



*The Helena Public Schools educate, engage, and empower each student to maximize his or her individual potential with the knowledge, skills and character essential to being a responsible citizen and life-long learner.*

## Board of Trustees Work Session

Tuesday, January 24th, 2023

**\*UPDATED LOCATION & TIME\***

Lincoln Center

1325 Poplar St., Helena, MT 59601

& Via TEAMS

12:00 p.m.

Members of the public can attend remotely by clicking the link below:

<https://teams.microsoft.com/l/meetup-join>

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## AGENDA

### I. CALL TO ORDER / PLEDGE OF ALLEGIANCE

### II. REVIEW OF AGENDA

### III. GENERAL PUBLIC COMMENT

*This is the time for comment on public matters that are not on the agenda. Public matters do not include any pending legal matters, private personnel issues or private student issues. Please do not attempt to address such issues at this time or you will be ruled out of order. The Board cannot enter into a discussion during General Public Comment.*

### IV. PRESENTATION

## V. NEW BUSINESS

### A. Items For Information

1. SACC and the Child and Adult Care Food Program (CACFP)
2. Spring Levies Discussion
  - Document A
  - Document B

### B. Consent Action Items

1. 11.29.22 Board Work Session Meeting Minutes
2. Resolution to Dispose of Personal Property: Portable Scoreboards

## VI. UPCOMING MEETINGS

## VII. BOARD COMMENTS

## VIII. ADJOURNMENT

SACC is committed to serving healthy, nutritious snacks and at-risk meals that follow meal pattern guidelines established by the Child and Adult Care Food Program (CACFP) administered by the State of Montana and the US Department of Agriculture. SACC, in its 30<sup>th</sup> year of providing childcare after school, is currently participating in its 12<sup>th</sup> year with CACFP.

In October 2022, eleven SACC sites in Helena School District #1 (one at each elementary school) served 4,050 snacks and 96 breakfasts to 4,470 attendees – an average of 300 children per day. Breakfasts are served at our Full Days programs (Oct. 20 and 21, Winter and Spring breaks).

In November, those numbers 3821 snacks to an average 220 students for 19 days of the month.

December's totals were 2800 snacks to an average 320 children daily during 15 days of operation.

**Meal pattern requirements for 6- to 12-year-olds are as follows:**

**Snacks** are served by SACC staff trained in food safety protocols that meet Lewis and Clark County health and safety guidelines. Snacks consist of food components to include two to five of these items: Meat or Meat Alternative, Whole Grains, Fruits, Vegetables and Milk.

When these items are served in the required amounts SACC receives reimbursement at the rates listed on the attached sheet.

**At-risk meals** are served at Broadwater, Bryant and Central schools. Five components must be served for a creditable reimbursable meal. These components are the same as snack components but all five must be served.

\*Snacks and meals are served per Montana CACFP policy using the (Ellyn) Satter Eating Competency Model, a philosophy that describes a division of responsibility for adults and children in eating relationships.

For more information visit these websites: <https://dphhs.mt.gov/ecfsd/childcare/cacfp/>

And [www.ellysatterinstitute.org](http://www.ellysatterinstitute.org)

Or contact Liese Zebrun-Gero at [lzebrungero@helenaschools.org](mailto:lzebrungero@helenaschools.org) Liese is the site manager at Four Georgians SACC and the CACFP Nutrition Coordinator for SACC.

Or Kirstan Roush, SACC Program Director at [kroush@helenaschools.org](mailto:kroush@helenaschools.org)

This handout fulfills the requirement for posting information to the families we serve, the general public and the school board.

Presented to the Helena School Board January 2023.



