



The Helena Public Schools educate, engage, and empower each student to maximize his or her individual potential with the knowledge, skills and character essential to being a responsible citizen and life-long learner.

Board of Trustees
Executive Committee Meeting
Tuesday, May 9th, 2023
Lincoln Campus and via Microsoft Teams
11:00 a.m.

MINUTES

ATTENDEES

Committee Others

Siobhan Hathhorn, Board Chair
Luke Muszkiewicz, Trustee
Jennifer McKee, Board Vice Chair
Janet Armstrong, Trustee

Rex Weltz, Superintendent
Janelle Mickelson, Business Manager
Brian Cummings, Assistant Superintendent K-5
Gary Myers, Director of Technology
Josh McKay, Assistant Superintendent 6-12
Jane Shawn, HEA President
Candice Delvaux, Executive Assistant
Keri Mizell, Human Resources Director
Lona Carter, School Health Grant Facilitator
Barb Ridgway, Chief of Staff

I. CALL TO ORDER

Board Chair Siobhan Hathhorn called the meeting to order at 11:07 a.m.

II. REVIEW OF AGENDA

No changes were requested to the Executive Committee Meeting Agenda.

III. GENERAL PUBLIC COMMENT

There was no general public comment.

IV. REVIEW OF MINUTES

Minutes from the 04.11.23 Executive Committee meeting were reviewed and approved.

V. REVIEW OF THE 05.09.23 BOARD MEETING AGENDA

The committee reviewed the agenda for the 05.09.23 full Board meeting. Board Chair Siobhan Hathhorn commented. "We will meet here tonight beginning at 5:30 p.m. at the Lincoln Center. People can attend in person or online via TEAMS. The address and remote log-in information is all on the website. We will call things to order, say the Pledge of Allegiance, and review the agenda."

The Trustees will then move on to recognitions. Recognitions tonight will include recognizing the Capital High School HOSA Future Health Professional State Conference Winners. Next, the board will recognize the Helena Education Foundation Harrison Writing Award winners followed by the Capital High School State SkillsUSA Leadership Conference Winner. The board will also recognize the Great Northern Dance Competition winners from Helena High School. The board will then recognize Capital High School Boys Track Coach Lon Carter who has been selected to join the Montana Coaches Association Hall of Fame in July. The final recognition will be for Broadwater Elementary Librarian Marla Unruh, who has received the new Alma Smith Jacobs Diversity, Equity, and Inclusion Award from the Montana Library Association.

The Executive Committee mentioned how robust the student recognition is in the spring and how crowded the Board of Trustees Conference Room can be during recognition. The committee discussed the possibility of having an overflow area in the Professional Development Center at the Lincoln Center where people would be able to view the Board of Trustees Meeting virtually if the Board of Trustees Conference Room is crowded. People would then be able to come from the Professional Development Center into the Board of Trustees Conference Room when the student that they came to celebrate is up for recognition. Trustee Jennifer McKee suggested the possibility of holding a special board meeting in the future for just spring student recognitions at one of the school's auditoriums.

After recognitions Superintendent Rex Weltz will give his superintendent report to the Board of Trustees. After the superintendent's report the trustees will move on to general public comment followed by new business-items for information. There will be three items for information. The first item for information will a School Health Administrator Update provided by Ms. Lona Carter, School Health Grant Facilitator. The second item for information will be Policy 2120: Wellness presented

by Chief of Staff, Ms. Barb Ridgway. The last item for information will be Policy 7080: District, School, Student Group Fundraising which will also be presented by Ms. Ridgway.

The trustees will move on to consent action items followed by items for action. The first item for action will be the Approval of Resolution Requesting the County to Conduct the 2024 Elections presented by Ms. Janelle Mickelson, Business Manager. The second item for action will be Policy 5122: Criminal Background Investigation presented by Ms. Ridgway. The third item for action will be Policy 5610: Intellectual Property Rights, which will also be presented by Ms. Ridgway. The fourth item for action will be Appoint MTSBA Municipal Director presented by Trustee Luke Muszkiewicz. The last item for action will be Personnel Actions, which will be presented by Ms. Keri Mizell, Human Resources Director.

The trustees will conclude the board meeting by hearing reports followed by adjournment.

VI. BOARD COMMENTS

There were no board comments.

VII. ADJOURNMENT

The meeting was adjourned at 11:21 a.m.