



The Helena Public Schools educate, engage, and empower each student to maximize his or her individual potential with the knowledge, skills and character essential to being a responsible citizen and life-long learner.

Board of Trustees Meeting

Lincoln Center | 1325 Poplar St. | Helena MT. 59601

Tuesday, November 8th, 2022 - 5:30 p.m.

Lincoln Board of Trustees Conference Room and
via TEAMS

<https://teams.microsoft.com/l/meetup-join>

AGENDA

I. **CALL TO ORDER /PLEDGE OF ALLEGIANCE**

II. **REVIEW OF AGENDA**

III. **RECOGNITIONS**

A. **2022 All-State Honor Musicians**

Congratulations to the following Capital High and Helena High students who were selected to the 2022 Montana All-State Honor Music Festival. Thank you to the following educators that have had an impact on these students' success: Duane Zehr-CHS Band, Thomas Baty-CHS Choir, Zach Harris-CHS Orchestra, Cody Hollow-HHS Band, Molly Steele-HHS Choir, and Zach Harris-HHS Orchestra.

CHS Choir

Isabel Beasely-Alto II, Leolaga Brown-Bass I, Adrianna Helfrich-Alto II, Zach Heller-Tenor II, Emily Reser-Soprano II

CHS Orchestra

Lindsay Abelin-Viola, Keiran Boyle-Violin 1, Hollis Elliot-Cello, Marren Elliot-Violin 1, Makenzie Grotbo-Violin 1, Luna Hernandez-Violin 2, Charlie Snellman-Cello, Adeline Waters-Viola

CHS Band

Meika Arensmeyer-Trombone, Connor Bushnell-French Horn

HHS Orchestra

Aine Cleary-Cello, Freya Elias-Cello, Clara Harmon-Cello, Owen McDaniel-Violin 2

HHS Choir

Lyla Ackerman-Soprano II, CJ Flugge-Bass II, Aaron French-Bass II

B. College Board National Recognition Program

Congratulations to the following Helena High students who have been selected to the College Board National Recognition Program. These students earned this recognition because of their academic achievements in school and outstanding performance on the PSAT/NMSQT®, PSAT™ 10, and/or AP® Exams. Thanks to all the educators that have had an impact on these students' success.

- Cameron Wittrock, Gabby Radley, Jeri Wilkerson, Nate Demmons, Robert Stimpson, and Sofia Hernandez

C. MACTE Teacher of the Year

Congratulations to Capital High Industrial Arts Teacher Eric Croft, who was named 2022 Teacher of the Year by the Montana Association for Career & Technical Education. Thank you, Mr. Croft, for all you do to prepare our students for successful careers and successful lives.

IV. SUPERINTENDENT'S REPORT

V. GENERAL PUBLIC COMMENT

This is the time for comment on public matters that are not on the agenda. Public matters do not include any pending legal matters, private personnel issues or private student issues. Please do not attempt to address such issues at this time or you will be ruled out of order. The Board cannot enter into a discussion during General Public Comment.

VI. NEW BUSINESS

A. Items For Information

1. Fall Enrollment Numbers
2. Policy 4000 Public Relations

B. Consent Action Items

1. Personnel Actions
2. Warrants
3. Out-Of-District Attendance Agreements (Non-Resident Students Attending HPS)

4. Out-Of-District Attendance Agreements (Helena Students Attending Other Districts)
5. 10.11.22 Full Board Meeting Minutes
6. Resolution to Dispose of Personal Property-Hoist

C. Items for Action

1. Policy 3055 Student Due Process Rights

D. Reports

1. Student Representatives Report
2. Helena Education Association Report
3. Facilities & Maintenance Committee Report
4. Budget & Finance Committee Report
5. Policy Committee Report
6. Teaching & Learning Committee Report
7. Health Benefits Committee Report
8. Wellness Committee Report
9. Montana School Boards Association Report

VII. UPCOMING MEETINGS

VIII. BOARD COMMENTS

IX. ADJOURNMENT

**HELENA SCHOOL DISTRICT
Board of Trustees Meeting**

Meeting Date: 11/08/2022

Item IV.

Superintendent's Report

General Public Comment

Items for Information

Consent Action Items

Item For Action

Reports

Item Title: Superintendent's Report

HELENA SCHOOL DISTRICT #1
OFFICE OF THE SUPERINTENDENT

To: Board Chair Ms. Siobhan Hathhorn and Board of Trustees

FROM: Mr. Wetz, Superintendent

RE: Superintendent Report –

DATE: November 8th, 2022

- Recognition –
 - Veteran’s Day November 11th
 - Fall Report – Mr. McKay
 - Central Office Site Visit to Jim Darcy-Thank you Principal Jill Nyman and Staff
 - Board of Trustees Work Session At Helena High School-Thank you Principal Steve Thennis and Staff
 - Central Office Site Visit to Smith Elementary School-Thank you Principal Sarah Simpson and Staff
 - Central Office Site Visit to C.R. Anderson Middle School-Thank you Principal Kathleen Prody and Staff
 - National School Psychology Week November 7th – 11th
 - Thank you to the Helena Fire Department for educating Helena Public School students about fire prevention and for taking the Capital High School Boy’s AA Golf State Champions on a firetruck victory loop through town
 - Thank you to our community partners Helena College and Carroll College for helping our seniors complete their FAFSA financial aid applications-a critical step on the road to college
 - Thank you, Exchange Club of Helena, for holding the 25th Annual Coats for Kids Benefit at the Great Northern Hotel on Saturday November 5th
 - HSD hosted the MFPE 2022 Educator Conference here in Helena Thank you to Helena High’s Joanne Didriksen and Randy Hussey for their excellent work hosting the MFPE 2022 Educator’s Conference. Helena hosted more than 900 educators from around the state, with more than 300 in 63 classrooms across the district. Thank you, Joanne, and Randy, for helping bring these opportunities to Montana educators.
 - Congratulations to Capital High Educator Eric Croft for his selection as MACTE Teacher of the Year
 - Thank you to Helena Food Share for providing Food Packs for HPS students in need and thank you to First Interstate Bank for your generous donation to Helena Food Share.

- Thank you to Lisa Cordingley, the Helena Education Foundation, and generous donors across the Helena Community. This week HEF presented its “Spark” and “Great Ideas” grants to 14 educators across the district. I was honored to join the HEF team to award the grants, which help educators bring new and innovative ideas, projects, and experiences to their students.
- Congratulations to our 2022 Let’s Talk About Great Teacher’s Honorees: Tom Baty, Choir Director at Capital High; Kristin Bishop, English Teacher Helena Middle School; Ryan Cooney, Government, History and World Cultures teacher at PAL; Joslyn Davidson, Curriculum and Instructional Resources Administrator; Chelsey Davis, Librarian at Four Georgians Elementary; Beth Douglass, math teacher at CR Anderson Middle School; Jill Downing, Title 1 Teacher at Central Elementary, Shannon McNamee, Nurse, Capital High and Buffy Smith, Computer Science Teacher at Helena High. HEF surprised the honorees at their schools with news that they’d been selected for going above and beyond for their students and schools. Congratulations and thank you to the Helena Education Foundation for this great program.

