



The Helena Public Schools educate, engage, and empower each student to maximize his or her individual potential with the knowledge, skills and character essential to being a responsible citizen and life-long learner.

Board of Trustees Work Session

Tuesday, February 28th, 2023

Broadwater Elementary School

900 Hollins Ave, Helena, MT 59601

& Via TEAMS

A tour of Broadwater Elementary will take place from 11:00 a.m. to 12:00 p.m.
The business portion of the meeting will take place in the Broadwater Elementary Library from
12:00 p.m. to 1:00 p.m.

Members of the public can attend remotely by clicking the link below:

[Click here to join the meeting](#)

AGENDA

I. CALL TO ORDER / PLEDGE OF ALLEGIANCE

II. REVIEW OF AGENDA

III. GENERAL PUBLIC COMMENT

This is the time for comment on public matters that are not on the agenda. Public matters do not include any pending legal matters, private personnel issues or private student issues. Please do not attempt to address such issues at this time or you will be ruled out of order. The Board cannot enter into a discussion during General Public Comment.

IV. PRESENTATION

V. NEW BUSINESS

A. Consent Action Items

1. 01.24.23 Board Work Session Meeting Minutes
2. Resolution to Dispose of Personal Property: Technology Surplus
3. Consideration For Approval of Resolutions of Intent to Increase (Decrease) Non-voted Levies
 - a) Approval of Resolution of Intent to Increase (Decrease) Non-voted Levies – Elementary District
 - b) Approval of Resolution of Intent to Increase (Decrease) Non-voted Levies – High School District

VI. UPCOMING MEETINGS

VII. BOARD COMMENTS

VIII. ADJOURNMENT



The Helena Public Schools educate, engage, and empower each student to maximize his or her individual potential with the knowledge, skills and character essential to being a responsible citizen and life-long learner.

Board of Trustees Work Session

Tuesday, January 24th, 2023 | 12:00 p.m. | Lincoln Center and via TEAMS

MINUTES

ATTENDEES

Trustees *Others*

Siobhan Hathhorn, Board Chair	Rex Weltz, Superintendent
Jennifer McKee, Vice Chair	Josh McKay, Assistant Superintendent 6-12
Luke Muszkiewicz, Trustee	Barb Ridgway, Chief of Staff
Terry Beaver, Trustee	Janelle Mickelson, Business Manager
Kay Satre, Trustee	Lona Carter, School Health Grant Facilitator
Janet Armstrong, Trustee	Brian Cummings, Assistant Superintendent K-5
Jennifer Walsh, Trustee	Gary Myers, Director of Educational Technology
	Keri Mizell, Human Resources Director
	Karen Ogden, Communications Officer
	Candice Delvaux, Executive Assistant
	Jane Shawn, HEA President
	Kirstan Roush, SACC Program Director
	Todd Verrill, Facilities Director
	Tim McMahon, Activities Director

I. CALL TO ORDER/ PLEDGE OF ALLEGIANCE

Board Chair Siobhan Hathhorn called the meeting to order at 12:01 p.m. and led the Pledge of Allegiance.

II. REVIEW OF AGENDA

Board Chair Siobhan Hathhorn reviewed the agenda with the Board of Trustees. Due to the change in location for the Board Work Session, the Presentation portion of the agenda was removed from the agenda.

The Board of Trustees moved on to General Public Comment.

III. GENERAL PUBLIC COMMENT

There was no general public comment offered.

IV. NEW BUSINESS

A. Items For Information

1. SACC and the Child and Adult Care Food Program (CACFP)

Kirstan Roush, SACC Program Director, presented information about the Child and Adult Care Food Program (CACFP) to the Board of Trustees. SACC is committed to serving healthy, nutritious snacks and at-risk meals that follow meal pattern guidelines established by the Child and Adult Care Food Program (CACFP) administered by the State of Montana and the US Department of Agriculture. SACC, in its 30th year of providing childcare after school, is currently participating in its 12th year with CACFP. In October 2022, eleven SACC sites in Helena School District #1 (one at each elementary school) served 4,050 snacks and 96 breakfasts to 4,470 attendees – an average of 300 children per day. Breakfasts are served at our Full Days programs (Oct. 20 and 21, Winter and Spring breaks). In November, those numbers 3821 snacks to an average 220 students for 19 days of the month. December’s totals were 2800 snacks to an average 320 children daily during 15 days of operation.

