



*The Helena Public Schools educate, engage, and empower each student to maximize his or her individual potential with the knowledge, skills and character essential to being a responsible citizen and life-long learner.*

## Board of Trustees Special Board Meeting

Tuesday, May 2<sup>nd</sup>, 2023 – 5:30 p.m.  
Board of Trustees Conference Room  
1325 Poplar Street  
Helena, MT 59601  
& via TEAMS

[Click here to join the meeting](#)

---

### AGENDA

- I. CALL TO ORDER/INTRODUCTIONS
- II. REVIEW OF AGENDA
- III. **GENERAL PUBLIC COMMENT:** *This is the time for comment on public matters that are not on the agenda. Public matters do not include any pending legal matters, private personnel issues or private student issues. Please do not attempt to address such issues at this time or you will be ruled out of order. The Board cannot enter into a discussion during General Public Comment.*
- IV. NEW BUSINESS
  - A. ITEM FOR ACTION
    - 1. Appoint a Trustee To Vacant Trustee Position
- V. BOARD COMMENTS
- VI. ADJOURNMENT

# Board of Trustees Meeting

## Appoint a Trustee to Vacant Trustee Position

---



### IV. NEW BUSINESS

#### A. Item for Action

1. Appoint a Trustee to Vacant Trustee Position.
- 

#### **Background:**

Pursuant to 20-3-309, MCA, whenever a trustee position becomes vacant, the remaining members of the trustees shall declare the position vacant and shall appoint, in writing within 60 days, a competent person as a successor. If the trustees do not make the appointment within the 60-day period, the county superintendent shall appoint, in writing, a competent person as a successor.

#### **Considerations:**

- Trustee Lois Fitzpatrick's untimely passing created a vacant trustee position, and the Board of Trustees declared the position vacant at the April 11, 2023, board meeting.
- The District provided notice of the vacancy to the public.
- Individuals interested in filling the vacancy were asked to submit applications.
- The appointed individual will be administered the oath and seated on the Board at a special board meeting on May 16<sup>th</sup>.
- The term of office is one (1) year.
- One application was received from Jeff Hindoien (see attached).
- The District Clerk verified that Mr. Hindoien is a qualified elector of the District.

#### **Superintendent recommendation:**

Appoint Jeff Hindoien to the vacant trustee position.

**HELENA PUBLIC SCHOOLS**  
**APPLICATION FOR VACANT ELEMENTARY TRUSTEE POSITION**

For the Office of Helena Elementary/High School District #1 Trustee for a term of 1 year. The applicant must reside and be a registered voter in the Helena Elementary District #1. In accordance with 20-3-309, MCA, the individual appointed to serve in this position will serve until the next regular school election (May 3, 2024) and a successor has qualified.

Name: JEFFREY M. HINDOIEEN

Mailing Address: 1325 CHARLIE RUSSELL DR HELENA, MT 59601  
Street or PO Box City Zip

Residence Address: 1325 CHARLIE RUSSELL DR HELENA, MT 59601  
Street City Zip

Home Phone: 406.461.4235 Work Phone: \_\_\_\_\_ Email Address: jhindoien@hindoienlaw.com

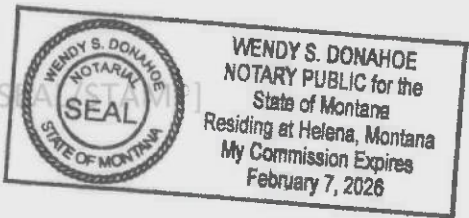
Please list any public offices you currently hold, whether they are elected or appointed: NONE

**OATH OF QUALIFICATIONS - CANDIDATE MUST SIGN IN THE PRESENCE OF A NOTARY PUBLIC**

I hereby affirm that I possess, or will possess within constitutional and statutory deadlines, the qualifications prescribed by the Montana constitution and the laws of the United States and the State of Montana.

[Signature] 4/21/23  
Signature of Candidate Date

State of Montana  
County of Lewis & Clark  
Acknowledged before me this 21<sup>st</sup> day of April, 2023 by Jeffrey M. HINDOIEEN  
Printed Name of Candidate



[Signature]  
Signature of Notary or Public Official  
\_\_\_\_\_  
Printed Name of Notary Public  
Notary Public for the State of \_\_\_\_\_  
Residing at: \_\_\_\_\_  
My commission expires: \_\_\_\_\_, 20\_\_\_\_

HELENA SCHOOL DISTRICT NO.1, LEWIS AND CLARK COUNTY  
RESOLUTION TO APPOINT A TRUSTEE TO VACANT POSITION

WHEREAS, Trustee Lois Fitzpatrick's untimely passing created a vacant trustee position;

WHEREAS, the Board declared the position vacant at the April 11, 2023, board meeting and opened the vacated position for applications;

WHEREAS, the Board must appoint a Trustee to the vacant seat within 60 days of the vacancy;

WHEREAS, the Board expects the new Trustee to be appointed to serve until the May 2024 School Election;

WHEREAS, one (1) application was received from Jeff Hindoien;

WHEREAS, the District Clerk verified that Mr. Hindoien is a qualified elector of the District;

**THEREFORE, BE IT RESOLVED**, the Board of Trustees for Helena School District No. 1, Lewis and Clark County, State of Montana, appoints Jeff Hindoien to fill the office of Trustee until the next regular school election.

\_\_\_\_\_  
Siobhan Hathhorn  
Print Name of Board Chair

\_\_\_\_\_  
Signature of Board Chair

\_\_\_\_\_  
T. Janelle Mickelson  
Print Name of Clerk

\_\_\_\_\_  
Signature of Clerk

DATED this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_.