## 2022 REIMBURSEMENT RATE SCHEDULE

Effective: July 1, 2022 through June 30, 2023

<u>CENTERS</u>		<u>HOMES</u>		
<u>Breakfast</u>			<u>Tier I</u>	<u>Tier II</u>
Free	2.21	Breakfast	1.66	1.66
Reduced Price	1.91	Lunch/Supper	3.04	3.04
Paid	.45	Supplement	.97	.97
 <u>Lunch/Supper</u>				
Free	4.03			
Reduced Price	3.63			
Paid	.47			
 <u>Supplement</u>				
Free	1.18			
Reduced Price	.64			
Paid	.19			
		<b><u>HOME ADMINISTRATIVE PAYMENT</u></b>		
		Initial 1-50 homes	-	137.00
		Next 51-200 homes	-	104.00
		Next 201-1000 homes-		81.00
		Each additional home	-	72.00

Cash-in-lieu of commodities for each lunch and supper served = .30

\\state.mt.ads\hhs\Shared\ECFSD\ECSB\CNP\Rates of Reimbursement\FY22



## WIC INCOME ELIGIBILITY GUIDELINES

July 1, 2022 - June 30, 2023

185% Poverty

Household Size	Annual	Monthly	2 x Monthly	Bi-weekly	Weekly
1	\$25,142	\$2,096	\$1,048	\$967	\$484
2	\$33,874	\$2,823	\$1,412	\$1,303	\$652
3	\$42,606	\$3,551	\$1,776	\$1,639	\$820
4	\$51,338	\$4,279	\$2,140	\$1,975	\$988
5	\$60,070	\$5,006	\$2,503	\$2,311	\$1,156
6	\$68,802	\$5,734	\$2,867	\$2,647	\$1,324
7	\$77,534	\$6,462	\$3,231	\$2,983	\$1,492
8	\$86,266	\$7,189	\$3,595	\$3,318	\$1,659
Each Additional Member Add	+\$8,732	+\$728	+\$364	+\$336	+\$168

**Document A**  
**PROPOSED ELECTIONS TIMELINE**

<u>Election</u>	<u>Proposal</u>	<u>Estimated Proposal Amount</u>	<u>Estimated Dollar Increase</u>	<u>Annual Impact on \$100,000 Home</u>	<u>Annual Impact on \$200,000 Home</u>	<u>Current Impact on \$100,000 Home</u>	<u>Current Impact on \$200,000 Home</u>	<u>Annual Increase on \$100,000</u>	<u>Annual Increase on \$200,000</u>	<u>Monthly Increase on \$100,000</u>	<u>Monthly Increase on \$200,000</u>	<u>Duration</u>	<u>Uses of Funds</u>
<b>May 2023</b>													
	Elementary School General Fund Levy	\$603,000	\$603,000	\$6.64	\$13.28					\$0.55	\$1.11	Permanent	General Operations
	Elementary Building Reserve Levy	\$3,000,000/yr	\$1,750,000/yr	\$33.03	\$66.06	\$13.76	\$27.52	\$19.27	\$38.54	\$1.61	\$3.21	10 years	Construction, equipping, enlarging, maintenance of school buildings and land.
	High School Building Reserve Levy	\$1,500,000/yr	\$750,000/yr	\$15.04	\$30.08	\$7.52	\$15.04	\$7.52	\$15.04	\$0.63	\$1.25	10 years	See above
<b>May 2024</b>													
	Elementary General Fund Levy	\$125,000	\$125,000	\$1.38	\$2.75					\$0.12	\$0.23	Permanent	General Operations
	Elementary Building Reserve Levy - <b>ONLY IF THE LEVY FAILS IN 2023</b>	\$3,000,000/yr	\$1,750,000/yr	\$33.03	\$66.06	\$13.76	\$27.52	\$19.27	\$38.54	\$1.61	\$3.21	10 years	See above
	High School Building Reserve Fund Levy - <b>ONLY IF THE LEVY FAILS IN 2023</b>	\$1,500,000/yr	\$750,000/yr	\$15.04	\$30.08	\$7.52	\$15.04	\$7.52	\$15.04	\$0.63	\$1.25	10 years	See above
	Elementary Technology Levy - <b>ONLY IF THE BUILDING RESERVE LEVY PASSES IN 2023</b>	\$2,015,000/yr	\$1,494,500/yr	\$22.18	\$44.37	\$5.72	\$11.45	\$16.46	\$32.92	\$1.37	\$2.74	10 years	Purchase, rental, repair and maintenance of technological equipment, including computers and computer network access; Associated technical training for school district personnel; Cloud computing services, including any subscription or any license-based or pay-per-use service that is accessed over the internet or other remote network to meet the district's information technology and other needs
	High School Technology Levy - <b>ONLY IF THE BUILDING RESERVE LEVY PASSES IN 2023</b>	\$1,085,000/yr	\$525,500/yr	\$10.88	\$21.75	\$5.61	\$11.22	\$5.27	\$10.53	\$0.44	\$0.88	10 years	See above