- New Business
 - Thanksgiving Break – No School Wednesday – Friday 23-25th
 - Bus route suspensions have ended, effective October 10th
 - Facilities Master Plan-Key Community Stakeholder Meeting
 - MCEL Conference in Missoula October 19-21
 - 2022 Annual School Law Workshop October 19-Barb Ridgway
 - MFPE 2022 Educator Conference-Helena High School
 - Parent-Teacher Conferences – Update
 - Future of Smart Book Study
 - Grade Level Meetings – Update
 - Climate and Culture Progress – Dare to Lead with HEA & HSD #3
 - Weekly Leadership Budget Discussion – Strategic Planning
 - Mental Health Planning Grant-Lona Carter

HELENA SCHOOL DISTRICT #1
OFFICE OF THE SUPERINTENDENT

- Outreach/Meeting
 - Great Conversations Nov 16th 5:30pm - Great Northern
 - Cabinet & Leadership
 - Board Leadership
 - City of Helena
 - Trustee Office Hour
 - Site Visit Debriefs
 - Trustee Office Hour
 - Rotary
 - AA Superintendents
 - Board of Health
 - MQEC Board of Directors
 - HEF
 - Parent Advisory Committee
 - Teacher Advisory Committee
 - Climate and Culture Committee Meetings
 - Future of Smart Book Study with Dr. Ullca Joshi Hansen

- Other

**HELENA SCHOOL DISTRICT
Board of Trustees Meeting**

Meeting Date: 11/08/2022

Item V.

Superintendent's Report

General Public Comment

Items for Information

Consent Action Items

Item For Action

Reports

Item Title: General Public Comment

**HELENA SCHOOL DISTRICT
Board of Trustees Meeting**

Meeting Date: 11/08/2022

Item VI.A.1.

Superintendent's Report

General Public Comment

Items for Information

Consent Action Items

Item For Action

Reports

Item Title: **Item For Information**
 1. Fall Enrollment Numbers

Helena School District
 Fall Student Count
 2022-2023

10/3/2022

Fall 2022

Fall 2021

K	536
1	664
2	573
3	600
4	589
5	560
Total Elementary (Grades K-5)	3522

604
559
587
562
524
593
3429

6	601
7	564
8	612
Total Middle School (Grades 6-8)	1777

564
611
621
1796

9	664
10	648
11	633
12	567
Total High School (Grades 9-12)	2512

644
630
588
607
2469

Total District	7811
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7694

**Policy Background
Board of Trustees Meeting
November 8, 2022**

The following policies are presented for second reading:

3055 Student Due Process Rights

Language was added to describe due process procedure to be followed when a student brings a gun to school. Clarifies notice and hearing with opportunity for student to respond to allegations. Info about the allegation does not go on the student's record if the allegation is without merit. (In line with changes required by Senate Bill 283--Expulsion Policies and Firearms on School Grounds).

The following policy is being presented for first reading:

4000 Public Relations

The Policy Committee is in the process of conducting a general review of all policies that haven't been reviewed in the last few years. Some policies require no revision, others must be revised or totally rewritten due to changes in Montana Code or Administrative Rule and some just need minor edits.

The committee is recommending minor changes to Policy 4000 to include; eliminating redundancy and acknowledging surveys as a means to gather input from the community.

1 **Helena Public Schools**

2
3 **COMMUNITY RELATIONS** 4000

4
5 Public Relations

6
7 The District will maintain an interchange of information with the public to enable the Board and staff to
8 assess the needs of the schools and the community. The District will provide a means for members of the
9 public to obtain information about District activities and to provide the public with a reasonable
10 opportunity to participate in the decisions of the Board.

11
12 The Superintendent will establish and maintain a communication program within the school system
13 district and with the public. This program will include, but not be limited to, providing for news releases
14 at appropriate times, inviting/requesting media coverage of District programs and events, maintaining
15 regular direct communications between schools and the citizens they serve, assisting staff and the Board
16 in improving their skills and understanding in communicating with the public.

17
18 ~~The Board will enhance the value of public awareness of and participation in education issues by~~
19 ~~participating in training and informational meetings in regard to the public’s right to know and right of~~
20 ~~participation. The District may solicit community opinion through parent organizations, parent teacher~~
21 ~~conferences, open houses, and other events or activities which may bring staff and citizens together.~~

22
23 ~~To assist in the public’s involvement,~~ The District will solicit community opinion to ensure that the ideas,
24 interests and concerns are considered in the decision-making processes. Community opinions may come
25 from a variety of sources, including, but not limited to: (a) parent organizations, parent-teacher
26 conferences, open houses; (b) advocacy, non-profit, parent or community-based organizations; (c)
27 business, civic and non-governmental organizations; (d) other educational organizations,(e) any
28 established school related communication committees, (e) surveys, and (f) other events or activities
29 which may bring the members of the Board or staff and the public together.

30
31
32 Legal Reference: Art. II, Sec. 8, Montana Constitution - Right of participation
33 Art. II, Sec. 9, Montana Constitution - Right to know

34
35 Policy History: 6.10.2014

36 Adopted on:

37 Revised on:

**HELENA SCHOOL DISTRICT
Board of Trustees Meeting**

Meeting Date: 11/08/2022

Item VI.B.1. - B.6.

Superintendent's Report

General Public Comment

Items for Information

Consent Action Items

Item For Action

Reports

Item Title: Consent Action Items

1. Personnel Actions
2. Warrants
3. Out-of District Attendance Agreements (Non-Resident Students Attending HPS)
4. Out-of-District Attendance Agreements (Helena Students Attending Other Districts)
5. 10.12.22 Full Board Meeting Minutes
6. Resolution to Dispose of Personal Property-Hoist

Board Action	1st Motion	Second	Aye	Nay	Other
Muszkiewicz					
Hathhorn					
Beaver					
Satre					
McKee					
Fitzpatrick					
Walsh					
Armstrong					

PERSONNEL ACTIONS

October 12, 2022 – November 08, 2022

CERTIFICATED PERSONNEL

Appointments

<u>Name</u>	<u>Effective</u>	<u>Location/Assignment</u>
Carlson, Hanna	10/24/2022	Warren/Temporary Grade 4*
Pepper, David	10/18/2022	HMS/Science* - CRA/Math*
Mech, Dene	11/18/2022	Bryant/Kindergarten*

**Temporary Contract: Contract expires at the discretion of the District or 6/10/2023, whichever occurs first.*

Terminations/Retirements

<u>Name</u>	<u>Effective</u>	<u>Location/Assignment</u>	<u>Reason</u>
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Leaves

<u>Name</u>	<u>Term</u>	<u>Location/Assignment</u>	<u>Type of Leave</u>
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Change in Contract

<u>Name</u>	<u>From</u>	<u>To</u>	<u>Effective Date</u>
Burton, Brice	Warren/Grade 4	Jefferson – TOSA-Interim Administrator*	10/17/2022
Carter, Lona	Jefferson/Principal	Lincoln/Planning Grant Facilitator*	10/17/2022

**Temporary Assignment*

CLASSIFIED PERSONNEL

Appointments

<u>Name</u>	<u>Effective</u>	<u>Location/Assignment</u>
Brent, Angela	10/17/2022	Four Georgians/Temp. Para Educator*
Chandler, Mark	11/07/2022	HMS/Temp IEFA Academic Tutor*
Fleury, Rebekah	10/27/2022	Smith/Temporary Para Educator*
Hall, Jordan	10/24/2022	CRA/Float Custodian
Huber, James	10/17/2022	CRA/Temporary Para Educator*
Pullen, Kody	11/07/2022	IT/Temporary Help Desk Technician*
Thaggard, Sarah	10/17/2022	HMS/Float Custodian
Williams, Witt	10/17/2022	HMS/Temporary Para Educator*

**Temporary Assignment*

Terminations/Retirements

<u>Name</u>	<u>Effective</u>	<u>Location/Assignment</u>	<u>Reason</u>
Jenkins, Ted	10/19/2022	Kessler/Day Custodian	Resignation
Rudio, Kristyna	10/26/2022	Helena High/Cheerleading-JV Coach	Resignation

