



The Helena Public Schools educate, engage, and empower each student to maximize his or her individual potential with the knowledge, skills and character essential to being a responsible citizen and life-long learner.

Board of Trustees Executive Committee Meeting

Tuesday, April 11th, 2023 – 11:00 a.m.

Lincoln Conference Room and Microsoft Teams

Members of the public are able to attend remotely by clicking here:

[Click here to join the meeting](#)

We ask that all participants mute their microphone until called upon by the Board Chair for general and/or specific public comments. Upon completing public comment, please ensure that your microphone is again muted.

AGENDA

- I. CALL TO ORDER /INTRODUCTIONS
 - II. REVIEW OF AGENDA
 - III. **GENERAL PUBLIC COMMENT:** *This is the time for comment on public matters that are not on the agenda. Public matters do not include any pending legal matters, private personnel issues or private student issues. Please do not attempt to address such issues at this time or you will be ruled out of order. The Board cannot enter into a discussion during General Public Comment.*
 - IV. APPROVAL OF MINUTES
 - A. Review of 03.14.23 Executive Committee Meeting Minutes
 - V. REVIEW OF 04.11.23 BOARD MEETING AGENDA
 - VI. UPCOMING MEETINGS
 - VII. BOARD COMMENTS
 - VIII. ADJOURNMENT
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Board of Trustees
Executive Committee Meeting
Tuesday, March 14th, 2023
Lincoln Campus and via Microsoft Teams
11:00 a.m.

MINUTES

ATTENDEES

Committee Others

Siobhan Hathhorn, Board Chair

Rex Weltz, Superintendent

Janelle Mickelson, Business Manager

Brian Cummings, Assistant Superintendent K-5

Gary Myers, Director of Technology

Jane Shawn, HEA President

Candice Delvaux, Executive Assistant

Kaitlyn Hess, Assessment and Federal Programs

Josh McKay, Assistant Superintendent 6-12

Lona Carter, School Health Grant Facilitator

Steve Thennis, Helena High School Principal

Tim McMahon, Activities Director

I. CALL TO ORDER

Board Chair Siobhan Hathhorn called the meeting to order at 11:12 a.m.

II. REVIEW OF AGENDA

No changes were requested to the Executive Committee Meeting Agenda.

III. GENERAL PUBLIC COMMENT

There was no general public comment.

IV. REVIEW OF MINUTES

Minutes from the 02.14.23 Executive Committee meeting were reviewed and approved.

V. REVIEW OF THE 03.14.23 BOARD MEETING AGENDA

The committee reviewed the agenda for the 03.14.23 full Board meeting. Board Chair Siobhan Hathhorn commented. "We will meet here tonight beginning at 5:30 p.m. at the Lincoln Center. People can attend in person or online via TEAMS. The address and remote log-in information is all on the website. We will call things to order, say the Pledge of Allegiance, and review the agenda." Ms. Hathhorn shared that sadly, Trustee Lois Fitzpatrick, has passed away and the Board of Trustees would like to share in a moment of silence at the Board meeting this evening in honor of Trustee Fitzpatrick.

The Trustees will then move on to recognitions. Recognitions tonight will include State Theater Recognition, United States Presidential Scholars Program Candidates, National Merit Finalists, DECA National Qualifiers, Capital High State Wrestling Champion, and Helena High State Swimming Champions.

After recognitions, Superintendent Rex Weltz will give his superintendent report to the Board of Trustees. After the superintendent's report there will be general public comment followed by new business-item for information. There will be one item for information, Policy 5030: Abused and Neglected Child Reporting, that will be presented by Chief of Staff, Ms. Barb Ridgway.

The trustees will move on to consent action items followed by items for action. The first item for action will be the Capital High School Tennis Court Rehabilitation Project Bid presented by Facilities Director, Mr. Todd Verrill. The second item for action will be the Calendar Committee Proposal for the 2023-2024 School Calendar presented by Assistant Superintendent 6-12, Mr. Josh McKay. The third item for action will be the National Certified Counselor Certification Approval that will be presented by Human Resources Director, Keri Mizell. The Board tonight will be presented with the action item and it will be clear that the Certified Counselor Certification will be added to the list of certifications in the CBA currently available to teachers to pursue. The two teachers listed in the board action, Jaime Pandis and Ellaina Staldine, were the counselors who brought forth the proposal and application. The final three items for action will be presented by Ms. Barb Ridgway

and they are Policy 5045: Family Medical Leave Act, Policy 5035: Staff Ethics and Political Activity, and Policy 5051: Insurance Benefits for Employees.

The trustees will conclude the board meeting by hearing reports, and discussing upcoming meetings followed by adjournment.

VI. BOARD COMMENTS

There were no board comments.

VII. ADJOURNMENT

The meeting was adjourned at 11:28 a.m.



