



*The Helena Public Schools educate, engage, and empower each student to maximize his or her individual potential with the knowledge, skills and character essential to being a responsible citizen and life-long learner.*

Board of Trustees  
Special Board Meeting

Monday, June 26<sup>th</sup>, 2023

Bryant Elementary Library, 1520 Livingston Ave, Helena, MT 59601

8:00 a.m.

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## MINUTES

### ATTENDEES

*Trustees    Others*

Siobhan Hathhorn, Chair	Rex Wertz, Superintendent
Jennifer McKee, Vice Chair	Barb Ridgway, Chief of Staff
Jeff Hindoiem, Trustee	Keri Mizell, Human Resources Director
Terry Beaver, Trustee	Josh McKay, Assistant Superintendent
Linda Cleatus, Trustee	Joslyn Davidson, Curriculum Director
Kay Satre, Trustee	Janelle Mickelson, Business Manager
Jennifer Walsh, Trustee	Gary Myers, Director of Educational Technology
Janet Armstrong, Trustee	Karen Ogden, Communications Officer
	Brian Cummings, Assistant Superintendent
	Todd Verrill, Facilities Director
	Sean Maharg, Special Education Director
	Kaitlyn Hess, Assessment & Federal Programs
	Candice Delvaux, Executive Assistant
	Jane Shawn, HEA President

#### I. CALL TO ORDER

Board Chair Siobhan Hathhorn called the meeting to order at 8:48 a.m.

## II. REVIEW OF AGENDA

The trustees reviewed the agenda, and determined that consent action item number two, *Intergovernmental Agreement for the Comprehensive School and Community Treatment (CSCT) Program*, would be removed from the consent action items and would become item for action two so that the trustees could have a more robust discussion about the CSCT program.

## III. GENERAL PUBLIC COMMENT

There was no general public comment.

## IV. NEW BUSINESS

### A. Consent Action Items

1. 06.13.23 Full Board Meeting Minutes
2. Resolution to Dispose of Personal Property-CRA Weightlifting & Cardio Equipment
3. Resolution to Dispose of CTE Equipment
4. Personnel Actions

Board Chair Siobhan Hathhorn commented. "At this point I would entertain a motion to approve our Consent Action Items."

Motion: Trustee Jeff Hindoiien moved to approve the Consent Action Items as presented. Trustee Jennifer McKee seconded the motion.

Public Comment: None.

Vote: 8-0 motion carries unanimously.

That concluded the Consent Action Items. The Board of Trustees moved on to review the Items for Action.

### B. Items For Action

1. High School General Fund Budget Amendment Resolution

Janelle Mickelson, Business Manager, presented the High School General Fund Budget Amendment Resolution to the Board of Trustees.

Background:

Pursuant to 20-9-165, MCA, following the trustees' proclamation of a need for a budget amendment and proper notice to the public of their intent, trustees must meet to consider and adopt the budget amendment. The meeting must be open to the public, and any

taxpayer in the district has the right to appear and be heard. If at the meeting a majority of the trustees present find that there is sufficient need for a budget amendment, the trustees may make and adopt a final budget amendment, setting forth fully the facts constituting the need for the budget amendment.

Considerations:

- As a result of the creation of East Helena K-12 School District and the receipt of tuition payments from East Helena K-12, the district's budget for the general fund needs to be amended in order to properly maintain and support the district for the current school fiscal year.
- The dollar amount of the budget amendment is \$126,215.
- The financing source for the budget amendment is tuition receipts received from East Helena K-12 School District.
- Public notice was provided in the Independent Record (the newspaper that gives notice to the largest number of people of the district) on June, 18 2023.

Superintendent recommendation:

Approve the budget amendment resolution to the Helena High School District No. 1 general fund and direct the clerk to submit copies of the resolutions to the county superintendent and the superintendent of public instruction.

Board Chair Siobhan Hathhorn commented. "I would entertain a motion to approve the High School General Fund Budget Amendment Resolution as presented."

Motion: Trustee Kay Satre moved to approve the High School General Fund Budget Amendment Resolution as presented. Trustee Janet Armstrong seconded the motion.

Public Comment: None.

Vote: 8-0 motion carries unanimously.

2. Intergovernmental Agreement for the Comprehensive School and Community Treatment (CSCT) Program.

The Board of Trustees had a robust discussion about the Comprehensive School and Community Treatment (CSCT) Program and reviewed the State of Montana Intergovernmental Agreement for the transfer of monies to the state.

Board Chair Siobhan Hathhorn commented. "I would entertain a motion to approve the Intergovernmental Agreement for the Comprehensive School and Community Treatment (CSCT) Program as presented."

Motion: Trustee Jeff Hindoien moved to approve the Intergovernmental Agreement for the Comprehensive School and Community Treatment (CSCT) Program as presented. Trustee Jennifer Walsh seconded the motion.

Public Comment: None.

Vote: 8-0 motion carries unanimously.

**C. Item for Information**

**1. Board of Trustees Retreat Discussion**

The Board of Trustees had robust discussions about various topics including the district priorities of teaching and learning and student achievement, educational environment, district culture, fiscal responsibility, and communication. The Board of Trustees also discussed HB 332, HB 352 and the Budget Consensus Recommendation Committee process.

Gary Myers, Director of Educational Technology, gave an update on what his team is working on this summer with technology and safety and security. Joslyn Davidson, Curriculum Director, gave an update on professional development taking place this summer. Todd Verrill, Facilities Director, gave an update on summer projects his team will be working on.

The Board of Trustees concluded the meeting by reviewing and discussing the 2023 Helena Public Schools Board of Trustees Self-Evaluation results.

**V. BOARD COMMENTS**

There were no further board comments.

**VI. ADJOURNMENT**

The meeting was adjourned at 3:16 p.m.

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Candice Delvaux, Recording Secretary Date