Leaves

<u>Name</u>	<u>Term</u>	<u>Location/Assignment</u>	<u>Type</u>
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SUPPLEMENTARY CONTRACT ASSIGNMENT

<u>Last Name</u>	<u>First Name</u>	<u>Position</u>	<u>School</u>
Muszkiewicz	Hannah	Speech & Debate-Asst Coach	Helena High
Almquist	Guy	Basketball-Head Boys Coach	Capital High
Bogard	Samuel	Wrestling-Head Coach	Helena High
Broadhead	Ashten	Wrestling-Coordinator	Helena High
Colvin	Russell	Wrestling - Assistant Coach	Helena High
Day	Brandon	Basketball-Head Boys Coach	Helena High
Dudek	Benjamin	Basketball-Head Girls Coach	Helena High
Garcin-Forba	Katherine	Basketball-Head Girls Coach	Capital High
Graham	Shawn	Wrestling-Head Coach	Capital High
Grovom	Ryan	Basketball-J.V. Coach	Capital High
Hussey	Randy	BB Boys-Coordinator	Helena High
Sommers	Lisa	Swim-Asst Combined	Helena/Capital
Kimball	Kade	Basketball Frosh Boys	Helena High
Dawes	Levi	Basketball-Soph Boys	Capital High
Madsen	Heather	Basketball JV Girls	Helena High
Anfinson	Tyler	Basketball Frosh Girls	Helena High
Lieberg	Jason	Basketball Soph Girls	Helena High
Devore	Kirk	Wrestling-Asst Coach	Capital High
McMahon	Richard	Wrestling-Coordinator	Capital High
Murgel	Jarrold	Wrestling-Asst Coach	Helena High
Murgel	Jason	Basketball JV Boys	Helena High
Nay	Kyle	Wrestling-Asst Coach	Capital High
Guerrero	Jose	Wrestling-Asst Coach	Helena High
Bignell	Savanna	Basketball JV Girls	Capital High
Roos	Kathleen	Basketball Frosh Boys	Capital High
Shannon	Julia	Swim-Head Combined	Helena/Capital
Swenson	Ryan	BB Girls-Coordinator	Capital High
Swenson	Ryan	BB Boys-Coordinator	Capital High
Lyndes	Casey	Basketball Frosh Girls	Capital High
Wetzel	Lance	Basketball Soph Boys	Helena High
Jones	Jason	Wrestling-Asst Coach	Capital High
VanHemelryck	Shelby	Basketball Soph Girls	Capital High
Belcourt	Dean	Softball-JV Asst	Capital High
Bieber	Raymond	Tennis-Asst Coach	Capital High

<u>Last Name</u>	<u>First Name</u>	<u>Position</u>	<u>School</u>
Bloyder	Mikayla	Track-Asst Girls	Capital High
Carter	Lonzo	Track-Head Coach	Capital High
Clark	Brooke	Track-Asst Girls Coach	Capital High
Croft	Justi	Softball-JV Head	Helena High
Darfler	Edward	Track-Asst Boys Coach	Capital High
Dawes	Levi	Track-Asst Boys	Capital High
Doran	Anna	Track-Asst Girls Coach	Capital High
Furlong	Colby	Track-Asst Boys	Helena High
Garetson	Samuel	Tennis-Asst JV Coach	Helena High
Garza	Manuel	Track-Head Coach	Helena High
Gilbert	Kelley	Track-Asst Girls Coach	Helena High
Goody	Hollee	Track-Asst Girls Coach	Capital High
Heiser	Robert	Tennis-JV Coach	Helena High
Hogan	Brittany	Softball-JV Asst	Helena High
Hunt	Jared	Track-Asst Boys Coach	Capital High
Hurford	William	Track-Boys Coach	Helena High
Kain	Thomas	Track-Asst Boys Coach	Capital High
Keleti	Allie	Track-Asst Boys Coach	Helena High
Kelly	Timothy	Track-Girls Coach	Capital High
Klemp	Jennifer	Softball Coordinator	Helena High
Lane	Scott	Track-Girls Coach	Capital High
Madsen	Michael	Track-Asst Boys Coach	Helena High
Bloyder	Mikayla	Track-Asst Boys Coach	Capital High
McMahon	Richard	Track-Coordinator	Helena/Capital
McNeil	Heather	Track-Asst Varsity Girls	Helena High
Miller	Lynn	Softball-Varsity Asst	Capital High
Miller	Mike	Softball-Head Coach	Capital High
Mozer	Andrew	Track-Asst Varsity Girls	Helena High
Murgel	Jason	Softball-Varsity Asst	Helena High
Parker	Michaela	Track-Asst Girls Coach	Helena High
Rensmon	Darryl	Softball-Head JV Coach	Capital High
Reyant	Mathew	Track-Head Girls Coach	Capital High
Riebe	Nicole	Tennis - Head Coach	Helena High
Schulte	Ryan	Softball-Head Coach	Helena High
Schwartz	Joanna	Track-Girls Coach	Helena High
Swenson	Ryan	Tennis - Head Coach	Capital High
Thompson	Ricknold	Track-Asst Boys Coach	Capital High
Tyler	Jordan	Tennis-JV Coach	Capital High
VanHemelryck	Shelby	Softball-Coordinator	Capital High
Zentz	Jesse	Track-Head Girls Coach	Helena High
Samuel	Bogard	Wrestling-Head Coach	HMS
Jarrod	Murgel	Wrestling-Asst Coach	HMS
Kyle	Nay	Wrestling-Head Coach	CRA
Jason	Jones	Wrestling-Asst Coach	CRA
Paula	Jones	Volleyball-Asst Coach	CRA

<u>Last Name</u>	<u>First Name</u>	<u>Position</u>	<u>School</u>
Richard	Fuzesy	Basketball-Head 7th Grade Coach	CRA
Richard	Fuzesy	Basketball-Girls 6th Grade Coach	CRA
James	Sheridan	Basketball-Head 6th Grade Coach	CRA
James	Sheridan	Basketball-Girls 7th Grade Coach	CRA
Hunter	Fairclough	Basketball-Girls 6th Grade Coach	CRA
Bryann	Curry	Basketball-Girls 6th Grade Coach	CRA
Bryana	Curry	Basketball-Girls 7th Grade Coach	CRA
Karen (KC)	Richem	Basketball-Girls 7th Grade Coach	CRA
Rebecca	Cleveland	Basketball-Girls 6th Grade Coach	CRA
Northey	Marc	Basketball-Girls 7 th Grade Coach	CRA
Jaymee	Sheridan	Basketball-Girls 6th Grade Coach	CRA
Michaela	Pattison	Basketball-Girls 6th Grade Coach	HMS
Michaela	Pattison	Basketball-Girls 7th Grade Coach	HMS
Mikayla	Curtis	Basketball-Girls 6th Grade Coach	HMS
Karli	Brooks	Basketball-Girls 6th Grade Coach	HMS
Connor	Shanahan	Basketball-Girls 6th Grade Coach	HMS
Shiloh	Corcoran	Basketball-Girls 7th Grade Coach	HMS
Connor	Casne-Jones	Basketball-Girls 7th Grade Coach	HMS
Michaela	Pattison	Basketball-Girls 7th Grade Coach	HMS
Mikayla	Curtis	Basketball-Girls 7th Grade Coach	HMS

Helena School District #1

Warrants October 1 to 31, 2022

Direct Deposits: \$3,326,191.83

Payroll Warrants: 70131324-70131355

Payroll Deduction: 69289904-69289929

Non-Check Payroll Deductions: \$5,334,411.15

Non-Check Accts Payable Deductions: \$136,208.12 **Allegiance Payment Not Included

Non-Check Accts Payable Deductions- HHS Extracurricular: \$0

Claim Warrants: 69289387-69290070

CRA Middle School Student Activity Checks: 17275-17279

HMS Middle School Student Activity Checks:

Capital High Student Activity Checks: 24022-24063

Helena High Student Activity Checks: 35972-36005

Cancelled Warrants: \$20,596.37

We certify that all warrants herein listed were prepared and previously paid for, are just and correct to the best of our knowledge, and that the board of trustees has authorized the issuance of the same.