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Board of Trustees Meeting

Lincoln Center | 1325 Poplar St. | Helena, MT 59601

Tuesday, April 11th, 2023 - 5:30 p.m.

Lincoln Board of Trustees Conference Room and
via TEAMS

[Click here to join the meeting](#)

AGENDA

I. CALL TO ORDER /PLEDGE OF ALLEGIANCE

II. REVIEW OF AGENDA

III. RECOGNITIONS

A. **1st Place Las Vegas Crown World Class Cheerleading Competition/1st place Class AA Large Squad at Cheerfest/1st Place All-Around High Point Cheer Team at Cheerfest**

Congratulations to the Capital High Cheer Team for winning 1st place in the Advanced Co-Ed Show Division at the Las Vegas Crown World Class Cheerleading Competition, winning 1st place Class AA Large Squad at Cheerfest, and winning 1st place All-Around High Point Cheer Team. Thank you to Coach Sue Bannon for all that she does for these athletes.

Congratulations to the following team members: Mikayla Irish, Abbigale Murray, Charlotte Tamol, Elena Tran, Kynzie Belcher, Teagan Clement, Kayleona Key, Annesa Smith, Etchie Smith, Isabella Yearry, Sydney Bird, Piper Claeys, Andrew Williams, Mia Brinton, Lilyan Carlson, Nyeala Herndon, David Marshall, and Jasmine Otteson.

B. **Montana West's National Speech and Debate Association Coach of the Year**

Congratulations to Capital High School Head Coach, JW "Dubbz" McClintic, as he was nominated and won Montana West's National Speech and Debate Association Coach of the Year.

C. **National Speech and Debate Qualifiers-Capital High School**

Congratulations to the following Capital High students who qualified for the National Speech and Debate Tournament. Special thanks to JW McClintic, CHS Speech and Debate Coach for all that he does for students.

- Kathrine (Kat) Armstrong-Alternate
- Evelyn Dachs-Alternate
- Jules Davidson-Multi event
- Caitlin King-World School
- Katie Steinhoff-Multi event

D. **National Speech and Debate Qualifiers-Helena High School**

Congratulations to the following Helena High students who qualified for the National Speech and Debate Tournament. Special thanks to Jennifer Hermanson, HHS Speech and Debate Coach, for all that she does for students.

- Layla Riggs-Congress
- Loreley Drees-Multi event
- Lucy McDonald-Garrity-Multi event

E. **Montana High School Boys' Soccer Player of the Year**

Congratulations to Capital High student Trey Moseman who was selected as the Montana High School Boys' Soccer Player of the Year by the United Soccer Coaches. Each year, the organization selects a player of the year in each state at the high school level and this year Trey was selected for Montana. Special thanks to Stefan Wall, Boys Soccer Coach at CHS, for all that he does for these athletes.

F. **National BPA Qualifiers-Capital High School**

Congratulations to our National BPA Qualifiers from Capital High School. Special thanks to Terri Norman for her guidance. The following students qualified to compete at the 2023 National Leadership Conference in Anaheim, California.

- 1st Place: Financial Analyst Team—Abi Grotbo, Taylor Ferretti, and Brendan Miller
- 1st Place: Payroll Accounting—Brendan Miller
- 2nd Place: Payroll Accounting—Abi Grotbo
- 3rd Place: Advanced Accounting—Jack Drynan
- 5th Place: Fundamental Desktop Publishing—Caitlin King

G. **Business Professional of America Silver Star Award-Capital High School**

Congratulations to the Capital High School BPA Team for being awarded the Silver Star Award for outstanding chapter implementation of the mission and strategies of BPA as well as the 3rd highest fundraising chapter for the Special Olympics Special Dots program with a donation to Special Olympics Montana of \$1053.

H. **Business Professionals of America National Emerging Advisor of the Year**

Congratulations to Helena High School BPA Advisor Buffy Smith who has been nominated by Montana Business Professionals of America for the National Emerging Advisor of the Year!!

I. **National BPA Qualifiers-Helena High School**

Congratulations to our National BPA Qualifiers from Helena High School. Special thanks to Samantha Humphrey and Buffy Smith for their guidance. The following students qualified to compete at the 2023 National Leadership Conference in Anaheim, California.

- Foster Smith: 1st Java Programming, 1st Python Programming & 1st C++ Programming
- Titan Russell: 1st Network Administration using Cisco, 2nd Computer Network Technology
- Kaden Price: 1st C# Programming & 5th Java Programming
- Cooper Cross: 2nd C++ Programming, 4th Python Programming & 4th Java Programming
- Matthew Roberts: 2nd Java Programming
- Nolan Verrill: 2nd C# Programming
- Khalil Elias: 3rd Java Programming
- Kaden Price, Foster Smith, Nolan Verrill & Titan Russell: placed in the top 10, nationally, in Software Engineer Virtual Event and will learn of the placing at the National Conference.

