

SCHOOL / COMMUNITY RELATIONS

Facility / Therapy Dogs Administrative Procedure

Helena School District

Request to use Therapy Dog in School

Board Policy 4036 governs the use of facility / therapy dogs in schools. The request shall be submitted to the Building Principal for approval each school year and/or whenever the handler wishes to use a different facility / therapy dog.

Name of Handler: _____

Handler Address: _____

Handler Email: _____

Building where the Dog will be used: _____

Please describe, in detail, what the dog will do at the school? _____

Date: _____ Handler Phone Number: _____

Name of Dog: _____

Please attach the following to this form:

- Proof of registration as a therapy dog handler with the individual therapy dog to be used (*Note: Such registration shall be from an organization that requires an evaluation of the therapy dog and handler prior to registration and at least every two years*)
- Proof from a licensed veterinarian that the therapy dog is in good health and has been immunized against diseases common to dogs. Such vaccinations shall be kept current and up to date all times.
- Proof of licensure from the local dog licensing authority.
- Copy of an insurance policy that provides liability coverage for the work of the handler and therapy dog while the two are on school district property.

Handler's Signature _____ Date _____

Principal's Signature _____ Date _____