



*The Helena Public Schools educate, engage, and empower each student to maximize his or her individual potential with the knowledge, skills and character essential to being a responsible citizen and life-long learner.*

## Board of Trustees Meeting

Lincoln Center | 1325 Poplar St. | Helena MT. 59601

Tuesday, January 10th, 2023 - 5:30 p.m. Lincoln

Board of Trustees Conference Room and via

TEAMS

[Click here to join the meeting](#)

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## AGENDA

### I. **CALL TO ORDER /PLEDGE OF ALLEGIANCE**

### II. **REVIEW OF AGENDA**

### III. **RECOGNITIONS**

#### A. **2023 NAFME All-Northwest Honor Ensemble**

Congratulations to the following Capital High and Helena High students who were selected to the 2023 National Association for Music Education All-Northwest Honor Ensemble. These students were selected from over 3,000 applicants as the best musicians from Alaska, Idaho, Montana, Oregon, Washington, and Wyoming. Special thanks to the CHS and HHS Orchestra educator Mr. Zach Harris for all that he does for students.

#### Capital High School

Hollis Elliott-Sophomore-Cello

Maren Elliott-Senior-Violin

Charlie Snellman-Sophomore-Cello

#### Helena High School

Aine Cleary-Junior-Cello

**B. 2022 Special Olympics Montana State Basketball Champions**

Congratulations to the Helena Tornados Special Olympics Basketball Team on winning the 2022 Special Olympics Montana State Basketball Championship. Special thanks to the Special Olympics Local Coordinator Tamara Todd and Coach Kathie Roos for all that they do for these amazing athletes.

Capital High School Athletes

Ethan Martin  
Ayden Tomlin  
Braedon Beasley  
Jada Clarkson (Unified Partner)  
Brandon Soule (Unified Partner)  
Alexis Levenson (Unified Partner)

Helena High School Athlete

Ben Swift

East Helena High School Athletes

Taryn Vaughan  
Landon King

C.R. Anderson Middle School Athlete

Nolan Amsk (Unified Partner)

**C. 2022 AA State Football Champions**

Congratulations to the CHS 2022 AA State Football Champions who were undefeated this season. Special thanks to the Capital High School Head Coach Kyle Mihelish, Assistants-Lee Carter, Dick McMahon, Reid Christensen, Jeff Mahana, Coby Furlong, Jared Hunt, Jim Hogan, Mathew Reyant, Frosh Coaches-Levi Dawes, Tom Quinn, Shannon Blixt, Eric Buehler, Chad Opitz, Ryan Richards, Athletic Trainer Shawn Ruff, and Managers-Ellery Windecker, Alina O'Conner, Abby Yeske, Alice Dormady, and Delaney Stewart. We are so incredibly proud of these amazing athletes who worked so hard this season. Please see the attached list which includes the names of all the incredible athletes.

**D. Gatorade Montana Football Player of the Year**

Congratulations to Bruins defensive lineman Talon Marsh who was selected as the Gatorade Montana Football Player of the Year. The Gatorade Player of the Year program annually recognizes one winner in the District of Columbia and each of the 50 states that sanction high school football, girls volleyball, boys and girls cross country, boys and girls basketball, boys and girls soccer, baseball, softball, and boys and girls track & field. The honorees are chosen by the

Gatorade Player of the Year Selection Committee, which leverages coaches, scouts, media, and other experts to help evaluate the candidates in each sport. In addition to performance on the field, the award recognizes academic achievement and exemplary character demonstrated on and off the field. As a state Player of the Year, Talon will receive a grant to give to one of Gatorade’s social impact partners through the brand’s “Play if Forward” initiative. Talon is also a finalist for the prestigious “Gatorade National Football Player of the Year” award, to be announced in January. Congratulations Talon!!

**E. Claes Nobel Educator of Distinction Award**

Congratulations to Capital High Educator Adam Clinch who has received the Claes Nobel Educator of Distinction Award by the National Society of High School Scholars (NSHSS). Mr. Clinch was nominated by a former student, Ethan Hull. NSHSS is a worldwide organization dedicated to supporting the leaders of tomorrow by providing students with the resources and network to excel in college, in their careers, and throughout the community. Ethan Hull is a member of NSHSS and nominated Mr. Clinch for this prestigious award.

**F. Montana Music Educator Association’s 2022 Outstanding School Administrator**

Congratulations to Central Elementary Principal Nick Radley, who is the Montana Music Educator Association’s 2022 Outstanding School Administrator. The award recognizes administrators who demonstrate a commitment to music education in their district.

**IV. PRESENTATION**

- A. Robotics Team Fusion 4133

**V. SUPERINTENDENT’S REPORT**

**VI. GENERAL PUBLIC COMMENT**

*This is the time for comment on public matters that are not on the agenda. Public matters do not include any pending legal matters, private personnel issues or private student issues. Please do not attempt to address such issues at this time or you will be ruled out of order. The Board cannot enter into a discussion during General Public Comment.*

**VII. NEW BUSINESS**

**A. Items For Information**

1. Policy 5040 Personnel Records
2. Policy 7060 School Safety

**B. Consent Action Items**

1. Personnel Actions
2. Warrants
3. Out-Of-District Attendance Agreements (Non-Resident Students Attending HPS)
4. Out-Of-District Attendance Agreements (Helena Students Attending Other Districts)
5. 12.08.22 Special Board Meeting Open Session Minutes
6. 12.08.22 Special Board Meeting Closed Session Minutes
7. 12.13.22 Full Board Meeting Minutes

**C. Items for Action**

1. Policy 1015 Vision, Mission and Guiding Principles
2. Policy 7009 Lease Capitalization Threshold

**D. Reports**

1. Student Representatives Report
2. Helena Education Association Report
3. Facilities & Maintenance Committee Report
4. Budget & Finance Committee Report
5. Policy Committee Report
6. Teaching & Learning Committee Report
7. Health Benefits Committee Report
8. Wellness Committee Report
9. Montana School Boards Association Report