Elementary Voted Building Reserve Safety and Security Levy - <b>ONLY IF THE BUILDING RESERVE LEVY PASSES IN 2023</b>	\$2,000,000/yr	\$2,000,000/yr	\$22.02	\$44.04	N/A	N/A	N/A	N/A	\$1.84	\$3.67	No Limit	School and student safety and security expenditures as stated on the ballot. Including: planning for improvements to and maintenance of school and student safety, including but not limited to the cost of staffing for or services provided by architects, engineers, school resource officers, counselors, and other staff or consultants assisting the district with improvements to school and student safety and security; programs to support school and student safety and security, including but not limited to active shooter training, threat assessments, and restorative justice; installing or updating locking mechanisms and ingress and egress systems at public school access points, including but not limited to systems for exterior egress doors and interior passageways and rooms, using contemporary technologies; installing or updating bullet-resistant windows and barriers; and; installing or updating emergency response systems using contemporary technologies.
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High School Voted Building Reserve Safety and Security Levy - <b>ONLY IF THE BUILDING RESERVE LEVY PASSES IN 2023</b>	\$1,200,000/yr	\$1,200,000/yr	\$12.03	\$24.06	N/A	N/A			\$1.00	\$2.01	No Limit	See above
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**May 2025**

Elementary Technology Levy - <b>ONLY IF IT WASN'T PROPOSED IN 2024</b>	\$2,015,000/yr	\$1,494,500/yr	\$22.18	\$44.37	\$5.72	\$11.45	\$16.46	\$32.92	\$1.37	\$2.74	10 years	See above
High School Technology Levy - <b>ONLY IF IT WASN'T PROPOSED IN 2024</b>	\$1,085,000/yr	\$525,500/yr	\$10.88	\$21.75	\$5.61	\$11.22	\$5.27	\$10.53	\$0.44	\$0.88	10 years	See above
Elementary Voted Building Reserve Safety and Security Levy - <b>ONLY IF IT WASN'T PROPOSED IN 2024</b>	\$2,000,000/yr	\$2,000,000/yr	\$22.02	\$44.04	N/A	N/A			\$1.84	\$3.67	No Limit	See above
High School Voted Building Reserve Safety and Security Levy - <b>ONLY IF IT WASN'T PROPOSED IN 2024</b>	\$1,200,000/yr	\$1,200,000/yr	\$12.03	\$24.06	N/A	N/A			\$1.00	\$2.01	No Limit	See above
High School Bond Levy - <b>ONLY IF TECHNOLOGY LEVY ISN'T PROPOSED</b>	TBD	TBD	TBD	TBD	TBD	TBD					TBD	TBD

**May 2026**

High School Bond Levy - <b>IF IT WASN'T PROPOSED IN 2025 OR IF IT FAILED</b>	TBD	TBD	TBD	TBD	TBD	TBD					TBD	TBD
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**Document B**  
**PROPOSED ELECTIONS TIMELINE**