Chairperson _____

Business Manager _____

APPROVAL OF OUT-OF-DISTRICT ATTENDANCE AGREEMENTS
(NONRESIDENT STUDENTS ATTENDING HELENA SCHOOL DISTRICT)

Grade	District of Residence	Address	School of Attendance
1	East Helena K-12	East Helena, MT 59635	Bryant Elementary
3	East Helena K-12	East Helena, MT 59635	Bryant Elementary
3	Clancy Elementary	Clancy, MT 59634	Jefferson Elementary
5	Glasgow K-12	Glasgow, MT 59230	Hawthorne Elementary
10	Jefferson High School	Clancy, MT 59634	Helena High School
11	Glasgow K-12	Glasgow, MT 59230	Capital High School
12	Jefferson High School	Clancy, MT 59634	Helena High School

APPROVAL OF OUT-OF-DISTRICT ATTENDANCE AGREEMENTS
(NONRESIDENT STUDENTS ATTENDING HELENA SCHOOL DISTRICT)

Running Total of Out-of-District Attendance Agreements

Grade	Address														Total
	East Helena	Clancy	Montana City	Helena	Jefferson City	Townsend	Elliston	Basin	Glasgow	Ronan	Polson	Wolf Creek	Missoula	Out-of-State	
K	3	1													4
1	2						1								3
2	1	1													2
3	1	1					1			1					4
4								1							1
5									1						2
6											1				1
7															0
8													1		1
9	5	32	6	4	3										50
10	1	8	1	1	1									1	13
11	2	9	1			1			1						14
12		6			2										8
	15	58	8	5	6	1	2	1	2	1	1	1	1	1	103

ACKNOWLEDGE OUT-OF-DISTRICT ATTENDANCE AGREEMENTS
(HELENA RESIDENT STUDENTS ATTENDING OTHER SCHOOL DISTRICTS)

Discretionary:

Grade	Address	District of Attendance
8	Cascade, MT 59421	Cascade Elementary
9	Helena, MT 59602	Jefferson High School
10	Helena, MT 59602	Jefferson High School
10	Helena, MT 59602	Jefferson High School

Running Total of Acknowledged Out-of-District Attendance Agreements
(Helena Resident Students Attending Other School Districts)

Grade	Cascade Elementary	Cascade High School	Clancy Elementary	East Helena K-12	Jefferson High School	Great Falls High School	Boulder Elementary	Total						
K			3	2				5						
1			2	3				5						
2			3	6				9						
3			4	5				9						
4			5	4				9						
5			3					3						
6	1		4	4				9						
7	1		3	3				7						
8	2		7	3				12						
9		4		7	1			12						
10		2		5	2			9						
11		1		1				2						
12		2		3				5						
	4	0	9	0	34	0	46	0	3	0	0	0	0	96



Superintendent

Rex Wertz
324-2001

Business Manager

Janelle Mickelson
324-2040

Board of Trustees Meeting

Lincoln Center
1325 Poplar St., Helena, MT 59601
And on TEAMS

Tuesday, October 11th, 2022
5:30 p.m.

MINUTES

ATTENDANCE – Present unless otherwise noted.

Siobhan Hathhorn, Board Chair
Jennifer McKee, Vice Chair
Luke Muszkiewicz, Trustee
Kay Satre, Trustee
Lois Fitzpatrick, Trustee
Terry Beaver, Trustee
Jennifer Walsh, Trustee
Janet Armstrong, Trustee

Keiran Boyle, Capital High School Student Representative for the Board of Trustees
Loreley Drees, Helena High School Student Representative for the Board of Trustees

Rex Wertz, Superintendent
Josh McKay, Assistant Superintendent
Brian Cummings, Assistant Superintendent
Janelle Mickelson, Business Manager
Barb Ridgway, Chief of Staff
Gary Myers, Technology Administrator
Joslyn Davidson, Curriculum Administrator
Kaitlyn Hess, Assessment and Federal Programs
Jane Shawn, HEA President
Todd Verrill, Facilities Director
Tim McMahon, Activities Director
Many guests of the public as well as Helena School District staff

I. CALL TO ORDER/PLEDGE OF ALLEGIANCE

Board Chair Siobhan Hathhorn called the meeting to order at 5:31 p.m. and led the Pledge of Allegiance.

II. REVIEW AGENDA

The Board of Trustees reviewed the agenda and no changes to the agenda were requested.

III. RECOGNITIONS

A. College Board National Recognition Program

The Board of Trustees, Superintendent Rex Weltz, and Capital High Assistant Principal Mick Morris recognized the following Capital High students who have been selected to the College Board National Recognition Program: Brendan Miller, Brynn Jankowski, Madison Burda, Maren Elliott, Paul Mousel, Selah Frederickson, and Zachary Heller. These students earned this recognition because of their academic achievements in school and outstanding performance on the PSAT/NMSQT®, PSAT™ 10, and/or AP® Exams.

B. Capital High 2022 Golf State Champions

The Board of Trustees, Superintendent Rex Weltz, and Capital High Assistant Principal Mick Morris recognized the 2022 Capital High Golf State Champions Joe McGreevey, Dutch Teders, Kyler Meredith, Jacob Brown, and Kash Helffert. Special thanks to Head Coach Casey Lyndes and Assistant Coach Rich Franco for their dedication to these amazing students.

C. Capital High School-Special Olympics National Banner Unified Champion School

The Board of Trustees, Superintendent Rex Weltz, and Capital High Assistant Principal Mick Morris recognized Capital High educator Terri Norman. Terri Norman was instrumental in getting Capital High recognized as a National Banner School. This recognition is regarding Capital High's commitment to inclusion by achieving 10 standards of excellence. This year, only three schools in Montana and approximately 100 schools nationwide were chosen as National Banner Schools.

D. Capital High School Update from Student Body President Isabel Beasley

Capital High School Student Body President Isabel Beasley shared an update on activities happening at Capital High School. Capital High just had their homecoming celebration with an all-school assembly and a BBQ pep rally which had an amazing turnout. The highlight of the event was

dunking Capital High Principal Brett Zanto in the dunk tank. There were also photo booths, music, and backyard games. Ms. Beasley said they are now planning winter formal which will take place February 18th at the Civic Center and the theme will be Miami Nights. The student government participants are getting ready for the state conference where officers will be doing leadership training. Ms. Beasley said they are planning Halloween activities including a costume contest. Ms. Beasley said a goal for CHS is more club-to-club interactions to serve the community in a bigger and better way.

E. Montana AA Principal of the Year

The Board of Trustees, Superintendent Rex Weltz, and Assistant Superintendent Josh McKay recognized Helena High Principal Steve Thennis who was selected by the AA Principals of Montana as the Montana AA Principal of the Year.

IV. PRESENTATIONS

A. Helena Education Foundation

The Board of Trustees and Superintendent Rex Weltz listened to a Helena Education Foundation presentation given by Helena Education Foundation Director Lisa Cordingley. The Helena Education Foundation provides many amazing programs for the Helena School District including Great Ideas Grants, Celebration of Excellence, Carnival Classic, Fabulous Firsts, Great Conversations, Issues Institutes, and Sensory Pathways.

