



The Helena Public Schools educate, engage, and empower each student to maximize his or her individual potential with the knowledge, skills and character essential to being a responsible citizen and life-long learner.

Board of Trustees
Budget and Finance Committee
Lincoln Campus
And via Microsoft Teams
Tuesday, February 14th, 2023 – 12:00pm

MINUTES

ATTENDEES

Trustees:
Janet Armstrong, Committee Chair
Kay Satre, Committee Member
Terry Beaver, Committee Member

Others:
Rex Weltz, Superintendent
Jane Shawn, HEA President
Keri Mizell, Human Resources Director
Karen Ogden, Communications Officer
Janelle Mickelson, Business Manager &
District Clerk
Brian Cummings, Assistant Superintendent
K-5
Gary Myers, Director of Educational
Technology
Joslyn Davidson, Curriculum Administrator
Candice Delvaux, Executive Assistant
Kaitlyn Hess, Assessment and Federal
Programs
Lona Carter, School Health Grant Facilitator
Barb Ridgway, Chief of Staff
Todd Verrill, Facilities Director
Erin Maxwell, RBLC Principal
Josh McKay, Assistant Superintendent 6-12
Kellie Boedecker, Broadwater Principal

I. CALL TO ORDER

Committee Chair, Janet Armstrong, called the meeting to order at 12:03 p.m.

II. GENERAL PUBLIC COMMENT

There was no general public comment.

III. REVIEW OF AGENDA

No changes were made to the agenda.

IV. APPROVAL OF MINUTES

The committee reviewed and approved the 01.10.23 Budget and Finance Committee Meeting Minutes.

V. ITEMS FOR INFORMATION/DISCUSSION

A. Budget to Actual Reports

Mrs. Janelle Mickelson, Business Manager and District Clerk for Helena Public Schools, reviewed the budget to actual reports for the elementary general fund and high school general fund with the Budget and Finance Committee.

B. Five-Year Budget Forecast

The committee reviewed the five-year budget forecast. The committee discussed that the five-year budget forecast has been updated with the spring count ANB numbers and with these numbers inputted the budget projection for 2024 was as expected. The five-year budget forecast includes projected wages, as well as projected budget for both the elementary and the high school. The committee also had the data for the methodology behind the recap which includes methodology to calculate ANB, the methodology to calculate budget authority limits, and the methodology to calculate expenditure budgets.

Ms. Janelle Mickelson, Business Manager, discussed that based on the spring count the deficit for next year in the elementary would be about \$300,000 less. After the spring count the deficit in the high school is about the same.

Superintendent Rex Weltz reviewed with the Budget and Finance Committee the presentation he would be giving the full Board of Trustees this evening at the full Board meeting. Superintendent Weltz will be discussing the general fund for Elementary K-8 and High School 9-12 and will review general fund expenditures for day-to-day activities. Superintendent Weltz will then review the Elementary 5-Year Forecast, and the High School 5-Year Forecast and will conclude his presentation by reviewing next steps to balance the general fund budgets by 2025.

VI. BOARD COMMENT

Trustee Terry Beaver asked if we know why some high school students are dropping out and if there is anything we can do to retain them. Superintendent Weltz mentioned that counselors and administrators connect with these students and know their stories and our team is working on strategies to keep these students engaged and offering alternative programming for them within our settings such as Access to Success to encourage them to graduate. Our Title Program team and Social Services Coordinator assist students who are in transition and give them the support they need to succeed.

VII. ADJOURNMENT

Trustee Janet Armstrong adjourned the meeting at 12:26 p.m.