<b>Election</b>	<b>Proposal</b>	<b>Estimated Proposal Amount</b>	<b>Estimated Dollar Increase</b>	<b>Annual Impact on \$100,000 Home</b>	<b>Annual Impact on \$200,000 Home</b>	<b>Current Impact on \$100,000 Home</b>	<b>Current Impact on \$200,000 Home</b>	<b>Increase on \$100,000 Home</b>	<b>Increase on \$200,000 Home</b>	<b>Increase on \$100,000 Home</b>	<b>Increase on \$200,000 Home</b>	<b>Duration</b>	<b>Uses of Funds</b>
<b><u>May 2023</u></b>													
	Elementary School General Fund Levy	\$603,000	\$603,000	\$6.64	\$13.28					\$0.55	\$1.11	Permanent	General Operations
	Elementary Building Reserve Levy	\$2,700,000/yr	\$1,450,000/yr	\$29.73	\$59.45	\$13.76	\$27.52	\$15.97	\$31.93	\$1.33	\$2.66	10 years	Construction, equipping, enlarging, maintenance of school buildings and land.
	High School Building Reserve Levy	\$1,500,000/yr	\$750,000/yr	\$15.04	\$30.08	\$7.52	\$15.04	\$7.52	\$15.04	\$0.63	\$1.25	10 years	See above
<b><u>May 2024</u></b>													
	Elementary General Fund Levy	\$125,000	\$125,000	\$1.38	\$2.75					\$0.12	\$0.23	Permanent	General Operations
	Elementary Building Reserve Levy - <b>ONLY IF THE LEVY FAILS IN 2023</b>	\$2,700,000/yr	\$1,450,000/yr	\$29.73	\$59.45	\$13.76	\$27.52	\$15.97	\$31.93	\$1.33	\$2.66	10 years	See above
	High School Building Reserve Fund Levy - <b>ONLY IF THE LEVY FAILS IN 2023</b>	\$1,500,000/yr	\$750,000/yr	\$15.04	\$30.08	\$7.52	\$15.04	\$7.52	\$15.04	\$0.63	\$1.25	10 years	See above
	Elementary Technology Levy - <b>ONLY IF THE BUILDING RESERVE LEVY PASSES IN 2023</b>	\$2,015,000/yr	\$1,494,500/yr	\$22.18	\$44.37	\$5.72	\$11.45	\$16.46	\$32.92	\$1.37	\$2.74	10 years	Purchase, rental, repair and maintenance of technological equipment, including computers and computer network access; Associated technical training for school district personnel; Cloud computing services, including any subscription or any license-based or pay-per-use service that is accessed over the internet or other remote network to meet the district's information technology and other needs
	High School Technology Levy - <b>ONLY IF THE BUILDING RESERVE LEVY PASSES IN 2023</b>	\$1,085,000/yr	\$525,500/yr	\$10.88	\$21.75	\$5.61	\$11.22	\$5.27	\$10.53	\$0.44	\$0.88	10 years	See above



Elementary Voted Building Reserve Safety and Security Levy - <b>ONLY IF THE BUILDING RESERVE LEVY PASSES IN 2023</b>	\$2,000,000/yr	\$2,000,000/yr	\$22.02	\$44.04	N/A	N/A	N/A	N/A	\$1.84	\$3.67	No Limit	School and student safety and security expenditures as stated on the ballot. Including: planning for improvements to and maintenance of school and student safety, including but not limited to the cost of staffing for or services provided by architects, engineers, school resource officers, counselors, and other staff or consultants assisting the district with improvements to school and student safety and security; programs to support school and student safety and security, including but not limited to active shooter training, threat assessments, and restorative justice; installing or updating locking mechanisms and ingress and egress systems at public school access points, including but not limited to systems for exterior egress doors and interior passageways and rooms, using contemporary technologies; installing or updating bullet-resistant windows and barriers; and; installing or updating emergency response systems using contemporary technologies.
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High School Voted Building Reserve Safety and Security Levy - <b>ONLY IF THE BUILDING RESERVE LEVY PASSES IN 2023</b>	\$1,200,000/yr	\$1,200,000/yr	\$12.03	\$24.06	N/A	N/A			\$1.00	\$2.01	No Limit	See above
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**May 2025**

