



The Helena Public Schools educate, engage, and empower each student to maximize his or her individual potential with the knowledge, skills and character essential to being a responsible citizen and life-long learner.

Board of Trustees Executive Committee Meeting

Tuesday, June 13th, 2023 – 11:00 a.m.

Lincoln Conference Room and Microsoft Teams

Members of the public are able to attend remotely by clicking here:

[Click here to join the meeting](#)

We ask that all participants mute their microphone until called upon by the Board Chair for general and/or specific public comments. Upon completing public comment, please ensure that your microphone is again muted.

AGENDA

- I. CALL TO ORDER /INTRODUCTIONS
 - II. REVIEW OF AGENDA
 - III. **GENERAL PUBLIC COMMENT:** *This is the time for comment on public matters that are not on the agenda. Public matters do not include any pending legal matters, private personnel issues or private student issues. Please do not attempt to address such issues at this time or you will be ruled out of order. The Board cannot enter into a discussion during General Public Comment.*
 - IV. APPROVAL OF MINUTES
 - A. Review of 05.09.23 Executive Committee Meeting Minutes
 - V. REVIEW OF 06.13.23 BOARD MEETING AGENDA
 - VI. BOARD COMMENTS
 - VII. ADJOURNMENT
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Board of Trustees
Executive Committee Meeting
Tuesday, May 9th, 2023
Lincoln Campus and via Microsoft Teams
11:00 a.m.

MINUTES

ATTENDEES

Committee Others

Siobhan Hathhorn, Board Chair
Luke Muszkiewicz, Trustee
Jennifer McKee, Board Vice Chair
Janet Armstrong, Trustee

Rex Weltz, Superintendent
Janelle Mickelson, Business Manager
Brian Cummings, Assistant Superintendent K-5
Gary Myers, Director of Technology
Josh McKay, Assistant Superintendent 6-12
Jane Shawn, HEA President
Candice Delvaux, Executive Assistant
Keri Mizell, Human Resources Director
Lona Carter, School Health Grant Facilitator
Barb Ridgway, Chief of Staff

I. CALL TO ORDER

Board Chair Siobhan Hathhorn called the meeting to order at 11:07 a.m.

II. REVIEW OF AGENDA

No changes were requested to the Executive Committee Meeting Agenda.

III. GENERAL PUBLIC COMMENT

There was no general public comment.

IV. REVIEW OF MINUTES

Minutes from the 04.11.23 Executive Committee meeting were reviewed and approved.

V. REVIEW OF THE 05.09.23 BOARD MEETING AGENDA

The committee reviewed the agenda for the 05.09.23 full Board meeting. Board Chair Siobhan Hathhorn commented. "We will meet here tonight beginning at 5:30 p.m. at the Lincoln Center. People can attend in person or online via TEAMS. The address and remote log-in information is all on the website. We will call things to order, say the Pledge of Allegiance, and review the agenda."

The Trustees will then move on to recognitions. Recognitions tonight will include recognizing the Capital High School HOSA Future Health Professional State Conference Winners. Next, the board will recognize the Helena Education Foundation Harrison Writing Award winners followed by the Capital High School State SkillsUSA Leadership Conference Winner. The board will also recognize the Great Northern Dance Competition winners from Helena High School. The board will then recognize Capital High School Boys Track Coach Lon Carter who has been selected to join the Montana Coaches Association Hall of Fame in July. The final recognition will be for Broadwater Elementary Librarian Marla Unruh, who has received the new Alma Smith Jacobs Diversity, Equity, and Inclusion Award from the Montana Library Association.

The Executive Committee mentioned how robust the student recognition is in the spring and how crowded the Board of Trustees Conference Room can be during recognition. The committee discussed the possibility of having an overflow area in the Professional Development Center at the Lincoln Center where people would be able to view the Board of Trustees Meeting virtually if the Board of Trustees Conference Room is crowded. People would then be able to come from the Professional Development Center into the Board of Trustees Conference Room when the student that they came to celebrate is up for recognition. Trustee Jennifer McKee suggested the possibility of holding a special board meeting in the future for just spring student recognitions at one of the school's auditoriums.

After recognitions Superintendent Rex Weltz will give his superintendent report to the Board of Trustees. After the superintendent's report the trustees will move on to general public comment followed by new business-items for information. There will be three items for information. The first item for information will a School Health Administrator Update provided by Ms. Lona Carter, School Health Grant Facilitator. The second item for information will be Policy 2120: Wellness presented

by Chief of Staff, Ms. Barb Ridgway. The last item for information will be Policy 7080: District, School, Student Group Fundraising which will also be presented by Ms. Ridgway.

The trustees will move on to consent action items followed by items for action. The first item for action will be the Approval of Resolution Requesting the County to Conduct the 2024 Elections presented by Ms. Janelle Mickelson, Business Manager. The second item for action will be Policy 5122: Criminal Background Investigation presented by Ms. Ridgway. The third item for action will be Policy 5610: Intellectual Property Rights, which will also be presented by Ms. Ridgway. The fourth item for action will be Appoint MTSBA Municipal Director presented by Trustee Luke Muszkiewicz. The last item for action will be Personnel Actions, which will be presented by Ms. Keri Mizell, Human Resources Director.