VIII. UPCOMING MEETINGS

IX. BOARD COMMENTS

X. ADJOURNMENT

## Varsity Football Roster 2022

#	Player Name	Grade	Position	#	Player Name	Grade	Position		
2	Tom Carter	12	DB/WR	45	Zach Diveley	11	TE		
3	Nick Michelotti	12	DB/WR	46	Tyler McGraw	10	DB		
4	Colton Lindgren	12	WR	48	Brenton Belzer	10	DL		
5	Truett Ames	12	DB	49	Casey Terry	11	DB		
6	Dylan Graham	12	RB	50	Tyler Ladd	12	DL		
7	Kellan McCauley	12	WR	51	Barrett Hageman	11	OL		
8	Tyler Roberts	12	DL	52	Talon Marsh	12	DL/OL		
9	Zach Reller	11	WR	53	David Marshall	12	OL		
10	Henry Gross	12	DL	54	Fox Cobarrubias	10	OL		
11	Joey Michelotti	12	QB	55	Austin Buehler	12	DL/OL		
12	Hudsen Grovom	12	QB	56	Cole Dawes	11	DL/OL		
14	Merek Mihelish	10	QB	57	John McDonald	11	DL/OL		
15	Jack Drynan	12	WR	58	Tyler Crum	10	DL		
16	Gage Fawthrop	11	DB/WR	59	Derrick LeRette	11	LB		
17	Jeremiah Saari	11	DB	60	Deagon Cambell	10	DL		
18	Austin Flies	11	DL	62	Paul Mousel	12	DL/OL		
19	Tyler Kovick	12	DB/WR	63	Cooper Logsdon	10	DB		
20	Lance Baumgart	11	RB	64	Vaughn Wirkus	10	DL/OL		
21	Tycen Mooney	12	DB	65	Brayden Kohler	10	DL/OL		
22	Cole Christensen	12	DB	66	Hunter Shultz	11	OL		
23	Clement Ford	11	DB	67	Jack Anderson	11	LB/TE		
25	Quinn Hanson	12	DB	70	Leolaga Brown	10	OL		
26	Cole Graham	10	LB/RB	71	Jayson Hall	10	WR		
27	Kevin LaChere	12	K	74	Joe Walsh	10	OL		
28	Brent Horton	11	RB	75	Cole Whitehouse	10	WR		
29	Charlie Smith	11	DB	76	Jack Gollehon	10	OL		
30	Jacksen McCauley	10	LB/RB	77	Kaiden Elliott	11	OL		
31	Jackson Beard	10	RB	78	Caleb Stopher	10	OL		
32	Cohen Sassano	10	DB/WR	80	Tizer Lindgren	10	DB/WR		
33	Walker DeRosier	10	DB/WR	81	Conor Toivonen	10	TE		
34	Andy Williams	11	DB/RB	82	Dylan Almquist	10	DB/WR		
35	Kinser Lyman	12	LB	83	Dusty Campbell	10	DB/WR		
36	Kadin Creek	11	TE	84	Hayden Opitz	12	LB/TE		
37	Christian Geisser	10	LB	85	Blake Koon	10	DB/WR		
38	Aaron Moyer	10	DB	86	Tony Hallsten	10	DB/WR		
39	Ryan Martinie	10	DB/WR	87	Tyten Sichelstiel	10	TE		
40	James Byron	11	LB	88	Ty Moncur	11	WR		
41	Matteo Bugni	11	LB/RB	89	Daniel Larson	10	WR		
42	Tuff Adams	11	LB/RB	90	Kelton Stout	10	DB/WR		
43	Jackson McMillian	10	DB	91	Brayden Flath	10	TE		
44	Joey Lauerman	12	LB	92	Bridger Cheshier	10	WR		
<b>Head Coach:</b> Kyle Mihelish				93	Ryley Lewis	10	RB		
<b>Assistants:</b> Lee Carter, Dick McMahon, Reid Christensen,									
Jeff Mahana, Coby Furlong, Jared Hunt, Jim Hogan, Mathew Reyant									
<b>Frosh Coaches:</b> Levi Dawes, Tom Quinn, Shannon Blixt, Eric Buehler, Chad Opitz, Ryan Richards									
<b>Athletic Trainer:</b> Shawn Ruff									
<b>Manager:</b> Ellery Windecker, Alina O'Conner, Abby Yeske, Alice Dormady, Delaney Stewart									

**HELENA SCHOOL DISTRICT  
Board of Trustees Meeting**

**Meeting Date:** 01/10/2023

**Item V.**

Superintendent's Report

General Public Comment

Items for Information

Consent Action Items

Items For Action

Reports

**Item Title: Superintendent's Report**

HELENA SCHOOL DISTRICT #1  
OFFICE OF THE SUPERINTENDENT

*To: Board Chair Ms. Siobhan Hathhorn and Board of Trustees*

*FROM: Mr. Wertz, Superintendent*

*RE: Superintendent Report –*

*DATE: January 10th, 2023*

- Recognition –
  - School Board Appreciation Month-January 2023
  - Law Enforcement Appreciation Day-January 9<sup>th</sup>, 2023
  - Cabinet and Leadership Team
  - Congratulations to Montana’s 21 new National Board-Certified Teachers. 17 out of the 21 teachers are from the Helena School District. Congratulations to Caroline Compton, Kelly Connolly, Ashley Komac, Abby Kuhl, Janna McBride, Jennifer Mooney, Christopher Nevinski, Stephanie Olson, Colette Ozburn, Mary Penley, Melissa Romano-Lehman, Kayla Ryan, Molly Schmidt, Christina Sieminski, Alison Suchy, Andrea Thiselle, and Sarah Urban.
  - Thank you to the CHS Advanced Orchestra and Educator Mr. Harris, CHS Jazz Choir and Educator Mr. Baty, the Voices of Tomorrow Extra Curricular Choir and Educator Mr. Helseth for their wonderful performances at the Lincoln Center and across the district in December
  - Congratulations to Bryant School Educator Morgan Andriolo on being named the November Teacher of the Month for 105.3 KMTX
  - Congratulations to Helena High School’s Ryan Burk (senior, alto saxophone) and Carson Payne (sophomore, trumpet) on being accepted to the All-State Jazz Band. Congratulations to Ryan, Carson and Helena High School Band Director Cody Hollow for representing Helena at this gathering of Montana’s best student jazz musicians!
  - Thank you to the Myrna Loy staff who wrapped up their 2022 Education season in the Helena School District. Special thanks to The Dennis and Phyllis Washington Foundation for funding this amazing project.
  - Congratulations to Bruins defensive lineman Talon Marsh who was selected as the Gatorade Montana Football Player of the Year.
  - Introduction of the new Helena School District Human Resources Director-Keri Mizell

HELENA SCHOOL DISTRICT #1  
OFFICE OF THE SUPERINTENDENT

- New Business
  - Kindergarten Registration For 2023/2024 school year begins January 3<sup>rd</sup>, 2023
  - Handle With Care Initiative
  - Staff Student(s) Attendance Update
  - The Facility Master Planning Team Site Visits
  - ESSER and Safe Return Plans Updated
  - Remaining Bond Spend Down Update
  - Future of Smart – Book Study
  - District Priority Update 2022-2023
  
- Outreach/Meeting
  - Budget Strategic Work Meetings
  - Cabinet & Leadership
  - Board Leadership
  - Helena City Law Enforcement - HWC
  - HEF Executive Committee
  - Teacher Advisory Committee
  - Site Visit Debrief
  - AA Superintendents
  - HEF Monthly Meeting
  - HEA President/Superintendent Meeting
  - Future of Smart Book Study Workshop with Dr. Ullca Joshi Hansen
  
- Other



**HELENA SCHOOL DISTRICT  
Board of Trustees Meeting**

**Meeting Date:** 01/10/2023

**Item VI.**

Superintendent's Report

General Public Comment

Items for Information

Consent Action Items

Items For Action

Reports

**Item Title:      General Public Comment**

**HELENA SCHOOL DISTRICT**  
**Board of Trustees Meeting**

**Meeting Date:** 01/10/2023

**Item VII.A.1. - A.2.**

Superintendent's Report

General Public Comment

Items for Information

Consent Action Items

Items For Action

Reports

**Item Title:        Items For Information**

- 1. Policy 5040 Personnel Records
- 2. Policy 7060 School Safety

**Policy Background  
Board of Trustees Meeting  
January 10, 2023**

**The following policies are presented for second reading / Action:**

**1015 Vision, Mission and Guiding Principles**

This policy has been amended to eliminate the inclusion of goals which are dynamic and regularly modified or revised. The Policy Committee has recommended adding language that addresses both a mid-year and final report on the agreed upon annual goals.