Meal pattern requirements for 6- to 12-year-olds are as follows:

Snacks are served by SACC staff trained in food safety protocols that meet Lewis and Clark County health and safety guidelines. Snacks consist of food components to include two to five of these items: Meat or Meat Alternative, Whole Grains, Fruits, Vegetables and Milk. When these items are served in the required amounts SACC receives reimbursement.

At-risk meals are served at Broadwater, Bryant, and Central schools. Five components must be served for a creditable reimbursable meal. These components are the same as snack components but all five must be served.

*Snacks and meals are served per Montana CACFP policy using the (Ellyn) Satter Eating Competency Model, a philosophy that describes a division of responsibility for adults and children in eating relationships.

That concluded Ms. Roush's presentation and the Board of Trustees moved on to the second Item for Information: Spring Levies Discussion.

2. Spring Levies Discussion

The Board of Trustees and Superintendent Rex Weltz had a robust discussion about spring levies and discussed what estimated proposal amount for the elementary building reserve should be put forth in the spring on the ballot. Right now, there is an \$88 million dollar deferred maintenance that exists in the district and of that amount, \$36 million is high priority needs. Superintendent Weltz discussed that it takes a large amount of money to maintain all our buildings and over the last ten years there has been roughly a 40% increase in construction costs and inflation has been extraordinarily high over the last couple years which has affected the budget, therefore; we are going to ask for an estimated proposal amount of \$3,000,000 for the elementary building reserve levy.

Mr. Todd Verrill, Facilities Director, mentioned that the cost of just one boiler in a building is around \$500,000. Our schools are large, the average age is 57 years old, and they are old buildings with old systems, and some have failing systems; therefore, it is crucial that we address our deferred maintenance issues now and we need to have the money to be able to do that and to take care of our buildings. The group also discussed that we need air conditioning in the classrooms, and air conditioning is extremely expensive to install in these older buildings. In addition to that, our buildings also need windows, siding, floor coverings, etc... and \$3,000,000 a year in the elementary district will really help us to take care of our aging buildings.

The board members discussed that they are in favor of running the elementary school building reserve in the amount of \$3,000,000. We are likely not going to be able to pass another elementary bond for some time, so it's not just about maintenance, it is about the needs that we are going to have to invest in at our elementary schools just for them to be the educational spaces that we need. The trustees and Superintendent Weltz discussed if a high school general fund levy should also be run this spring. The trustees were in agreement that they are reluctant to put a high school general fund levy on the same ballot as the building reserve levies because the building reserve levies are our highest priorities, and adding the high school general fund levy on the same ballot could create competition against the building reserve levies and could jeopardize the building reserve levies passing.

That concluded Items for Information and the Board of Trustees moved on to review the Consent Action Items.

B. Consent Action Items

1. 11.29.22 Board Work Session Meeting Minutes
2. Resolution to Dispose of Personal Property: Portable Scoreboards

Siobhan Hathhorn, Board Chair, commented. "I would entertain a motion for the Consent Action Items as presented."

Motion: Trustee Luke Muszkiewicz moved to approve the Consent Action Items as presented. Trustee Kay Satre seconded the motion.

Public Comment: None.

Vote: 7-0 motion carries unanimously.

V. UPCOMING MEETINGS

Siobhan Hathhorn, Board Chair, discussed upcoming meetings with the Board of Trustees.

- February 1st, Teaching and Learning Committee Meeting, Noon
- February 6th, Facilities and Maintenance Committee Meeting, Noon
- February 7th, Policy Committee Meeting, Noon
- February 14th, Executive Committee Meeting, 11:00 a.m.
- February 14th, Budget and Finance Committee Meeting, Noon
- February 14th, Full Board Meeting, 5:30 p.m.
- February 28th, Board Work Session-Broadwater Elementary, 11:00 a.m.

VI. BOARD COMMENTS

There were no additional board comments.

VII. ADJOURNMENT

The meeting was adjourned at 1:18 p.m.