The trustees will conclude the board meeting by hearing reports followed by adjournment.

VI. BOARD COMMENTS

There were no board comments.

VII. ADJOURNMENT

The meeting was adjourned at 11:21 a.m.



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Board of Trustees Meeting

Lincoln Center | 1325 Poplar St. | Helena MT, 59601

Tuesday, June 13th, 2023 - 5:30 p.m.

Lincoln Board of Trustees Conference Room and
via TEAMS

[Click here to join the meeting](#)

AGENDA

I. CALL TO ORDER /PLEDGE OF ALLEGIANCE

II. REVIEW OF AGENDA

III. RECOGNITIONS

- A. **2022 Montana Association of School Business Officials (MASBO) Outstanding Business Official**
Congratulations to Helena Public School's Business Manager Janelle Mickelson who was selected as the 2022 Montana Association of School Business Officials (MASBO) Outstanding Business Official!!

- B. **Montana Association of Student Councils High School Administrator of the Year**
Congratulations to Capital High Principal Brett Zanto who was selected as the Montana Association of Student Councils High School Administrator of the Year!!

- C. **Montana Association of Student Councils Middle School Administrator of the Year**
Congratulations to C.R. Anderson Middle School Assistant Principal Sol Jones who was selected as the Montana Association of Student Councils Middle School Administrator of the Year!!

D. **2023 SMART Schools Award-Capital High School**

Congratulations to the Capital High Green Club under the leadership of Sarah Urban for winning the 2023 SMART Schools Awards. They are the recipients of \$2,000 which will go towards student-led projects at Capital High School including upcycling, composting, recycling, and living classroom projects in the greenhouse.

E. **2023 SMART Schools Award-Helena High School**

Congratulations to the Helena High Green Club under the leadership of Jill VanAlstyne for winning the 2023 SMART Schools Awards. They are the recipients of \$2,000 which will go towards taking students on two trips: one to Sage Mountain Center near Butte, the Berkeley Pit, and NorthWestern Energy in September, and the other to a statewide conference of high school green clubs in Livingston in October. The conference will focus on climate change.

F. **Mock Trial National Championship**

Congratulations to Helena High School Mock Trial students that competed in the Mock Trial National Championship. Robert Stimpson, Melaina Kloberdanz and Wyatt Gant received Outstanding Witness awards and Mia Taylor, Kenzie Criswell, Melaina Kloberdanz and Robert Stimpson received Outstanding Attorney awards. Thanks to Kacey Askin for providing this opportunity for students.

G. **National Business Professionals of America Conference Recognition-Capital High School**

Congratulations to the Capital High Financial Analyst Team comprised of Taylor Ferretti, Abi Grotbo, and Brendan Miller. Their team took ninth place in the nation at the National Business Professionals of America Conference.

Congratulations to Brendan Miller who earned the BPA Service Learning Award with the most volunteer hours of any national BPA member, as well as the BPA President's Volunteer Service Gold Award with over 500 volunteer hours within the past year.

Congratulations to Ryleigh Bushnell and Abi Grotbo for earning the Ambassador Torch Award.

Congratulations to the Capital High BPA Club for receiving recognition for Quality Chapter Distinction, the Special Olympics Award, and the Community Service Award.

Special thanks to BPA Advisor Terri Norman for all that she does for these students.

H. **National Business Professionals of America Conference Recognition-Helena High School**

Congratulations to the following Helena High students that placed top ten in the nation at the National Business Professionals of America Conference:

Java Programming:

Kaden Price: 2nd

Matthew Roberts: 3rd

Foster Smith: 4th

C# Programming:

Nolan Verrill: 5th

Kaden Price: 8th

Software Engineer Virtual Event: The team of Kaden Price, Foster Smith, Titan Russell & Nolan Verrill placed 2nd in the nation for their game idea and code and 10th for their presentation.

Special thanks to BPA Advisor Buffy Smith and Samantha Humphrey for all that they do for these students.

I. **State Music Festival Recognition-Capital High School-Orchestra**

Congratulations to the following Capital High Orchestra students who received a rating of 1 or Superior at the State Music Festival:

Kayle Andriolo-Cello Solo, Lindsay Abelin-Viola Solo, Keiran Boyle-Violin Solo and Violin/Violin Duet, Hollis Elliott-Cello Solo and Violin/Cello Duet, Maren Elliott-Violin Solo, Violin/Cello Duet, Makenzie Grotbo-Violin Solo-Violin/Violin Duet and Violin/Cello Duet, Fox Rowland-Cello Solo, Charlie Snellman-Cello Solo/Violin/Cello Duet, and Adeline Walters-Viola Solo

Special thanks to educator Zach Harris for all that he does for these talented students.

J. **State Music Festival Recognition-Helena High School-Orchestra**

Congratulations to the following Helena High Orchestra students who received a rating of 1 or Superior at the State Music Festival:

Aine Cleary-Cello Solo

Freya Elias-Cello Solo

Special thanks to educator Zach Harris for all that he does for these talented students.