**7009 Lease Capitalization Threshold**

Governmental Accounting Standards Board Statement 87 Leases (GASB 87) establishes a single model for lease accounting based on the principle that leases are financings of the right to use an asset. GASB 87 applies to leases of capital assets—including buildings, land, vehicles and equipment.

For the District's purposes any assets with a present value less than \$150,000 will not be reported as a liability in the financial statement.

**The following policies are being presented for first reading / Information:**

**5040 Personnel Records**

This existing policy was reviewed by the Policy Committee to reflect changes in statute, clarify language related to the release of public information regarding the credentials of educators and para-educators and to update the name of the Personnel Office to the Human Resource Office.

**7060 School Safety**

This is an existing policy. The committee is recommending that the trustees receive an annual report rather than a periodic report as currently referenced in the policy.

2  
3 PERSONNEL

4  
5 Personnel Records

6  
7 The District maintains a complete, confidential personnel record for every current and former  
8 employee. The employees’ personnel records will be maintained in the District’s  
9 administrative office, under the direct supervision of the ~~Personnel Office~~ Human Resource  
10 Office.

11  
12 Employees ~~and their designees~~ will be given access to their personnel records, in accordance  
13 with guidelines developed by the Superintendent.

14  
15 In addition to the ~~Personnel Office~~ Human Resource Office or other designees, counsel  
16 retained by the Board will also have access to a cumulative personnel file. Personnel files  
17 shall be maintained for minimum 10 years after the employee’s separation from employment.

18  
19 No material derogatory to an employee’s conduct, service, character, or personality shall be  
20 placed in the file, unless the employee has had the opportunity to read the material. The  
21 employee shall be entitled to respond to the material and to have that response placed in the  
22 file, if requested in a reasonable period of time, not to exceed 60 days.

23  
24 ~~The District shall release information regarding the professional qualifications and degrees of~~  
25 ~~teachers and the qualifications of paraprofessionals to parents upon request, for any teacher~~  
26 ~~or paraprofessional who is employed by a school receiving Title I funds, and for those staff~~  
27 ~~members who provides instruction to their child at that school.~~

28  
29 The District may release public information regarding the professional qualifications,  
30 degrees, and experience of teachers and the qualifications of paraprofessionals to parents  
31 upon request.

32  
33 The Superintendent shall develop procedures regarding the content, maintenance and  
34 access to personnel records maintained by the District.

35	Legal References:	<del>20 USC 6301</del>	<del>No Child Left Behind Act</del>
36		29 USC 201, et seq	Fair Labor Standards Act
37		§ 2-6-101, et al MCA	Public Records Generally
38		§ 20-1-212, MCA	Destruction of Records by School
39			Officer
40		24.9.805, ARM	Employment Records
41		§ 2-6-1001, MCA	Definitions
42		10.55.701(4), ARM	Board of Trustees
43			
44			

45 Cross References:

47	<u>Policy History:</u>	
48	Adopted on:	10.8.2013
49	Revised on:	
50	Reviewed on:	
51		

2 **OPERATIONAL SERVICES**

3 School Safety

4  
5 The Board recognizes that safety and health standards should be incorporated into all aspects of the  
6 operation of the District. Rules for safety and prevention of accidents will be posted in compliance  
7 with Montana Safety Culture Act and the Montana Occupational Safety and Health Act. Injuries and  
8 accidents will be reported to the District office.  
9

10 There will be at least eight (8) disaster drills a year. All teachers will discuss disaster drill procedures  
11 with their class at the beginning of each year and will have them posted in a conspicuous place next  
12 to the exit door. A record will be kept of all fire drills. The drills will be held at different hours of  
13 the day or evening to avoid distinction between drills and actual disasters. The Superintendent will  
14 develop safety and health standards that comply with the Montana Safety Culture Act.  
15

16 *Safety or Emergency Plans*

17  
18 The Board shall review the District safety or emergency operations plan ~~periodically~~ annually  
19 and update the plan as determined necessary by the trustees based on changing circumstances  
20 pertaining to school safety. Once the Board has made the certification to OPI, it may transfer  
21 funds pursuant to Section 20-1-401, MCA to make improvements to school safety and security.  
22

23 *School Closure*

24  
25 The Superintendent is authorized to close the schools in the event of hazardous weather or other  
26 emergencies that threaten the safety of students, staff members, or school property. Specific  
27 procedures for school closures may be found in the District’s Safety Plan or Emergency Operations  
28 Plan  
29

30 *Hazardous and Infectious Materials*

31  
32 The Superintendent shall take all reasonable measures to protect the safety of District personnel,  
33 students, and visitors on District premises from risks associated with hazardous materials, including  
34 pesticide, and infectious materials. Specific procedures for handling hazardous or infectious  
35 materials may be found in the District’s Safety Plan.  
36

37 *Safety Measures*

38  
39 The Superintendent is authorized to adopt reasonable safety measures to protect the health and safety  
40 of District personnel, students, and visitors on District premises and during school-related activities.  
41 Reasonable safety measures include adoption of cleaning/sanitization plans, use of physical  
42 safeguards/barriers, and required use of personal protective equipment (*e.g.*, face masks).  
43 Exceptions to any requirements adopted by the Superintendent may be granted as required by law  
44 and on a case-by-case basis.

