



The Helena Public Schools educate, engage, and empower each student to maximize his or her individual potential with the knowledge, skills and character essential to being a responsible citizen and life-long learner.

Board of Trustees

Policy Committee Meeting

Tuesday, November 1st, 2022-12:00 p.m.

Lincoln Center

1325 Poplar St., Helena, MT 59601

And via

TEAMS

MINUTES

Attendees

Committee: Others:

Luke Muszkiewicz, Committee Chair
Janet Armstrong, Committee Member
Jennifer Walsh, Committee Member

Bea Kaleva, District Counsel
Janelle Mickelson, Business Manager
Josh McKay, Assistant Superintendent
Barb Ridgway, Chief of Staff
Brian Cummings, Assistant Superintendent
Candice Delvaux, Executive Assistant
Jane Shawn, HEA President
Karen Ogden, Communications Officer
Gary Myers, Director of Educational
Technology
Keri Mizell, Human Resources Director

I. CALL TO ORDER

The meeting was called to order at 12:02 p.m. by Committee Chair, Luke Muszkiewicz.

II. REVIEW OF AGENDA

No changes were requested to the agenda.

III. GENERAL PUBLIC COMMENT

There was no public comment.

IV. REVIEW OF THE 10.04.2022 POLICY COMMITTEE MINUTES

The committee reviewed and approved the minutes from the 10.04.2022 Policy Committee meeting.

V. PRESENTATION OF POLICIES FOR THIRD READING

A. Policy 3055: Student Due Process Rights Policy

The committee reviewed and discussed Policy 3055 Student Due Process Rights Policy. Ms. Ridgway, Chief of Staff, stated that Policy 3055 had a first reading before the full Board of Trustees and there were no changes. The committee discussed that there is a separate policy for student discipline, and the language between the two policies is consistent. The committee determined that Policy 3055: Student Due Process Rights Policy would go to the full Board for review.

VI. PRESENTATION OF POLICIES FOR SECOND READING

A. Policy 1015: Goals, Mission, and Vision

The committee reviewed and discussed Policy 1015: Goals, Mission, and Vision. At the previous Policy Committee meeting the committee recommended that Board goals should be removed from policy, so lines 24 through 37 were removed. The committee discussed it would be beneficial to add additional verbiage about the District's annual goals and how often the District goals would be reviewed. The committee stated it would be beneficial to further review and discuss the District's Mission Statement. The committee had a robust conversation about the review of District policies. The committee determined that Policy 1015: Goals, Mission, and Vision would be revised and brought back to the Policy Committee for further review.

VII. PRESENTATION OF POLICY FOR FIRST READING

A. Policy 2016: Human Sexuality Instruction

The committee reviewed Policy 2016: Human Sexuality Instruction and had a robust discussion regarding the policy. The committee discussed lines 18 through 29 which states: *The District shall annually notify the parent or guardian of each student scheduled to be enrolled in human sexuality in advance of the instruction regarding the basic content of the human sexuality instruction intended to be taught and the parent or guardian's right to withdraw the student from such instruction. The District will make curriculum materials used in human sexuality instruction available for public inspection before use. This will occur on an annual basis. Parents and guardians will be notified at least 48 hours prior to holding an event or assembly or introducing material for instruction use.* The committee discussed that lines 31 through 33 are being removed because the same information is stated in the *Annual Notice and Availability of Materials* section on lines 16 through 24. The group also reviewed lines 42 through 44 which states: *In compliance with Montana Law, the District will not allow personnel to offer, sponsor, or furnish any course materials or instruction relating to human sexuality or sexually transmitted infections if the person or entity provided abortion services.* The committee determined that Policy 2016: Human Sexuality Instruction would come back to the Policy Committee for further review and discussion.

VIII. PRESENTATION OF POLICIES FOR REVIEW

A. Policy 4000: Public Relations

The committee reviewed and discussed Policy 4000: Public Relations and discussed that lines 18 through 21 were stricken because the language was redundant. The committee determined that Policy 4000: Public Relations would go to the full Board for review.

B. Policy 4030: Cooperative Programs with Other Districts and Public Agencies

The committee reviewed Policy 4030: Cooperative Programs with Other Districts and Public Agencies and determined no action was necessary since there were no questions or changes.

C. Policy 5030: Abused and Neglected Child Reporting

The committee did not have enough time to review Policy 5030: Abused and Neglected Child Reporting and determined it would be reviewed at a future meeting.

D. Policy 5035: Staff Ethics

The committee did not have enough time to go over Policy 5035: Staff Ethics and determined it would be reviewed at a future meeting.

E. **Policy 5040: Personnel Records**

The committee did not have enough time to go over Policy 5040: Personnel Records and determined it would be reviewed at a future meeting.

IX. SUPERINTENDENT OR BOARD COMMENTS

There were no additional comments.

X. ADJOURNMENT

Committee Chair, Luke Muszkiewicz, adjourned the meeting at 1:05 p.m.