K. **State Music Festival Recognition-Capital High School-Choir**

Congratulations to the following Capital High Choir students who received a rating of 1 or Superior at the State Music Festival:

Jazmine Mudget, Abi Hansen, Hollis Elliot, Erika Foot, Zach Heller, Isabel Beasley, Adrianna Helfrich, Aliester Ellis, Jayden Dupler, and Leolaga Brown.

Special thanks to educator Thomas Baty for all that he does for these talented students.

L. **State Music Festival Recognition-Helena High School-Choir**

Congratulations to the following Helena High Choir students who received a rating of 1 or Superior at the State Music Festival:

Lyla Ackerman, Robin Bryce, Isabella Brewer, Aaron French, Milo Merrill, Serianna Kron, and Alessia Biancheri.

Special thanks to educator Molly Kohoutek for all that she does for these talented students.

M. **State Music Festival Recognition-Capital High School-Band**

Congratulations to the following Capital High Band students who received a rating of 1 or Superior at the State Music Festival:

Hazel Helseth, Thomas Byron, Carter Slead, Marybelle Osborne, and Zoe Schneider.

Special thanks to educator Duane Zehr for all that he does for these amazing students.

N. **State Music Festival Recognition-Helena High School-Band**

Congratulations to the following Helena High Band students who received a rating of 1 or Superior at the State Music Festival:

Percussion Ensemble - Lindsay Snarr, Andrew Madsen, Rachel Lewis, Ellie Clancy, Finn Morrison, Garrett Hinderman, Caleb Madsen

Piano Solo-Avery Sander

Symphonic Saxophone Trio - Ryan Burke, Avery Sanders, Jude Connor

Special thanks to educator Cody Hollow for all that he does for these amazing students.

O. **REACH Air Quality Symposium**

30 Honors Biology students presented their air quality research projects (either in a poster session or a presentation format) at the University of Montana REACH Air Quality Symposium. The poster by Capital High students Kayle Andriolo and Kayleigh Starman won 1st place. Congratulations Kayle and Kayleigh and thank you to educator Sarah Urban for all that she does to support these students.

P. **Girls Track and Field State Competition-Helena High School**

Congratulations to the Helena High School Girls Track and Field Team for winning the AA MHSA State Girls Track Championship. Thank you to Coach Zentz for all that he does to support these amazing athletes!!

Congratulations to the following students who received individual state titles for the Helena High School Girls Track and Field team:

Hazel Bishop – 400 M

Logan Todorovich – Long Jump (all class record), 100 M Hurdles,

Madi Todorovich – High Jump, 300 M Hurdles

Q. **Boys Track and Field State Competition-Helena High School**

Congratulations to the following students who received individual state titles for the Helena High School Boys Track and Field team:

Aayden Simmons-High Jump

Colter Petre-Long Jump

Thank you to Coach Garza for all that he does to support these amazing athletes.

R. **Boys Track and Field State Competition-Capital High School**

Congratulations to Coach Carter and the CHS Boys Track Team who tied for the state AA MHSA State Boys Track championship title with Gallatin. Thank you to Coach Carter for all that he does to support these amazing athletes.

IV. **OATH OF OFFICE FOR 2023-2024 BOARD OF TRUSTEES STUDENT REPRESENTATIVE**

A. 2023-2024 Board of Trustees Student Representative

1. Willa Bishop-Helena High School Student Representative

V. SUPERINTENDENT'S REPORT

VI. GENERAL PUBLIC COMMENT

This is the time for comment on public matters that are not on the agenda. Public matters do not include any pending legal matters, private personnel issues or private student issues. Please do not attempt to address such issues at this time or you will be ruled out of order. The Board cannot enter into a discussion during General Public Comment.

VII. NEW BUSINESS

A. Items For Information

1. Policy 5075: Termination of Employment
2. Policy 5256: Reduction in Force

B. Consent Action Items

1. Personnel Actions
2. Warrants
3. Out-Of-District Attendance Agreements (Non-Resident Students Attending HPS)
4. Out-Of-District Attendance Agreements (Helena Students Attending Other Districts)
5. 05.09.23 Full Board Meeting Minutes
6. 05.16.23 Special Board Meeting Minutes
7. 05.23.23 Board Work Session Meeting Minutes
8. 05.30.23 Special Board Meeting Minutes

C. Items for Action

1. Health Benefit Committee Premium Recommendation for Plan Year 2023-2024
2. Health Benefit Committee - Program Implementation: Hinge Program
3. Health Benefit Committee - Program Implementation: Livongo Program
4. Health Benefit Committee - Program Implementation: Employee Assistance Program Options (EAP) Program
5. High School General Fund Budget Amendment Proclamation
6. Policy 2120: Wellness
7. Policy 7080: District, School, Student Group Fundraising
8. Policy 3010: School Admissions

D. **Reports**

1. Student Representatives Report
2. Helena Education Association Report
3. Facilities & Maintenance Committee Report
4. Budget & Finance Committee Report
5. Policy Committee Report
6. Teaching & Learning Committee Report
7. Health Benefits Committee Report
8. Wellness Committee Report
9. Montana School Boards Association Report

VIII. BOARD COMMENTS

IX. ADJOURNMENT