45

46

Legal References:	§ 20-1-401, MCA	Disaster drills
	§ 20-1-402, MCA	Number of disaster drills required – time of drills to vary
	§ 20.9.806, et al., MCA	Emergency School Closure
	§§ 39-71-1501, MCA	Montana Safety Culture Act
	§ 50-71-111, et. seq., MCA	Montana Occupational Health and Safety Act

Cross References:

Policy History:

Adopted on: 8.22.2013

Revised on: 8.11.2020

47

**HELENA SCHOOL DISTRICT  
Board of Trustees Meeting**

**Meeting Date:** 01/10/2023

**Item VII.B.1. - B.7.**

Superintendent's Report

General Public Comment

Items for Information

Consent Action Items

Items For Action

Reports

**Item Title: Consent Action Items**

1. Personnel Actions
2. Warrants
3. Out-of District Attendance Agreements (Non-Resident Students Attending HPS)
4. Out-of-District Attendance Agreements (Helena Students Attending Other Districts)
5. 12.08.22 Special Board Meeting Open Session Minutes
6. 12.08.22 Special Board Meeting Closed Session Minutes
7. 12.13.22 Full Board Meeting Minutes

Board Action	1st Motion	Second	Aye	Nay	Other
Muszkiewicz					
Hathhorn					
Beaver					
Satre					
McKee					
Fitzpatrick					
Walsh					
Armstrong					



## PERSONNEL ACTIONS

December 14, 2022 – January 3, 2023

### CERTIFICATED PERSONNEL

#### Appointments

<u>Location/Assignment</u>	<u>Name</u>	<u>Offered Salary</u>	<u>Accepted Salary</u>	<u>Start Date</u>
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*\*Temporary Contract: Contract expires at the discretion of the District or 6/10/2023, whichever occurs first.*

#### Terminations/Retirements

<u>Location/Assignment</u>	<u>Name</u>	<u>Reason</u>	<u>Effective</u>
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#### Leaves

<u>Name</u>	<u>Term</u>	<u>Location/Assignment</u>	<u>Type of Leave</u>
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#### Change in Contract

<u>Name</u>	<u>From</u>	<u>To</u>	<u>Effective Date</u>
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*\*Temporary Assignment*

**CLASSIFIED PERSONNEL**

**Appointments**

<b><u>Location/Assignment</u></b>	<b><u>Name</u></b>	<b><u>Offered Salary</u></b>	<b><u>Accepted Salary</u></b>	<b><u>Start Date</u></b>
Four Georgians/ Temp Para*	Castrop, Roberta	\$16.86	\$16.86	01/09/2023
CRA/Para	Dahlquist, Courtney	\$14.66	\$14.66	01/03/2023
Broadwater/SACC Site Manager	Smith, Kemery	\$19.44	\$19.44	01/03/2023
Central. Temp Para*	Tinsley, Sue	\$17.51	\$17.51	01/17/2023
Bryant/ Elementary Secretary	Weatherford, Kirsten	\$18.98	\$18.98	01/03/2023
HMS/SSC	Ziegler, Iris	\$38.12	\$38.12	01/03/2023
Hawthorne/Para	Alduenda, Petra	\$16.86		01/09/2023
Kessler/Explore School	Maronick, Regan	\$14.66		01/13/2023

*\*Temporary Assignment*

**Terminations/Retirements**

<b><u>Location/Assignment</u></b>	<b><u>Name</u></b>	<b><u>Reason</u></b>	<b><u>Effective</u></b>
Jim Darcy/ Para	Almendinger, Tera	Resignation	12/30/2022
Broadwater/Para	Devor, Allison	Resignation	01/03/2023
HMS/Para	Williams, Witt	Resignation	12/22/2022
Jim Darcy/Custodian	Stephenson, Francis	Resignation	01/04/2023
Smith/Para	Jones, Bonnie	Resignation	01/13/2023
Hawthorne/Para	Jones, Linda	Resignation	01/03/2023
Exploration Works/Indep	Rivers, Lauren	Resignation	01/06/2023

<b><u>Name</u></b>	<b><u>Term</u></b>	<b><u>Location/Assignment</u></b>	<b><u>Type</u></b>
Devor, Alison	01/03/2023 -06/08/2023	Broadwater/Para Educator	LOAWOP

**SUPPLEMENTARY CONTRACT ASSIGNMENT**

<b><u>Last Name</u></b>	<b><u>First Name</u></b>	<b><u>Position</u></b>	<b><u>School</u></b>
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# Helena School District #1

## Warrants December 1 to 31, 2022

Direct Deposits: \$3,391,369.23

Payroll Warrants: 70131403-70131440

Payroll Deduction: 69290863-69290888

Non-Check Payroll Deductions: \$5,427,085.94

Non-Check Accts Payable Deductions: \$414,776.53 \*\*Allegiance Payment Not Included

Non-Check Accts Payable Deductions- HHS Extracurricular: \$0

Claim Warrants: 69290566-69290998

CRA Middle School Student Activity Checks: 17291-17296

HMS Middle School Student Activity Checks: 8699-8703

Capital High Student Activity Checks: 24100-24132

Helena High Student Activity Checks: 36050-36088

Cancelled Warrants: \$2,033.73

We certify that all warrants herein listed were prepared and previously paid for, are just and correct to the best of our knowledge, and that the board of trustees has authorized the issuance of the same.

Chairperson \_\_\_\_\_

Business Manager \_\_\_\_\_

APPROVAL OF OUT-OF-DISTRICT ATTENDANCE AGREEMENTS  
(NONRESIDENT STUDENTS ATTENDING HELENA SCHOOL DISTRICT)

Grade	District of Residence	Address	School of Attendance
5	Lewistown Elementary	Lewistown, MT 59457	Hawthorne Elementary
9	Powell County High School	Elliston, MT 59728	Helena High School
9	Jefferson High School	Clancy, MT 59634	Helena High School
9	Jefferson High School	Clancy, MT 59634	Capital High School
10	Jefferson High School	Clancy, MT 59634	Helena High School
10	Jefferson High School	Montana City, MT 59634	Capital High School
10	Jefferson High School	Clancy, MT 59634	Helena High School
10	Jefferson High School	Clancy, MT 59634	Helena High School
10	East Helena K-12	East Helena, MT 59635	Helena High School
10	Jefferson High School	Clancy, MT 59634	Helena High School
10	East Helena K-12	East Helena, MT 59635	Capital High School
10	Jefferson High School	Clancy, MT 59634	Helena High School
10	Jefferson High School	Clancy, MT 59634	Capital High School
11	Jefferson High School	Clancy, MT 59634	Helena High School
11	Jefferson High School	Clancy, MT 59634	Capital High School
11	East Helena K-12	East Helena, MT 59635	Capital High School
11	Jefferson High School	Clancy, MT 59634	Helena High School
11	Jefferson High School	Clancy, MT 59634	Helena High School
11	Jefferson High School	Clancy, MT 59634	Helena High School
11	Jefferson High School	Clancy, MT 59634	Helena High School
11	East Helena K-12	Helena, MT 59602	Helena High School
11	Jefferson High School	Clancy, MT 59634	Helena High School
11	East Helena K-12	East Helena, MT 59635	Helena High School
11	Jefferson High School	Clancy, MT 59634	Helena High School
11	Jefferson High School	Clancy, MT 59634	Helena High School
11	Jefferson High School	Helena, MT 59601	Helena High School
11	Jefferson High School	Clancy, MT 59634	Capital High School
11	East Helena K-12	Helena, MT 59602	Helena High School
12	Jefferson High School	Clancy, MT 59634	Helena High School
12	Jefferson High School	Clancy, MT 59634	Helena High School
12	Powell County High School	Avon, MT 59713	Capital High School
12	Jefferson High School	Clancy, MT 59634	Capital High School
12	East Helena K-12	Helena, MT 59602	Helena High School
12	Jefferson High School	Clancy, MT 59634	Helena High School
12	Jefferson High School	Clancy, MT 59634	Helena High School
12	Jefferson High School	Clancy, MT 59634	Helena High School
12	East Helena K-12	East Helena, MT 59635	Helena High School