Elementary Technology Levy - <b>ONLY IF IT WASN'T PROPOSED IN 2024</b>	\$2,015,000/yr	\$1,494,500/yr	\$22.18	\$44.37	\$5.72	\$11.45	\$16.46	\$32.92	\$1.37	\$2.74	10 years	See above
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High School Technology Levy - <b>ONLY IF IT WASN'T PROPOSED IN 2024</b>	\$1,085,000/yr	\$525,500/yr	\$10.88	\$21.75	\$5.61	\$11.22	\$5.27	\$10.53	\$0.44	\$0.88	10 years	See above
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Elementary Voted Building Reserve Safety and Security Levy - <b>ONLY IF IT WASN'T PROPOSED IN 2024</b>	\$2,000,000/yr	\$2,000,000/yr	\$22.02	\$44.04	N/A	N/A			\$1.84	\$3.67	No Limit	See above
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## Board of Trustees Work Session

Tuesday, November 29th, 2022 | 11:00 a.m. | Smith Elementary and via TEAMS

### MINUTES

#### ATTENDEES

<i>Trustees</i>	<i>Others</i>
Siobhan Hathhorn, Board Chair	Rex Weltz, Superintendent
Jennifer McKee, Vice Chair	Josh McKay, Assistant Superintendent 6-12
Luke Muszkiewicz, Trustee	Barb Ridgway, Chief of Staff
Terry Beaver, Trustee	Janelle Mickelson, Business Manager
Lois Fitzpatrick, Trustee	Todd Verrill, Facilities Director
Janet Armstrong, Trustee	Brian Cummings, Assistant Superintendent K-6
Kay Satre, Trustee	Gary Myers, Director of Educational Technology
	Keri Mizell, Human Resources Director
	Karen Ogden, Communications Officer
	Sarah Simpson, Smith Elementary Principal
	Lona Carter, School Health Grant Facilitator
	Candice Delvaux, Executive Assistant
	Several Guests of the Public

#### I. TOUR OF SMITH ELEMENTARY SCHOOL

#### II. CALL TO ORDER/ PLEDGE OF ALLEGIANCE

Board Chair Siobhan Hathhorn called the meeting to order at 12:07 p.m. and led the Pledge of Allegiance.

### III. PRESENTATION

The Board of Trustees and Superintendent Weltz reviewed a short presentation given by Sarah Simpson, Principal of Smith Elementary. Principal Simpson began by discussing the demographics at Smith Elementary School.

#### Staff

21 Educators  
9 Para Educators (including 2 overage and 1 MLL para educator)  
1 Speech Pathologist  
PT School Psychologist  
PT OT & PT  
1 Instructional Coach  
1 Title Teacher  
PT School Nurse  
2 CSCT  
1 School Counselor  
PT IEFA Tutor  
1 Secretary

#### Students

293 Students  
12% of students with an academic IEP  
20% of students with a Speech and Language IEP

#### School

Title School  
Lower and Upper Montessori Classrooms  
Afterschool SACC program  
Parents for Smith and HPMP

Principal Simpson concluded her presentation by discussing academic goals, instructional goals, building relationships, communication, and the School Leadership Team.

### IV. REVIEW OF AGENDA

Board Chair Siobhan Hathorn reviewed the agenda with the Board of Trustees. Due to an error in the 10.25.22 Board Work Session Minutes (*Trustee Kay Satre was in attendance at*

*the 10.25.22 Board Work Session meeting, however, the minutes did not reflect that) the Trustees determined that those minutes would be pulled as a Consent Action Item on the agenda and amended. The Trustees will individually take action on the amended 10.25.22 Board Work Session minutes.*

The Board of Trustees moved on to General Public Comment.

**V. GENERAL PUBLIC COMMENT**

There was no general public comment offered.