After the Helena Education Foundation presentation, the Board of Trustees moved on to listen to Superintendent Weltz's Superintendent Report.

V. SUPERINTENDENT'S REPORT

Superintendent Rex Weltz began his Superintendent Report with recognition and discussed the following topics:

- Carnival Classic 2022-Thank you to Lisa Cordingley, HEF, sponsors, school groups, volunteers, and the Helena community
- Congratulations to Jim Weber's 2022 Machining Students. The parts they created passed inspection for use on the International Space Station. These parts will be used on the International Space Station on lockers that hold experiments.
- October is National Principal Month
- School Custodian Appreciation Day-October 2nd
- World Occupational Therapy Day-October 27th
- Congratulations to Steve Thennis for being named the Montana AA Principal of the Year by the AA Principals of Montana

- Thank you to Indian Education for all Tutor Joseph Pichardo and his students for the amazing tipi that was displayed on the lawn at CHS
- Central Office Site Visit To Capital High School-Thank You Principal Brett Zanto & Staff
- Central Office Site Visit To Helena High School-Thank you Principal Steve Thennis & Staff
- Board of Trustees Work Session At Jim Darcy-Thank you Principal Jill Nyman and Staff
- Central Office Site Visit to Broadwater-Thank you Principal Kellie Boedecker and Staff
- Central Office Site Visit to Helena Middle School-Thank you Principal Call Boyle and Staff
- Thank you to the Helena Education Foundation and Lisa Cordingley for their Fabulous Firsts program that has been taking place in our elementary schools
- 7th Annual Helena Sun Run-Thank you Helena Vigilante Runners, Helena High School Green Group, school district staff and students, and the community that participated in the Sun Run
- Congratulations to our Helena High Bengals on their 3-1 win at the cross-town volleyball game
- Congratulations to our Capital High students that were recognized tonight for being selected to the College Board National Recognition Program
- Congratulations to our Capital High 2022 Golf State Champions
- Congratulations to the Helena High students who were selected to the 2022 All-State Honor Choir
- Congratulations to Terri Norman for helping to get Capital High recognized as a National Banner School
- Thank you to Rocky Mountain Credit Union and the Gates of the Mountains Boat Tours for supporting PAL students
- Thank you to parents, kids, and staff who participated in International Walk and Bike to School Day. Thank you to our parent volunteers who coordinated “walking school buses” for kids who walked or biked on their own.
- Thank you to our school nurses who volunteered to help at the community vaccine clinic that was held at Central Elementary and to Principal Nick Radley for hosting the event at his school
- Thanks to everyone in our school district and the Helena community who participated in the NAMI walk to support the mental health needs of our community
- Congratulations to Ms. Lona Carter who has accepted the Planning Grant Facilitator position with the Helena School District
- Thanks to the Carroll College Women’s Basketball team for visiting Bryant Elementary to present Champions of Character

Superintendent Weltz moved on to discuss new business in his report including:

- Behavioral Threat Assessment and Management Training
- PAX Sustainability Team Training
- 2022 MASS/MCASE Fall Conference

- MFPE Educator Conference October 20-21 at Helena High School
- MCEL Conference in Missoula October 19-21
- Helena School District Interview with Secure Education Consultants
- Helena School District SEC Security Audit-Eight Schools In Two Days
- Climate and Culture Committee Meetings: Dare to Lead – Brene Brown Training
- Future of Smart Book Study with Dr. Ulcca Joshi Hansen
- Official Fall Count
- Fall Student Achievement Data

Superintendent Wertz concluded his Superintendent Report by discussing his various outreach and meetings in the community including:

- Cabinet & Leadership
- Board Leadership
- Trustee Office Hour
- Site Visit Debriefs
- Rotary
- MCEL Conference
- MASS/MASE Fall Conference
- AA Superintendents
- Board of Health
- MQEC
- Sub Support Meeting
- HEF Executive Committee
- Teacher Advisory Committee

That concluded the Superintendent Report portion of the agenda. The Trustees moved on to General Public Comment.

VI. GENERAL PUBLIC COMMENT

Ms. Robyn Mohs gave general public comment. Ms. Mohs stated that her eldest daughter graduated from the Helena Public Schools, and Ms. Mohs has friends that are currently in the Helena Public School District. Ms. Mohs discussed Montana Code Annotated 45-8-201, which is regarding obscenity. Ms. Mohs is concerned about books allowed in the Helena School District libraries that may contain obscenity. Ms. Mohs asked what policies we have pertaining to Montana Code Annotated 45-8-201. Ms. Mohs mentioned that there are movie ratings and there should also be book ratings for children. Ms. Mohs asked what policies the district has for movie ratings. Ms. Mohs concluded by expressing that she was disheartened by a Teacher’s Union article and the comments made about school choice.

That concluded the General Public Comment portion of the agenda. The Board of Trustees moved on to discuss New Business-Items for Information.

VII. NEW BUSINESS

A. Items For Information

1. Policy 3055 Student Due Process Rights
2. District Priorities
3. Fall Baseline Data

1. Policy 3055 Student Due Process Rights

Ms. Barb Ridgway, Chief of Staff, discussed Policy 3055 Student Due Process Rights. Policy 3055 Student Due Process Rights is before the full board tonight for a first reading. Changes on lines 58 through 63 states: *Before expelling a student for bringing a gun to school, the trustees will hold a due process hearing that includes presentation of a summary of the information leading to the allegations and an opportunity for the student to respond to the allegations. The student may not be expelled unless the trustees find that the student knowingly brought a firearm to school or possessed a firearm at school. When a student subject to a hearing is found to have not violated this section, the student’s school record must be expunged of the incident.* These changes are in line with Senate Bill 283—Expulsion Policies and Firearms on School Grounds.

2. District Priorities

Superintendent Rex Weltz discussed district priorities for the Helena Public School District.

Priority Number #1 Student Achievement-Teaching and Learning

Each student will realize at least one year of growth.

Actions:

- Develop consistent Instructional Framework across all content areas
- Ensure consistent use of assessment data to make educational and program decisions
- PLC
- WIN Groups
- PDSA Cycle
- Instructional Coaching Support
- Establish short-term and long-term goals for the improvement of Math and Reading instruction
- Engage in District 5-year continuous improvement plan

Priority #2: Educational Environment – Facilities

The District will provide a safe and healthy learning and working environment.

Actions:

- Develop a District Facility Master Plan
- Conduct a District Safety and Security Assessment
- Strengthen the District’s internal safety and security systems and protocols
- Training
- Education
- Accountability
- Initiate planning for Building Reserve Levies in both the Elementary and High School District

Priority 3: District Culture and Climate

Helena School District will collaboratively work with the school community at large to foster respect, trust, and sense of value.

Actions:

- Initiate a joint HEA/HSD Leadership Culture and Climate steering committee
 - Dare to Lead Training – Brene Brown
- Restructure Central Office site visits – Listening Opportunities
- Restructure Board Work Sessions – Visit schools during normal operations to increase Trustee/Staff/Student conversations (Communications)
- Engage in District 5-year continuous improvement plan to be implemented in the 2023 school year

Priority #4: Fiscal Responsibility

Helena School District will strive to maintain a balanced budget while supporting a high-quality educational experience for all students.

Actions:

- Prepare ongoing budget updates and forecasts for informed decisions
- Develop strategies to reduce \$2.5 million out of the elementary general budget for the 2023-2024 school year
- Engage all stakeholders through various means of communication
 - Website
 - Budget and Finance Meetings
 - Newsletters
 - Media
 - In-Person
- Establish a Levy/Bond Timeline for the next 5 years

Priority #5: Communication

Facilitate meaningful and timely communication with all staff, students, families, and community.