Candice Delvaux, Recording Secretary

HELENA SCHOOL DISTRICT NO.1, LEWIS AND CLARK COUNTY
RESOLUTION TO DISPOSE OF PERSONAL PROPERTY

WHEREAS, the trustees of any district have the power and the responsibility to hold in trust all real and personal property of the District for the benefit of the schools and children of the district, and;

WHEREAS, the trustees of any district have the authority to determine that certain personal property of the District is or is about to become abandoned, obsolete, undesirable, or unsuitable for the school purposes of the district pursuant to Mont. Code Ann. § 20-6-604, and;

WHEREAS, the District owns items of personal property consisting of Apple Surplus and;

WHEREAS, the Board of Trustees of Helena School District No. 1 desires to sell or dispose of such technology equipment because they are abandoned, obsolete, undesirable or unsuitable for school purposes;

THEREFORE, BE IT RESOLVED, that the Board of Trustees of Helena School District No. 1, Lewis and Clark County, Montana, shall sell or otherwise dispose of the technology equipment identified below:

Category	MODEL NAME	Count
Apple TV	Apple TV	4
Apple TV	Apple TV 2014	2
Cart	Cart Laptop Charging Carts	2
Cart	Cart iPad Rolling Cart for Charging	1
Cart	CartBretford TL357LL/B iPod cart	1
Cart	Cart iPod PARASYNC Charging Stations	2
Cart	Lock & Charge iPad Cart	1
Desktop	iMac 21.5" 2010	32
Desktop	iMac 21.5" 2012	41
Desktop	iMac 27" 2009	2
Desktop	iMac 27" 2012	1
Desktop	Power MacIntosh G3	2
Emac	Emac	1
iPad	iPad (4th generation)	30
iPad	iPad 2	205
iPad Air	iPad 2010	5
iPad Air	iPad Air 2014	9
iPad Air	iPad Air 2015	6
iPad Mini	iPad mini	18
iPad Mini	iPad mini 2015	18
iPod	iPod 2nd generation	17

iPod Touch	iPod touch (4th generation)	75
iPod Touch	iPod touch (5th generation)	19
iPod Touch	iPod Touch (6th generation)	2
Laptop	iBooks	9
Laptop	iBooks 2001	2
Mac mini	Mac mini 2012	2
Mac mini	Mac mini 2014	6
MacBook Air	MacBook Air 11" 2011	1
MacBook Air	MacBook Air 11" 2014	3
MacBook Air	MacBook Air 13" 2015	7
MacBook Pro	MacBook Pro	1
MacBook Pro	MacBook Pro 13" 2011	4
MacBook Pro	MacBook Pro 13" 2014	1
MacBook Pro	MacBook Pro 13" 2010	1
MacBook Pro	Macbook Pro 15" 2009	25
MacBook Unibody	MacBook Unibody 2009	30
MacBooks	MacBooks 2007	7

The items may be viewed at Helena Middle School Warehouse, located at 1010 Idaho Ave, Helena, MT, March 14, 2023, between the hours of 1:00 pm and 2:00 pm. Please call Education Technology Administrator, Gary Myers at (406) 324-2028 for more information. **Items will be sold as one complete lot.** Purchasing parties are responsible for the pickup or shipping of purchased pallets no later than March 28, 2023. Interested parties must submit sealed bids to the Helena School District #1 Business Office, 1325 Poplar Street, Helena, MT 59601 by 3:00 pm on March 21, 2023. The exterior of all bid envelopes or packages must clearly state: **Sealed Bid for Surplus Technology Equipment**. In the event that no bids are received for items listed above, the District will dispose of the item(s) in any manner deemed appropriate.

- *Vendor will provide Grading/Pricing Schedule descriptions.*
- *Vendor will provide a list in Excel format (sorted by model, grading/price Schedule and price paid.*
- *Vendor will provide packaging materials, personnel to pack and shipping/pickup from our Helena School District Warehouse location at 1010 Idaho Ave, Helena, MT 59601*
- **Vendor must be an R2 or NAID AAA Certified recycler.**

This Resolution shall not become effective for 14 days. Upon expiration of the 14-day period, the Superintendent of the District shall effectuate the sale or disposal of the above-described property. Money realized from the sale of any of the above-identified items shall be credited to the technology fund.

