



## Board of Trustees – Executive Committee Meeting

Tuesday, December 13th, 2022 – 11:00 a.m.

Lincoln Conference Room and Microsoft Teams

Members of the public are able to attend remotely by clicking here:

[Click here to join the meeting](#)

We ask that all participants mute their microphone until called upon by the Board Chair for general and/or specific public comments. Upon completing public comment, please ensure that your microphone is again muted.

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### AGENDA

- I. CALL TO ORDER /INTRODUCTIONS
  - II. REVIEW OF AGENDA
  - III. **GENERAL PUBLIC COMMENT:** *This is the time for comment on public matters that are not on the agenda. Public matters do not include any pending legal matters, private personnel issues or private student issues. Please do not attempt to address such issues at this time or you will be ruled out of order. The Board cannot enter into a discussion during General Public Comment.*
  - IV. **APPROVAL OF MINUTES**
    - A. Review of 11.08.22 Executive Committee Meeting Minutes
  - V. REVIEW OF 12.13.22 BOARD MEETING AGENDA
  - VI. UPCOMING MEETINGS
  - VII. BOARD COMMENTS
  - VIII. ADJOURNMENT
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Board of Trustees  
Executive Committee Meeting  
Tuesday, November 8th, 2022  
Lincoln Campus and via Microsoft Teams  
11:00 a.m.

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## MINUTES

### ATTENDEES

*Committee      Others*

Siobhan Hathhorn, Chair	Keri Mizell, Human Resources Director
	Barb Ridgway, Chief of Staff
	Janelle Mickelson, Business Manager
	Brian Cummings, Assistant Superintendent K-5
	Josh McKay, Assistant Superintendent 6-12
	Jane Shawn, HEA President
	Gary Myers, Director of Technology
	Kaitlyn Hess, Assessment and Federal Programs
	Joslyn Davidson, Curriculum Administrator

#### I. CALL TO ORDER

Board Chair Siobhan Hathhorn called the meeting to order at 11:00 a.m.

#### II. REVIEW OF AGENDA

No changes were requested to the Executive Committee Meeting Agenda.

### **III. GENERAL PUBLIC COMMENT**

There was no general public comment.

### **IV. REVIEW OF MINUTES**

Minutes from the 10.11.22 Executive Committee meeting were reviewed and approved.

### **V. REVIEW OF THE 11.08.22 BOARD MEETING AGENDA**

The committee reviewed the agenda for the 11.08.22 full Board meeting. Board Chair Siobhan Hathhorn commented. "We will meet here tonight beginning at 5:30 p.m. at the Lincoln Center. People can attend in person or online via TEAMS. The address and remote log-in information is all on the website. We will call things to order, say the Pledge of Allegiance, and review the agenda."

After reviewing the agenda, the trustees will move on to recognition. The first item of recognition will be celebrating the 2022 All-State Honor Musicians from Capital High School and Helena High School. Principal Brett Zanto will introduce the Capital High School music educators who will then call up their students to be recognized. Next, Principal Steve Thennis will introduce the Helena High School music educators who will then call up their student to be recognized. The next item of recognition will be honoring Helena High School students that have been selected to the College Board National Recognition Program. Helena High School Principal Steve Thennis will introduce those students to the Board of Trustees. The final item of recognition will be honoring Capital High School Industrial Arts Teacher Eric Croft, who was named the 2022 Teacher of the Year by the Montana Association for Career and Technical Education. Mr. Croft will be introduced by Capital High School Principal Brett Zanto.

After recognition, the trustees will look to Assistant Superintendent Brian Cummings and Assistant Superintendent Josh McKay to give the Superintendent Report if Superintendent Rex Weltz is not in attendance at the board meeting. After recognition there will be general public comment followed by new business. There will be two items for information. Mr. Josh McKay, Assistant Superintendent, will present Fall Enrollment numbers, and Barb Ridgway, Chief of Staff, will present Policy 4000 Public Relations.

The trustees will move on to consent action items followed by one item for action. The item for action, Policy 3055 Student Due Process Rights, will be presented by Mrs. Barb Ridgway. The trustees will conclude the board meeting by hearing reports, and discussing upcoming meetings followed by adjournment. Board Chair Siobhan Hathhorn noted that there will be no MTSBA report given because Trustee Luke Muszkiewicz will not be attendance at the full board meeting. Trustee

Hathhorn will give the Facilities and Maintenance Report on behalf of Trustee Muszkiewicz, and Trustee Janet Armstrong will give the Policy Committee Report on behalf of Trustee Muszkiewicz.

**VI. BOARD COMMENTS**

There were no additional board comments.

**VII. ADJOURNMENT**

The meeting was adjourned at 11:09 a.m.



*The Helena Public Schools educate, engage, and empower each student to maximize his or her individual potential with the knowledge, skills and character essential to being a responsible citizen and life-long learner.*

## Board of Trustees Meeting

Lincoln Center | 1325 Poplar St. | Helena MT. 59601

Tuesday, December 13th, 2022 - 5:30 p.m.

Lincoln Board of Trustees Conference Room and  
via TEAMS

<https://teams.microsoft.com/l/meetup-join>

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## AGENDA

### I. CALL TO ORDER /PLEDGE OF ALLEGIANCE

### II. REVIEW OF AGENDA

### III. SUPERINTENDENT'S REPORT

### IV. GENERAL PUBLIC COMMENT

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### V. NEW BUSINESS

#### A. Items For Information

1. Policy 1015 Vision, Mission, and Guiding Principles
2. Policy 7009 Lease Capitalization Threshold

**B. Consent Action Items**

1. Personnel Actions
2. Warrants
3. Out-Of-District Attendance Agreements (Non-Resident Students Attending HPS)
4. Out-Of-District Attendance Agreements (Helena Students Attending Other Districts)
5. 11.01.22 Facilities Master Plan Key Stakeholders Meeting Minutes
6. 11.03.22 Special Board Meeting Minutes
7. 11.08.22 Full Board Meeting Minutes
8. MTSBA FY24 Dues Revenue Estimate

**C. Items for Action**

1. C.R. Anderson Reroofing Bid
2. Policy 4000 Public Relations
3. Authorization of Trustees to Advocate for MTSBA's Legislative Platform in the 2023 Legislature
4. Authorization of Superintendent and/or Authorized Designees to Advocate in the 2023 Legislature

**D. Reports**

1. Student Representatives Report
2. Helena Education Association Report
3. Facilities & Maintenance Committee Report
4. Budget & Finance Committee Report
5. Policy Committee Report
6. Teaching & Learning Committee Report
7. Health Benefits Committee Report
8. Wellness Committee Report
9. Montana School Boards Association Report

VI. UPCOMING MEETINGS

VII. BOARD COMMENTS

VIII. ADJOURNMENT