Actions:

- Conduct weekly site visits to all schools
- Communicate weekly with families and the community
- Continue monthly communication to District Staff
- Implement student meetings with the Superintendent
- Schedule Board Work Sessions during business hours
- Strengthen outreach opportunities:
 - Civic Organization talks/presentations
 - Media
- Enhance our Social Media presence

3. Fall Baseline Data

Mrs. Joslyn Davidson-Curriculum Administrator, and Mrs. Kaitlyn Hess-Assessment and Federal Programs, discussed fall baseline data. Ms. Hess began by discussing the difference between criterion referenced versus norm referenced assessments. Ms. Hess also discussed the difference between the beginning of the year view, a standard view, and an end of the year view. The iReady Reading assessment completion rates for grades 2-11 were 95%, iReady Math assessment completion rates for grades 1-11 were 95%, and Acadience Reading completion rate for grades K-1 were 100%. Mrs. Davidson and Mrs. Hess shared key findings including:

- Across all grade levels, students are coming in stronger in reading this fall compared to fall last year
- We are above the National Norm in grades 1-5 Math for students coming in this fall
- In both reading and math, students are coming into the grade level this year either above last year or relatively the same, indicating the learning gap from the pandemic is closing
- Nationally, 4th grade math is the “pressure gauge” to indicate growth and students being on track. We mirror the 5% growth seen nationally from last year to this year with incoming 4th graders 5% higher than incoming 4th graders last year and this year’s 4th grade cohort saw a 9% gain

Mrs. Davidson and Mrs. Hess reviewed the next steps and goals regarding a math refocus.

Short Term Goals 2022-2023

- Cultivate a culture of data literacy with all stakeholders
- Primary assessments are consistent, measuring standards, and rigorous
- All teachers follow the scope, sequence, and pace of curriculum

Professional Development

- Number talks mini training for K-5
- Identify by grade level the necessary manipulatives
- Embedded word problems throughout all lessons all year
- Prepare and provide instructional routine cards for each grade level
- Identify “hinge standards” at each grade level
- Math professional development at all grade level meetings
- Coaches and consultant will provide modeling in classrooms in all buildings
- Begin implementation of WIN groups for math blocks in all schools K-5

Long Term Goals

2022-2024

- Research and identify quality core resources to replace Math Expressions
- Develop roadmap for piloting, professional development, and implementation of new core resources
- Continue to provide professional development opportunities for Math instruction on an ongoing basis

Mrs. Davidson and Mrs. Hess concluded by reviewing the assessment vision for grades 8-12.

Goals:

- Address the issues of over testing, testing fatigue, and preparing students for life after high school.
- Answer the questions of what is the purpose of the test? How are the test results being used? What is the student motivation on the test?

Who?

- Administrators
- Instructional Coaches
- Teachers

Why?

- 8th graders see an exorbitant amount of testing in the spring
- Motivation for testing dwindles in the upper levels
- Students scoring on or above benchmark receiving little growth feedback
- Skills acquirement, particularly in Math slow in the upper levels

That concluded Items for Information. The Board of Trustees moved on to review the Consent Action Items.

B. Consent Action Items

1. Personnel Actions
2. Warrants
3. Out-Of-District Attendance Agreements (Non-Resident Students Attending HPS)
4. Out-Of-District Attendance Agreements (Helena Students Attending Other Districts)
5. 9.13.22 Full Board Meeting Minutes
6. 9.15.22 Special Board Meeting Minutes

Board Chair Siobhan Hathhorn commented. “At this point I would entertain a motion to approve our Consent Action Items.”

Motion: Trustee Luke Muszkiewicz moved to approve the Consent Action Items. Trustee Jennifer McKee seconded the motion.

Public Comment: None.

Vote: 8-0 motion carries unanimously.

That concluded Consent Action Items. The Board of Trustees moved on to review Items for Action.

C. Items for Action

1. Policy 2015 Curriculum Development, Content, and Assessment Practices

Ms. Barb Ridgway reviewed Policy 2015 Curriculum Development, Content, and Assessment Practices with the Board of Trustees and Superintendent Weltz. Policy 2015 has been revised to explicitly state: *The District will provide gifted and talented coursework. The District will provide structured support and assistance to teachers in identifying and meeting the diverse student needs of gifted and talented students and a framework for considering a full range of alternatives for addressing student needs.*

Board Chair Siobhan Hathhorn commented. “I would entertain a motion to approve Policy 2015 Curriculum Development, Content, and Assessment Practices.”

Motion: Trustee Luke Muszkiewicz moved to approve Policy 2015 Curriculum Development, Content, and Assessment Practices as presented. Trustee Jennifer Walsh seconded the motion.

Public Comment: None.

Vote: 8-0 motion carries unanimously.

2. Policy 2135 K-12 Online Learning Policy

Ms. Barb Ridgway reviewed Policy 2135 K-12 Online Learning Policy with the Board of Trustees and Superintendent Weltz. Policy 2135 K-12 Online Learning Policy has been revised on lines 12 through 14 to state: *The District may charge students a reasonable fee for an online course or activity not required for graduation. The Board authorizes the Superintendent to waive the fee in cases of financial hardship. Any courses the District does not pay for will not be included in the ANB calculation.*

Board Chair Siobhan Hathhorn commented. “At this point I would entertain a motion to approve Policy 2135 K-12 Online Learning Policy.”

Motion: Trustee Kay Satre moved to approve Policy 2135 K-12 Online Learning Policy. Trustee Lois Fitzpatrick seconded the motion.

Public Comment: None.

Vote: 8-0 motion carries unanimously.

3. Policy 3010 School Admissions

Ms. Barb Ridgway reviewed Policy 3010 School Admissions with the Board of Trustees and Superintendent Weltz. This is an existing policy which has been revised to establish that children of military families who are being relocated to Montana must be allowed to enroll prior to the arrival of student records or the establishment of residency. An additional revision clarifies that students who have graduated from high school but are not yet 19 years of age and have experienced an educational disruption may enroll to seek access to curriculum to advance to postsecondary education.

Board Chair Siobhan Hathhorn commented. “At this point I would entertain a motion to approve Policy 3010 School Admissions.”

Motion: Trustee Luke Muszkiewicz moved to approve Policy 3010 School Admissions. Trustee Jennifer McKee seconded the motion.

Public Comment: None.

Vote: 8-0 motion carries unanimously.

4. Policy 3070 Administration of Medication

Ms. Barb Ridgway reviewed Policy 3070 Administration of Medication with the Board of Trustees and Superintendent Weltz. This is an existing policy which will be revised to reflect the availability and potential use of naloxone (Narcan) in all K-12 schools. Ms. Ridgway noted that line 38 would be revised to state: *in all district schools* instead of: *both high schools, both middle schools, and the alternative high school.*

Board Chair Siobhan Hathhorn commented. “At this point I would entertain a motion to approve Policy 3070 Administration of Medication as amended.”

Motion: Trustee Lois Fitzpatrick moved to approve Policy 3070 Administration of Medication as amended. Trustee Jennifer McKee seconded the motion.

Public Comment: None.

Vote: 8-0 motion carries unanimously.

That concluded Items for Action, and the Board of Trustees moved on to Reports.

D. REPORTS

1. Student Representatives Report

Loreley Drees, Helena High School Student Representative for the Board of Trustees, gave her report. Ms. Drees discussed that teachers and the general study body are mentioning that it feels good to be back in person and clubs, sports, and other activities are in full swing. At Helena High School football is ranked number two in the AA and volleyball is undefeated. Men and women’s soccer have gotten many wins and cross country has seen good results. The NHS club will be volunteering at the teacher’s convention this month and the Festival of Trees this year. The Key Club is partnering with Big Brothers and Big Sisters and will also be participating in the Festival of Trees. The Science Club is practicing for the Science Olympiad in March, and speech and debate has started. Ms. Drees concluded by bringing up some concerns that students and teachers have about the facilities at Helena High School.