**VI. NEW BUSINESS**

**A. Item For Information**

**1. Spring Levies Discussion**

The Board of Trustees, Superintendent Weltz, and other members of the administrative team attending the meeting had a robust discussion about spring levies, and how many levies should be put forth this spring. Mrs. Janelle Mickelson, Business Manager for the Helena Public Schools, provided the group with a proposed elections timeline. The document included proposed levies for May 2023, May 2024, May 2025, and May 2026. For each proposed levy it also showed the estimated proposal amount, the estimated dollar increase, the impact on a \$100,000 home, the impact on a \$200,000 home, the current impact on a \$100,00 home, the current impact on a \$200,000 home, the duration, and uses of funds. The group discussed that the proposed numbers for May 2023 could change based upon the spring enrollment count. The Trustees discussed that bills in the upcoming legislative session could have an impact on passing the levies. In conclusion, the Trustees discussed that the group would come to a collective final decision in January about what levies they would want to run in the spring.

The Board of Trustees moved on to review the Item For Action.

**B. Item For Action**

**1. 10.25.22 Board Work Session Meeting Minutes**

Siobhan Hathorn, Board Chair, commented. "I would entertain a motion for the 10.25.22 Board Work Session meeting minutes as amended."

**Motion:** Trustee Luke Muszkiewicz moved to approve the 10.25.22 Board Work Session meeting minutes as amended. Trustee Jennifer McKee seconded the motion.

**Public Comment:** None.

**Vote:** 7-0 motion carries unanimously.

**VII. UPCOMING MEETINGS**

Siobhan Hathhorn, Board Chair, discussed upcoming meetings with the Board of Trustees.

- December 5<sup>th</sup>, Facilities and Maintenance Committee Meeting, Noon
- December 7<sup>th</sup>, Teaching and Learning Committee Meeting, Noon
- December 9<sup>th</sup>, Policy Committee Meeting, Noon
- December 13<sup>th</sup>, Executive Committee Meeting, 11:00 a.m.
- December 13<sup>th</sup>, Budget and Finance Committee Meeting, Noon
- December 13<sup>th</sup>, Full Board Meeting, 5:30 p.m.

**VIII. BOARD COMMENTS**

There were no additional board comments.

**IX. ADJOURNMENT**

The meeting was adjourned at 1:33 p.m.

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Candice Delvaux, Recording Secretary

HELENA SCHOOL DISTRICT NO., LEWIS AND CLARK COUNTY  
RESOLUTION TO DISPOSE OF PERSONAL PROPERTY

WHEREAS, the trustees of any district have the power and the responsibility to hold in trust all real and personal property of the District for the benefit of the schools and children of the district, and;

WHEREAS, the trustees of any district have the authority to determine that certain personal property of the District is or is about to become abandoned, obsolete, undesirable, or unsuitable for the school purposes of the district pursuant to Mont. Code Ann. § 20-6-604, and;

WHEREAS, the District owns items of personal property consisting of portable scoreboard(s); and

WHEREAS, the Board of Trustees of Helena School District No. 1 desires to sell or dispose of such scoreboard(s) because they are abandoned, obsolete, undesirable or unsuitable for school purposes;

THEREFORE, BE IT RESOLVED, that the Board of Trustees of Helena School District No. 1, Lewis and Clark County, Montana, shall dispose of the scoreboard(s) by donation or recycle. The items may be viewed at Capital High, located at 100 Valley Drive between the hours of 3:00-4:00. Please call Tim McMahon (406-324-3108) for more information.

This Resolution shall not become effective for 14 days. Upon expiration of the 14-day period, the Superintendent of the District shall effectuate the disposal of the above-described property.

Adopted this \_\_\_\_ day of \_\_\_\_\_ 2023.

By: \_\_\_\_\_

Chairperson, Board of Trustees

**DISTRICT CLERK CERTIFICATION:**

I attest the above-referenced signature of the Chairperson of the Board of Trustees, and further certify as follows \_\_\_\_\_ made the motion to approve this RESOLUTION TO DISPOSE OF PERSONAL PROPERTY and \_\_\_\_\_ seconded the motion; the following Trustees voted in favor of the motion:

\_\_\_\_\_; the following Trustees voted against \_\_\_\_\_; and the following Trustees were absent: \_\_\_\_\_.

By: \_\_\_\_\_

Janelle Mickelson, District Clerk

Helena School District No. 1