



**Board of Trustees**  
**Policy Committee Meeting**  
Tuesday, October 4th, 2022-12:00 p.m.  
Lincoln Center  
1325 Poplar St., Helena, MT 59601  
And via  
TEAMS

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**MINUTES**

*Attendees*

*Committee:*    *Others:*

Luke Muszkiewicz, Committee Chair  
Janet Armstrong, Committee Member  
Jennifer Walsh, Committee Member

Rex Weltz, Superintendent  
Janelle Mickelson, Business Manager  
Josh McKay, Assistant Superintendent  
Barb Ridgway, Chief of Staff  
Brian Cummings, Assistant Superintendent  
Joslyn Davidson, Curriculum Administrator  
Candice Delvaux, Executive Assistant  
Jane Shawn, HEA President  
Karen Ogden, Communications Officer  
Kaitlyn Hess, Assessment and Federal Programs  
Gary Myers, Director of Educational Technology

**I. CALL TO ORDER**

The meeting was called to order at 12:01 p.m. by Committee Chair, Luke Muszkiewicz.

**II. REVIEW OF AGENDA**

No changes were requested to the agenda.

**III. GENERAL PUBLIC COMMENT**

There was no public comment.

**IV. REVIEW OF THE 09.06.2022 POLICY COMMITTEE MINUTES**

The committee reviewed and approved the minutes from the 09.06.2022 Policy Committee meeting.

**V. PRESENTATION OF POLICIES FOR SECOND READING**

A. Policy 3070: Administration of Medication Policy

The committee reviewed and discussed Policy 3070: Administration of Medication Policy. There were no new questions or changes so the committee determined that Policy 3070: Administration of Medication Policy would go to the full Board for review.

B. Policy 2015: Curriculum Development, Content and Assessment Policy

The committee reviewed and discussed Policy 2015: Curriculum Development, Content and Assessment Policy. There were no new questions or changes so the committee determined that 2015: Curriculum Development, Content and Assessment Policy would go to the full Board for review.

C. Policy 2135: K-12 Online Learning Policy

The committee reviewed and discussed Policy 2135: K-12 Online Learning Policy. The committee had a robust discussion regarding lines 12 through 14 that state: *The District may charge students a reasonable fee for an online course or activity not required for graduation. The Board authorizes the Superintendent to waive the fee in cases of financial hardship. Any courses the District does not pay for will not be included in the ANB calculation.* The committee also discussed the different MTDA offerings and how the revenue model works.

There were no changes so the committee determined that 2135: K-12 Online Learning Policy would go to the full Board for review.

D. Policy 3010: School Admissions

The committee reviewed and discussed Policy 3010: School Admissions. The committee discussed lines 15 through 19 which states: *The Trustees may also admit an individual who has graduated from high school but is not yet 19 years of age even though no special circumstances exist for waiver of the age provision or a student who is not yet 19 years of age and experienced educational disruption and was awarded a diploma as a result and seeks access to reasonable curriculum designed to advance postsecondary success.* The committee also discussed lines 60 through 63 that state: *The Board shall assign and admit a child whose parent or guardian is being relocated to Montana under military orders to a school in the district and allow the child to preliminarily enroll in classes and apply for programs offered by the District prior to arrival and establishing residency. The student may attend classes during preliminary enrollment and may receive offsite instruction if not present in the District.* The committee also had a robust discussion on the topic early admission to kindergarten under special circumstances. There were no new suggested changes so the committee determined that Policy 3010: School Admissions would go to the full Board for review.

E. Policy 3055: Student Due Process Rights Policy

The committee reviewed and discussed Policy 3055: Student Due Process Rights Policy. The committee discussed lines 61 through 66 which states: *Before expelling a student for bringing a gun to school, the trustees will hold a due process hearing that includes presentation of a summary of the information leading to the allegations and an opportunity for the student to respond to the allegations. The students may not be expelled unless the trustees find that the student knowingly brought a firearm to school or possessed a firearm at school. When a student subject to a hearing is found to have not violated this section, the student's school record must be expunged of the incident.* There were no new suggested changes so the committee determined that 3055: Student Due Process Rights Policy would be sent to the full Board for review.

VI. **PRESENTATION OF POLICIES FOR REVIEW:**

A. Policy 1015: Goals, Mission, and Vision

The committee reviewed and discussed Policy 1015: Goals, Mission, and Vision. The committee discussed it may be worthwhile to keep the vision, mission statement, and guiding principles in the policy and perhaps replace the board goals section with the

district's strategic priorities. The committee determined that Policy 1015: Goals, Mission, and Vision would be revised and brought back to the Policy Committee for review.

B. Policy 4000: Public Relations

The committee reviewed and discussed Policy 4000: Public Relations and discussed that paragraphs three and four are redundant and the committee determined that Policy 4000: Public Relations will be revised and brought back to the policy committee for review.

C. Policy 4030: Cooperative Programs with Other Districts and Public Agencies

The committee did not have enough time to go over Policy 4030: Cooperative Programs with Other Districts and Public Agencies and determined it would be reviewed at a future meeting.

D. Policy 5030: Abused and Neglected Child Reporting

The committee did not have enough time to go over Policy 5030: Abused and Neglected Child Reporting and determined it would be reviewed at a future meeting.

E. Policy 5035: Staff Ethics

The committee did not have enough time to go over Policy 5035: Staff Ethics and determined it would be reviewed at a future meeting.

F. Policy 5040: Personnel Records

The committee did not have enough time to go over Policy 5040: Personnel Records and determined it would be reviewed at a future meeting.

**VII. SUPERINTENDENT OR BOARD COMMENTS**

There were no additional comments.

**VIII. ADJOURNMENT**

Committee Chair, Luke Muszkiewicz, adjourned the meeting at 1:05 p.m.