J. **Business Professional of America Silver Star Award-Helena High School**

Congratulations to the Helena High BPA team for receiving the Silver Star of Professionalism award for the 10th year in a row. The Montana Association Silver Star Award for Chapter Development is designed to award those Business Professionals of America chapters who actively implement the mission and strategies of the organization.

K. **Mock Trial State Champions**

Congratulations to the Helena High Baker Team for winning the 2023 Mock Trial State Championship. Congratulations to Melaina Klobberdanz, Robert Stimpson, Wyatt Gant, Jaydn Rutenbur, Grace Kantorowicz, Layla Riggs, Riley Walsh, and Ethan Taylor. Congratulations to the Helena High Shea Team for being awarded Mock Trial State Championship Runner-Up. Congratulations to Mia Taylor, Owen McDaniel, Caili Lowney, Kenzi Criswell, Aysia Phattavong, and Aine Cleary. Special thanks to Kacey Askin for all his guidance.

L. **State Science Olympiad**

Congratulations to the following Helena High students that were awarded Gold Medals at the State Science Olympiad:

Forestry: Robert Stimpson and Paul Reeves

Rocks and Minerals: Annika Nehring and Emily McAnally

Anatomy: Paisely Karlin and Wyatt Gant

Congratulations to the Helena High Science Olympiad team for placing 4th overall. Thank you to the HHS Science Olympiad Advisors David McKim and Claire Pichette for all that they do for these students. Special thanks to educators Christine Thennis, Julie Ladd, Jamie O'Malley, and Tyler Hollow for everything that they do to support students and the Science Olympiad.

M. **NW Photographic Communications 2022-23 High School Photo Contest**

Congratulations to the following Capital High Students who were finalists in the NW Photographic Communications 2022-23 High School Photo Contest:

Generations by Olivia Dewey, Capital High School, Helena, Montana

American Welder by Raelynn Staley, Capital High School, Helena, Montana

Sweets and Sass by Emma Allred, Capital High School, Helena, Montana

Bokeh by J. D. Reighard, Capital High School, Helena, Montana

The top-ten finalist's photographs were printed, matted, and framed for exhibition in the NWC SinClair gallery January through March. Special congratulations to Olivia Dewey who took first place overall and Raelynn Staley who took second place overall. Thank you to Capital High Photography Teacher Genevieve Anderson for all that she does for these incredible students.

N. **Presidential Award for Excellence in Mathematics and Science Teaching Program Finalist**

Congratulations to Sarah Urban who has been selected as a Montana state-level finalist in the Presidential Award for Excellence in Mathematics and Science Teaching Program! Sarah is one of six Math and Science teachers selected in the state for this prestigious award and is now a candidate for the state Presidential Award.

- O. **Presidential Award for Excellence in Mathematics and Science Teaching Program Finalist**
Congratulations to Megan Lane who has been selected as a Montana state-level finalist in the Presidential Award for Excellence in Mathematics and Science Teaching Program! Megan is one of six Math and Science teachers selected in the state for this prestigious award and is now a candidate for the state Presidential Award.

IV. **PRESENTATION**

Helena High Green Group

V. **SUPERINTENDENT'S REPORT**

VI. **GENERAL PUBLIC COMMENT**

This is the time for comment on public matters that are not on the agenda. Public matters do not include any pending legal matters, private personnel issues or private student issues. Please do not attempt to address such issues at this time or you will be ruled out of order. The Board cannot enter into a discussion during General Public Comment.

VII. **NEW BUSINESS**

A. **Items For Information**

1. 2022 District Audit: Anthony Gerharz, Manager, Wipfli LLP
<https://helenaschools.org/wp-content/uploads/2023/03/Helena-School-District-1-Final-FS-2022.pdf>
2. Cancellation of Trustee Election
 - a. Elementary Trustee Election
 - b. High School Trustee Election
3. Curriculum, Assessment, and Federal Programs Update
4. Policy 5122 Criminal Background Investigation
5. Policy 5610 Intellectual Property Rights

B. Consent Action Items

1. Personnel Actions
2. Warrants
3. Out-Of-District Attendance Agreements (Non-Resident Students Attending HPS)
4. 03.14.23 Full Board Meeting Minutes

C. Items for Action

1. Declare Trustee Position Vacant and Consider Approval of Procedure for Filling the Trustee Vacancy
2. CHS and HHS CTE Roof Re-Coating Bid
3. Policy 5030 Abused and Neglected Child Reporting

D. Reports

1. Student Representatives Report
2. Helena Education Association Report
3. Facilities & Maintenance Committee Report
4. Budget & Finance Committee Report
5. Policy Committee Report
6. Teaching & Learning Committee Report
7. Health Benefits Committee Report
8. Wellness Committee Report
9. Montana School Boards Association Report

VIII. UPCOMING MEETINGS

IX. BOARD COMMENTS

X. ADJOURNMENT