



## MEMO

**To:** Helena Public School District #1 Retirees

**From:** Rich Franco/Health Benefits Manager

**Date:** August 29, 2022

**RE:** Annual Benefits Required Notices

This memo gives you the information to view the following notices as required by law:

- 1) **HSD1 Summaries of Benefits and Coverage (SBC) for Premium and Standard Plans**
- 2) **Health Plan Document**
- 3) **Health Benefit Plan Description**
- 4) **Appeals Process and Rights for Members**
- 5) **Changes for the Health Plan Year 22-23**
- 6) **Mid-Year Changes**
- 7) **CHIPRA – notice informs employees of possible assistance (Medicaid, CHIP, etc.)**
- 8) **COBRA – Continuation of health coverage option**
- 9) **Health Insurance Marketplaces**

To view these notices and information, please visit the HSD Insurance Website. You can find the insurance website by going to: [www.helenaschools.org](http://www.helenaschools.org) – Departments – Human Resources – Health Care and Cafeteria Benefits.

If you have any questions, please do not hesitate to contact your Health Benefits Manager.

Thanks,

***Richard Franco***

Helena School District 1  
HR Health Benefits Manager  
[rfranco@helenaschools.org](mailto:rfranco@helenaschools.org)  
Ph: (406) 324-2008