Keiran Boyle, Capital High School Student Representative for the Board of Trustees, gave his report. Mr. Boyle said club numbers and involvement are very impressive this year. Mr. Boyle mentioned that members of the Instructional Round team have visited every classroom and assigned scores for various areas such as greeting students at the door, and student engagement. Mr. Boyle mentioned that juniors will be taking the PSAT, homecoming was a huge success, and they celebrated the Capital High State Champion golf team. There will be a shelter in place drill taking place this week and last week

students took the BASC-3 BESS Behavioral and Emotional screener. Capital High recognized their National Merit Semifinalists, and band, orchestra, and choir have been performing their concerts. All-State orchestra, band, and choir students will be performing in Bozeman next week with directors from all around the country. Mr. Boyle mentioned meeting with United Way and the goal of getting student club leaders from Capital High School and Helena High School together to meet and work towards specific goals in the community. The Helping Helena Club is a new club at Capital High School, and they had their first meeting last Tuesday and are already serving a meal tonight at God's Love Shelter.

2. Helena Education Association Report

Jane Shawn, President of the Helena Education Association, gave the Helena Education Association Report. Ms. Shawn discussed the important work of the HEA/HSD Climate and Culture Committee, and how grateful they are to work together. The MFPE Educator Conference is coming up on October 20th and 21st here in Helena. Ms. Shawn recognized Joanne Didriksen and Randy Hussey who are the chairs of this event. Ms. Shawn has sent HEA's intent to bargain letter to the district for both the para educator and teacher collective bargaining agreements. Ms. Shawn would like to possibly begin working on some of the language for that in January or February and hopes to work on compensation and benefits later in the winter or early spring.

3. Facilities and Maintenance Committee Report

Trustee Luke Muszkiewicz gave the Facilities and Maintenance Committee Report. The Facilities and Maintenance Committee was given an update on the Facilities Master Plan process from Mr. Klint Fisher with SMA Architects. At the meeting the committee discussed the key stakeholder group and Trustee Muszkiewicz said they hope to have that group meet in early November. Trustee Muszkiewicz expressed his appreciation to Mr. Verrill and Mr. Brewer for putting together the Facilities Projects Update. Trustee Muszkiewicz concluded by mentioning the Facilities and Maintenance Committee will meet on Monday, November 7th and will have a current update on the Facilities Master Plan, facilities projects in the district, and would hopefully discuss building reserve numbers.

4. Budget and Finance Committee Report

Trustee Janet Armstrong gave the Budget and Finance Committee Report. Trustee Armstrong expressed her appreciation to Superintendent Rex Weltz, Chief of Staff Barb Ridgway, and Business Manager Janelle Mickelson for the work they did in preparing *A Citizen's Guide to the Helena School District 2022-2023 Budget*. At the Budget and Finance meeting the committee reviewed budget to actual reports, reviewed revenue sources in budgeted funds, and discussed a technology levy. At a future meeting the Budget and Finance Committee hopes to discuss a timeline for elections.

5. Policy Committee Report

Trustee Luke Muszkiewicz gave the Policy Committee Report. At the policy meeting the committee discussed Policy 3055: Student Due Process Rights. Trustee Muszkiewicz mentioned the committee would review at a future meeting Policy 3050 which contains similar verbiage found in Policy 3055, and that the committee would make sure both policies are consistent. The Policy Committee reviewed Policy 1015: Goals, Mission, and Vision and Policy 4000: Public Relations. Trustee Muszkiewicz concluded by saying the Policy Committee would be having further discussions about Policy 1015: Goals, Missions, and Vision.

6. Teaching & Learning Committee Report

Board Vice Chair Jennifer McKee gave the Teaching and Learning Committee Report. Board Vice Chair Jennifer McKee was not able to attend the Teaching and Learning Committee meeting but reported that the committee went over the fall baseline data that was presented at the board meeting tonight.

7. Health Benefits Committee Report

There was nothing to report for the Health Benefits Committee because the Health Benefits Committee did not meet in September.

8. Wellness Committee Report

Trustee Lois Fitzpatrick was not able to attend the Wellness Committee meeting. Assistant Superintendent Brian Cummings attended the Wellness Committee meeting and gave the report. The Wellness Committee is broken into two parts: nutrition and physical activity. The Harvest of the Month Program will be occurring in ten of the district's elementary schools. The Wellness Committee is partnering with Helena Food Share to showcase the Charlie Cart in schools across the district. The Charlie Cart is an all-in-one kitchen on wheels with a full curriculum that includes classroom-tested recipes—connecting the dots between food, health, and the environment. The committee is brainstorming ideas to promote the physical and nutritional wellbeing of Helena Public School staff members. Robert Worthy, Sodexo Manager, is transitioning from bagged lunches to trays and salad bar for students. Mr. Cummings mentioned that breakfast numbers across the district are down, and the committee is brainstorming ideas on how to get more children to eat breakfast. The committee is working on getting information out to families about what physical activities are available for children in the community.

9. Montana School Boards Association Report

Trustee Luke Muszkiewicz gave the Montana School Boards Association Report. Trustee Muszkiewicz mentioned it is not too late to register for The Montana Conference for Educational Leadership which is taking place October 19th through the 21st. The MTSBA Delegate Assembly will take place on October 21st from 8:00 a.m. to 9:00 a.m. and will focus on final ratification of the MTSBA legislative platform, and discussion of upcoming bills in anticipation of the legislative session.

That concluded the Reports portion of the agenda. The Board of Trustees moved on to discuss Upcoming Meetings.

VII. UPCOMING MEETINGS

Board Chair Siobhan Hathhorn reviewed upcoming meetings with the Board of Trustees.

- October 25th at 11:45 a.m. Board of Trustees Work Session-Helena High School
- October 27th at 12:00 p.m. Board of Trustees Special Board Meeting-Lincoln Center
- November 1st at 12:00 p.m. Policy Committee Meeting-Lincoln Center
- November 2nd at 12:00 p.m. Teaching and Learning Committee Meeting-Lincoln Center
- November 7th at 12:00 p.m. Facilities and Maintenance Committee Meeting-Lincoln Center
- November 8th at 11:00 a.m. Executive Committee Meeting-Lincoln Center
- November 8th at 12:00 p.m. Budget and Finance Committee Meeting-Lincoln Center
- November 8th at 5:30 p.m. Board of Trustees Full Board Meeting-Lincoln Center
- November 29th at 11:00 a.m. Board of Trustees Work Session-Smith Elementary

VIII. BOARD COMMENTS

Board Chair Siobhan Hathhorn mentioned that during Executive Committee today the trustees discussed it may be beneficial to invite the public to sign up on a sign-in sheet before the board meeting if they intend to make general public comment if they are attending in person. If they are attending online and want to make general public comment, they could indicate that by typing that in the chat box. There were no further board comments.

IX. ADJOURNMENT

Board Chair Siobhan Hathhorn adjourned the meeting at 9:22 p.m.