APPROVAL OF OUT-OF-DISTRICT ATTENDANCE AGREEMENTS  
(NONRESIDENT STUDENTS ATTENDING HELENA SCHOOL DISTRICT)

Running Total of Out-of-District Attendance Agreements

Grade	Address																Total	
	East Helena	Clancy	Montana City	Helena	Jefferson City	Townsend	Elliston	Avon	Basin	Glasgow	Ronan	Polson	Wolf Creek	Missoula	Butte	Lewistown		Out-of-State
K	3	1																4
1	2						1											3
2	1	1																2
3	1	1									1							4
4									1									1
5										1						1		3
6													1	1				2
7		1																1
8														1				1
9	5	34	6	4	3		1							1				54
10	3	18	2	1	1										1		1	27
11	5	23	2	4		1				1								36
12	1	14		1	2			1										19
	21	93	10	10	6	1	3	1	1	2	1	1	1	3	1	1	1	157

ACKNOWLEDGE OUT-OF-DISTRICT ATTENDANCE AGREEMENTS  
(HELENA RESIDENT STUDENTS ATTENDING OTHER SCHOOL DISTRICTS)

**Discretionary:**

Grade	Address	District of Attendance
10	Helena, MT 59601	Jefferson High School
10	Helena, MT 59602	Jefferson High School
10	Helena, MT 59602	Jefferson High School
10	Helena, MT 59601	Jefferson High School
10	Helena, MT 59602	Jefferson High School
10	Helena, MT 59602	Jefferson High School
11	Helena, MT 59601	Jefferson High School
12	Helena, MT 59601	Jefferson High School

Running Total of Acknowledged Out-of-District Attendance Agreements  
(Helena Resident Students Attending Other School Districts)

Grade	Cascade Elementary	Cascade High School	Clancy Elementary	East Helena K-12	Jefferson High School	Great Falls High School	Boulder Elementary	Total						
K			3	2				5						
1			2	3				5						
2			3	6				9						
3			4	5				9						
4			5	4				9						
5			3					3						
6	1		4	4				9						
7	1		3	3				7						
8	2		7	3				12						
9		4		7	1			12						
10		2		5	8			15						
11		1		1	1			3						
12		2		3	1			6						
	4	0	9	0	34	0	46	0	11	0	0	0	0	104



*The Helena Public Schools educate, engage, and empower each student to maximize his or her individual potential with the knowledge, skills and character essential to being a responsible citizen and life-long learner.*

## Board of Trustees

### Special Meeting

Thursday, December 8th, 2022

Lincoln Campus

4:30 p.m.

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# MINUTES

## ATTENDEES

Luke Muszkiewicz, Chair	Lois Fitzpatrick, Trustee
Siobhan Hathhorn, Vice Chair	Jennifer Walsh, Trustee
Janet Armstrong, Trustee	Kay Satre, Trustee
Terry Beaver, Trustee	Rex Wertz, Superintendent

### I. CALL TO ORDER / INTRODUCTIONS

Board Chair Siobhan Hathhorn called the meeting to order at 4:30 p.m.

### II. REVIEW OF AGENDA

The Board of Trustees reviewed the agenda, and no changes were made.

### III. GENERAL PUBLIC COMMENT

There was no general public comment.

### IV. NEW BUSINESS

#### A. ITEMS FOR INFORMATION

##### 1. Evaluation of the Superintendent

*(Personnel Specific: This portion of the meeting will be closed because the demands of individual privacy clearly exceed the merits of public disclosure. MCA 2-3-203)*

The Board of Trustees entered closed session at 4:38 p.m.

The Board of Trustees reentered open session at 9:42 p.m.

**V. BOARD COMMENTS**

The trustees discussed district communications.

**VI. ADJOURNMENT**

Board Chair Siobhan Hathhorn adjourned the meeting at 9:55 p.m.





**Superintendent**

Rex Wertz  
324-2001

**Business Manager**

Janelle Mickelson  
324-2040

## Board of Trustees Meeting

Lincoln Center  
1325 Poplar St., Helena, MT 59601  
And on TEAMS

**Tuesday, December 13th, 2022**  
5:30 p.m.

### MINUTES

**ATTENDANCE – Present unless otherwise noted.**

Jennifer McKee, Vice Chair  
Kay Satre, Trustee  
Lois Fitzpatrick, Trustee  
Terry Beaver, Trustee  
Jennifer Walsh, Trustee  
Janet Armstrong, Trustee

Keiran Boyle, Capital High School Student Representative for the Board of Trustees

Keri Mizell, Human Resources Director  
Josh McKay, Assistant Superintendent  
Brian Cummings, Assistant Superintendent  
Janelle Mickelson, Business Manager  
Barb Ridgway, Chief of Staff  
Gary Myers, Director of Educational Technology  
Joslyn Davidson, Curriculum Director  
Karen Ogden, Communications Officer  
Jane Shawn, HEA President  
Todd Verrill, Facilities Director  
Lona Carter, School Health Grant Facilitator  
Trish Klock, Principal of Bryant Elementary School  
Justine Alberts, Principal of Hawthorne Elementary School  
Many guests of the public as well as Helena School District staff

## **I. CALL TO ORDER/PLEDGE OF ALLEGIANCE**

Board Vice Chair Jennifer McKee called the meeting to order at 5:32 p.m. and led the Pledge of Allegiance.

## **II. REVIEW AGENDA**

The Board of Trustees reviewed the agenda and no changes to the agenda were requested.

## **III. SUPERINTENDENT'S REPORT**

Superintendent Rex Wertz was not in attendance, therefore, Assistant Superintendent Josh McKay and Assistant Superintendent Brian Cummings presented Superintendent Wertz's report to the Board of Trustees. The information presented included:

- Recognition –
  - November was National Native American Heritage Month and schools across the district honored our First Peoples student, staff, and community members.
  - Thank you to Principal Trish Klock, and the staff and students at Jim Darcy for hosting a Veteran's Day Program to honor our Veterans.
  - Congratulations to staff and students for their crosstown production of "Annie".
  - Central Office Site Visit to Warren Elementary School-Thank you Principal Tia Wilkins and Staff.
  - Central Office Site Visit to Hawthorne Elementary School-Thank you Principal Justine Alberts and Staff.
  - Board Work Session-Smith Elementary School. Thank you to Principal Sarah Simpson and Staff.
  - Central Office Site Visit to Rossiter Elementary School-Thank you Principal Wynn Randall and Staff.
  - Central Office Site Visit to Four Georgians Elementary-Thank you Principal Sean Morrison and Staff.
  - Thank you to our HPS Facilities and Maintenance Team for their hard work removing snow around the District to keep us operating and safe.
  - Congratulations to Mrs. Madisen Burton from Four Georgians Elementary School who was the 105.3 KMTX September Teacher of the Month.
  - Congratulations to Capital High student Isabel Beasley who was named Helena's Student of the Month by the Independent Record.
  - Thank you to HPS bus driver Theresa Forgey Loney for starting the idea of a "Bus Box" filled with gloves and hats for bus riders in need. Thank you to Transportation Routing Specialist Drew Van Fossen who worked to expand this idea to all routes thanks to help from private donations.
  - Congratulations to PAL teacher Ryan Cooney who was granted a \$400 scholarship from the World Affairs Council to take three students to EconoQuest Conference in Bozeman. Congratulations to PAL Senior Ashton Thompson, Nova Charlton, and

Adam Rea on earning the opportunity to participate in this excellent learning opportunity.

