Developer/Designer
 - Kelly Stoner, Powerschool Support
 - Shane Snyder, Senior Infrastructure Systems Manager
 - Jim Daanen, Safety and Security Developer

- Special Education Department
 - Allison McFarlane, Special Education Secretary
 - Sarah Greenwood, School Psychologist
 - Amy Michaud, TOSA Special Education

- Staff and Student Services
 - Barb Ridgway, Chief of Staff
 - Karen Odgen, Communications Officer
 - Allison Balboni, Professional Development Specialist and Administrative Assistant

- Transportation
 - Tom Cohn, Transportation Specialist
 - Drew VanFossen, Routing Specialist

- Assistant Superintendent K-5
 - Brian Cummings, Assistant Superintendent K-5
 - Valice Stevens, Administrative Assistant

- Human Resources
 - Jacqueline Young, Human Resources Specialist
 - Maureen Kloker, Human Resources Specialist
 - Tom Foley, Human Resources Specialist
 - Deanna Tolman, Human Resources Substitute Specialist

- Assistant Superintendent 6-12
 - Josh McKay, Assistant Superintendent 6-12
 - Allison Balboni, Administrative Assistant

- Activities
 - Tim McMahon, Athletic Director
 - Kelli Kessler, Administrative Assistant

- Business Office
 - Janelle Mickelson, Business Manager and District Clerk
 - Michelle Schweyen, Assistant Accountant
 - Angie Ford, Payroll Accountant
 - Brooke Mahoney, Assistant Accountant
 - Virginia Thom, Warehouse, Delivery, and Copy Center Support
 - Angie Tabb, Bookkeeper
 - Tammy Cloud-Harbour, Facility Coordinator/Accounts Payable
 - Delicia Larson, Accounts Payable

- Curriculum
 - Joslyn Davidson, Curriculum Administrator
 - Katrina Salois, Secretary

- Federal Programming and Data Assessment
 - Kaitlyn Hess, Federal Programming and Data Assessment
 - Katrina Salois, Secretary

V. BOARD COMMENTS

There were no further comments.

VI. ADJOURNMENT

The meeting was adjourned at 1:49 p.m.