Candice Delvaux, Recording Secretary Date

HELENA SCHOOL DISTRICT NO., LEWIS AND CLARK COUNTY
RESOLUTION TO DISPOSE OF PERSONAL PROPERTY

WHEREAS, the trustees of any district have the power and the responsibility to hold in trust all real and personal property of the District for the benefit of the schools and children of the district, and;

WHEREAS, the trustees of any district have the authority to determine that certain personal property of the District is or is about to become abandoned, obsolete, undesirable, or unsuitable for the school purposes of the district pursuant to Mont. Code Ann. § 20-6-604, and;

WHEREAS, the District owns items of personal property consisting of a Benwill 2-post hoist;

WHEREAS, the Board of Trustees of Helena School District No. 1 desires to sell or dispose of such hoist because they are abandoned, obsolete, undesirable or unsuitable for school purposes;

THEREFORE, BE IT RESOLVED, that the Board of Trustees of Helena School District No. 1, Lewis and Clark County, Montana, shall dispose of the Benwill 2-post hoist. Interested parties must submit sealed bids to the Helena School District #1 Business Office, 1325 Poplar Street, Helena, MT 59601 by 3:00 p.m. on Monday, November 28th. The exterior of all bid envelopes or packages must clearly state: Sealed Bid for HHS 2-post hoist. Purchasing parties are responsible for the pickup or shipping of the hoist. In the event that no bids are received for the hoist listed above, the District will dispose of the item(s) in any manner deemed appropriate.

The items may be viewed at Helena High School, outside on the southeast side of the automotive shop- located north of the main building, 1300 Billings Ave, from November 14- November 28th, from 9-6 any day of the week. Please contact Roni Robertson at 406-439-1958 if you have questions.

This Resolution shall not become effective for 14 days. Upon expiration of the 14-day period, the Superintendent of the District shall effectuate the disposal of the above-described property.

Adopted this ____ day of _____ 2022.

By: _____

Chairperson, Board of Trustees

DISTRICT CLERK CERTIFICATION:

I attest the above-referenced signature of the Chairperson of the Board of Trustees, and further certify as follows _____ made the motion to approve this RESOLUTION TO DISPOSE OF PERSONAL PROPERTY and _____ seconded the motion; the following Trustees voted in favor of the motion:

_____;
_____; the following Trustees voted against _____; and the following Trustees were absent: _____.

By: _____

Janelle Mickelson, District Clerk

Helena School District No. 1

**HELENA SCHOOL DISTRICT
Board of Trustees Meeting**

Meeting Date: 11/08/2022

Item VI.C.1.

Superintendent's Report

General Public Comment

Items for Information

Consent Action Items

Item For Action

Reports

Item Title: Item For Action

1. Policy 3055 Student Due Process Rights

Board Action	1st Motion	Second	Aye	Nay	Other
Muszkiewicz					
Hathhorn					
Beaver					
Satre					
McKee					
Fitzpatrick					
Walsh					
Armstrong					

**Policy Background
Board of Trustees Meeting
November 8, 2022**

The following policies are presented for second reading:

3055 Student Due Process Rights

Language was added to describe due process procedure to be followed when a student brings a gun to school. Clarifies notice and hearing with opportunity for student to respond to allegations. Info about the allegation does not go on the student's record if the allegation is without merit. (In line with changes required by Senate Bill 283--Expulsion Policies and Firearms on School Grounds).

The following policy is being presented for first reading:

4000 Public Relations

The Policy Committee is in the process of conducting a general review of all policies that haven't been reviewed in the last few years. Some policies require no revision, others must be revised or totally rewritten due to changes in Montana Code or Administrative Rule and some just need minor edits.

The committee is recommending minor changes to Policy 4000 to include; eliminating redundancy and acknowledging surveys as a means to gather input from the community.

2
3 STUDENTS

4
5 **Student Due Process Rights**

6
7 ***Out-of-School Suspension***

8
9 Before an out-of-school suspension, the student shall be provided oral or written notice of the charges.
10 If the student denies the charges, the student shall be given an explanation of the evidence and an
11 opportunity to present his or her version. Prior notice and a hearing as stated above is not required and
12 the student can be immediately suspended out-of-school when the student's presence poses a continuing
13 danger to persons or property or an ongoing threat of disruption to the educational process. In such
14 cases, the necessary notice and hearing shall follow as soon as practicable.
15

16 Any out-of-school suspension shall be reported as soon as possible to the student's parents.
17 Additionally, a written notice of the suspension shall be sent and shall contain a statement of the reasons
18 for the out-of-school suspension and a notice to the parents of their right to review the out-of-school
19 suspension. Upon request of the parents, the Superintendent shall convene a meeting to review the out-
20 of-school suspension. At the meeting, the student's parents may appear and discuss the out-of-school
21 suspension with the Superintendent. The Superintendent shall decide whether the out-of-school
22 suspension is appropriate. The decision of the Superintendent is final and may not be appealed to the
23 Board.
24

25 The term of an out-of-school suspension may vary depending upon the circumstances. A student may
26 be suspended out-of-school for an initial term not to exceed ten (10) school days. Upon a finding by an
27 administrator, after an informal hearing with the student, that the immediate return to school would be
28 detrimental to the health, welfare, or safety of others, or would be disruptive of the educational process,
29 a student may be suspended out-of-school for an additional term not to exceed ten (10) school days.
30

31 Students with rights under the Individuals with Disabilities Education Act or Section 504 of the
32 Rehabilitation Act may be suspended in the same manner as students without those rights, although the
33 District must follow all procedural requirements of those Acts when suspending students with
34 disabilities out-of-school.
35

36 ***Expulsion***

37
38 Expulsion is any removal of a student for more than twenty (20) school days without the provision of
39 educational services. Only the Board may expel a student from school. After the administration has
40 investigated the alleged misconduct, and made the decision to recommend an expulsion of the student to
41 the Board, the administration shall send a written notice to the student and the parent of the following:
42
43
44

- the intent to recommend an expulsion;
- the specific charges against the student;
- what rule or regulation was broken;
- the nature of the evidence supporting the charges;
- the date, time and place where the hearing will be held;
- a copy of the procedure that will be followed by the Board;
- a reminder of the rights the student and parents have, including the right to counsel, the right to cross examine witnesses, and the right to present witnesses.

The Board meeting may be rescheduled by the parent by submitting a request showing good cause to the Superintendent at least 3 school days prior to the scheduled date of the hearing. The Superintendent shall determine if the request shows good cause.

Before expelling a student for bringing a gun to school, the trustees will hold a due process hearing that includes presentation of a summary of the information leading to the allegations and an opportunity for the student to respond to the allegations. The student may not be expelled unless the trustees find that the student knowingly brought a firearm to school or possessed a firearm at school. When a student subject to a hearing is found to have not violated this section, the student's school record must be expunged of the incident.

Students with rights under the Individuals with Disabilities Education Act or Section 504 of the Rehabilitation Act may be expelled under certain circumstances, and the District must follow all procedural requirements of those Acts, including holding a manifestation determination meeting, prior to moving forward with an expulsion.

Legal References:	§ 20-4-302, MCA	Discipline and punishment of pupils
	§ 20-4-402, MCA	Duties of district superintendent
	§ 20-5-201, MCA	Duties of pupils – sanctions
	§ 20-5-202, MCA	Suspension and expulsion (<u>Revised by Senate Bill 283</u>)
	20 USC 1415(k)	IDEA
	10.55.701, ARM	Board of Trustees
	<u>Senate Bill 283</u>	<u>Expulsion Policies and Firearms on School Grounds</u>
	<u>MCA 1-1-204</u>	<u>Terms denoting state of mind (Cited by Senate Bill</u>
	<u>283)</u>	

Cross References:

Policy History:

Adopted on: 7.2009
Revised on: 3.26.2013

9.6.2022 Policy Committee – 1st Reading
10.4.2022 Policy Committee – 2nd Reading
11.1.2022 Policy Committee – 3rd Reading

10.11.2022 Full Board – 1st Reading
11.8.2022 Full Board – 2nd Reading