- Congratulations to our HHS and CHS debate competitors for their great performance at the “Queen City Rumble Speech and Debate Tournament”.
- Thank you to our CHS Band, Cheer Team, and Dance Team for performances at the AA State Football Championship.
- Thank you to Director Robert Holter, Choreographer Laura Brayko, Musical Directors Thomas Baty and Molly Kohoutek and Orchestra Conductor Zach Harris and students for the musical production of “Annie”.
- Congratulations to Capital High Principal Brett Zanto who was nominated as the District 3 MASC Administrator of the Year for High School.
- Congratulations to the Capital High 2022 State Football Champions. Special thanks to Coach Kyle Mihelish, his assistant coaches, the managers, and Athletic Trainer Shawn Ruff for all that they do in guiding and supporting these amazing athletes.
- Thank you to the many teachers, coaches, directors, advisors, and other staff members that make our extracurricular experiences possible.
- Thank you to all our volunteers from parents, grandparents, guardians, aunts, and uncles that volunteer in classrooms, on field trips, and at speech and debate tournaments and so much more.
- Thank you to community organizations that donate staff time and facilities to bring our students educational experiences outside the classroom.
- Thank you to the Holter Museum of Art. For at least 16 years, the Holter has hosted every third-grade class in the district for annual field trips.
- Congratulations to Central Elementary Principal Nick Radley who is the Montana Music Educator Association’s 2022 Outstanding School Administrator.
- Thank you to our students involved in the many clubs across Capital High School and Helena High School that help the Helena Community.
- Thank you to all the volunteers that helped at the 2022 “City of Gold Speech and Debate Tournament” on December 2<sup>nd</sup> and 3<sup>rd</sup> at Capital High School and Carroll College. Congratulations to those that participated in the tournament.
- Thank you to Helena Public Schools students and staff that created some amazing trees for the Intermountain Festival of Trees.
- Thank you to the Carroll College Women’s Basketball Team for hosting elementary and middle school students from across the district at their game against Willamette University on November 21<sup>st</sup>. Carroll offered the field trip through the National Association of Intercollegiate Athletics (NAIA) Champions of Character program, which aims to help kids build positive character traits through involvement in sports.
- Thank you to Angel Fund for hosting *Angel Fund’s On Broadway Night* on December 5<sup>th</sup>. The Angel Fund helps well over 1,000 students each school year with back-to-school clothes, warm coats, athletic shoes, school supplies and scholarships. On Broadway donated 50 percent of proceeds to The Angel Fund, and the evening included a silent auction.

That concluded the Superintendent Report portion of the agenda. The Trustees moved on to General Public Comment.

#### **IV. GENERAL PUBLIC COMMENT**

Ms. Heidi Friedlander gave general public comment. Ms. Friedlander is a parent of three children in the Helena Public School District. Ms. Friedlander expressed the importance of equity across all schools in the district. Ms. Friedlander said schools should have equity of teachers and staff, students, education, and food. Ms. Friedlander stated that a snack program is greatly needed for the students at Bryant Elementary. Ms. Friedlander concluded by stating that Bryant needs to retain the teachers that are already there and add additional teachers and staff to help students with their educational needs.

That concluded general public comment. The Board of Trustees moved on to discuss New Business-Items for Information.

#### **V. NEW BUSINESS**

##### **A. Items For Information**

1. Policy 1015 Vision, Mission, and Guiding Principles
2. Policy 7009 Lease Capitalization Threshold

1. Policy 1015 Vision, Mission, and Guiding Principles

Mrs. Barb Ridgway, Chief of Staff, presented Policy 1015 Vision, Mission, and Guiding Principles to the Board of Trustees. This policy has been amended to eliminate the inclusion of goals which are dynamic and regularly modified or revised. The Policy Committee is recommending that the original title of the policy: *Policy 1015: Goals, Mission, and Vision* be renamed: *Policy 1015: Vision, Mission, and Guiding Principles*. The Policy Committee has also recommended adding language that addresses both a mid-year and final report on the agreed upon annual goals.

The Board of Trustees moved on to review Policy 7009 Lease Capitalization Threshold.

2. Policy 7009 Lease Capitalization Threshold

Mrs. Janelle Mickelson, Business Manager, presented Policy 7009 Lease Capitalization Threshold to the Board of Trustees. Governmental Accounting Standards Board Statement 87 Leases (GASB 87) establishes a single model for lease accounting based on the principle that leases are financings of the right to use an asset. GASB 87 applies to leases of capital assets-including buildings, land, vehicles and equipment. For the District's purposes any assets with a present value of less than \$150,000 will not be reported as a liability in the financial statement.

That concluded Items for Information. The Board of Trustees moved on to review the Consent Action Items.

## **B. Consent Action Items**

1. Personnel Actions
2. Warrants
3. Out-Of-District Attendance Agreements (Non-Resident Students Attending HPS)
4. Out-Of-District Attendance Agreements (Helena Students Attending Other Districts)
5. 11.01.22 Facilities Master Plan Key Stakeholders Meeting Minutes
6. 11.03.22 Special Board Meeting Minutes
7. 11.08.22 Full Board Meeting Minutes
8. MTSBA FY24 Dues Revenue Estimate

Board Vice Chair Jennifer McKee commented. “At this point I would entertain a motion to approve our Consent Action Items.”

**Motion:** Trustee Jennifer Walsh moved to approve the Consent Action Items. Trustee Janet Armstrong seconded the motion.

**Public Comment:** None.

**Vote:** 6-0 motion carries unanimously.

That concluded the Consent Action Items. The Board of Trustees moved on to review the Items for Action.

## **C. Items for Action**

1. C.R. Anderson Reroofing Bid

Mr. Todd Verrill, Facilities and Maintenance Director, presented the C.R. Anderson Reroofing Bid to the Board of Trustees. The project will replace approximately 29,250 square feet of roof in four sections with an average of 21.5 years. The facilities office received bids from four contractors, and Summit Roofing submitted the lowest proposal at \$683,870.00. Summit Roofing has a very strong history of completing quality work for the district and they will complete this roof project in the summer of 2023 before the start of the 23-24 school year.

Board Vice Chair Jennifer McKee commented. “I would entertain a motion to approve the C.R. Anderson Reroofing Bid.”