Adopted this ____ day of _____ 2023.

By: _____

Chairperson, Board of Trustees

DISTRICT CLERK CERTIFICATION:

I attest the above-referenced signature of the Chairperson of the Board of Trustees, and further certify as follows _____ made the motion to approve this RESOLUTION TO DISPOSE OF PERSONAL PROPERTY and _____ seconded the motion; the following Trustees voted in favor of the motion:

_____ ; the following Trustees voted against _____ ; and the following Trustees were absent: _____.

By: _____

Janelle Mickelson, District Clerk

Helena School District No. 1

HELENA ELEMENTARY SCHOOL DISTRICT #1
RESOLUTION OF INTENT TO INCREASE(DECREASE) NONVOTED LEVIES

As an essential part of its budgeting process, the Board of Trustees of the Helena Public Schools is authorized by law to impose levies to support its budget. The Board of Trustees estimates the following increases(decreases) in revenues and mills for the funds noted below for the next school fiscal year beginning July 1, 2023, using certified taxable valuations from the current school fiscal year.

Elementary Fund	Estimated Increase(Decrease) in Revenues*	Estimated Increase(Decrease) in Revenues*	Estimated Impact, Home of \$100,000*	Estimated Impact, Home of \$200,000*
Transportation	\$214,500	\$1.75	\$2.36	\$4.73
Tuition	(\$7,765)	(\$0.06)	(\$0.08)	(\$0.16)
Adult Ed	\$7,010	\$0.06	\$0.08	\$0.16
Total Elementary	\$213,745	\$1.75	\$2.36	\$4.73

This resolution must also document the District's expected use of its Building Reserve State Major Maintenance levies and associated funding. The District expects to use those proceeds to partially fund capital improvements, deliniated in the Helena School District Deferred Maintnance Report located on the District website. Proceeds will also be used to partially fund operational costs of school safety. The District estimates this funding structure will generate approximately \$1,858,670. The tax impact is approximately 12.67 mills.

These estimates are based on the current year's taxable value with no increase. If the District's taxable value increases as expected, the mill and taxpayer cost increases will be less than presented here. These estimates are preliminary and changes are expected before the final budgets are set in August. Please contact the District Business Office at (406) 324-2040 or jmickelson@helenaschools.org if you have questions or need additional information.

HELENA HIGH SCHOOL DISTRICT #1
RESOLUTION OF INTENT TO INCREASE(Decrease) NONVOTED LEVIES

As an essential part of its budgeting process, the Board of Trustees of the Helena Public Schools is authorized by law to impose levies to support its budget. The Board of Trustees estimates the following increases(decreases) in revenues and mills for the funds noted below for the next school fiscal year beginning July 1, 2023, using certified taxable valuations from the current school fiscal year.

High School Fund	Estimated Increase(Decrease) in Revenues*	Estimated Increase(Decrease) in Mills*	Estimated Impact, Home of \$100,000*	Estimated Impact, Home of \$200,000*
Transportation	\$53,813	\$0.40	\$0.54	\$1.08
Tuition	(\$192,662)	(\$1.43)	(\$1.93)	(\$3.86)
Adult Ed	\$7,013	\$0.13	\$0.18	\$0.36
Total High School	(\$131,836)	(\$0.90)	(\$1.21)	(\$2.42)

This resolution must also document the District's expected use of its Building Reserve State Major Maintenance levies and associated funding. This year, the District expects to use those proceeds to partially fund capital improvements, delineated in the Helena School District Deferred Maintenance Report located on the District website. Proceeds will also be used to partially fund operational costs of school safety. The District estimates this funding structure will generate approximately \$1,056,170. The tax impact is approximately 6.70 mills.

These estimates are based on the current year's taxable value with no increase. If the District's taxable value increases as expected, the mill and taxpayer cost savings will be more than presented here. These estimates are preliminary, and changes are expected before the final budgets are set in August. Please contact the District Business Office at (406) 324-2040 or jmickelson@helenaschools.org if you have questions or need additional information.