



The Helena Public Schools educate, engage, and empower each student to maximize his or her individual potential with the knowledge, skills and character essential to being a responsible citizen and life-long learner.

FMP Key Stakeholders Meeting

Tuesday, November 1st, 2022

Lincoln PD Center

4:00 p.m.

MINUTES

ATTENDEES

Trustees Others

Siobhan Hathhorn, Board Chair

Luke Muszkiewicz, Trustee

Terry Beaver, Trustee

Kay Satre, Trustee

Rex Wertz, Superintendent

Barb Ridgway, Chief of Staff

Brian Cummings, Assistant Superintendent K-5

Josh McKay, Assistant Superintendent 6-12

Janelle Mickelson, Business Manager

Karen Ogden, Communications Officer

Klint Fisher, SMA Principal/Director

Philip Riedel, NAC Architecture

Tim Meldrum, SMA Principal/Partner

Ali Martin, SMA Architect

Kaelyn Clarke, SMA Director-Interior Designer

Carley Smith, SMA Marketing Coordinator

Many Members of the Key Stakeholders Group

I. CALL TO ORDER

Trustee Luke Muszkiewicz called the meeting to order at 4:06 p.m.

II. REVIEW OF AGENDA

The trustees reviewed the agenda, and no changes were made.

III. GENERAL PUBLIC COMMENT

There was no general public comment.

IV. NEW BUSINESS

A. Facilities Master Plan Discussion

Many members of the key stakeholder group came together to discuss the vision of the Helena School District Facilities Master Plan. The meeting was facilitated by SMA Architecture and Design and NAC Architecture.

The meeting began with introductions and everyone in attendance introduced themselves and their position in the Helena School District, or their position in the community of Helena. Next, the group viewed an introduction to master planning slideshow. A master plan needs assessment and prioritization, it needs community outreach and input, and the master plan needs to be developed based on consensus. The master plan is a living document that adapts to changing conditions and is a vision for the future of facilities and education. The master plan philosophy includes:

- Priority Needs
- Efficiency of Site, Facility Utilization, Construction and Funding
- Safety and Security, Technology Implications
- Life Cycle Cost Implications
- District Staffing and Administrative Implications
- District Service and Maintenance Implications
- Identify 5, 10 and 15 Year Recommendations

The key stakeholder group moved on to review the process and schedule for the facilities master plan and discussed visioning for the plan. Next, the group discussed known facility issues, needs, or conditions. That information is gathered from deferred maintenance reports, building administrator interviews, district department meetings, staff surveys, and safety and security assessments.

The key stakeholders discussed visioning framework. Visioning begins with conversation, includes key vision attributes, and is a basis for decision making. The group viewed example vision attributes. Next, the key stakeholders were divided into small groups and were asked to answer as a group two questions:

- What are the strengths and weaknesses of the current facilities?
- What is a strategic vision for the future of HSD facilities?

After robust group discussions, each individual group shared their answers with the entire key stakeholder group.

Some examples that people shared of strengths of our current facilities were:

- Community and location
- New schools have 21st century learning
- Flexibility of spaces in new schools

Some examples that people shared of weaknesses of our current facilities were:

- Poor HVAC systems
- Lack of community center for serving increased community needs
- Lack of windows and natural lights

Next, each group shared their answers to the following question. What is a strategic vision for the future of HSD facilities? Some examples included:

- Innovative, contemporary, mindful, adaptable, and flexible
- We want all schools to be places where the community wants to go
- Integrate mental health into the school system

The group concluded by discussing a timeframe for the next key stakeholder meeting.

V. BOARD COMMENTS

There were no further comments.

VI. ADJOURNMENT

The meeting was adjourned at 6:02 p.m.