**Motion:** Trustee Kay Satre moved to approve the C.R. Anderson Reroofing Bid as presented. Trustee Terry Beaver seconded the motion.

**Public Comment:** None.

**Vote:** 6-0 motion carries unanimously.

2. Policy 4000 Public Relations

Mrs. Barb Ridgway presented Policy 4000 Public Relations to the Board of Trustees. The Policy Committee is recommending minor changes to Policy 4000 Public Relations to include; eliminating redundancy and acknowledging surveys as a means to gather input from the community.

Board Vice Chair Jennifer McKee commented. "I would entertain a motion to approve Policy 4000 Public Relations."

**Motion:** Trustee Janet Armstrong moved to approve Policy 4000 Public Relations as presented. Trustee Kay Satre seconded the motion.

**Public Comment:** None.

**Vote:** 6-0 motion carries unanimously.

3. Authorization of Trustees to Advocate for MTSBA's Legislative Platform in the 2023 Legislature

Mrs. Janelle Mickelson presented to the Board of Trustees the action item: Authorization of Trustees to Advocate for MTSBA's Legislative Platform in the 2023 Legislature.

Board Vice Chair Jennifer McKee commented. "I would entertain a motion to approve the Authorization of Trustees to Advocate for MTSBA's Legislative Platform in the 2023 Legislature."

**Motion:** Trustee Kay Satre moved to approve the Authorization of Trustees to Advocate for MTSBA's Legislative Platform in the 2023 Legislature as presented. Trustee Lois Fitzpatrick seconded the motion.

**Public Comment:** None.

**Vote:** 6-0 motion carries unanimously.

4. Authorization of Superintendent and/or Authorized Designees to Advocate in the 2023 Legislature

Mrs. Janelle Mickelson presented to the Board of Trustees the action item: Authorization of Superintendent and/or Authorized Designees to Advocate in the 2023 Legislature.

Board Vice Chair Jennifer McKee commented. "I would entertain a motion to approve the Authorization of Superintendent and/or Authorized Designees to Advocate in the 2023 Legislature."

**Motion:** Trustee Lois Fitzpatrick moved to approve the Authorization of Superintendent and/or Authorized Designees to Advocate in the 2023 Legislature as presented. Trustee Jennifer Walsh seconded the motion.

**Public Comment:** None.

**Vote:** 6-0 motion carries unanimously.

That concluded the Items for Action, and the Board of Trustees moved on to Reports.

## **D. REPORTS**

### **1. Student Representatives Report**

Ms. Loreley Drees, Helena High School Student Representative for the Board of Trustees, was not in attendance at the Board Meeting; therefore, Mr. Keiran Boyle, Capital High School Student Representative for the Board of Trustees, gave the report on behalf of Ms. Drees. Winter sports have started and clubs have also been very active. Helena High's Green Group is working on a sustainability plan, NHS is working on tutoring and helping around the community, Key Club is going to ring bells for the Salvation Army and wrap gifts for children in need, Science Club is preparing for the Science Olympiad and Bowl, Mock Trial is working on this year's criminal case, Speech and Debate is towards the middle of their season, and Spanish Club (a new club at HHS) has been making ornaments. Student achievements include Senator Tester's military academy nominations for HHS seniors Paisley Karlin, Joseph Seliskar, and Charles Fox.

Mr. Keiran Boyle, Capital High School Student Representative for the Board of Trustees, gave his report. Clubs at Capital High School have also been very busy. NHS is hosting a food drive and a Toys for Tots drive. BPA is sponsoring a giving tree for presents for families of CHS students, and CHS parents donated over \$2,500 for holiday food cards and for support of the Bruin Pantry. Mr. Boyle mentioned various CHS holiday performances happening around the community. There were around 40 students who showed up for CHS's hour of code lunch. Mr. Boyle discussed AP exam information, and what the CHS School Leadership Team is working on.

### **2. Helena Education Association Report**

Ms. Jane Shawn, President of the Helena Education Association, gave the Helena Education Association Report. Ms. Shawn mentioned that there are many holiday programs happening across the district. HEA had over 120 members participate in the bargaining survey. HEA members will meet after winter break to review the survey data and prepare to bargain. Ms. Shawn thanked Communications Officer Karen Ogden, Superintendent Rex Weltz, and others who helped send out timely communication regarding swatting calls last week. Ms. Shawn said that teachers were informed in a timely and complete manner, and she appreciates the great communication from the district administration. Ms. Shawn concluded by mentioning that there are many new board-certified teachers and several who have maintained or renewed their certificates, and she will announce those names at the January Board meeting.

### **3. Facilities and Maintenance Committee Report**

Trustee Luke Muszkiewicz was not in attendance; therefore, Facilities Director Todd Verrill presented the Facilities and Maintenance Committee Report to the Board of

Trustees. The Facilities and Maintenance Committee met on December 5<sup>th</sup> and began the meeting with a Facilities Master Plan Update from SMA Architecture + Design. After the update from SMA, Mr. Verrill presented the C.R. Anderson Roof Project Bid to the Facilities and Maintenance Committee. Next, Mr. Verrill gave a facilities projects update from the last thirty days and Mr. Neal Murray, Safety and Operations Manager for the Helena School District gave a safety and security projects update. Mr. Verrill also highlighted the November facilities work order count, and discussed current projects and projects planned over the next 12 months. The meeting was concluded by Mr. Verrill discussing the Secure Education Consultants assessment report update.

4. Budget and Finance Committee Report

Trustee Janet Armstrong gave the Budget and Finance Committee Report. At the meeting the Budget and Finance Committee reviewed the budget to actual reports for the elementary general fund and high school general fund. The committee discussed any known future impacts to the budget. Mrs. Janelle Mickelson, Business Manager for the Helena School District, is waiting to see the impact of the rate increases from NorthWestern Energy. The committee discussed that there were no major changes to the HS ANB numbers and the next count will take place in February 2023. The committee concluded the meeting by discussing the possibility of calling for the high school general fund levy in the spring when the Trustees call for the election, with the option of cancelling the high school general fund levy before the ballot is certified if it turns out the levy is not needed.

5. Policy Committee Report

Trustee Luke Muszkiewicz was not in attendance at the board meeting; therefore, there was no report given.

6. Teaching & Learning Committee Report

The December Teaching and Learning Committee Meeting was cancelled; therefore, no report was given.

7. Health Benefits Committee Report

Trustee Kay Satre presented the Health Benefits Committee Report to the Board of Trustees. At the meeting the committee discussed whether or not to do an RFP for the 2023-2024 plan year to ensure that the plan includes the most up to date and cost saving opportunities. That might include exploring options other than the self-funding that we currently have for the plan and the committee determined that the topic needs further discussion. The committee continues to explore different cost-saving measures, and some of those measures have been producing nicely and have saved the plan over \$90,000 on pharmacy costs. The Wellness Subcommittee is working to identify incentives to promote fitness and health, as well as tracking overall numbers related to health screenings of members and looking at the costs of those screenings. The district's Allegiance representative gave the committee a year-end summary report.



8. Wellness Committee Report

Bryant Principal Trish Klock gave the Wellness Committee Report to the Board of Trustees. The Physical Activity Subcommittee has started working on a document titled *Student Norms for Physical Activity*. The document has information about student norms for recess, P.E., and getting students more involved in physical activity. The document also lists some of the things we want as a standard for every student in the district.

Assistant Superintendent Brian Cummings gave an update on the Nutrition Subcommittee to the Board of Trustees. The Harvest of the Month program is still going strong. Mr. Cummings mentioned how much the district appreciates the partnership it has with Helena Food Share. Robert Worthy, Sodexo Manager, is coming up with ideas to give students some new, healthy, and nutritious food choices.

9. Montana School Boards Association Report

Trustee Luke Muszkiewicz was not in attendance; therefore, there was no Montana School Boards Association Report given.

That concluded the Reports portion of the agenda. The Board of Trustees moved on to discuss Upcoming Meetings.

## **VII. UPCOMING MEETINGS**

Board Vice Chair Jennifer McKee reviewed upcoming meetings with the Board of Trustees.

- January 3<sup>rd</sup> at noon-Policy Committee Meeting
- January 4<sup>th</sup> at noon-Teaching and Learning Committee Meeting
- January 9<sup>th</sup> at noon-Facilities and Maintenance Committee Meeting
- January 10<sup>th</sup> at 11:00 a.m.-Executive Committee Meeting
- January 10<sup>th</sup> at noon-Budget and Finance Committee Meeting
- January 10<sup>th</sup> at 5:30 p.m.-Full Board Meeting
- January 24<sup>th</sup> at 11:00 a.m.-Board of Trustees Work Session at Ray Bjork Learning Center

## **VIII. BOARD COMMENTS**

Board Vice Chair Jennifer McKee, Trustee Janet Armstrong, and Trustee Kay Satre thanked everyone for a great year and expressed their appreciation to the Helena School District team.

**IX. ADJOURNMENT**

Board Vice Chair Jennifer McKee adjourned the meeting at 6:54 p.m.

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Candice Delvaux, Recording Secretary      Date

**Policy Background  
Board of Trustees Meeting  
January 10, 2023**

**The following policies are presented for second reading / Action:**

**1015 Vision, Mission and Guiding Principles**

This policy has been amended to eliminate the inclusion of goals which are dynamic and regularly modified or revised. The Policy Committee has recommended adding language that addresses both a mid-year and final report on the agreed upon annual goals.

**7009 Lease Capitalization Threshold**

Governmental Accounting Standards Board Statement 87 Leases (GASB 87) establishes a single model for lease accounting based on the principle that leases are financings of the right to use an asset. GASB 87 applies to leases of capital assets—including buildings, land, vehicles and equipment.

For the District's purposes any assets with a present value less than \$150,000 will not be reported as a liability in the financial statement.

**The following policies are being presented for first reading / Information:**

**5040 Personnel Records**

This existing policy was reviewed by the Policy Committee to reflect changes in statute, clarify language related to the release of public information regarding the credentials of educators and para-educators and to update the name of the Personnel Office to the Human Resource Office.

**7060 School Safety**

This is an existing policy. The committee is recommending that the trustees receive an annual report rather than a periodic report as currently referenced in the policy.

**HELENA SCHOOL DISTRICT  
Board of Trustees Meeting**

**Meeting Date:** 01/10/23

**Item VII.C.1.**

Superintendent's Report

General Public Comment

Items for Information

Consent Action Items

Items For Action

Reports

**Item Title:      Item For Action**

1. Policy 1015    Vision, Mission and Guiding Principles

Board Action	1st Motion	Second	Aye	Nay	Other
Muszkiewicz					
Hathhorn					
Beaver					
Satre					
McKee					
Fitzpatrick					
Walsh					
Armstrong					

2 SCHOOL DISTRICT ORGANIZATION

3 ~~Goals, Mission and Vision~~ Vision, Mission and Guiding Principles

4 **Vision**

5 Helena Public Schools foster dynamic educational experiences that prepare all students for life.

6 **Mission Statement**

7 The Helena Public Schools educate, engage, and empower each student to maximize his or her  
8 individual potential with the knowledge, skills and character essential to being a responsible  
9 citizen and life-long learner.

10 This mission will be supported through the wise use of resources to meet students’ needs,  
11 regardless of interests and talents. Students, families, educators and the community are  
12 committed to sharing the responsibility for creating a student-centered educational community  
13 that acknowledges learning as a life-long process.

14 **Guiding Principles**

- 15 • Each student enters school healthy and learns about and practices a healthy lifestyle.
- 16 • Each student learns in an intellectually challenging environment that is physically and  
17 emotionally safe for students and adults.
- 18 • Each student is actively engaged in learning and is connected to the school and broader  
19 community.
- 20 • Each student has access to personalized learning and to qualified, caring adults.
- 21 • Each graduate is prepared for success in college or further study and for employment in  
22 a global environment.

23 **Board Goals**

24 ~~**Curriculum / Learning**— Provide relevant, integrated and meaningful learning  
25 experiences for students that will prepare them for life.~~

26 ~~**Staff Support and Relationships**— Enhance the learning opportunities for students by  
27 providing professional development for all employees and encouraging innovative  
28 instructional practices.~~

29 ~~**Environment**— All schools and work sites will be safe and foster positive and productive  
30 environments for students and staff.~~

31 ~~**Technology**— Implement technology in Helena Schools to enrich student learning and  
32 deliver more efficient administrative services.~~

33 ~~**Community Partnerships**—Encourage excellence in our schools by maintaining a positive~~  
34 ~~and productive relationship with parents, employers, community members and members of~~  
35 ~~the higher community.~~

36 ~~**Fiscal Planning**—A budget development process is established so the allocation of~~  
37 ~~resources has the greatest positive impact on the performance of students and staff.~~

38  
39 Each year, the Board and Superintendent will formulate annual goals for the District that reflect the  
40 District’s vision, mission and guiding principles.

41  
42 The Superintendent will provide the Board with a mid-year progress update.

43  
44 At the conclusion of the year, the Superintendent shall report to the Board the status of agreed upon  
45 goals and the degree to which the goals have been accomplished.

46  
47  
48

Legal Reference:

Cross Reference:

Policy History:

Adopted on: 8.8.2011

Reviewed on: 3.2.2021

49

**HELENA SCHOOL DISTRICT  
Board of Trustees Meeting**

**Meeting Date:** 01/10/23

**Item VII.C.2.**

Superintendent's Report

General Public Comment

Items for Information

Consent Action Items

Items For Action

Reports

**Item Title:**      **Item For Action**  
                                 2. Policy 7009   Lease Capitalization Threshold

Board Action	1st Motion	Second	Aye	Nay	Other
Muszkiewicz					
Hathhorn					
Beaver					
Satre					
McKee					
Fitzpatrick					
Walsh					
Armstrong					

